



**GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!<sup>TM</sup>, a menu-driven database system. The INTERNET address for GSA-Advantage!<sup>TM</sup> is: <http://www.gsaadvantage.gov>.*

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**Schedule for Multiple Award Schedule  
Federal Supply Group: Professional Services  
FSC CODE: R414, R499, R425**

**Contract Number: GS-23F-0191N  
Contract Period April 2, 2003 – April 1, 2023**

**VT Aepeco Inc.**  
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Virginia Beach, VA 23452  
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Large Business

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**Effective through Modification PS-0055, effective November 2, 2021**



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## CONTRACT OVERVIEW

VT Aepco Inc. (VT Aepco) has a GSA Multiple Award Schedule. The General Services Administration has already determined that VT Aepco meets the technical requirements to deliver results and that we offer most favored customer pricing. This contract vehicle is available for use by all Federal agencies. VT Aepco has a strong history of providing outstanding quality service to our Federal customers and we look forward to becoming your provider of choice.

VT Aepco provides superior services across the following Special Item Numbers:

SPECIAL ITEM NUMBERS (SINs)	
Special Item No. 541330ENG	Engineering Services
Special Item No. 541380	Testing Laboratory Services
Special Item No. 541420	Engineering System Design and Integration Services
Special Item No. 541715	Engineering Research and Development and Strategic Planning
Special Item No. 541614SVC	Supply and Value Chain Management
Special Item No. 541614	Deployment, Distribution and Transportation Logistics Services
Special Item No. 611430	Professional and Management Development Training
Special Item No. OLM	Order-Level-Materials (OLM)

If you are interested in learning more about VT Aepco, our capabilities, and how we can best serve your agency's needs, please contact us at [gsabids@vt-group.com](mailto:gsabids@vt-group.com) or at one of the phone numbers listed below. VT Aepco can also be reached using GSA's electronic ordering system, GSA Advantage!™

**Contractor Information:** VT Aepco Inc.  
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 Website: [www.VTGDefense.com](http://www.VTGDefense.com)

**Contract Number:** GS-23F-0191N, GSA Multiple Award Schedule

**Contract Period:** 04/02/2003 – 04/1/2023

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## Overview of VT Aepco

VT Aepco provides technical solutions with a dedication to providing our clients with the most productive and cost effective results possible. With over thirty years of experience, VT Aepco is a premier services provider to the Military, Government, and Commercial sectors. The combination of our expertise, experience and customer focus allows VT Aepco the ability to provide superior quality Service.

VT Aepco provides services through dedicated teams of highly qualified individuals located on-site and off-site with strong support from our corporate headquarters in Chantilly, VA. Our corporate and executive management experience has been extensive and includes involvement and responsibility for work force groups of various skilled professionals at multiple locations.

VT Aepco provides multi-disciplinary professional engineering/scientific services with highly qualified professionals and support personnel, including effective project managers, innovative engineers, experienced analysts, resourceful logisticians, and expert technicians in multiple disciplines carefully recruited from academia, industry and Government with a strong reputation for quality products and aggressive pursuit of client needs and interests.

VT Aepco's primary functional areas of expertise include: Integrated Logistics Support, Manpower and Personnel Integration, Risk Reduction, Training and Training Devices, Recapitilization, Reliability Centered Maintenance, Safety, Cost Analysis, Human Factors Engineering, Interactive Electronic Technical Manuals, Software Engineering Management Information Systems, Database Design and Development, Environmental Planning, Civil Engineering, Transportation Engineering, Interactive Multimedia Instruction.

Our success is built upon a commitment to excellent customer service, the retention of highly Qualified professionals, high levels of technical expertise, and rigorous financial management and control. Customers know they can rely on us for creative and cost effective solutions because we take the time to understand their needs and devise creative solutions to their problems.

Responsiveness to our customer's needs, flexibility in our approach, focusing on our customer's mission success, and ultimately operating in partnership with our customer has helped us become a leading support services provider. VT Aepco brings strong and experienced project leadership and technical expertise as well as a broad network of resources.

Below is a partial list of services that VT Aepco specializes in:

- ▶ **DESIGN INFLUENCE/CONCEPT DEFINITION**
- ▶ **MAINTENANCE PLANNING**
- ▶ **MANPOWER AND PERSONNEL**
- ▶ **SUPPLY SUPPORT**
- ▶ **SUPPORT EQUIPMENT AND TEST, MEASUREMENT AND DIAGNOSTICS EQUIPMENT (TMDE)**
- ▶ **TRAINING AND TRAINING DEVICES**
- ▶ **LOGISTICS SUPPORT TECHNICAL DATA**
- ▶ **COMPUTER RESOURCES SUPPORT**
- ▶ **PACKAGING, HANDLING AND STORAGE (PHS)**
- ▶ **TRANSPORTATION AND TRANSPORTABILITY**

- ▶ **FACILITIES**
- ▶ **STANDARDIZATION AND INTEROPERABILITY**
- ▶ **CONTINUOUS ACQUISITION AND LIFE CYCLE SUPPORT (CALC)**
- ▶ **LOGISTICS PROGRAM SUPPORT**
- ▶ **RELIABILITY AVAILABILITY AND MAINTAINABILITY (RAM) SUPPORT**
- ▶ **LOGISTICS SUPPORT OF AUTOMATED INFORMATION SYSTEMS (AIS)**
- ▶ **OIL ANALYSIS**
- ▶ **MODELING AND SIMULATION**
- ▶ **TECHNICAL PUBLICATIONS**
- ▶ **PROGRAM MANAGEMENT**
- ▶ **CONDITION MAINTENANCE**
- ▶ **FIELDING**
- ▶ **WORK ORDER MODIFICATIONS**

**CUSTOMER INFORMATION:**

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SIN's):

<b>SIN</b>	<b>SIN Description</b>
541330ENG*	Engineering Services
541380*	Testing Laboratory Services
541420*	Engineering System Design and Integration Services
541715*	Engineering Research and Development and Strategic Planning
541614SVC*	Supply and Value Chain Management
541614*	Deployment, Distribution and Transportation Logistics Services
611430*	Professional and Management Development Training
OLM*	Order-Level Materials (OLMs)

\*All SINS Awarded under Disaster Recovery

1b. LOWEST PRICED MODEL AND LOWEST UNIT PRICE

Not applicable.

1c. LABOR CATEGORIES DESCRIPTIONS AND MINIMUM RATES:

The following pages present the labor category descriptions, labor category substitution matrix, and lastly the Schedule Price List.

LABOR CATEGORY	REQUIREMENTS	JOB DESCRIPTION
<p><b>Program Manager</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Engineering, Engineering Technology, Management, Business Administration, Science or other academic discipline.</p> <p><b>Minimum Experience</b> - 15 years relevant experience</p> <p><b>Required Experience</b> - Included within years of experience: Three years experience managing or supervising technical programs. Experience must be relevant to the systems or functions appropriate to the project.</p>	<p>Manage and administer all contract-related performance on programs requiring complex systems and equipment design, development, implementation, repair, maintenance, testing, troubleshooting, installation, and/or field support. Understand the proper application of diverse engineering related technologies. Perform project planning and resource coordination, including subcontractor management. Estimate, manage, track, and control financial budgets and project-related resources, including subcontracted resources. Estimate and proactively manage project-related workload requirements. Conduct performance measurement, and analyze and report measurement results. Provide technical guidance and oversight in support of project team personnel. Apply business area analysis expertise. Manage, supervise, and monitor contract administration activities. Participate in and support problem resolution. Serve as the client's primary point of contact and to ensure the timely delivery of client support.</p>
<p><b>Project Manager</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Engineering, Engineering Technology, Management, Business Administration, Science or other academic discipline.</p> <p><b>Minimum Experience</b> - 4 years relevant experience</p> <p><b>Required Experience</b> - Included within years experience: Two years experience managing or supervising technical projects. Experience must be relevant to the systems or functions appropriate for the project.</p>	<p>Manage and administer all contract-related performance on programs requiring complex systems and equipment design, development, implementation, repair, maintenance, testing, troubleshooting, installation, and/or field support. Understand the proper application of diverse engineering related technologies. Perform project planning and resource coordination, including subcontractor management. Estimate, manage, track, and control financial budgets and project-related resources, including subcontracted resources. Estimate and proactively manage project-related workload requirements. Conduct performance measurement, and analyze and report measurement results. Provide technical guidance and oversight in support of project team personnel. Apply business area analysis expertise. Manage, supervise, and monitor contract administration activities. Participate in and support problem resolution. Serve as the client's primary point of contact and to ensure the timely delivery of client support.</p>
<p><b>Project Leader</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Engineering, Engineering Technology, Management, Business Administration, Science or other academic discipline.</p> <p><b>Minimum Experience</b> - 4 years relevant experience</p> <p><b>Required Experience</b> - Included within years experience: two years experience managing or supervising technical projects. Experience must be relevant to the systems or functions appropriate for the project.</p>	<p>Manage and administer all contract-related performance on programs requiring complex systems and equipment design, development, implementation, repair, maintenance, testing, troubleshooting, installation, and/or field support. Understand the proper application of diverse engineering related technologies. Perform project planning and resource coordination, including subcontractor management. Estimate, manage, track, and control financial budgets and project-related resources, including subcontracted resources. Estimate and proactively manage project-related workload requirements. Conduct performance measurement, and analyze and report measurement results. Provide technical guidance and oversight in support of project team personnel. Apply business area analysis expertise. Participate in and support problem resolution. Serve as the client's primary point of contact and to ensure the timely delivery of client support.</p>
<p><b>Analyst V</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 10 years relevant experience</p> <p><b>Required Experience</b> - Included within years of experience: Eight</p>	<p>Provides senior level program management of individual or major task(s) of government contracts. Organizes and supervises technical expertise in logistics, training, financial management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support contract efforts. Utilizes various software programs to keep track of procurement, budget, quality control and administrative</p>

	<p>years relevant management experience. Relevant management experience is included in the following: logistics, analysis, planning, design, development, implementation and support of various ADP, telecommunication and hardware systems. Specific experience is included in the following: program, financial and resources management, logistics support and acquisition and contract management processes. Experienced in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>processes and to prepare progress reports on contract activities. Directs the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Oversees planning, direction and coordination of work activity for technical staff involved in structured systems analysis, design, programming, and testing of various ADP, telecommunication and hardware systems.</p>
<p><b>Analyst IV</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 7 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: five years relevant systems management experience. Relevant systems management experience is included in the following: logistics, analysis, planning, design, development, implementation and support of various ADP, telecommunication and hardware systems. Specific experience is included in the following: program, financial and resources management, logistics support and acquisition and contract management processes. Experienced in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides program management of individual small-to-medium range of government contracts or comprehensive tasks thereof. Oversees and provides technical expertise in logistics, training, financial management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support contract efforts. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Coordinates and provides the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Provides planning, direction and coordination of work activity for technical staff involved in structured systems analysis, design, programming, and testing of various ADP, telecommunication and hardware systems.</p>



<p><b>Analyst III</b></p>	<p><b>Minimum Education</b> – Bachelor</p> <p><b>Minimum Experience</b> - Six years relevant experience;</p> <p><b>Required Experience</b> - Included within the years of experience: four years relevant systems management experience. Relevant systems management experience is included in the following: logistics, analysis, planning, design, development, implementation and support of various ADP, telecommunication and hardware systems. Specific experience is included in the following: program, financial and resources management, logistics support and acquisition and contract management processes. Experienced in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides program management of individual task(s) of government contracts. Provides technical expertise in logistics, training, financial management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support contract efforts. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Provides and coordinates the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Provides planning, direction, and coordination of work activity for technical staff involved in structured systems analysis, design, programming, and testing of various ADP, telecommunication and hardware systems.</p>
<p><b>Analyst II</b></p>	<p><b>Minimum Education-</b> Associate</p> <p><b>Minimum Experience-</b> 5 years relevant experience</p> <p><b>Required Experience</b> - Included within years of experience: Three years systems management experience. Relevant experience is included in the following: logistics, analysis, planning, design, development, implementation and support of various ADP, telecommunication and hardware systems. Knowledgeable in the following: program, financial and resources management, logistics support and acquisition and contract management processes.</p>	<p>Provides technical expertise in logistics, training, financial management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support contract efforts. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Designs, formulates, implements, operates and maintains various systems, equipment and procedures to meet contract requirements. Coordinates work activity for technical staff involved in structured systems analysis, design, programming, and testing of various ADP, telecommunication and hardware systems.</p>

<p><b>Analyst I</b></p>	<p><b>Minimum Education</b> - Associate</p> <p><b>Minimum Experience</b> - 2 years relevant experience</p> <p><b>Required Experience</b> - Specific experience is included in the following: analysis, planning, design, development, implementation and support of various ADP, telecommunication and hardware systems. Knowledgeable in Program, financial and resources management, logistics support, acquisition and contract management processes.</p>	<p>Provides assistance in logistics, training, financial management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support contract efforts. Designs, formulates, implements, operates and maintains various systems, equipment and procedures to meet contract requirements. Programs and tests various ADP, telecommunication and hardware systems.</p>
<p><b>Junior Analyst</b></p>	<p><b>Minimum Education</b>—HS Diploma</p> <p><b>Minimum Experience</b> - 2 years relevant experience</p> <p><b>Required Experience</b> - Experience with logistics, technical, ADP, or program-matics functions/ systems.</p>	<p>Provides assistance in logistics, training, financial management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support contract efforts. Assists in the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Assists in the programming and testing of various ADP, telecommunication and hardware systems.</p>
<p><b>Engineer VI</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 15 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: Ten years relevant management experience. Experience will be in an engineering or other related field. Relevant management experience is included in the following: analysis, planning, design, development, installation, testing and support of integrated systems. Specific experience is included in the following: program, financial and resources management, logistics, testing, engineering support and acquisition/development of systems and equipment. Proficient in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides senior level program management of individual or major task(s) of government contracts. Supervises the research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Directs and coordinates program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Oversees the analysis of contractual commitments, customer specifications, design changes and other data to plan and develop program activities throughout the product life-cycle. Determines support milestones and anticipates problems arising from inadequate resources and other factors. Utilizes computer-assisted engineering and design software and equipment to perform engineering tasks. Directs and coordinates the operation, maintenance, repair and testing of equipment and systems. Supervises the development and conduct of tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards. Designs and directs technical staff in employing test control apparatus and equipment and determining methods, procedures and conditions for testing applicable products or systems. Oversees special research or technical studies critical to support functions, utilizing computer techniques for analysis or simulation. Directs the preparation of handbooks, bulletins and information systems to provide support. Utilizes various software programs to track procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Oversees planning, direction and coordination of work activity for technical staff involved in structures systems analysis, design, programming and testing of various integrated systems.</p>

<p><b>Engineer V</b></p>	<p><b>Minimum Education</b> - Bachelor degree</p> <p><b>Minimum Experience</b> - 10 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: Eight years relevant systems management experience. Experience will be in an engineering or other related field. Relevant systems management experience is included in the following: analysis, planning, design, development, installation, testing and support of integrated systems. Specific experience is included in the following: program, financial and resources management, logistics, testing, engineering support and acquisition/development of systems and equipment. Experienced in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides senior level program management of individual or major task(s) of government contracts. Supervises the research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Directs and coordinates program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Oversees the analysis of contractual commitments, customer specifications, design changes and other data to plan and develop program activities throughout the product life cycle. Determines support milestones and anticipates problems arising from inadequate resources and other factors. Utilizes computer-assisted engineering and design software and equipment to perform engineering tasks. Directs and coordinates the operation, maintenance, repair and testing of equipment and systems. Supervises the development and conduct of tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards. Designs and directs technical staff in employing test control apparatus and equipment and determining methods, procedures and conditions for testing applicable products or systems. Oversees special research or technical studies critical to support functions, utilizing computer techniques for analysis or simulation. Directs the preparation of handbooks, bulletins and information systems to provide support. Utilizes various software programs to track procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Oversees planning, direction and coordination of work activity for technical staff involved in structures systems analysis, design, programming and testing of various integrated systems.</p>
<p><b>Senior Engineer</b></p>	<p><b>Minimum Education</b> - Bachelor degree</p> <p><b>Minimum Experience</b> - 4 years relevant experience.</p> <p><b>Required Experience</b> - Included within the years of experience: two years relevant systems management experience. Experience will be in an engineering, technical, scientific or other related field. Relevant experience in managing systems, supervising or coordinating complex technical projects. Specific experience is included related to systems engineering or systems integration, including hardware and software configurations.</p>	<p>Manage, supervise, coordinate, support, and monitor project team performance of complex systems and equipment design, development, implementation, repair, maintenance, testing, troubleshooting, installation, and/or field support activities. Perform systems design, integration, and analysis of complex systems. Manage complete engineering projects from inception to deployment. Provide technical guidance and direction during the performance of multiple tasks across several functional areas, including the use of divergent technologies and methodologies. Provide expertise in the application of diverse engineering related technologies. Manage, track, and control financial budgets and project-related resources, including subcontracted resources. Estimate and proactively manage project-related workload requirements. Conduct performance measurement activities, and analyze and report results. Participate in and support problem resolution. Represent clients in conferences or to solve issues. Interface with client personnel and provide timely client support.</p>

<p style="text-align: center;"><b>Engineer IV</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 7 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: five years relevant systems management experience. Experience will be in an engineering or other related field. Relevant management experience is included in the following: analysis, planning, design, development, installation, testing and support of integrated systems. Specific experience is included in the following: program, financial and resources management, logistics, testing, engineering support and acquisition/development of systems and equipment. Experienced in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides program management of individual or major task(s) of government contracts. Oversees the research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Conducts and coordinates program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Manages the analysis of contractual commitments, customer specifications, design changes and other data to plan and develop program activities throughout the product life cycle. Determines support milestones and anticipates problems arising from inadequate resources and other factors. Utilizes computer-assisted engineering and design software and equipment to perform engineering tasks. Coordinates the operation, maintenance, repair and testing of equipment and systems. Oversees the development and conduct of tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards. Coordinates technical staff in employing test control apparatus and equipment and determining methods, procedures and conditions for testing applicable products or systems. Manages special research or technical studies critical to support functions, utilizing computer techniques for analysis or simulation. Oversees the preparation of handbooks, bulletins and information systems to provide support. Utilizes various software programs to track procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Provides planning, direction and coordination of work activity for technical staff involved in structures systems analysis, design, programming and testing of various integrated systems.</p>
<p style="text-align: center;"><b>Engineer III</b></p>	<p><b>Minimum Education</b> – Bachelor</p> <p><b>Minimum Experience</b> - 5 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: four years relevant systems management experience. Experience will be in an engineering or other related field. Relevant systems management experience is included in the following: analysis, planning, design, development, installation, testing and support of integrated systems. Specific experience is included in the following: program, financial and resources management, logistics, testing, engineering support and acquisition/development of systems and equipment. Knowledgeable in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities,</p>	<p>Provides program management of individual or major task(s) of government contracts. Conducts and guides the research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Conducts and coordinates program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Analyzes contractual commitments, customer specifications, design changes and other data to plan and develop program activities throughout the product life cycle. Determines support milestones and anticipates problems arising from inadequate resources and other factors. Utilizes computer-assisted engineering and design software and equipment to perform engineering tasks. Coordinates the operation, maintenance, repair and testing of equipment and systems. Develops and conduct of tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards Coordinates technical staff in employing test control apparatus and equipment and determining methods, procedures and conditions for testing applicable products or systems. Conducts special research or technical studies critical to support functions, utilizing computer techniques for analysis or simulation. Coordinates the preparation of handbooks, bulletins and information systems to provide support. Utilizes various software programs to track procurement, budget, quality control &amp; admin processes and to prepare progress reports on contract activities. Provides planning, direction and coordination of work activity for technical staff involved in structures systems analysis, design, programming &amp; testing of various integrated systems.</p>

	including prime and subcontractor activities and deliverables .	
<b>Engineer II</b>	<p><b>Minimum Education</b> - Bachelor's degree</p> <p><b>Minimum Experience</b> - 3 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: three years of systems management experience. Relevant systems management experience is included in the following: analysis, planning, design, development, installation, testing and support of integrated systems. Knowledge in the following: program, financial and resources management, logistics, engineering support and acquisition/development of systems and equipment. Knowledge of planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Conducts program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Analyzes contractual commitments, customer specifications, design changes and other data to plan and develop program activities throughout the product life cycle. Determines support milestones and anticipates problems arising from inadequate resources and other factors. Utilizes computer-assisted engineering and design software and equipment to perform engineering tasks. Operates, maintains, repairs and tests of equipment and systems. Develops and conduct of tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards. Conducts tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards. Employs test control apparatus and equipment and determining methods, procedures and conditions for testing applicable products or systems. Utilizes various software programs to track procurement, budget, quality control and administrative processes. Coordinates work activity for technical staff involved in structures systems analysis, design, programming and testing of various integrated systems.</p>
<b>Engineer I</b>	<p><b>Minimum Education</b> - Bachelor's degree</p> <p><b>Minimum Experience</b> - 1 year relevant experience</p> <p><b>Required Experience</b> - Experience must be in an engineering or related field. Included within the years experience: Two years experience with installation and support of integrated systems. Relevant experience in the analysis, planning, design, development, installation, testing and support of integrated systems. Knowledge of engineering support and acquisition and development of systems and equipment.</p>	<p>Provides research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Conducts program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Utilizes computer-assisted engineering and design software and equipment to perform engineering tasks. Operates, maintains, repairs and tests of equipment and systems. Conduct of tests to evaluate equipment safety levels and recommends measures to reduce or eliminate hazards. Conducts tests to evaluate equipment safety levels. Uses test control apparatus and equipment. Prepares handbooks, bulletins and information systems to provide support.</p>

<p><b>Junior Engineer</b></p>	<p><b>Minimum Education</b> - Bachelor's degree</p> <p><b>Minimum Experience</b> - No experience required</p> <p><b>Required Experience</b> - Knowledgeable in a technical or engineering field. Experienced in operating personal computer systems.</p>	<p>Assists in providing research, development, design, installation and testing of integrated systems of personnel, materials, machinery and equipment to ensure conformity to functional specifications and client requirements. Assists in conducting program activities designed to provide technology that ensure effective and economical support of products, systems or equipment. Assists in utilizing computer-assisted engineering and design software and equipment to perform engineering tasks. Provides assistance in operating, maintaining, repairing and testing equipment and systems in field installations. Assists in the conduct of tests to evaluate equipment safety levels. Assists in the preparation of handbooks, bulletins and information systems to provide support.</p>
<p><b>Scientist</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 10 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: Eight years relevant systems management experience. Experience will be in an engineering, physical science, mathematical or a related field. Relevant systems management experience is included in the following: research, identification and assessment of scientific problems and the planning, development and management of scientific resource requirements. Specific experience is included in the following: program, financial and resources management, and scientific and engineering principles. Experienced in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides senior level program management of individual or major task(s) of government contracts. Directs the research and development of theories or methods of controlling sources of environmental pollutants, utilizing knowledge of principles and concepts of various scientific and engineering disciplines in determining data collection methods to be employed in research projects and surveys. Supervises the planning and development of research models, using knowledge of mathematical, statistical and physical science concepts and approaches. Coordinates the identification and analysis of sources of pollution to determine their effects. Oversees the collection and synthesis of data derived from pollution emission measurements, atmospheric monitoring and soil or water samples. Supervises the preparation of graphs, charts and statistical models from synthesized data, using knowledge of mathematical, statistical and engineering analysis techniques. Directs the analysis of data to assess pollution problems, establish standards and develop approaches for control of pollution. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Oversees the planning, direction and coordination of work activity for technical staff involved in structured research, analysis and synthesis of environmental data and the control of pollution problems.</p>
<p><b>Systems Analyst III</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 6 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: four years relevant systems management experience. Relevant systems management experience is included in the following: logistics, analysis, planning, design,</p>	<p>Provides program management of individual or major task(s) of government contracts. Provides and guides systems analysis and design in the development, implementation and documentation of various in-house and/or on-site client based customized software programs. Coordinates the review and analysis of functional specifications leading to design modules and program specification requirements. Plans and analyzes software requirements to determine feasibility of design within time and cost constraints. Coordinates the implementation, documentation, testing, operation and maintenance of program modules. Consults with hardware engineers and other technical staff to evaluate interface between hardware and software operational and performance requirements of overall small-to-medium</p>

	<p>development, implementation and support of various ADP, telecommunication and hardware systems. Specific experience is included in the following: program, financial and resources management, logistics support and acquisition and contract management processes. Knowledgeable in automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>systems. Coordinates the installation of software programs and systems. Utilizes various software programs to track procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Provides planning, direction, and coordination of work activity for technical staff involved in structured systems analysis, design, programming and testing of various ADP and telecommunication systems.</p>
<p><b>Systems Analyst II</b></p>	<p><b>Minimum Education</b> - Associate</p> <p><b>Minimum Experience</b> - 5 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: three years relevant systems management experience. Relevant systems management experience is included in the following: planning, design, development, implementation and support of various ADP and telecommunication software programs. Knowledgeable of program, financial and resources management, logistics support, and acquisition/development of computer systems and equipment. Knowledgeable of planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides systems analysis and design in the development, implementation and documentation of various in-house and/or on-site client based customized software programs. Reviews and analyzes functional specifications leading to design modules and program specification requirements. Implements, documents, conducts test, operates and maintains program modules. Installs software programs and systems. Coordinates work activity for technical staff involved in structured systems analysis, design, programming and testing of various ADP and telecommunication systems.</p>
<p><b>Systems Analyst I</b></p>	<p><b>Minimum Education</b> - Associate</p> <p><b>Minimum Experience</b> - 2 years relevant experience</p> <p><b>Required Experience</b> - Experience in planning, design, development, implementation and support of various ADP, telecommunication and hardware systems. Knowledgeable of logistics support and acquisition/development of computer systems and equipment.</p>	<p>Provides systems analysis and design in the development, implementation and documentation of various in-house and/or on-site client based customized software programs. Reviews and analyzes functional specifications leading to design modules and program specification requirements. Implements, documents, tests, operates and maintains program modules. Coordinates the installation of software programs and systems.</p>

<p><b>Junior Systems Analyst</b></p>	<p><b>Minimum Education</b> - Associate</p> <p><b>Minimum Experience</b> - 2 years relevant experience</p> <p><b>Required Experience</b> - Specific experience in a technical, ADP or other field. Experienced in operating personal computer systems.</p>	<p>Provides assistance in systems analysis and design in the development, implementation and documentation of various in-house and/or on-site client based customized software programs. Assists in reviewing and analyzing functional specifications leading to design modules and program specification requirements. Assists in the implementation, documentation, testing, operation and maintenance of program modules. Assists in the installation of software programs and systems.</p>
<p><b>Systems Engineer IV</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 7 years relevant experience</p> <p><b>Required Experience</b> - Included within the years of experience: five years relevant systems management experience. Relevant systems management experience is included in the following: analysis, planning, design, installation, maintenance and support of various ADP and telecommunication computer systems. Proficient in program, financial and resources management, logistics support and acquisition/development of systems and equipment. Proficient in automated government acquisition and contract management processes. Experience in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides program management of individual small-to-medium range of government contracts or comprehensive tasks thereof. Oversees and provides technical expertise in the design, installation, testing and maintenance of various state-of-the-art computer systems to resolve complex problems in the areas of office automation, telecommunication and systems integration. Coordinates and conducts the planning, configuration control, installation and maintenance of computer system related hardware and software applications in standalone, LAN/WAN and telecommunication network environment. Oversees the evaluation operational systems and recommendation of design modification to eliminate causes of malfunctions or changes in system requirements. Supervises research and development activities pertaining to computer hardware and software design to meet corporate and contractual requirements. Oversees the planning, design, and operational and maintenance management of appropriate facilities, including integration, installation and testing of equipment. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Provides planning, direction and coordination of work activity for technical staff involved in structures systems analysis, design, programming and testing of various ADP and telecommunication computer hardware systems.</p>
<p><b>Systems Engineer III</b></p>	<p><b>Minimum Education</b> - Bachelor degree</p> <p><b>Minimum Experience</b> - 5 years relevant experience</p> <p><b>Required Experience</b> - Relevant experience must be in a computer science or engineering field. Included within the years of experience: four years relevant systems management experience. Systems management experience is included in the following: analysis, planning, design, installation, maintenance and support of various ADP and telecommunication computer systems. Experienced in program, financial and resources management, logistics support and acquisition/development of systems and equipment. Knowledgeable of</p>	<p>Provides program management of individual tasks of government contracts. Guides and provides technical expertise in the design, installation, testing and maintenance of various state-of-the-art computer systems to resolve complex problems in the areas of office automation, telecommunication and systems integration. Coordinates and conducts the planning, configuration control, installation and maintenance of computer system related hardware and software applications in standalone, LAN/WAN and telecommunication network environment. Evaluates operational systems and recommendation of design modification to eliminate causes of malfunctions or changes in system requirements. Coordinates and conducts research and development activities pertaining to computer hardware and software design to meet corporate and contractual requirements. Oversees and provides the planning, design, and operational maintenance management of appropriate facilities, including integration, installation and testing of equipment. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on contract activities. Provides planning, direction and coordination of work activity for technical staff involved in structured systems analysis, design, programming and testing of various ADP and telecommunication computer hardware systems.</p>



	<p>automated government acquisition and contract management processes. Experienced in planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	
<p><b>Systems Engineer II</b></p>	<p><b>Minimum Education</b> - Bachelor degree</p> <p><b>Minimum Experience</b> - 3 years relevant experience</p> <p><b>Required Experience</b> - Included within required experience: Three years maintenance and support of computer systems. Relevant experience is included in the following: analysis, planning, design, installation, maintenance and support of various ADP and telecommunication computer systems. Knowledgeable of program, financial and resources management, logistics support and acquisition/development of systems and equipment. Knowledgeable of planning, monitoring and tracking government contract activities, including prime and subcontractor activities and deliverables.</p>	<p>Provides technical expertise in the design, installation, testing and maintenance of various state-of-the-art computer systems to resolve complex problems in the areas of office automation, telecommunication and systems integration. Conducts the planning, configuration control, installation and maintenance of computer system related hardware and software applications in standalone, LAN/WAN and telecommunication network environment. Evaluates operational systems and recommendation of design modification to eliminate causes of malfunctions or changes in system requirements. Conduct research and development activities pertaining to computer hardware and software design to meet corporate and contractual requirements. Conducts research and development activities pertaining to computer hardware and software design to meet corporate and contractual requirements. Coordinates work activity for technical staff involved in structured systems analysis, design, programming and testing of various ADP and telecommunication computer hardware systems.</p>
<p><b>Systems Engineer I</b></p>	<p><b>Minimum Education</b> - Bachelor's degree</p> <p><b>Minimum Experience</b> - No experience required</p> <p><b>Required Experience</b> - Included within required experience: Two years experience in maintenance and support of computer systems. Experience in the analysis, planning, design, installation, maintenance and support of various ADP and telecommunication computer systems. Knowledgeable of logistics support and acquisition/development of systems and equipment.</p>	<p>Provides technical expertise in the design, installation, testing and maintenance of various state-of-the-art computer systems to resolve complex problems in the areas of office automation, telecommunication and systems integration. Conducts the planning, configuration control, installation and maintenance of computer system related hardware and software applications in standalone, LAN/WAN and telecommunication network environment. Assists in the evaluation of operational systems and makes recommendations of design modifications to eliminate causes of malfunctions, or changes in system requirements. Participates in the research and development activities pertaining to computer hardware and software design to meet corporate and contractual requirements. Plans, designs, constructs, operates and maintains appropriate facilities.</p>

<p><b>Computer Programmer IV</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Computer Science or Information Technology <u>and</u> certified computer programming from a major computer educator (e.g., Microsoft Certified System Engineer (MCSE)).</p> <p><b>Minimum Experience</b> - 8 years experience</p> <p><b>Required Experience</b> - Included within required experience: Six years in computer programming that requires data processing. Relevant experience in computer programming of major and minor computer systems and/or networks. Included in the minimum eight years experience, six of those years should include experience in computer programming language for major multi-user systems that require data processing needs of a broad area.</p>	<p>Applies expertise in programming procedures to complex programs; recommends the redesign of programs, investigates and analyzes feasibility and program requirements, and develops programming specifications. Plans the full computer system for a project I engineering, research, accounting, statistics, etc. Plans the full range of programming actions to produce several interrelated but different products from numerous and diverse data elements which are usually from different sources; solves difficult programming problems. Uses knowledge of pertinent system software, computer equipment, work processes, regulations, and management practices. Performs duties such as: develops, modifies, and maintains complex programs; designs and implements the interrelations of files and records within programs which will effectively fit into the overall design of the project; working with problems or concepts, develops programs for the solution to major scientific computational problems requiring the analysis and development of logical or mathematical descriptions of functions to be programmed; and develops occasional special programs to assist in managing special projects.</p>
<p><b>Computer Programmer III</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Computer Science or Information Technology <u>and</u> certified computer programming from a major computer educator (e.g., Microsoft Certified System Engineer (MCSE)).</p> <p><b>Minimum Experience</b> - 6 years experience</p> <p><b>Required Experience</b> - Included within required experience: Four years in computer programming that requires data processing. Relevant experience in computer programming of major and minor computer systems and/or networks. Included in the minimum six years experience, four of those years should include experience in computer programming language for major multi-user systems that</p>	<p>As a fully qualified computer programmer, applies standard programming procedures and detailed knowledge of pertinent subject matter (e.g., work processes, governing rules, clerical procedures, etc.) in a programming area such as: a record keeping operation (supply, personnel and payroll, inventory, purchasing, insurance payments, depositor accounts, etc.); a well-defined statistical or scientific problem; or other standardized operation or problem. Works according to approved statements of requirements and detailed specification. While the data are clear cut, related, and equally available, there may be substantial interrelationships of a variety of records and several carried sequences of formats are usually produced. The programs developed or modified typically are linked to several other programs in that the output of one becomes the input for another. Recognizes probably interactions of other related programs with the assigned program and is familiar with related system software and computer equipment. Solves conventional programming problems. Performs such as duties as: develops, modifies, and maintains assigned programs; designs and implements modifications to the interrelation of files and records within programs in consultations with higher level staff; monitors the operation of assigned programs and responds to problems by diagnosing and correcting errors in logic and coding; and implements and/or maintains assigned portions of a scientific programming project, applying established scientific programming techniques to well-defined mathematical, statistical, engineering, or other scientific problems usually requiring the translation of mathematical notation into processing logic and code. Tests and</p>

	<p>require data processing needs of a broad area.</p>	<p>documents work, and writes and maintains operator instructions for assigned programs. Confers with other EDP personnel to obtain or provide factual data.</p>
<p><b>Computer Programmer II</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Computer Science or Information Technology <u>and</u> certified computer programming from a major computer educator (e.g., Microsoft Certified System Engineer (MCSE)).</p> <p><b>Minimum Experience</b> - 4 years experience</p> <p><b>Required Experience</b> - Included within required experience: Three years in computer programming that requires data processing. Relevant experience in computer programming of major and minor computer systems and/or networks. Included in the minimum four years experience, three of those years should include experience in computer programming language for major multi-user systems that require data processing needs of a broad area.</p>	<p>At this level, initial assignments are designed to develop competence in applying established programming procedures to routine problems. Performs routine programming assignments that do not require skilled background experience but do require knowledge of established programming procedures and data processing requirements. Works according to clear cut and complete specifications. The data are refined and the format of the final product is very similar to that of the input, or is well defined when significantly different. Maintains and modifies routine programs. Makes approved changes by amending program flow charts, developing detailed processing logic, and coding changes. Tests and documents modifications and writes operator instructions. May write routine new programs using prescribed specifications; may confer with EDP personnel to clarify procedures, processing, logic, etc. Reviews objectives and assignment details with higher level staff to insure thorough understanding; uses judgment in selecting among authorized procedures and seeks assistance when guidelines are inadequate, significant deviations are proposed, or when unanticipated problems arise. Work is usually monitored in progress; all work is reviewed upon completion for accuracy and compliance with standards.</p>
<p><b>Computer Programmer I</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Computer Science or Information Technology <u>and</u> certified computer programming from a major computer educator (e.g., Microsoft Certified System Engineer (MCSE)).</p> <p><b>Minimum Experience</b> - 2 years experience</p> <p><b>Required Experience</b> - Relevant experience is included in the following: computer programming of major and minor computer systems and/or networks. Experience in computer programming language for major multi-user systems that require data processing needs of a broad area.</p>	<p>Assists higher level staff by performing elementary programming tasks which concern limited and simple data items and steps which closely follow patterns of previous work done in the organization, e.g., drawing flow charts, writing operator instructions, or coding and testing routines to accumulate counts, tallies, or summaries. May perform routine programming assignments under close supervision. May perform elementary fact-finding concerning a specified work process and reports findings to a higher-level staff. May receive training in elementary fact-finding. Detailed, step-by-step instructions are given for each task and any deviation must be authorized by a supervisor. Work is closely monitored in progress and reviewed in detail upon completion.</p>
<p><b>Computer Systems Analyst II</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Computer Science, Information Technology, or Engineering.</p> <p><b>Minimum Experience</b> - 8 years relevant experience</p> <p><b>Required Experience</b> - Included within required experience: Six</p>	<p>Gathers and analyzes data and prepares program synopsis which compares alternatives in terms of cost, time, availability of equipment and personnel, and recommends a course of action and upon approval implements changes in systems, hardware and equipment design and application. Works on a segment of a complex data processing scheme or broad system. Works independently on routine assignments and receives instructions and guidance on complex assignments. May provide a functional direction to lower level assistants on assigned work.</p>

	<p>years experience in working with complex computer systems. Experience with multiple users of the system, or a complex one-user systems, e.g., for engineering or research projects. Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and practices of one or more subject matter areas. Recognizes probable interactions of related computer systems and predicts impact of a change in assigned systems. Within the eight years relevant experience, six years experience in applying systems analysis and design techniques to complex computer systems in a broad area such as manufacturing, financial management; engineering, accounting, or statistics, logistics planning, material management, etc.</p>	
<p><b>Computer Systems Analyst I</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Computer Science, Information Technology, or Engineering</p> <p><b>Minimum Experience</b> - 2 years relevant experience</p> <p><b>Required Experience</b> - Includes relevant experience in applying systems analysis and design techniques to complex computer systems in a broad area such as manufacturing, financial management; engineering, accounting, or statistics, logistics planning, material management, etc. Experience with multiple users of the system, or a complex one-user systems, e.g., for engineering or research projects. Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and management practices of one or more subject matter areas.</p>	<p>At this level, initial assignments are designed to expand practical experience in applying systems analysis techniques and procedures. Provides several phases of the required systems analysis where the nature of the system is predetermined. Uses established fact finding approaches, knowledge of pertinent work processes and procedures, and familiarity with related computer programming practices, system software, and computer equipment. Works independently and adapt guides to specific situations, resolves problems and deviations according to established practices, and obtains advice where precedents are unclear or not available. Completed work is reviewed for conformance to requirements, timeliness, and efficiency. May supervise technicians and others who assist in specific assignments.</p>

<p><b>Engineering Technician III</b></p>	<p><b>Minimum Education</b> - Associate degree in Engineering, Eng Tech, Mathematics, Chemistry, Physics, or similar discipline</p> <p><b>Minimum Experience</b> - 4 years</p> <p><b>Required Experience</b> - Relevant experience is included in the following: testing, troubleshooting, maintaining, and repairing complex engineering systems and products, including hardware and software configurations; All four of those years should include experience in technical project supervision and management. Within the four years of experience, one year experience preparing and reviewing technical documentation.</p> <p>Or .**Completion of structured, discipline-focused Government training program (i.e. formal training programs sponsored by Department of Defense, Department of Transportation, Department of State or an individual military branch such as US Navy C-school), commercial trade schools, or industry sponsored apprenticeship or technical certification programs with four years of relevant experience.</p>	<p>Performs assignments that are not completely standardized or prescribed. Selects or adapts standard procedures or equipment, using fully applicable precedents. Receives initial instructions, equipment requirements, and advice from supervisor or engineers as needed. Performs recurring work independently, work is reviewed for technical adequacy or conformity with instructions and specifications. Performs at this level one or a combination of such typical duties as: Constructs components, subunits, or simple models or adapts standard equipment. May troubleshoot and correct malfunctions. Follows specific layout and scientific diagrams to construct and package simple devices and subunits of equipment. Conducts various tests or experiments that may require minor modifications in test setups or procedures as well as subjective judgments in measurement, selects, sets up, and operates standard test equipment and records test data. Extracts and compiles a variety of engineering data from field notes, manuals, lab reports, etc., processes data, identifying errors or inconsistencies, selects methods of data presentation. Assists in design modification by compiling data related to design, specifications, and materials that are pertinent to specific items of equipment or component parts. Develops information concerning previous operational failures and modifications. Uses judgment and initiative to recognize inconsistencies or gaps in data and seek sources to clarify information.</p>
<p><b>Engineering Technician II</b></p>	<p><b>Minimum Education</b> - High school <u>and</u> completion of structured, discipline-focused Government training programs (i.e. formal training programs sponsored by the Department of Defense, Department of Transportation, Department of State, or an individual military branch such as the U.S. Navy C School), commercial trade schools, or industry-sponsored apprenticeship or technical certification programs.</p> <p><b>Minimum Experience</b> - 3 years of relevant experience</p> <p><b>Required Experience</b> - Included within years experience: One year preparing and reviewing technical documentation. Relevant experience is included in the following: testing, troubleshooting, maintaining, and repairing complex engineering</p>	<p>Performs standardized or prescribed assignments involving a sequence of related operations. Follows standard work methods on recurring assignments, but receives explicit instructions on unfamiliar assignments, technical adequacy of routine work is reviewed on completion, non-routine work may also be reviewed in progress. Performs at this level one or a combination of such typical duties as: Following specific instructions, assembles or constructs simple or standard equipment or parts; may service or repair simple instruments of equipment. Conducts a variety of tests using established methods. Prepares test specimens, adjusts and operates equipment, and records test data, pointing out deviations resulting from equipment malfunction or observational errors. Extracts engineering data from various prescribed but non-standardized sources; processes the data following well-defined methods including elementary algebra and geometry; present the data in prescribed form.</p>

	<p>systems and products, including hardware and software configurations.</p>	
<p><b>Engineering Technician I</b></p>	<p><b>Minimum Education</b> - High school <u>and</u> completion of structured, discipline-focused Government training programs (i.e. formal training programs sponsored by the Department of Defense, Department of Transportation, Department of State, or an individual military branch such as the U.S. Navy C School), commercial trade schools, or industry-sponsored apprenticeship or technical certification programs.</p> <p><b>Minimum Experience</b> - 2 years of relevant experience</p> <p><b>Required Experience</b> - Included within years experience: One year preparing and reviewing technical documentation. Relevant experience is included in the following: testing, troubleshooting, maintaining, and repairing complex engineering systems and products, including hardware and software configurations.</p>	<p>Performs simple routine tasks under close supervision or from detailed procedures. Work is checked in progress or on completion. Performs one or a combination of such typical duties as: Assembles or installs equipment or parts requiring simple wiring, soldering, or connecting. Performs simple or routine tasks or tests such as tensile or hardness tests; operates and adjusts simple test equipment and records test data. Gathers and maintains specified records of engineering data such as tests, drawings, etc., performs computations by substituting numbers in specified formulas; plots data and draws simple curves and graphs.</p>
<p><b>Senior Technical Specialist</b></p>	<p><b>Minimum Education</b> - High School or equivalent</p> <p><b>Minimum Experience</b> - 15 years of relevant experience</p> <p><b>Required Experience</b> - Technical/military experience in military equipment related to work requirements. Individuals may be required to possess relevant specialized skills.</p>	<p>Conducts tasks that require a high degree of planning and execution skills. May be required to standardize practices for future projects. Coordinates with internal customers to gain knowledge of subject matter as needed. Most work is performed independently followed by qualify checks to verify specifications have been met. Analyzes and evaluates errors with systems and provides remedy for correction. Provides subjective opinions on process implementation and follows that with scientific objective measurements. Presents data results after completion of tests, supplemented with reports to analyze for modification purposes.</p>

<p><b>Technical Specialist</b></p>	<p><b>Minimum Education</b> - High School or equivalent</p> <p><b>Minimum Experience</b> - 10 years of relevant experience</p> <p><b>Required Experience</b> - Technical/military experience in military equipment related to work requirements. Individuals may be required to possess relevant specialized certifications.</p>	<p>Conducts tasks that require planning and execution skills. May be required to standardize practices for future projects. Coordinates with internal customers to gain knowledge of subject matter as needed. Most work is performed independently followed by qualify checks to verify specifications have been met. Analyzes and evaluates errors with systems and provides remedy for correction. Provides subjective opinions on process implementation and follows that with scientific objective measurements. Presents data results after completion of tests, supplemented with reports to analyze for modification purposes.</p>
<p><b>Junior Technical Specialist</b></p>	<p><b>Minimum Education</b> - High School or equivalent</p> <p><b>Minimum Experience</b> - 3 years of relevant experience</p> <p><b>Required Experience</b> - Technical/military experience in military equipment related to work requirements. Individuals may be required to possess relevant specialized certifications.</p>	<p>Conducts tasks that require planning and execution skills. May be required to standardize practices for future projects. Coordinates with internal customers to gain knowledge of subject matter as needed. Some work is performed independently followed by qualify checks to verify specifications have been met. Analyzes and evaluates errors with systems and provides recommendation to remedy correction. Provides subjective opinions on process implementation and follows that with scientific objective measurements. Compiles data for presentation of data results after completion of tests, supplemented with reports to analyze for modification purposes.</p>
<p><b>Senior Technical Writer</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 8 years relevant experience</p> <p><b>Required Experience</b> - Experience related to the design, development, editing, reviewing, and production of technical documentation related to complex engineering systems and equipment, including hardware and software configurations. Within the eight years, one year should include experience supervising technical documentation-related project teams or personnel. Knowledge of Government and industry documentation specifications and standards and applicable software used in documentation development including word processing, graphics, and animation.</p> <p>*Or completion of structured, discipline-focused Government training program (i.e. formal training programs sponsored by Department of Defense, Department of Transportation, Department of State or an individual military branch such as US Navy C-school), commercial trade schools, or industry sponsored apprenticeship or</p>	<p>Manage, coordinate, supervise, support, and/or perform technical writing-related activities related to the development of operations and maintenance manuals, users manuals, test procedures, logistics documentation, proposals, and any other documentation associated with engineering disciplines including the development of complex systems and equipment. Apply high degree of creative ability and independent judgment during the performance of assigned tasks. Interface and interact with technical experts and engineers to document proactive solutions that meet new or evolving client requirements. Develop and deliver documents that may be technical or classified/proprietary. Provide technical assistance to project personnel on tasks using similar technologies and methodologies. Proofread and edit own work, and that of peers, prior to delivery to the client. Develop, and adhere to, instructions related to documentation content, formatting, packaging, and delivery. Establish and maintain paper and computer-based document filing systems. Manage, track, and control financial budgets and project-related resources, including subcontracted resources. Estimate and proactively manage project-related workload requirements and development schedules. Conduct performance measurement activities. Act as a liaison between the client and project personnel. Coordinate, schedule, attend, and document working group meetings and conferences. Supervise projects and associated project personnel. Manage or support problem resolution efforts. Act as a liaison between client and project personnel. Provide timely client support.</p>

	<p>technical certification programs with eight years of relevant experience.</p>	
<p><b>Technical Writer</b></p>	<p><b>Minimum Education</b> - Associate or</p> <p><b>Minimum Experience</b> - 3 years</p> <p><b>Required Experience</b> - Experience related to the design, development, editing, reviewing, and production of technical documentation related to complex engineering systems and equipment, including hardware and software configurations. Within the three years, one year should include experience supervising technical documentation-related project teams or personnel. Knowledge of Government and industry documentation specifications and standards and applicable software used in documentation development including word processing, graphics, and animation.</p> <p>*Or completion of structured, discipline-focused Government training program (i.e. formal training programs sponsored by Department of Defense, Department of Transportation, Department of State or an individual military branch such as US Navy C-school), commercial trade schools, or industry sponsored apprenticeship or technical certification programs with three years of relevant experience.</p>	<p>Manage, coordinate, supervise, support, and/or perform technical writing-related activities related to the development of operations and maintenance manuals, users manuals, test procedures, logistics documentation, proposals, and any other documentation associated with engineering disciplines including the development of complex systems and equipment. Apply high degree of creative ability and independent judgment during the performance of assigned tasks. Interface and interact with technical experts and engineers to document proactive solutions that meet new or evolving client requirements. Develop and deliver documents that may be technical or classified/proprietary. Provide technical assistance to project personnel on tasks using similar technologies and methodologies. Proofread and edit own work, and that of peers, prior to delivery to the client. Develop, and adhere to, instructions related to documentation content, formatting, packaging, and delivery. Establish and maintain paper and computer-based document filing systems. Manage, track, and control financial budgets and project-related resources, including subcontracted resources. Estimate and proactively manage project-related workload requirements and development schedules. Conduct performance measurement activities. Act as a liaison between the client and project personnel. Coordinate, schedule, attend, and document working group meetings and conferences. Supervise projects and associated project personnel. Manage or support problem resolution efforts. Act as a liaison between client and project personnel. Provide timely client support.</p>
<p><b>Technician I</b></p>	<p><b>Minimum Education</b> - HS</p> <p><b>Minimum Experience</b> - 2 years of technical training in computer science, telecommunications, electrical engineering, marine engineering, mechanical engineering, naval architecture, or related field.</p> <p><b>Required Experience</b> -Experience related to the install, testing, servicing and maintenance of systems, equipment, computers, programs &amp; associated peripherals Experienced in troubleshooting, repairing, testing, and calibrating</p>	<p>Provides technical support in the installation, testing and maintenance of equipment, programs, computers and peripheral equipment, using working knowledge of the principles in the applicable field of computer science, satellite communications, electrical engineering, naval architecture, marine engineering, or mechanical engineering. Uses diagnostic programs, equipment, tools or instruments to determine cause of malfunctions and performs appropriate corrective actions.</p>



	<p>systems, equipment and computer systems. Familiar with applicable test equipment, specialized tools, equipment, machines and computer hardware, software and peripherals. Experience to include planning, monitoring, managing and teaching various tasks and activities. Capable of communicating clearly orally and in writing required.</p>	
<p><b>Senior Weapon System Analyst</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 15 years relevant experience</p> <p><b>Required Experience</b> - Within the total years of experience, fifteen years relevant management experience in the analysis, planning, design, development, implementation and support of various weapons platforms, components, and/or systems. Experience to include program &amp; resource mgmt, logistics support and acquisition/ development of systems and equipment. Knowledgeable of automated government acquisition and management processes. Experienced in planning, monitoring and tracking government program and acquisition activities, including prime and subcontract activities and deliverables.</p>	<p>Provides acquisition and program management oversight of individual task(s) related to the weapon system and/or task order. Provides technical expertise in logistics, training, program management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support task order efforts. Directs the utilization of various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on project activities. Provides and coordinates the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Provides planning, direction, and coordination of work activity for technical staff involved in structured systems analysis, design, programming, and testing of various systems as set forth in the task order and program requirements.</p>
<p><b>Weapon System Analyst</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 10 years relevant experience</p> <p><b>Required Experience</b> - Within the total years of experience, ten years relevant management experience in the analysis, planning, design, development, implementation and support of various weapons platforms, components, and/or systems. Experience to include program, resources management, logistics support and acquisition/ development of systems and equipment. Knowledgeable of automated government acquisition and management processes. Experienced in planning, monitoring and tracking government program</p>	<p>Provides technical expertise in logistics, training, program management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support task order efforts. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on project activities. Provides and coordinates the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Assists planning, direction, and coordination of work activity for technical staff involved in structured systems analysis, design, programming, and testing of various systems as set forth in the task order and program requirements.</p>

	<p>and acquisition activities, including prime and subcontract activities and deliverables.</p>	
<p><b>Junior Weapon System Analyst</b></p>	<p><b>Minimum Education</b> - Bachelor</p> <p><b>Minimum Experience</b> - 5 years relevant experience</p> <p><b>Required Experience</b> - Within the total years of experience, five years relevant systems management experience in the analysis, planning, design, development, implementation and support of various weapons platforms, components, and/or systems. Experience to include program, resources management, logistics support and acquisition/development of systems and equipment. Knowledgeable of automated government acquisition and management processes. Experienced in planning, monitoring and tracking government program and acquisition activities and deliverables.</p>	<p>Assist in providing technical expertise in logistics, training, program management, human resource management, configuration management, analysis, acquisition, operations control, quality control, ADP and/or telecommunication systems to support task order efforts. Utilizes various software programs to keep track of procurement, budget, quality control and administrative processes and to prepare progress reports on project activities. Assists and coordinates the design, formulation, implementation, operation and maintenance of various systems, equipment and procedures to meet contract requirements. Assists planning, direction, and coordination of work activity for technical staff involved in structured systems analysis, design, programming, and testing of various systems as set forth in the task order and program requirements.</p>
<p><b>Electronics Maintenance Technician II</b></p>	<p><b>Minimum Education</b> - Bachelor degree in Electronics or Electrical Technology</p> <p><b>Minimum Experience</b> - 4 years of relevant experience</p> <p><b>Required Experience</b> - Experience in electronics and electrical theory.</p> <p>Or satisfactory completion of a government of industry course of instructions specializing in electricity or electronics theory, maintenance, troubleshooting and repair plus four years of relevant experience.</p>	<p>Applies comprehensive technical knowledge to solve complex problems by interpreting manufacturers' manuals or similar documents. Work requires familiarity with the interrelationships of circuits and judgment in planning work sequence and in selecting tools and test instruments. Receives technical guidance, as required, from supervisor or higher-level technician, and work is reviewed for compliance with accepted practices. May provide technical guidance to lower level technicians.</p>
<p><b>Electronics Maintenance Technician I</b></p>	<p><b>Minimum Education</b> - Associate degree in Electronics or Electrical Technology</p> <p><b>Minimum Experience</b> - 2 years of relevant experience</p> <p><b>Required Experience</b> - Experience in electronics and electrical theory.</p>	<p>Applies technical knowledge to perform simple or routine tasks following detailed instructions. Performs such tasks as replacing components and wiring circuits; repairing simple electronic equipment; and taking test readings using common instruments such as digital multimeters, signal generators, semiconductor testers, curve tracers, and oscilloscopes. Receives technical guidance, as required, from supervisor or higher level technician. Work is spot-checked for accuracy.</p>

	<p>Or satisfactory completion of a government of industry course of instructions specializing in electricity or electronics theory, maintenance, troubleshooting and repair plus two years of relevant experience.</p>	
<p><b>General Clerk III</b></p>	<p><b>Minimum Education</b> - High school</p> <p><b>Minimum Experience</b> - 4 years relevant experience</p> <p><b>Required Experience</b> - Experience in providing a variety of administrative duties such as: maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints.</p>	<p>Works requires a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Refers recognized problems to other administrative officers.</p>
<p><b>General Clerk II</b></p>	<p><b>Minimum Education</b> - High school</p> <p><b>Minimum Experience</b> - 2 years relevant experience</p> <p><b>Required Experience</b> - Experience in providing a variety of administrative duties such as: maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints.</p>	<p>Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts. Little or no subject matter knowledge is required, but the clerk needs to choose the proper procedure for each task.</p>
<p><b>General Clerk I</b></p>	<p><b>Minimum Education</b> - High school</p> <p><b>Minimum Experience</b> - None</p> <p><b>Required Experience</b> - Experience in providing a variety of administrative duties such as: maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints.</p>	<p>Follows a few clearly detailed procedures in performing simple repetitive tasks in the same sequence, such as filing pre-coded documents in a chronological file or operating office equipment, e.g., mimeograph, photocopy, addressograph or mailing machine.</p>



Substitution Methodology for VT Aepco, Inc.

Labor Category	Min Edu	Min	PhD	Masters	Bachelors	Associate	High School
Program Manager	Bachelor's Degree	15	NA	NA		NA	NA
Project Manager	Bachelor's Degree	4	NA	NA		NA	NA
Project Leader	Bachelor's degree	4	NA	NA		NA	20
Analyst V	Bachelor's degree	10	NA	NA		NA	NA
Analyst IV	Bachelor's degree	7	NA	NA		10	20
Analyst III	Bachelor's Degree	6	NA	NA		8	15
Analyst II	Associates Degree	5	NA	NA	NA		10
Analyst I	Associates Degree	2	NA	NA	NA		5
Junior Analyst	High School Diploma	2	NA	NA	NA	NA	
Engineer VI	Bachelor's Degree	15	NA	NA		NA	NA
Engineer V	Bachelor's Degree	10	NA	NA		NA	NA
Senior Engineer	Bachelor's Degree	4	NA	NA		NA	NA
Engineer IV	Bachelor's Degree	7	NA	NA		NA	NA
Engineer III	Bachelor's Degree	5	NA	NA		NA	NA
Engineer II	Bachelor's degree	3	NA	NA		NA	NA
Engineer I	Bachelor's degree	1	NA	NA		NA	NA
Junior Engineer	Bachelor's degree	0	NA	NA		NA	NA
Scientist	Bachelor's degree	10	NA	NA		NA	NA
Systems Analyst III	Bachelor's degree	6	NA	NA		8	15
Systems Analyst II	Associates Degree	5	NA	NA	NA		10
Systems Analyst I	Associates Degree	2	NA	NA	NA		5
Junior Systems Analyst	Associates Degree	2	NA	NA	NA		2
Systems Engineer IV	Bachelor's degree	7	NA	NA		NA	NA
Systems Engineer III	Bachelor's Degree	5	NA	NA		NA	NA
Systems Engineer II	Bachelor's degree	3	NA	NA		NA	NA
Systems Engineer I	Bachelor's degree	0	NA	NA		NA	NA
Computer Programmer IV	Bachelor's degree	8	NA	NA		NA	NA
Computer Programmer III	Bachelor's degree	6	NA	NA		NA	NA
Computer Programmer II	Bachelor's Degree	4	NA	NA		NA	NA
Computer Programmer I	Bachelor's degree	2	NA	NA		NA	NA
Computer Systems Analyst II	Bachelor's Degree	8	NA	NA		NA	NA
Computer Systems Analyst I	Bachelor's degree	2	NA	NA		NA	NA
Engineering Tech III	Associates Degree	4	NA	NA	NA		See Description.
Engineering Tech II	High School Diploma	3	NA	NA	NA	N/A	
Engineering Tech I	High School Diploma	2	NA	NA	NA	NA	
Senior Technical Specialist	High School Diploma	15	NA	NA	NA	NA	
Technical Specialist	High School Diploma	10	NA	NA	NA	NA	
Junior Technical Specialist	High School Diploma	3	NA	NA	NA	NA	
Senior Technical Writer	Bachelor's degree	8	NA	NA		NA	See Description
Technical Writer	Associates Degree	3	NA	NA	NA		See Description
Technician I	High School Diploma	2	NA	NA	NA	NA	
Senior Weapon System Analyst	Bachelor's Degree	15	NA	NA		20	25
Weapons System Analyst	Bachelor's degree	10	NA	NA		15	20
Junior Weapon System Analyst	Bachelor's degree	5	NA	NA		10	15
Electronics Maintenance Technician II	Bachelor's degree	4	NA	NA		NA	See Description
Electronics Maintenance Technician I	Associates Degree	2	NA	NA	NA		See Description
General Clerk III	High School Diploma	4	NA	NA	NA	NA	
General Clerk II	High School Diploma	2	NA	NA	NA	NA	
General Clerk I	High School Diploma	0	NA	NA	NA	NA	

## Option 3

Labor Category (Aepco Site - Army Logistic Programmatic & Technical Services (Madison, AL))	Year 16 4/2/2018 to 4/1/2019	Year 17 4/2/2019 to 4/1/2020	Year 18 4/2/2020 to 4/1/2021	Year 19 4/2/2021 to 4/1/2022	Year 20 4/2/2022 to 4/1/2023
Analyst I	\$47.76	\$40.23	\$41.03	\$41.86	\$42.69
Analyst II	\$60.76	\$56.81	\$57.95	\$59.11	\$60.29
Analyst III	\$81.14	\$82.76	\$84.42	\$86.10	\$87.83
Analyst IV	\$100.86	\$94.30	\$96.19	\$98.11	\$100.07
Analyst V	\$166.03	\$164.26	\$167.55	\$170.90	\$174.31
Engineer IV	\$88.60	\$82.85	\$84.51	\$86.20	\$87.92
Engineer V	\$146.78	\$137.24	\$139.98	\$142.78	\$145.64
Engineering Technician I **	\$38.13	\$35.66	\$36.37	\$37.10	\$37.84
Engineering Technician II **	\$52.18	\$48.80	\$49.78	\$50.77	\$51.79
Engineering Technician III **	\$71.54	\$66.89	\$68.23	\$69.59	\$70.98
General Clerk I **	\$44.56	\$39.44	\$40.23	\$41.03	\$41.85
General Clerk III **	\$61.76	\$56.29	\$57.42	\$58.56	\$59.74
Junior Analyst	\$44.00	\$41.13	\$41.95	\$42.79	\$43.65
Project Manager	\$130.76	\$128.12	\$130.68	\$133.30	\$135.96
Project Lead	\$93.36	\$87.29	\$89.04	\$90.82	\$92.63
Program Manager	\$213.12	\$161.13	\$164.35	\$167.64	\$170.99
Technical Specialist	\$55.14	\$51.56	\$52.59	\$53.64	\$54.72
Sr. Technical Specialist	\$88.25	\$79.34	\$80.93	\$82.55	\$84.20
Weapon System Analyst	\$92.89	\$86.86	\$88.60	\$90.37	\$92.18
Sr. Weapon System Analyst	\$120.62	\$112.79	\$115.05	\$117.35	\$119.69

\*Order-Level-Materials will be priced at the Order Level . See [www.gsa.gov/olm](http://www.gsa.gov/olm) for guidance.

## Option 3

Labor Category (Client Site)	Year 16	Year 17	Year 18	Year 19	Year 20
	4/2/2018 to 4/1/2019	4/2/2019 to 4/1/2020	4/2/2020 to 4/1/2021	4/2/2021 to 4/1/2022	4/2/2022 to 4/1/2023
Analyst I	\$40.14	\$32.10	\$32.74	\$33.40	\$34.06
Analyst II	\$48.75	\$49.72	\$50.71	\$51.73	\$52.76
Analyst III	\$65.10	\$63.15	\$64.41	\$65.70	\$67.02
Analyst IV	\$87.38	\$89.12	\$90.90	\$92.72	\$94.57
Analyst V	\$157.13	\$160.28	\$163.49	\$166.76	\$170.09
Computer Programmer I	\$56.14	\$50.85	\$51.87	\$52.90	\$53.96
Computer Programmer II	\$72.94	\$66.08	\$67.40	\$68.75	\$70.12
Computer Programmer III	\$92.11	\$83.45	\$85.12	\$86.82	\$88.56
Computer Programmer IV	\$108.83	\$98.59	\$100.56	\$102.57	\$104.62
Computer Systems Analyst I	\$41.54	\$37.63	\$38.38	\$39.15	\$39.93
Computer Systems Analyst II	\$68.29	\$61.86	\$63.10	\$64.36	\$65.65
Electronics Maintenance Technician I **	\$38.61	\$34.97	\$35.67	\$36.38	\$37.11
Electronics Maintenance Technician II **	\$50.45	\$45.70	\$46.61	\$47.55	\$48.50
Engineer I	\$61.14	\$55.39	\$56.50	\$57.63	\$58.78
Engineer II	\$68.29	\$61.86	\$63.10	\$64.36	\$65.65
Engineer III	\$86.13	\$78.02	\$79.58	\$81.17	\$82.80
Engineer IV	\$74.47	\$67.47	\$68.82	\$70.20	\$71.60
Engineer V	\$126.53	\$114.63	\$116.92	\$119.26	\$121.65
Engineer VI	\$193.10	\$174.93	\$178.43	\$182.00	\$185.64
Engineering Technician I **	\$32.05	\$29.03	\$29.61	\$30.20	\$30.81
Engineering Technician II **	\$47.85	\$43.35	\$44.22	\$45.10	\$46.00
Engineering Technician III **	\$60.16	\$54.50	\$55.59	\$56.70	\$57.84
General Clerk I **	\$37.46	\$32.83	\$33.49	\$34.16	\$34.84
General Clerk II **	\$50.45	\$33.94	\$34.62	\$35.31	\$36.02
General Clerk III **	\$64.24	\$56.29	\$57.42	\$58.56	\$59.74
Junior Systems Analyst	\$41.54	\$37.63	\$38.38	\$39.15	\$39.93
Junior Analyst	\$36.99	\$33.51	\$34.18	\$34.86	\$35.56
Junior Engineer	\$41.54	\$37.63	\$38.38	\$39.15	\$39.93
Junior Technical Specialist	\$58.99	\$53.44	\$54.51	\$55.60	\$56.71
Junior Weapon System Analyst	\$76.31	\$77.84	\$79.40	\$80.98	\$82.60
Program Manager	\$170.98	\$149.83	\$152.83	\$155.88	\$159.00
Project Leader	\$78.47	\$71.08	\$72.50	\$73.95	\$75.43
Project Manager	\$135.97	\$123.17	\$125.63	\$128.15	\$130.71
Scientist	\$193.10	\$174.93	\$178.43	\$182.00	\$185.64

\*Order-Level-Materials will be priced at the Order Level . See [www.gsa.gov/olm](http://www.gsa.gov/olm) for guidance.

## Option 3

Labor Category (Client Site)	Year 16	Year 17	Year 18	Year 19	Year 20
	4/2/2018 to 4/1/2019	4/2/2019 to 4/1/2020	4/2/2020 to 4/1/2021	4/2/2021 to 4/1/2022	4/2/2022 to 4/1/2023
Senior Engineer	\$109.77	\$99.44	\$101.43	\$103.46	\$105.53
Senior Technical Specialist	\$70.82	\$72.23	\$73.67	\$75.15	\$76.65
Senior Technical Writer **	\$86.63	\$78.48	\$80.05	\$81.65	\$83.28
Senior Weapon System Analyst	\$96.77	\$98.71	\$100.68	\$102.70	\$104.75
Systems Analyst I	\$61.33	\$55.56	\$56.67	\$57.80	\$58.96
Systems Analyst II	\$68.29	\$61.91	\$63.15	\$64.41	\$65.70
Systems Analyst III	\$92.81	\$84.08	\$85.76	\$87.48	\$89.23
Systems Engineer I	\$56.39	\$51.08	\$52.10	\$53.14	\$54.21
Systems Engineer II	\$74.58	\$67.56	\$68.91	\$70.29	\$71.70
Systems Engineer III	\$92.14	\$83.47	\$85.14	\$86.84	\$88.58
Systems Engineer IV	\$109.77	\$99.44	\$101.43	\$103.46	\$105.53
Technical Specialist	\$46.34	\$41.98	\$42.82	\$43.68	\$44.55
Technical Writer **	\$72.16	\$65.38	\$66.69	\$68.02	\$69.38
Technician I **	\$38.61	\$34.97	\$35.67	\$36.38	\$37.11
Weapon System Analyst	\$78.07	\$70.72	\$72.13	\$73.58	\$75.05

\*Order-Level-Materials will be priced at the Order Level . See [www.gsa.gov/olm](http://www.gsa.gov/olm) for guidance.

### SERVICE CONTRACT LABOR STANDARDS (SCLS)

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed priced services marked with the (“\*\*”) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographich scope of the contract (i.e., nationwide).

Service Contract Labor Standards (SCLS) Matrix		
SCLS - Eligible Contract Labor Category	SCLS Code - Title	WD Number
Electronics Maintenance Technician I	23181 - Electronics Technician Maintenance I	2015-4281
Electronics Maintenance Technician II	23182 - Electronics Technician Maintenance II	2015-4281
Engineering Technician I	30081 - Engineering Technician I	2015-4281
Engineering Technician II	30082 - Engineering Technician II	2015-4281
General Clerk I	01111 - General Clerk I	2015-4281
General Clerk II	01112 - General Clerk II	2015-4281
General Clerk III	01113 - General Clerk III	2015-4281
Technical Writier	30461 - Technical Writer I	2015-4281
Senior Technical Writer	30463 - Technical Writer II	2015-4281
Technician I	14160 - Personal Computer Support Technician	2015-4281

2. MAXIMUM ORDER\*: \$1,000,000.00 except for OLM which is \$250,000.00  
541330ENG: \$1,000,000  
541380: \$250,000  
541420: \$1,000,000  
541715: \$1,000,000  
541614SVC: \$1,000,000  
541614: \$1,000,000  
611430: \$1,000,000  
OLM: \$250,000  
Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.  
*\*If the "best value" selection places your order over the Maximum Order, identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned Contract Administrator for a better price. We may (1) offer a new price for this requirement, (2) offer the lowest price available under this contract, or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404.*
3. MINIMUM ORDER: \$100
4. GEOGRAPHIC COVERAGE: Domestic
5. POINTS OF PRODUCTION: Various
6. BASIC DISCOUNT: Prices are listed as GSA Net, discount deducted and IFF included.
7. QUANTITY DISCOUNT(S): .25% for orders over \$500,000.00 that are awarded after 14 JUN 2019
8. PROMPT PAYMENT TERMS: Net 30 - Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. FOREIGN ITEMS: None
- 10a. TIME OF DELIVERY AFTER RECEIPT OF ORDER (ARO): As Negotiated
- 10b. EXPEDITED DELIVERY: To be negotiated at the task order level.
- 10c. OVERNIGHT AND 2-DAY DELIVERY: To be negotiated at the task order level.
- 10d. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract. Urgent Requirement clause in accordance with I-FSS-140-B.
11. FOB POINT: Destination
- 12a. ORDERING ADDRESS: VT Aepco Inc.  
448 Viking Drive Suite 350  
Virginia Beach, VA 23452  
Phone: (757) 463-2800



Fax: (757) 463-9285

- 12b. ORDERING PROCEDURES: Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. PAYMENT ADDRESS: Same as above
14. WARRANTY PROVISION: Standard Commercial Warranty
15. EXPORT PACKING CHARGES: Not Applicable
16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): Not Applicable
17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Not Applicable
- 18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE-LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable
- 18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: Not Applicable
19. LIST OF SERVICE AND DISTRIBUTION POINTS: Not Applicable
20. LIST OF PARTICIPATING DEALERS: Not Applicable
21. PREVENTIVE MAINTENANCE: Available Upon Request
- 22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES, e.g., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS: Negotiated per delivery order
- 22b. SECTION 508 COMPLIANCE: If applicable, Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and will be addressed on a task order basis. The EIT standards can be found at: [www.Section508.gov](http://www.Section508.gov): Not Applicable.
23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER: 038791257
24. NOTIFICATION REGARDING REGISTRATION IN THE SYSTEM FOR AWARD MANAGEMEN(SAM) DATABASE: VT Aepeco Inc. has an Active Registration in the SAM database. CAGE Code: 4V740



## INSTRUCTIONS FOR ORDERING SERVICES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that VT A meets the technical requirements and provides most favored customer pricing to the Federal Government. Delivery orders may be placed by either the Federal Agency or the GSA Federal Supply Service. To get started with preparing an order, follow these simple steps:

### **Step 1. Develop a Statement of Work (SOW)**

In the SOW, include the following information: work to be performed; location of work; period of performance; delivery schedule; and special standards and/or special requirements, such as security clearances or special knowledge. To the maximum extent practicable, agency requirements shall be performance based statements.

### **Step 2. Prepare a Request for Proposal (RFP)**

Include the statement of work and outline the requirements associated with contractor's price proposal. A firm fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work to be performed. In such a situation, a time and materials quotation may be requested. A performance or project plan may be requested as well as information on past experience in order to make a best value selection. The ordering activity shall include information on the selection criteria. Ordering offices should strive to minimize the contractor's cost associated with responding to RFP's and tailor RFP's to the minimum level necessary to make a best value selection.

### **Step 3. Submit to at least Three Firms**

The RFP may be provided directly to schedule contractors or it may be posted to the e-Buy system.

### **Step 4. Evaluate Offers, Select Best Value Firm, and Place Order directly with Contractor**

Evaluate the contractors based on the factors identified in the request for proposal. Then select the contractor that represents the best value to meet the Government's needs.

Please note, Blanket Purchase Agreements (BPAs) are available upon request.

### **Assistance:**

VT Aepco is willing and capable of helping you through the procurement process. You may contact us at:

VT Aepco Inc.

448 Viking Drive, Suite 350

Virginia Beach, VA 23452

Phone: (757) 463-2800

Fax: (757) 463-9285

Email: [gsabids@vt-group.com](mailto:gsabids@vt-group.com)

If desired, GSA Regional Offices are available to assist the agency during the procurement process under a fee for service agreement, but GSA is not required to be involved in any of the steps outlined above. The GSA national customer service center and schedule contract helpdesk can be reached at (800) 488-3111 or via email at [mashelpdesk@gsa.gov](mailto:mashelpdesk@gsa.gov).