

Customer Information

- 13b. Ordering procedures: For supplies and services, ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA, visit the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address: One Battery Park Plaza, 27th Floor, New York, NY 10004
15. Warranty provision: N/A
16. Export packing charges, if applicable: N/A
17. Terms and conditions of government purchase card acceptance (any thresholds above the micro-purchase level): N/A
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services at: www.section508.gov/
25. Data Universal Number System (DUNS) number: 064977002
26. Notification regarding registration in Central Contractor Registration (CCR) database: Yes

ABOUT MITCHELL & TITUS, LLP

Mitchell & Titus, LLP (M&T) is the largest minority-controlled certified public accounting firm in the United States. Founded in 1974, the firm has more than 150 staff members and 15 partners. The firm provides accounting, audit, tax, and business advisory services to an array of businesses and individuals. Mitchell & Titus has offices in New York, Washington, D.C., Baltimore, Philadelphia, Rutherford (NJ) and Chicago.

Because providing services to federal, state, and local government agencies is a significant part of M&T's practice, it has acquired a wide range of skills and an outstanding reputation in this arena. The firm has successfully performed a significant number of recovery, financial, and compliance audits including internal control reviews for government and public sector clients. Mitchell & Titus is continuously expanding its services, recruiting top personnel, and improving its technological capabilities to provide superior client service.

Mitchell & Titus is a member firm of Ernst & Young Global Limited, an organization consisting of separate member firms in 140 countries, including Ernst & Young LLP in the United States. Because of the firm's membership with Ernst & Young Global, it is better positioned to provide the unique advantage of working with a minority-controlled firm that draws upon the vast resources of a world class professional services organization.



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GENERAL SERVICES ADMINISTRATION

Federal Supply Service

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

FSC SIN No:	520-7	Financial and Performance Audits
	520-9	Recovery Audits
	520-13	Complementary Financial Management Services
Contract Number:	GS-23F-0180P	
Contract Period:	March 11, 2009 - March 10, 2014	
Contractor's Name/Address:	Mitchell & Titus, LLP 1101 New York Avenue NW Washington, D.C. 20005	
Contract Administrators	William Spang, Managing Partner william.spang@mitchelltitus.ey.com	
Telephone Number:	(202) 293-7500	
Fax Number:	(202) 822-8126	
Internet Address:	www.mitchelltitus.com	
Business Size:	Large	

Mitchell & Titus
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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available from GSA *Advantage!*[™], a menu-driven database system. The INTERNET address for *Advantage!*[™] is: <http://www.gsa.gov>. For more information on ordering Federal Supply Schedules, click on FSS Schedules button at www.fss.gsa.gov.

Customer Information

- 1a. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s). N/A
- 1b. Awarded SIN Numbers 520-7 Financial and Performance Audits, 520-9 Recovery Audits, 520-13 Complementary Financial Management Services
- 1c. Mitchell & Titus Approved Hourly Rates

Table of Approved Hourly Rates SIN Number 520-7 and 520-13					Table of Approved Hourly Rates SIN Number 520-9						
	3/11/09-3/10/10	3/11/10-3/10/11	3/11/11-3/10/12	3/11/12-3/10/13	3/11/13-3/10/14		3/11/09-3/10/10	3/11/10-3/10/11	3/11/11-3/10/12	3/11/12-3/10/13	3/11/13-3/10/14
Partner	\$285.04	\$295.02	\$305.35	\$316.03	\$327.10	Partner	\$296.92	\$307.31	\$318.07	\$329.20	\$340.72
Manager	201.91	208.97	216.29	223.86	231.69	Manager	207.85	215.12	222.65	230.44	238.51
Supervisor	184.09	190.53	197.20	204.11	211.25	Supervisor	190.03	196.68	203.56	210.69	218.06
Senior	166.28	172.10	178.12	184.35	190.81	Senior	178.15	184.39	190.84	197.52	204.43
Staff	142.52	147.51	152.67	158.02	163.55	Staff	130.65	135.22	139.95	144.85	149.92
Administrative	59.38	61.46	63.61	65.84	68.14	Administrative	71.26	73.76	76.34	79.01	81.77

The above hourly rates incorporate a 3.5% escalation factor, effective annually on the date of award.

Partner
Partners are Certified Public Accountants, licensed by a state licensing authority, in good standing with the AICPA and applicable state boards. The minimum education includes a bachelor's degree in accounting or business.

Partners often bring advanced degrees as well as professional certification beyond the CPA. Partners have significant government audit and compliance experience. Partner's responsibilities include final authority in the conduct of audit engagements and full responsibility for the work performed, including overall project management and reporting. All Mitchell & Titus partners comply with the AICPA and government CPE requirements.

Manager
Managers are the liaison between the client and the audit staff. The minimum education of managers includes a bachelor's degree in accounting or business. Managers bring a minimum of six years' audit and/or accounting experience with significant emphasis on audit of government agencies.

Manager responsibilities include reviewing working papers, financial statements, and reports, conducting discussions with clients about the results of the work performed, directing senior and staff auditors, reviewing and approving work plans and programs, ensuring that assignments are carried out within the budgeted time and within delivery commitments, following the progress of the engagement, and helping resolve accounting, auditing, and reporting problems as they arise. All Mitchell & Titus managers comply with the government and AICPA CPE requirements.

Supervisor
Supervisors are above the level of senior at Mitchell & Titus and have at least four years audit and/or accounting experience, including audits of government agencies. Supervisors typically possess bachelor's degrees in accounting or business. The responsibilities of the supervisor include independently performing major segments of audits and directing the work of senior and staff auditors. Supervisors make decisions on routine accounting, auditing, and reporting matters and are regularly assigned on audit engagements to assist managers.

Customer Information

Senior Auditor
The senior auditor has an increasing amount of responsibility on audits. This staff level is generally responsible for multiple aspects of engagements and will often have the responsibility of overseeing fieldwork, supervising audit staff, and independently performing significant portions of audits, and will direct, review, and monitor the progress of staff assistants as fieldwork progresses. This can typically include supervising several field assistants and ensuring that scheduled tasks are appropriately completed. Senior auditors will generally bring two and more years of public accounting experience as well as experience in the government arena.

Staff Auditor
The minimum educational requirements for a staff auditor include a bachelor's degree in accounting. The responsibilities in this category include performing specific audit steps under the supervision of a senior auditor.

Administrative
Administrative personnel have a minimum of three years experience with varied and progressive responsibilities and exposure to working in environments requiring deadlines. Administrative personnel will often hold associates degrees and bring experience performing routine tasks such as data entry, typing, creating spreadsheets, etc.

- 2. Maximum order: \$1,000,000
- 3. Minimum order: \$300
- 4. Geographic coverage (delivery area): Domestic - United States of America
- 5. Point(s) of production: Washington, D.C., Baltimore, New York, Philadelphia, Rutherford (NJ), and Chicago
- 6. Discount from list prices or statement of net price: N/A
- 7. Quantity discounts: N/A
- 8. Prompt payment terms: None
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Notification whether government purchase cards are accepted or not accepted above the micro-purchase threshold: N/A
- 10. Foreign items: N/A
- 11a. Time of delivery: As agreed to
- 11b. Expedited delivery: As agreed to
- 11c. Overnight and two-day delivery: Available upon request
- 11d. Urgent requirements: Contact contract administrator for details
- 12. F.O.B. point(s): Destination
- 13a. Ordering address: 1101 New York Avenue NW, Washington, DC 20005
111 South Calvert Street, Baltimore, MD 21202
One Battery Park Plaza, New York, NY 10004
1818 Market Street, Philadelphia, PA 19103
201 Route 17 North, Rutherford, NJ 07070
116 S. Michigan Avenue, Chicago, IL 60603