The DMP Group, LLC
GENERAL SERVICES ADMINISTRATION

Federal Supply Service
Authorized Federal Supply Schedule Price List
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Schedule Title: Multiple Award Schedule
FSC Group, Part, and Section or Standard Industrial Group: Professional Services
FSC Class(es)/Product code(s) and/or Service Codes (as applicable): 520-11, 541219
Contract number: GS-23F-0204P
Contract period: 04.06.2019 to 04.05.2024

Contractor’s name and point of contact information:
The DMP Group, LLC
Donald G. Lucas
2233 Wisconsin Avenue NW Suite 228
Washington, D.C. 20007
Phone: 202.726.2630
Fax: 202.726.1830
Email: donald.lucas@thedmpgroup.com

Contractor’s internet address/web site: www.thedmpgroup.com

Contract administration source: Donald G. Lucas

Business size: Small Business

Business ownership: Woman-owned, Minority-owned
# 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACCT - Staff Accountants</strong></td>
<td></td>
</tr>
<tr>
<td>Accountant I</td>
<td>$63.08</td>
</tr>
<tr>
<td>Accountant II</td>
<td>$74.11</td>
</tr>
<tr>
<td>Accountant III</td>
<td>$88.29</td>
</tr>
<tr>
<td>Accountant IV</td>
<td>$107.23</td>
</tr>
<tr>
<td><strong>ACCT - Accounting Clerks</strong></td>
<td></td>
</tr>
<tr>
<td>Accounting Clerk I</td>
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<tr>
<td>Accounting Clerk II</td>
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<tr>
<td>Accounting Clerk III</td>
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<tr>
<td><strong>ACCT - Accounting Managers</strong></td>
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</tr>
<tr>
<td>Accounting Supervisor</td>
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</tr>
<tr>
<td>Accounts Payable / Receivable</td>
<td>$118.26</td>
</tr>
<tr>
<td>Manager</td>
<td>$130.88</td>
</tr>
<tr>
<td>Director</td>
<td>$175.03</td>
</tr>
<tr>
<td>Controller</td>
<td>$260.17</td>
</tr>
<tr>
<td><strong>ACCT - Financial Analysis</strong></td>
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</tr>
<tr>
<td>Financial Analyst I</td>
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<tr>
<td>Financial Analyst II</td>
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<tr>
<td>Financial Analyst III</td>
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<td>Financial Analysis Manager</td>
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<tr>
<td>Top Financial Analysis Executive</td>
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<tr>
<td><strong>ACCT - Audit</strong></td>
<td></td>
</tr>
<tr>
<td>Auditor/Internal Auditor I</td>
<td>$63.08</td>
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<tr>
<td>Auditor/Internal Auditor II</td>
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<td>Auditor/Internal Auditor III</td>
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<td>Audit Project Lead</td>
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<tr>
<td>Audit Partner</td>
<td>$197.10</td>
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</tbody>
</table>
ACCT – Staff Accountants

**Accountant I**
Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Requires a bachelor's degree in accounting and a minimum of 1 year of accounting experience. Has knowledge of commonly used accounting concepts, practices, and procedures. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

**Accountant II**
Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Requires a bachelor’s degree in accounting or finance and a minimum of 2 years of accounting experience. Familiar with standard accounting concepts, practices, and procedures. Relies on judgment and limited experience to plan and accomplish goals. Performs a variety of tasks. Works under general supervision: typically reports to a supervisor or manager. Job functions require exercising some independent judgment.

**Accountant III**
Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Requires a bachelor’s degree in accounting, and a minimum of 4 years of accounting experience. Familiarity with a variety of accounting concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report to an executive or a manager. Job functions require exercising independent judgment and creativity.

**Accountant IV**
Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Requires a bachelor's degree in accounting and a minimum of 6 years of accounting experience. Familiarity with a variety of accounting concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks
and leads and directs the work of others. Job functions require exercising independent judgment and creativity. Typically reports to a manager or head of a unit/department.

AACT – Accounting Clerks

Accounting Clerk I
Performs accounting activities such as maintenance of the general ledger and preparation of various accounting statements and financial reports. Requires a bachelor’s degree and 1 year of administration experience. Has knowledge of commonly used business administration concepts, practices, and procedures. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

Accounting Clerk II
Performs accounting activities such as, maintenance of the general ledger and preparation of various accounting statements and financial reports. Requires a bachelor’s degree with a minimum of 3 years of administration experience in the field or in a related area. Familiar with standard business administration concepts, practices, and procedures. Relies on limited experiences and judgment to plan and accomplish goals to perform a variety of tasks, works under general supervision; typically reports to a supervisor or manager. Job functions require exercising some independent judgment.

Accounting Clerk III
Performs daily accounting activities such as, maintenance of the general ledger and preparation of various accounting statements and financial reports. Requires a bachelor’s degree with at least 5 years of administration experience. Familiarity with a variety of business administration concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit/department. Job functions require exercising independent judgment and creativity.

ACCT – Accounting Managers

Accounting Supervisor
Responsible for supervision of accounting professionals. Oversees the calculating, posting, verifying, and typing duties to obtain and record financial data for use in maintaining accounting and statistical records. Leads most day to day operations of group. Requires a bachelor's degree in accounting or business administration and a minimum of 5 years accounting experience. Familiarity with a variety of accounting industry concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Job functions require exercising independent judgment and creativity. Typically reports to a manager or head of a unit/department.
Accounts Payable/Receivable Supervisor
Responsible for all activities in the accounts payable/receivable function. Ensures timely payments of vendor invoices and expense vouchers and maintains accurate records and control reports. Manages collection activities such as sending follow-up inquiries, negotiating with past due accounts, and referring accounts to collection agencies. Requires a bachelor's degree and a minimum of 5 years of Accounts Payable/Receivable experience. Relies on experience and judgment to plan and accomplish goals, manages a staff of administrators/clerks and typically reports to the controller.

Manager
Responsible for managing the general accounting function. Oversees the completion of ledger accounts and financial statements. Requires a bachelor's degree in accounting and at least 7 years of accounting experience. Demonstrated organizational and leadership skills. Relies on experience and judgment to plan and accomplish goals. Subject matter expertise in most accounting industry concepts, practices, and procedures. Performs a variety of tasks. Job functions require exercising independent judgment and creativity. Manages the general accounting staff and typically reports to top accounting officer.

Director
Responsibilities include directing and overseeing all or one of the following accounting functions: general accounting, payroll, and cost accounting. Requires a bachelor's degree, Certified Public Accountant license, and a minimum of 10 years of accounting and business administration experience. Subject matter expertise in most accounting industry concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Job functions require exercising independent judgment and creativity. Typically reports to top management.

Controller
Responsible for directing an organization’s accounting functions. These functions include establishing and maintaining the organization's accounting principles, practices, procedures, and initiatives. Prepares financial reports and presents findings and recommendations to top management. Requires a bachelor’s degree in accounting, Certified Public Accounting license and a minimum of 12 years of direct accounting experience. Demonstrates expertise in a variety of accounting concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Job functions require exercising independent judgment and creativity. Typically reports to top financial officer or CEO.
ACCT – Financial Analysis

Financial Analyst I
Responsible for conducting financial analysis projects (e.g., capital versus expense, ROI, resource allocations, budget preparation, financial statement analyses, etc.). Requires bachelor’s degree and a minimum of 2 years of accounting or finance experience. Has knowledge of commonly used accounting and finance concepts, practices, and procedures. Relies on instructions and pre-established guidelines. Works under immediate supervision. Primary job functions do not typically require exercising independent judgement. Typically reports to a supervisor or manager.

Financial Analyst II
Responsible for conducting financial analysis projects (e.g., capital versus expense, ROI, resource allocations, budget preparation, financial statement analyses, etc.) and special statistical studies. Requires a bachelor's degree and a minimum of 5 years of accounting and finance experience. Familiarity with standard finance concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor or manager. Job functions require exercising some independent judgment.

Financial Analyst III
Responsible for conducting financial analysis projects (e.g., capital versus expense, ROI, resource allocations, budget preparation, financial statement analyses, financial statement analyses, etc.) and special statistical studies. Requires a bachelor's degree and a minimum of 8 years of accounting and finance experience. Subject matter expertise in a variety of accounting and finance concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report to an executive or a manager. Job functions require exercising independent judgment and creativity.

Financial Analysis Manager
Responsible for conducting financial analysis projects (e.g., capital versus expense, ROI, resource allocations, budget preparation, financial statement analyses, etc.) and special statistical studies. Provides financial oversight, leadership and support. Requires a bachelor's degree in accounting, economics, or finance; a post-graduate degree in accounting or finance or Certified Public Accountant license, and a minimum of 12 years of accounting and finance experience. Subject matter expertise in a variety of accounting and finance concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Job functions require exercising independent judgment and creativity. Typically reports to top management.
Top Financial Analysis Executive

Oversees all aspects of an organization's financial systems, Responsible for planning and directing the design, development, and implementation of financial models for accounting operations. Requires a bachelor's degree in accounting, economics, or finance; a post-graduate degree in accounting or finance or Certified Public Accountant license, and a minimum of 15 years of accounting and finance experience. Subject matter expertise in a variety of accounting and finance concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Job functions require exercising independent judgment and creativity. Typically coordinates activities with top management.

ACCT - Audit

Auditor/Internal Auditor I
Audits the accounting and financial data of various departments within an organization to ensure accuracy and compliance with government guidelines and laws. Identifies improper documentation and researches issues and makes recommendations to improve policies or procedures accordingly. Works with outside auditors to help reconcile discrepancies or support the external auditing function. Requires a bachelor’s degree in accounting and 2 years of accounting and audit experience. Has knowledge of commonly used accounting and audit guidelines, concepts, practices, and procedures. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to an audit project lead or manager.

Auditor/Internal Auditor II
Audits the accounting and financial data of various departments within an organization to ensure accuracy and compliance with government guidelines and laws. Identifies improper accounting or documentation and researches issues and makes recommendations to improve policies or procedures accordingly. Work with outside auditors to help reconcile discrepancies or support the external auditing function. Requires a bachelor's degree in accounting and 5 years of accounting and audit experience. Familiarity with standard accounting and auditing guidelines, concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision and typically reports to an audit project lead or manager. Job functions require exercising some independent judgment.

Auditor/Internal Auditor III
Audits the accounting and financial data of various departments within an organization to ensure accuracy and compliance with government guidelines and laws. Identifies improper accounting or documentation and researches issues and makes recommendations to improve policies or procedures accordingly. Works with outside auditors to help reconcile discrepancies or support the external auditing function. Requires a bachelor's degree in accounting, a Certified Public
Accounting or Certified Internal Auditor license, and a minimum of 8 years of accounting and auditing experience. Subject matter expertise in a variety of accounting and auditing guidelines, concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Job functions require exercising independent judgment and some creativity. Reports to an audit project lead or manager.

Audit Project Lead
Directs a group of auditors for various, complex auditing projects. Identifies improper accounting or documentation and researches issues and makes recommendations to improve policies or procedures accordingly. Works with outside auditors to help reconcile discrepancies or support the external auditing function. Requires a bachelor's degree in accounting, a Certified Public Accounting or Certified Internal Auditor license, and a minimum of 10 years of accounting and auditing experience. Subject matter expertise in a variety of accounting and auditing guidelines, concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Job functions require exercising independent judgment and creativity. Typically reports to top management.

Audit Partner
Oversees all aspects of an organization's auditing function. Responsible for planning and directing all accounting and financial data. Requires a bachelor's degree in accounting, a Certified Public Accounting or Certified Internal Auditor license, and a minimum of 15 years of accounting and auditing experience. Subject matter expertise in a variety of accounting and auditing guidelines concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. Serves as engagement partner on client engagements with the authority to commit firm resources. Responsible for developing new audit-related business opportunities. Job functions require exercising independent judgment and creativity.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.

520-11: Accounting Clerk I / $41.74 per hour

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

Please see labor category descriptions in 1a.
2. Maximum order: $1,000,000.00

3. Minimum order: $100.00

4. Geographic coverage (delivery area): Global

5. Point(s) of production (city, county, and State or foreign country): Washington, D.C.

6. Discount from list, prices or statement of net price: Prices listed in 1a are net of discounts.

7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Government purchase cards are accepted.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Government purchase cards are not accepted.

10. Foreign items (list items by country of origin): None

11a. Time of delivery: As negotiated between contractor and ordering agency.

11b. Expedited Delivery: As negotiated between contractor and ordering agency.

11c. Overnight and 2-day delivery. As negotiated between contractor and ordering agency.

11d. Urgent Requirements: As negotiated between contractor and ordering agency.

12. F.O.B. point(s): Destination.

13a. Ordering address: The DMP Group, LLC
The DMP Group, LLC
2233 Wisconsin Avenue NW Suite 228
Washington, DC 20007

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample EPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address: The DMP Group, LLC
2233 Wisconsin Avenue NW Suite 228
Washington, DC 20007

15. Warranty provision: N/A

16. Export packing charges, if applicable: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): N/A

18. Terms and conditions of rental, maintenance, and repair: N/A

19. Terms and conditions of installation: N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

20a. Terms and conditions for any other services: N/A

21. List of service and distribution points: N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance: N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 compliance information (EIT standards can be found at www.Section508.gov): Section 508 Compliance is available for Electronic Information Technology contract deliverables typically produced (i.e., written reports and training materials), and as required by ordering agency.

25. Data Universal Number System (DUNS) number: 118930457