

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Schedule Title: Professional Engineering Services FSC Group: 871

Contract number: GS-23F-0254S

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: www.fss.gsa.gov

PRICELIST CURRENT THROUGH MODIFICATION #PA0002 DATED 09-18-2007

Contract period: August 15, 2006 through August 14, 2011

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Chantilly, Virginia 20151-1229
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Contract Administrator
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Chantilly, VA 20151-1229
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Business size: Large

CUSTOMER INFORMATION PAGE:

1a. Awarded Special Item Number (SIN)

SIN 871-2 & 871-2RC Concept Development and Requirements Analysis

Involves abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development or enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost-performance trade-off analysis, feasibility analysis, regulatory compliance support, technology conceptual designs, training, privatization and outsourcing.

SIN 871-3 & 871-3RC System Design, Engineering and Integration

Involves the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis/mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, design studies and analysis, high level detailed specification preparation, configuration management and document control, fabrication, assembly and simulation, modeling, training, privatization and outsourcing.

SIN 871-4 & 871-4RC Test and Evaluation

Involves the application of various techniques demonstrating that a prototype system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited to testing of a prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system safety, quality assurance, physical testing of the product or system, training, privatization and outsourcing.

SIN 871-5 & 871-5RC Integrated Logistics Support

Involves the analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their life cycles. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, long-term reliability and maintainability, training, privatization and outsourcing.

SIN 871-6 & 871-6RC Acquisition and Life Cycle Management

Involves all of the planning, budgetary, contract and systems/program management functions required to procure and/or produce, render operational and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to technology-based systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to operation and maintenance, program/project management, technology transfer/insertion, training, privatization and outsourcing.

1b. Lowest Unit Price

See page 25, Awarded Contract Price List, for pricing of awarded Labor Categories

1c. Hourly Rates

See page 25, Awarded Contract Price List, for pricing of awarded Labor Categories

2. Maximum Order

\$750,000.00

3. Minimum Order

\$100.00

4. Geographic Coverage (delivery area)

The geographic coverage is Domestic and Worldwide.

5. Point(s) of Production (city, county, and state or foreign country)

If the place of performance of any order under this Contract uses a facility located at a different address than in this Price List, the place of performance is as specified in the individual order.

6. Discount from List Prices or Statement of Net Price

Prices above are net prices and discounts are inclusive.

7. Quantity Discounts

\$200,000 - \$400,000: 0.5% discount
\$400,001 - \$600,000: 1.0% discount
\$600,001 - \$750,000: 1.5% discount
\$750,000 and over: 2.0% discount

8. Prompt Payment Terms

Prompt payment terms are net 30-days.

9a. Notification that Government Purchase Cards are Accepted at or Below the Micro-Purchase Threshold

Apptis (McLean) Inc. will accept the Government-wide commercial purchase card for payments equal to or less than the micro-purchase threshold.

9b. Notification Whether Government Purchase Cards are Accepted or not Accepted Above the Micro-Purchase Threshold

Apptis (McLean) Inc. will accept the Government-wide commercial purchase card for purchases exceeding the micro-purchase threshold.

10. Foreign Items (list items by country of origin)

Not applicable under this Schedule Contract.

11a. Time of Delivery

Delivery time will be negotiated at the task order level.

11b. Expedited Delivery

Items available for expedited delivery are noted in this price list.

11c. Overnight and 2-day Delivery.

Contact Apptis (McLean), Inc. for any overnight and 2-day delivery requirement.

11d. Urgent Requirements

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract

Ordering Agencies may contact Apptis (McLean), Inc. to effect a faster delivery.

12. F.O.B. Point(s)

Destination.

13a. Ordering Address(es).

Via mail: Apptis (McLean), Inc.
4800 Westfields Blvd.
Chantilly, VA 20151
Via fax: 703-691-4911
Via e-mail: gwac@apptis.com

13b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).

14. Payment Address(es)

Apptis (McLean), Inc. c/o Apptis (DE), Inc.
P.O. Box 8500-1686
Philadelphia, PA 19178-1686

15. Warranty Provision

Not applicable under this Schedule.

16. Export Packing Charges, if applicable

Not applicable under this Schedule.

17. Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level)

Not applicable under this Schedule.

18. Terms and Conditions of Rental, Maintenance, and Repair

Not applicable under this Schedule.

19. Terms and Conditions of Installation

Not applicable under this Schedule.

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any Discounts from List Prices

Not applicable under this Schedule.

20a. Terms and Conditions for any Other Services

Not applicable under this Schedule.

21. List of Service and Distribution Points

Not applicable under this Schedule.

22. List of Participating Dealers

Not applicable under this Schedule.

23. Preventive Maintenance

Not applicable under this Schedule.

24a. Special Attributes such as Environmental Attributes

Not applicable under this Schedule.

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services

Not applicable under this Schedule.

25. Data Universal Number System (DUNS) Number

Apptis (McLean), Inc.'s DUNS number is: 17-532-0761

Apptis (McLean), Inc.'s Cage Code is: 0DTH5

26. Notification Regarding Registration in Central Contractor Registration (CCR) Database

Apptis (McLean), Inc. has registered with the Central Contractor Registration (CCR) Database.

LABOR CATEGORY DESCRIPTIONS

SIN 871-2, SIN 871-, SIN 871-, SIN 871-5, SIN 871-6

Title:	Associate Drafter
Description:	Under close supervision, prepares simple mechanical, structural, and/or electrical drawings from detailed sketches. Incorporates and generates Engineering Change Notices. Makes required changes on existing drawings. Generates and updates computerized parts lists.
Education	High School diploma or equivalent with vocational or technical training
Experience	1 - 2 years

Title:	Drafter
Description:	Prepares working plans, detailed drawings, and complete mechanical or electrical drawings of components and assemblies from notes, verbal instructions, and rough or detailed sketches for engineering or manufacturing purposes. Makes engineering computations. Writes specifications and makes adjustments in drawings or specifications. Verifies completed work, checking dimensions, materials to be used, and quantities. Work on this level is of moderate difficulty and is not subject to close supervision.
Education	High School diploma or equivalent
Experience	2 – 3 years

Title:	Senior Drafter
Description:	Under general supervision, following general instructions and with discretion as to work details, develops complete major layout and engineering drawings of complicated components and assemblies such as schematics, interconnect lists, parts breakdown, printed circuit board layouts, wire lists, etc., from notes, rough sketches, or general instructions of engineers and designers. Makes mathematical calculations as required. Determines scaling, inserts necessary reference planes, centering and dimension lines, hidden line interpolations and sectioning. May use special techniques in schematic drawing, isometric, orthographic, perspective projection or other techniques of technical illustration. Contributes design modifications to improve quality of product or manufacturing operation. Working knowledge of tolerances, materials, finishes, etc. May provide work leadership to lower level drafters.
Education	Advanced drafting training, equivalent to 2 years technical school
Experience	3 – 4 years



Title:	Associate Technician
Description:	Performs routine duties in the electronic, mechanical, electro-mechanical, or optical areas. Constructs, calibrates, adjusts, tests, and maintains equipment, components, devices, or systems. Works from schematics, engineering drawings, written, or verbal instructions. May operate equipment; perform limited amount of troubleshooting and well-defined problem identification; prepare compounds and solutions; perform calibration and alignment checks; and conduct routine engineering tests and detailed experimental testing, reporting data in prescribed format.
Education	A High school diploma or equivalent
Experience	3 – 4 years

Title:	Technician/Field
Description:	Under general supervision, assists in the maintenance of site/field equipment and/or the installation, rearrangement and removal of equipment and associated wiring at the customer site or at the company location. Assists in the testing, moving, repair and adjustment of equipment problems associated with trouble reports and performs routine maintenance.
Education	Associate degree or equivalent
Experience	5 – 6 years

Title:	Senior Technician/Field
Description:	Provides technical support to engineers, on site or field, on a variety of complex technical tasks. Gathers, maintains, formats, and analyzes technical data, such as laboratory or material test results and engineering design changes. Produces engineering documentation, reports and drawings. Conducts tests and records data. Performs complex calculations and interprets results.
Education	Associate degree or equivalent experience
Experience	5 – 6 years



Title:	Lead Technician
Description:	Usually works without established procedures, performing a wide variety of nonstandard complex tasks in the electronic, mechanical, electro-mechanical, or optical areas. Evaluates and resolves calibrating and troubleshooting problems. Assists engineers in design, development, and evaluation of new products and recommends product improvements or manufacturing modifications. Designs, develops, and coordinates building of experimental, prototype models, or test fixtures. Determines types of tests to be performed; approves and suggests modifications to testing equipment; and analyzes test results to evaluate performance of products or equipment. May design and/or improvise equipment, tools, and fixtures. Typically requires extensive knowledge of theory and principles.
Education	Technical trade school or military technical school
Experience	8 + years

Title:	Supervisor Systems Technicians
Description:	Supervises two or more Systems Technicians in the performance of a variety of activities and operations requiring application of one or more disciplines including electronic theory, electrical theory, electrical circuitry, electrical testing, engineering, etc., to troubleshoot hardware/software equipment problems, and set up, install, configure, maintain, relocate, and/or repair a variety of electronic computing and communication equipment, software and/or peripherals. Function may be performed as quality assurance in a prototype or fabrication environment, engineering or calibration laboratory, or customer field service, i.e. installation, maintenance and/or repair.
Education	Associate Degree or trade school training
Experience	5 – 7 years

Title:	Senior Engineering Aide
Description:	Provides technical support to engineers on a variety of complex technical tasks. Gathers, maintains, formats, and manipulates technical data, such as laboratory or material test results and engineering design changes. Produces engineering documentation, reports and drawings. Conducts tests and records data. Performs complex calculations and interprets results.
Education	Associate Degree
Experience	5 - 6 years

Title:	Associate Engineer
Description:	Under close supervision, performs relatively routine analysis, design, development, testing, and debugging of computer software and product hardware with the ongoing guidance and direction from more experienced engineers. Engineering activities support both domestic and international products/services.
Education	Bachelors Degree
Experience	0 – 2 years

Title:	Engineer
Description:	Performs a variety of specific professional non-complex engineering tasks of an analysis, design, or test nature. Participates on project teams as required and receives close guidance and instruction from more experienced engineers and/or supervisor when working in more complex areas. Engineering activities support both domestic and international products/services. Bachelor degree in computer science, math, electrical engineering, information technology or equivalent and two to four years of experience are required.
Education	Bachelors Degree
Experience	2 - 4 years

Title:	Senior Engineer
Description:	Performs a variety of moderately complex software and/or hardware engineering activities of an analysis, design, or test nature. Participates on project teams and provides guidance to less experienced engineers and technical staff. Engineering activities support both domestic and international products/services. An equivalent of a Bachelor degree or master degree in computer science, math, electrical engineering or equivalent technology and five to seven years of engineering experience are required.
Education	Bachelors Degree
Experience	5 – 7 years

Title:	Principal Engineer
Description:	Performs a variety of complex engineering tasks of an analysis, design, or test nature in one or more of the company's product/service areas requiring strong technical skills in one or more software and/or hardware engineering disciplines. Participates on project teams and provides guidance to less advanced engineers. Engineering activities support both domestic and international products/services.
Education	Masters Degree or equivalent experience
Experience	7 - 9 years

Title:	Supervisor, Engineering
Description:	Manages the work of first level supervisory engineers and the higher level engineers. Participates in engineering problem resolution and participates in technical design/modification negotiations with and for presentations to customers.
Education	Masters Degree or equivalent experience
Experience	7 – 9 years

Title:	Senior Principal Engineer
Description:	Serves as a professional authority, and/or project team leader with expert level knowledge in at least one engineering discipline in one or more of the company's product/service areas. Engineering activities support both domestic and international products/services.
Education	Masters Degree or equivalent experience
Experience	10 - 12 years

Title:	Manager, Engineering
Description:	Plans, directs, and manages a major function of the engineering activities for the reporting unit with budget responsibility for the engineering functions managed. Responsible for the employment, training, motivation and evaluation of assigned staff. Directs the development of system requirements and specifications for various systems through multiple phases, makes decisions and recommendations that have impact on engineering and related activities of the division.
Education	Masters Degree or equivalent experience
Experience	10 - 12 years

Title:	Senior Manager, Engineering
Description:	Directs all product/service research and development engineering activities for the reporting unit. Coordinates activities with engineering, sales, marketing, and operations to identify needs and provide engineering solutions. Develops strategic plans, policies and procedures for research and development for both domestic and international engineering activities.
Education	Masters Degree or equivalent experience
Experience	12 – 15 years



Title:	Supervisor, Engineering Design
Description:	Supervises the efforts of the design/drafting group to ensure that design details and drawings are in compliance with established standards. Prepares labor estimates required to design, draft, and document to customer and company requirements for bid and proposal activities. Makes recommendations on ways to reduce material cost, manufacturing hours, or improve the quality of the end product when alternate design concepts are developed. Reviews the latest equipment and supplies available for efficient design and drafting activities. Coordinates the drawing release review cycle for all original drawing releases.
Education	Associates Degree
Experience	10 years

Title:	Manager, Engineering Design
Description:	Responsible for providing engineering design support to the various engineering, manufacturing, and quality assurance groups during product design, fabrication, and assembly. Reviews proposals and provides labor and scheduling estimates and associated costs. Reviews latest computer aided design purchase/enhancement recommendations. Schedules and associate coordinates preliminary design reviews and critical design reviews.
Education	Bachelors Degree or equivalent experience
Experience	10 – 12 years

Title:	Principal Field Engineer
Description:	Serves as company expert in providing highest level technical support for customer/company network systems. Performs and designs complex systems installations and maintenance, tests, repairs and troubleshoots network equipment problems. Provides guidance and direction to less experienced site/field engineering technicians, serves as lead technician in the absence of a formal lead or supervisor.
Education	Bachelors Degree or equivalent experience
Experience	7 - 9 years

Title:	Document Control Specialist
Description:	This position is responsible for the assisting in the development, inventory, storage, distribution and destruction of forms as required under set practices and assists in the administration of the Records Management System. Processes and fills requests for forms, which includes pulling orders, checking quantity, packaging for shipment to area offices and delivering to employees. Creates and updates forms by using computer design software. Must have knowledge of computer software and an ability to communicate in an effective and professional manner with internal and external contacts.
Education	High School Diploma or equivalent
Experience	1 – 2 years

Title:	Senior Document Control Specialist
Description:	This position is responsible for the development, inventory, storage, distribution and destruction of forms as required under set practices and assists in the administration of the Records Management System. Processes and fills requests for forms, which includes pulling orders, checking quantity, packaging for shipment to area offices and delivering to all employees. Creates and updates forms by using computer design software. Assists in the administration of the company's Records Retention Management program, including researching, analyzing, negotiating and distributing retention schedules. Must have knowledge of computer software and an ability to communicate in an effective and professional manner with internal and external contacts.
Education	High School Diploma or equivalent
Experience	2 - 4 years

Title:	Lead Document Control Specialist
Description:	File and retrieve documents within a standardized system that allows for the efficient storage of and accessibility to large volume of records. This involves categorizing records and storing them in alphabetical or numerical sequence or a combination of the two.
Education	High School Diploma or equivalent
Experience	1 – 2 years



Title:	Associate Document Specialist
Description:	Oversee the Document Control (DC) policy system, working closely with technical writing, DC implementation and configuration management staff. Research and make recommendations for appropriate hardware and software required for the DC system. Develop and present DC training sessions. Bachelor's degree in engineering or equivalent technical discipline and zero to two years of experience are required.
Education	Bachelors Degree or equivalent
Experience	0 - 2 years

Title:	Document Specialist
Description:	Oversee the Document Control (DC) policy system, working closely with technical writing, DC implementation and configuration management staff. Research and make recommendations for appropriate hardware and software required for the DC system. Develop and present DC training sessions. Bachelor's degree in engineering or equivalent technical discipline and two to four years of experience are required.
Education	Bachelors Degree or equivalent
Experience	2 – 4 years

Title:	Senior Document Specialist
Description:	Oversee the Document Control (DC) policy system, working closely with technical writing, DC implementation and configuration management staff. Research and make recommendations for appropriate hardware and software required for the DC system. Develop and present DC training sessions. Bachelor's degree in engineering or equivalent technical discipline and five to seven years of experience are required.
Education	Bachelors Degree or equivalent
Experience	5 - 7 years

Title:	Data Entry Clerk
Description:	Enters, transcribes, and verifies a variety of alphanumeric data onto an on-line, batch mode, or personal computer system. Assignments are routine to somewhat complex in nature and work parameters are typically well defined. Maintains files, records, and chronologies of entry activities. Produces output on magnetic tape, diskettes, or other media. A High school diploma or equivalent, and one to two years of related experience are required.
Education	High School diploma or equivalent
Experience	1 – 2 years

Title:	Security Specialist
Description:	Provides technical support in a security environment, i.e., alarms, access control equipment, and CCTV circuitry. Fabricates, assembles, and tests equipment that is required for a DOD contractor facility. Identifies equipment, documentation, hardware, or software needed to maintain a viable security system and initiates corrective action with the Security Manager. Ability to obtain a security clearance.
Education	High School diploma or equivalent
Experience	4 - 5 years

Title:	Security Administrator
Description:	Administers and coordinates the DOD, DOE, or other industrial security program and other security activities to ensure compliance with government and company security policies and procedures. Develops and implements security procedures in coordination with government agencies and management personnel. Conducts security briefings. Participates in the development of and conducts security education programs. Investigates losses and security violations and recommends corrective actions. Maintains liaison with outside agencies. Develops and implements procedures and coordinates procedure manual revisions. Ability to obtain a security clearance. Knowledge of DOD, DOE or other industrial security program and in-depth knowledge of the DOD, DOE or other government security regulatory manuals.
Education	Bachelors Degree or equivalent
Experience	2 – 4 years

Title:	Security Engineer
Description:	Monitor, evaluate, and maintain systems and procedures to protect the data systems and databases from unauthorized users. Identify potential threats and respond to reported security violations. Determine causes of security breaches and research, recommend, and implement changes to procedures to protect data from future violations. Assist in educating users on security procedures.
Education	Bachelors Degree or equivalent
Experience	2 - 4 years



Title:	Senior Security Administrator
Description:	Coordinates and monitors sensitive aspects of the DOD, DOE, or other industrial security program, ensuring compliance with government and company security policies and procedures. Develops and implements security procedures in coordination with government agencies and management personnel. Monitors and conducts security briefings and security education programs. Investigates or oversees the investigation of losses and security violations and recommends corrective action. Maintains liaison with outside agencies and keeps upper management informed of all security activities. Develops procedures and coordinates procedure manual revisions. May provide work leadership for lower level employees. Ability to obtain a security clearance. Knowledge of DOD, DOE or other industrial security program and in-depth knowledge of the DOD, DOE or other government security regulatory manuals.
Education	Bachelors Degree or equivalent
Experience	5 - 7 years

Title:	Principal Security Engineer
Description:	Monitor, evaluate, and maintain systems and procedures to protect the data systems and databases from unauthorized users. Identify potential threats and respond to reported security violations. Determine causes of security breaches and research, recommend, and implement changes to procedures to protect data from future violations. Assist in educating users on security procedures.
Education	Bachelors Degree or equivalent
Experience	7 – 9 years

Title:	Security Administrator, Principal
Description:	Coordinates and monitors highly sensitive aspects of the DOD, DOE, or other industrial security program and other security activities, ensuring compliance with government and company security policies and procedures. Conducts highly sensitive security briefings. Coordinates all security education programs. Acts as primary liaison with upper management and outside agencies. May provide work leadership for lower level employees. Ability to obtain a security clearance. Knowledge of DOD, DOE, or other industrial security program and in-depth knowledge of the DOD, DOE, or other government security regulatory manuals.
Education	Bachelors Degree or equivalent
Experience	7 - 9 years



Title:	Security Manager
Description:	Responsible for direct supervision/management of the Security Administration staff. Manages all aspects of the DOD, DOE, or other industrial security program and other security activities, ensuring compliance with government and company security policies and procedures. Reviews and investigates non-compliance issues. Ability to obtain a security clearance. Knowledge of DOD, DOE, or other industrial security program and in-depth knowledge of the DOD, DOE, or other government security regulatory manuals. Supervisory/Management experience.
Education	Bachelors Degree or equivalent
Experience	10 – 12 years

Title:	Senior Principal Security Engineer
Description:	Monitor, evaluate, and maintain systems and procedures to protect the data systems and databases from unauthorized users. Identify potential threats and respond to reported security violations. Determine causes of security breaches and research, recommend, and implement changes to procedures to protect data from future violations. Assist in educating users on security procedures.
Education	Bachelors Degree or equivalent
Experience	10 - 12 years

Title:	Technical Writer
Description:	Researches, writes, edits, and proofreads technical data for use in documents or sections of documents such as manuals, procedures and specifications. Ensures technical documentation is accurate, complete, meets editorial and government specifications and adheres to standards for quality, graphics, coverage, format, and style. Assists in establishing style guidelines and standards for texts and illustrations. Excellent written communication skills required.
Education	Bachelors Degree or equivalent
Experience	2 – 4 years

Title:	Senior Technical Writer
Description:	Researches, organizes, writes, edits, and produces technical data for major publication projects. Ensures technical documentation is accurate, complete, meets editorial and government specifications and adheres to standards for quality, graphics, coverage, format, and style. May participate in the establishment of style guidelines and standards for texts and illustrations. May provide work leadership for lower level employees. Excellent written communication skills required.
Education	Bachelors Degree or equivalent
Experience	4 - 6 years

Title:	Principal Technical Writer
Description:	Researches, organizes, writes, edits, and produces data for use in a wide variety of complex technical publications requiring in-depth knowledge and understanding of the subject matter and allied fields. Recommends overall organization and layout, editorial standards and publication methods. Coordinates publication with outside sources and vendors as needed. Develops department editing standards and styles. May provide work leadership for lower level employees.
Education	Bachelors Degree or equivalent
Experience	6 – 8 years

Title:	Program Control Specialist
Description:	Responsible for assisting supervisor in organizing, implementing and maintaining a scheduling management system supporting the project plan. Assists Project Manager in reviewing and analyzing contract requirements. Helps establish tasks and sub tasks to ensure satisfactory realization of contract requirements. Enters project time-lines and maintains a database of tasks and the status of each task. Receives schedule updates and input from the Project Manager. Enters all new information into database and provides scheduled reports for contract coordination and reporting purposes. Communicates with supervisor and project staff to schedule work and to coordinate employee assignments.
Education	High School diploma or equivalent
Experience	2 - 3 years

Title:	Senior Program Control Specialist
Description:	Position is responsible for senior assistance to supervisor in organizing, implementing and maintaining a scheduling management system supporting the project plan. Assists Project Manager in reviewing and analyzing contract requirements. Establishes tasks and sub tasks to ensure satisfactory realization of contract requirements. Establishes project time-lines and maintains a database of tasks and the status of each task. Receives schedule updates and input from the Project Manager. Enters all new information into database and provides scheduled reports for contract coordination and reporting purposes. Communicates with supervisor and project staff to schedule work and to coordinate employee assignments. May represent the company at project planning meetings. May assist in providing interface and coordination with other contractors and other related programs to organize and review work progress.
Education	High School diploma or equivalent
Experience	3 – 4 years



Title:	Program Control Analyst
Description:	Provides on-site project management/administrative support and coordination to a complex contract, project, task(s) or business unit. Duties may include contract accounting and reporting, project schedule focus to management, tracking annual fiscal plans and monthly updates, payroll/personnel processing, maintenance and reporting, contract administration, purchasing, facility leasing and service administration. Maintains contract budgets, prepares contract-billing, estimates materials, equipment, production costs and delivery schedules. Oversees personnel records, facility administration and purchases equipment and supplies.
Education	Bachelors Degree or equivalent
Experience	2 - 4 years

Title:	Senior Program Control Analyst
Description:	Provides senior level on-site project management/administrative support and coordination to a complex contract, project, task(s) or business unit. Duties may include contract accounting and reporting, project schedule focus to management, tracking annual fiscal plans and monthly updates, payroll/personnel processing, maintenance and reporting, contract administration, purchasing, facility leasing and service administration. Maintains contract budgets, prepares contract-billing, estimates materials, equipment, production costs and delivery schedules. Oversees personnel records, facility administration and purchases equipment and supplies.
Education	Bachelors Degree or equivalent
Experience	5 – 7 years

Title:	Lead Program Control Analyst
Description:	Provides senior level on-site project management/administrative support and coordination to a complex contract, project, task(s) or business unit. Duties may include contract accounting and reporting, payroll/personnel processing, project schedule focus to management, tracking annual fiscal plans and monthly updates, maintenance and reporting, contract administration, purchasing, facility leasing and service administration. Maintains contract budgets, prepares contract-billing, estimates materials, equipment, production costs and delivery schedules. Oversees personnel records, facility administration and purchases equipment and supplies.
Education	Bachelors Degree or equivalent
Experience	7 - 9 years



Title:	Program Control Manager
Description:	Manages assigned group of Program Control Analysts who provide on-site administrative support and coordination to various contract(s), project(s), task(s) or business unit (s). Duties may include the management of contract accounting and reporting, payroll/personnel processing, maintenance and reporting, contract administration, purchasing, facility leasing and service administration. Maintains contract budgets, prepares contract billing, estimates materials, equipment, production costs and delivery schedules. Oversees personnel records, facility administration and purchases equipment and supplies. Participates in introducing the Company operating standards, Plans objectives and goals for staff and selects and trains new employees.
Education	Bachelors Degree or equivalent
Experience	10 – 12 years

Title:	Technical Trainer
Description:	Develops and presents training programs for customers and in-house employees. Coordinates with sales, marketing, and engineering to identify program needs, obtains technical data and schedules programs. Conducts training programs on topics and designs and helps to develop training program elements/modules.
Education	Bachelors Degree or equivalent
Experience	2 - 4 years

Title:	Senior Technical Trainer
Description:	Develops and presents complex training programs for customers and in-house employees. Coordinates with sales, marketing, and engineering to identify program needs, obtains technical data and schedules programs. Conducts training programs on complex topics and designs and develops training program elements/modules. Provides guidance and direction to less experienced trainers utilizing strong technical and training skills.
Education	Bachelors Degree or equivalent
Experience	5 – 7 years



Title:	Principal Technical Trainer
Description:	Develops, oversees work of more junior trainers and presents complex training programs for customers and in-house employees. Defines with sales, marketing, and engineering to identify program needs, obtains technical data and schedules programs. Conducts training programs on all topics and designs and develops training program elements/modules. Provides guidance and direction to less experienced trainers utilizing strong technical and training skills.
Education	Bachelors Degree or equivalent
Experience	7 - 9 years

Title:	Technical Training Manager
Description:	Manages the planning, development, and implementation of training programs on reporting unit products and/or services. Works with sales, marketing, and engineering to identify program development needs, obtain technical data, and to schedule programs. Manages a group of trainers to develop and present programs to employees and customers. Responsible for the employment, training, motivation, and evaluation of assigned staff.
Education	Bachelors Degree or equivalent
Experience	10 – 12 years

Title:	Site Leader
Description:	Responsible for coordinating job assignments and workflow, providing staff support, monitoring staff productivity, attendance and quality and ensuring that tasks are completed in a timely and accurate manner. Monitor quality control. Provide feedback to Supervisors on status of tasks, accomplishments, problems, staff needs and concerns, and give input into performance appraisals. Support Company policies and procedures. Will perform duties of team members.
Education	High School diploma or equivalent with Technical school/specialized training
Experience	5 - 6 years

Title:	Task Supervisor
Description:	Responsible for the coordination and supervision of a specific task or function. Ensures all activities are carried out in accordance with project commitments or specific objectives. Responsible for day-to-day coordination and administration of tasks by ensuring quality and productivity standards are maintained while meeting client schedules. Coordinates with other contract and subcontract personnel to ensure work moves smoothly from one functional area to another. Works with project manager and/or client to prepare work schedules and man-hour estimates. Ensures proper training of subordinates. Maintains record of changes in instructions and ensures all team members are informed of changes. Assigns and reviews subordinates' performance. Prepares employee performance evaluations. Ensures completion of administrative reporting, e.g., timecards, daily statistics, logs, and task narratives. Responds to client requests and questions. Responsible for status and task management reports for area of responsibility.
Education	Bachelors Degree or equivalent
Experience	2 – 4 years

Title:	Manager, Field Services
Description:	Manages network systems equipment installation and/or maintenance activities at one or more sites, providing second level problem resolution. Meets with customers to resolve critical issues as required. Participates in the hiring, firing, and performance appraisal process of subordinates. A minimum of a bachelor degree or an advanced degree in technology or electronics and seven to nine years experience in field engineering are required.
Education	Bachelors Degree or equivalent
Experience	4 - 5 years

Title:	Site Manager
Description:	Responsible for managing all site job assignments and workflow, providing staff management, directing and planning staff productivity, setting attendance and quality standards and developing plans to ensue that tasks are completed in a timely and accurate manner. Develop quality control standards for site. Provide feedback to other top management on status of tasks, accomplishments, problems, staff needs and concerns, and oversee performance appraisals. Develops Company policies and procedures as related to the site they manage.
Education	Bachelors Degree or equivalent
Experience	10 – 12 years



Title:	Program Manager
Description:	Responsible for the performance of a relatively significant program or multiple smaller programs in accordance with contract requirements and company policies, procedures and guidelines. Also responsible for acquiring follow-on business associated with assigned programs and for supporting new business development by leading proposals.
Education	Bachelors Degree or equivalent
Experience	12 - 15 years

Title:	Senior Program Director
Description:	Responsible for the performance of a major program or multiple programs through subordinate Program/Project Managers/Directors in accordance with contract requirements and company policies, procedures and guidelines. Also responsible for acquiring follow-on business associated with areas of responsibility and for supporting new business development by leading major proposals personally or through subordinate Program/Project Managers/Directors.
Education	Bachelors Degree or equivalent
Experience	20 + years

Title:	System Analyst
Description:	Performs a range of design development, analysis or review tasks under minimal supervision. Acts as a lead on less complex tasks and responsible for a portion of a design or section of an analysis or design review. Develops, maintains and produce technical documentation and system specifications. Coordinate and work closely with other engineering, logistics, financial and program management disciplines to define system specifications and requirements.
Education	Bachelors Degree or equivalent
Experience	2 – 4 years

Title:	Senior System Analyst
Description:	Lead team in development or analysis of large scale projects. Provide technical management and leadership for a given project, contract or job with overall responsibility for cost, schedule, technical and employee performance. Perform evaluations in the development, design and implementation and maintenance of complex programs or systems. Perform site visits and investigations and analyze problems associated with directed tasks.
Education	Bachelors Degree or equivalent
Experience	5 - 7 years

Title:	Principal System Analyst
Description:	Provide technical management and leadership for a given project, task or subtask with overall responsibility for cost, schedule, technical and employee performance. Perform evaluations in the development, design and implementation and maintenance of complex programs or systems. Performs site visits and investigations and analyze problems associated with directed task.
Education	Bachelors Degree or equivalent
Experience	7 - 9 years

Title:	Senior Principal System Analyst
Description:	Provide technical management and leadership for a given project, task or subtask with overall responsibility for cost, schedule, technical and employee performance. Perform evaluations in the development, design and implementation and maintenance of complex programs or systems. Performs site visits and investigations and analyze problems associated with directed task. May supervise less experienced personnel. Prepare system for operational use and oversee operational tests.
Education	Bachelors Degree or equivalent
Experience	10 – 12 years



AWARDED CONTRACT PRICE LIST

SIN 871-2, SIN 871-3, SIN 871-4, SIN 871-5, SIN 871-6

Labor Category	Year 1 08/15/06 – 08/14/07	Year 2 08/15/07 – 08/14/08	Year 3 08/15/08 – 08/14/09	Year 4 08/15/09 – 08/14/10	Year 5 08/15/10 – 08/14/11
Associate Drafter	\$38.35	\$39.50	\$40.69	\$41.91	\$43.16
Drafter	\$44.17	\$45.50	\$46.86	\$48.27	\$49.71
Senior Drafter	\$50.74	\$52.26	\$53.83	\$55.44	\$57.11
Associate Technician	\$50.74	\$52.26	\$53.83	\$55.44	\$57.11
Technician/Field	\$55.78	\$57.45	\$59.18	\$60.95	\$62.78
Senior Technician/Field	\$61.38	\$63.22	\$65.12	\$67.07	\$69.08
Lead Technician	\$66.95	\$68.96	\$71.03	\$73.16	\$75.35
Supervisor Systems Technicians	\$80.39	\$82.80	\$85.29	\$87.84	\$90.48
Senior Engineering Aide	\$55.79	\$57.46	\$59.19	\$60.96	\$62.79
Associate Engineer	\$61.38	\$63.22	\$65.12	\$67.07	\$69.08
Engineer	\$80.58	\$83.00	\$85.49	\$88.05	\$90.69
Senior Engineer	\$82.45	\$84.93	\$87.48	\$90.10	\$92.80
Principal Engineer	\$96.43	\$99.32	\$102.30	\$105.37	\$108.53
Supervisor, Engineering	\$109.24	\$112.51	\$115.89	\$119.36	\$122.95
Senior Principal Engineer	\$121.97	\$125.63	\$129.40	\$133.28	\$137.28
Manager, Engineering	\$135.63	\$139.70	\$143.89	\$148.21	\$152.66
Senior Manager, Engineering	\$140.27	\$144.48	\$148.81	\$153.28	\$157.88
Supervisor, Engineering Design	\$87.98	\$90.62	\$93.34	\$96.14	\$99.03
Manager, Engineering Design	\$100.64	\$103.66	\$106.77	\$109.98	\$113.28
Principal Field Engineer	\$84.12	\$86.65	\$89.25	\$91.92	\$94.68
Document Control Specialist	\$35.83	\$36.90	\$38.01	\$39.15	\$40.33
Senior Document Control Specialist	\$41.32	\$42.56	\$43.84	\$45.15	\$46.51
Lead Document Control Specialist	\$46.55	\$47.95	\$49.39	\$50.87	\$52.40
Associate Document Specialist	\$55.80	\$57.47	\$59.20	\$60.97	\$62.80
Document Specialist	\$56.91	\$58.62	\$60.38	\$62.19	\$64.05
Senior Document Specialist	\$68.34	\$70.39	\$72.50	\$74.68	\$76.92
Data Entry Clerk	\$34.87	\$35.92	\$36.99	\$38.10	\$39.25
Security Specialist	\$49.98	\$51.48	\$53.02	\$54.61	\$56.25
Security Administrator	\$62.91	\$64.80	\$66.74	\$68.74	\$70.81
Security Engineer	\$80.58	\$83.00	\$85.49	\$88.05	\$90.69



Labor Category	Year 1 08/15/06 – 08/14/07	Year 2 08/15/07 – 08/14/08	Year 3 08/15/08 – 08/14/09	Year 4 08/15/09 – 08/14/10	Year 5 08/15/10 – 08/14/11
Senior Security Administrator	\$82.36	\$84.83	\$87.38	\$90.00	\$92.70
Principal Security Engineer	\$109.24	\$112.51	\$115.89	\$119.36	\$122.95
Principal Security Administrator	\$90.63	\$93.35	\$96.15	\$99.03	\$102.00
Security Manager	\$108.71	\$111.97	\$115.33	\$118.79	\$122.35
Senior Principal Security Engineer	\$121.97	\$125.63	\$129.40	\$133.28	\$137.28
Technical Writer	\$62.91	\$64.80	\$66.74	\$68.74	\$70.81
Senior Technical Writer	\$76.42	\$78.71	\$81.07	\$83.51	\$86.01
Principal Technical Writer	\$87.37	\$89.99	\$92.69	\$95.47	\$98.34
Program Control Specialist	\$44.17	\$45.50	\$46.86	\$48.27	\$49.71
Senior Program Control Specialist	\$50.74	\$52.26	\$53.83	\$55.44	\$57.11
Program Control Analyst	\$59.87	\$61.67	\$63.52	\$65.42	\$67.39
Senior Program Control Analyst	\$63.61	\$65.52	\$67.49	\$69.51	\$71.60
Lead Program Control Analyst	\$73.90	\$76.11	\$78.40	\$80.75	\$83.17
Program Control Manager	\$101.90	\$104.95	\$108.10	\$111.34	\$114.68
Technical Trainer	\$71.93	\$74.08	\$76.31	\$78.59	\$80.95
Senior Technical Trainer	\$88.44	\$91.09	\$93.83	\$96.64	\$99.54
Principal Technical Trainer	\$106.08	\$109.26	\$112.54	\$115.92	\$119.39
Technical Training Manager	\$121.97	\$125.63	\$129.40	\$133.28	\$137.28
Site Leader	\$63.61	\$65.52	\$67.49	\$69.51	\$71.60
Task Supervisor	\$80.34	\$82.75	\$85.23	\$87.79	\$90.42
Manager, Field Services	\$115.72	\$119.19	\$122.77	\$126.45	\$130.24
Site Manager	\$115.44	\$118.91	\$122.47	\$126.15	\$129.93
Program Manager	\$151.50	\$156.05	\$160.73	\$165.55	\$170.51
Senior Program Director	\$202.40	\$208.47	\$214.73	\$221.17	\$227.80
Systems Analyst	\$72.91	\$75.10	\$77.35	\$79.67	\$82.06
Senior Systems Analyst	\$91.01	\$93.74	\$96.55	\$99.44	\$102.43
Principal Systems Analyst	\$99.73	\$102.72	\$105.80	\$108.97	\$112.24
Senior Principal Systems Analyst	\$110.88	\$114.21	\$117.63	\$121.16	\$124.80

Incidental materials, travel and ODC's will be negotiated with the individual ordering agency.
Travel will be billed in accordance with the Federal Travel Regulations.

