

# GENERAL SERVICES ADMINISTRATION

## Federal Supply Service

### Federal Supply Schedule Price List

Prices Herein are Net (Discount Deducted).

Authorized Federal Supply Schedule Price List

#### **SPS Consulting, LLC**

1901 Research Blvd., Suite 320  
Rockville, MD 20850



Contract number: **GS-23F-0291N**

Schedule Title: **Financial and Business Solutions (FABS)**

Product Service Code: **R704**

DUNS#: **024599255**

Contract Period: **July 28, 2003 - July 27, 2018**

Business Size: **Small Disadvantaged Business**

FSC Group: **520**

Special Item Numbers: **520-11**

Contract Administrator: **Kamran Molkara, Operations Manager**

Email: [kmolkara@spsconsult.com](mailto:kmolkara@spsconsult.com)

Phone: **301.652.9112**

Fax: **301.652.9112**

Website: [www.spsconsult.com](http://www.spsconsult.com)

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*, a menu-driven database system. <http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit  
<http://www.gsa.gov/portal/content/197989>

**CUSTOMER INFORMATION:**

**Awarded service information listed by Special Item Numbers (SINS):**

**SIN: 520 11 – Accounting**

**All pricing is based on domestic rates per hour.**

<b>LABOR CATEGORY</b>	<b>07/28/2012 - 07/27/2013</b>	<b>07/28/2013 - 07/27/2014</b>	<b>07/28/2014 - 07/27/2015</b>	<b>07/28/2015 - 07/27/2016</b>	<b>07/28/2016 - 07/27/2017</b>	<b>07/28/2017 - 07/27/2018</b>
Accounting Policy Expert	\$368.15	\$375.51	\$383.02	\$390.68	\$398.50	\$406.47
Principal – Accountant	\$167.35	\$170.70	\$174.11	\$177.59	\$181.15	\$184.77
Director – Accountant	\$127.18	\$129.72	\$132.32	\$134.96	\$137.66	\$140.42
Senior Manager	\$127.18	\$129.72	\$132.32	\$134.96	\$137.66	\$140.42
Forensic Accounting Manager	\$127.18	\$129.72	\$132.32	\$134.96	\$137.66	\$140.42
Manager – Accountant	\$113.79	\$116.07	\$118.39	\$120.75	\$123.17	\$125.63
Supervisory Senior	\$102.57	\$104.62	\$106.71	\$108.85	\$111.03	\$113.25
Senior Forensic Accountant	\$100.40	\$102.41	\$104.46	\$106.55	\$108.68	\$110.85
Senior – Accountant	\$80.32	\$81.93	\$83.56	\$85.24	\$86.94	\$88.68
Staff – Accountant	\$69.61	\$71.00	\$72.42	\$73.87	\$75.35	\$76.86
Payroll Specialist	\$62.91	\$64.17	\$65.45	\$66.76	\$68.10	\$69.46
Accounts Payable Clerk	\$50.88	\$51.90	\$52.94	\$53.99	\$55.07	\$56.18
Accounts Receivable Clerk	\$50.88	\$51.90	\$52.94	\$53.99	\$55.07	\$56.18
Payroll Clerk	\$36.63	\$37.36	\$38.11	\$38.87	\$39.65	\$40.44

**Descriptions:**

<b>LABOR CATEGORY</b>	<b>FUNCTIONAL RESPONSIBILITIES</b>	<b>EXPERIENCE</b>	<b>MINIMUM TRAINING</b>	<b>CERTIFICATION REQUIREMENTS</b>	<b>EDUCATION LEVEL</b>
Accounting Policy Expert	Function includes all responsibility for running an accounting or auditing project. The principal is generally a shareholder in the firm, and has the highest level of responsibility, as they sign-off on all accounting, audit and business matters- from the most basic to complex. The principal must maintain their CPA, and has over 12 years of experience in the fields of auditing, accounting and business management. The principal would work with the director as the overall conduit with client management, and manage all detailed affairs related to the subject engagement.	12 plus years of accounting, auditing and/or fraud examination experience	Accounting Degree, or equivalent	Certified Public Accountant, Certified Fraud Examiner or Certified Internal Auditor	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting

LABOR CATEGORY	FUNCTIONAL RESPONSIBILITIES	EXPERIENCE	MINIMUM TRAINING	CERTIFICATION REQUIREMENTS	EDUCATION LEVEL
Principal-Accountant	Function includes overall responsibility for running an accounting or auditing project. The principal is generally a shareholder in the firm, and has the highest level of responsibility, as they sign-off on all accounting, audit and business matters- from the most basic to complex. The principal must maintain their CPA, and has over 10 years of experience in the fields of auditing, accounting and business management. The principal would work with the director as the overall conduit with client management, and manage all detailed affairs related to the subject engagement.	10 plus years of accounting, auditing and/or fraud examination experience	Accounting Degree, or equivalent	Certified Public Accountant, Certified Fraud Examiner or Certified Internal Auditor	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting
Director-Accountant	Function includes overall responsibility for running an accounting or auditing project. The director must maintain their CPA, and has over 10 years of experience in the fields of auditing, accounting and business management. The director would work with the principal as the overall conduit with the client, management, and manage all detailed affairs related to the subject engagement.	10 plus years of accounting, auditing and/or fraud examination experience	Accounting Degree, or equivalent	Certified Public Accountant, Certified Fraud Examiner or Certified Internal Auditor	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting
Senior Manager-Accountant	Function is very similar to a manager, but at a higher level due to additional years of experience in the field. The senior manager may have a manager working under them, or have a senior accountant as a direct report. The senior manager handles the more complex accounting issues and matters, and also manages the work flow and work performed by other managers, and the senior and staff accountants, due to significantly higher job skills and career training. The function of a senior	7 plus years working in the field of accounting and/or auditing.	Applicable training requirements of a Certified Public Accountant.	Certified Public Accountant	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting

LABOR CATEGORY	FUNCTIONAL RESPONSIBILITIES	EXPERIENCE	MINIMUM TRAINING	CERTIFICATION REQUIREMENTS	EDUCATION LEVEL
	<p>manager includes overall supervision of an accounting or auditing engagement, especially for highly complex accounting or audit areas. For these areas, the senior manager would supervise the engagement on an overall level. Work could encompass virtually any part of the entity's general ledger/accounting system. Additionally, all senior managers are Certified Public Accountants, and are highly trained in the auditing of financial statements and the various aspects related to auditing an entity's books and records.</p>				
Senior Supervisor	<p>Function is to supervise senior and staff accounts on audit, accounting, financial and management advisory services. The Supervisory Senior performs the function of a Manager on less complex engagements (or specific aspects of an engagement) or the function of a senior accountant on more complex engagements. Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, and concepts or other relevant industrial practices pertaining to the engagement</p>	Minimum of four years accounting, auditing experience	Accounting Degree, or equivalent	Certified Public Accountant of Candidate	B.S. or B.A. in Accounting or other technical field with at least 24 hours in accounting.
Forensic Accounting Manager	<p>The forensic accounting manager works hand-in-hand with the senior forensic accountant, and serves clients in areas where potential irregularities, theft, or other matters that could result in litigation occur. The forensic accounting manager will sometimes work with the accounting policy expert on more complex cases; however, can work independently (with a senior forensic</p>	5 plus years of accounting, auditing and/or fraud examination experience	Accounting Degree, or equivalent	Certified Public Accountant, Certified Fraud Examiner or Certified Internal Auditor	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting

LABOR CATEGORY	FUNCTIONAL RESPONSIBILITIES	EXPERIENCE	MINIMUM TRAINING	CERTIFICATION REQUIREMENTS	EDUCATION LEVEL
	accountant) when issues are of a more routine nature.				
Manager-Accountant	Function is to manage the work flow and work performed by the senior and staff accountants, due to significantly higher job skills and career training. The function of a manager includes overall supervision of an accounting or auditing engagement. The manager would perform supervision on an overall level, and work would encompass virtually any part of the entity's general ledger/accounting system. Additionally, managers are generally Certified Public Accountants, and are highly trained in the auditing of financial statements and the various aspects related to auditing an entity's books and records.	5 plus years working in the field of accounting and/or auditing.	Applicable training requirements of a Certified Public Accountant.	Certified Public Accountant	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting
Senior Forensic Accountant	The forensic accounting senior works hand-in-hand with the forensic accounting manager, and serves clients in areas where potential irregularities, theft, or other matters that could result in litigation occur. The forensic accounting senior may work with the accounting policy expert on more complex cases; however, can work independently (with a forensic accounting manager) when issues are of a more routine nature.	2 plus years of accounting, auditing and/or fraud examination experience	Accounting Degree, or equivalent	None	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting
Senior-Accountant	Function is to perform more advanced accounting work than the staff accountant due to additional job skills and/or training. The function of a senior accountant would include direct supervision of staff accountants in their work performing accounting and account reconciliations. These	2 plus years working in the field of accounting and/or auditing.	Industry specific training, as needed.	None	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting

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	<p>areas could encompass virtually any part of the entity's general ledger/accounting system. Additionally, senior accountants are trained in the auditing of financial statements and the various aspects related to auditing an entity's books and records.</p>				
Staff- Accountant	<p>Function is to perform relatively basic accounting and account reconciliation skills. These areas could encompass virtually any part of the entity's general ledger/accounting system. Additionally, most accountants are trained in the auditing of financial statements and the various aspects related to auditing an entity's books and records.</p>	Industry specific training, as needed.	Accounting Degree, or equivalent	None	B.S. or B.A. in Business Administration with concentration on Accounting, and/or B.S. or B.A. in Accounting
Payroll Specialist	<p>Function is to compute and disburse wages and salaries, deductions taxes and other withholdings. Posts payroll data and prepares routing reports and/or payments to government agencies, insurance companies and others. Calculates and processes special checks, reviews, edits and make corrections and adjustments as needed.</p>	Two to four years payroll or related payroll experience.	Accounting Degree, or equivalent	None	B.S. or B.A. with at least 24 hours in accounting
Accounts Payable Clerk	<p>Function is to input invoices related to purchases of goods, services and other types of processes in which an entity would pay funds to a vendor. Other functions may include report generation and distribution, and account reconciliations. This position would generally work under the supervision of accounting department management or other such supervision as the entity desires.</p>	Basic clerical and computer skills	Matching invoices, copying, research, etc. Minimum 6 months.	None	Minimum of High School Diploma

LABOR CATEGORY	FUNCTIONAL RESPONSIBILITIES	EXPERIENCE	MINIMUM TRAINING	CERTIFICATION REQUIREMENTS	EDUCATION LEVEL
Accounts Receivable Clerk	Function is to input invoices related to sales and other types of processes in which an entity would receive funds from a customer or vendor. Other functions may include report generation and distribution, and account reconciliations. This position would generally work under the supervision of the procurement area, accounting department management or other such supervision as the entity desires.	Basic clerical and computer skills	Matching invoices, copying, research, etc. Minimum 6 months.	None	Minimum of High School Diploma
Payroll Clerk	Function is to enter payroll data, transactions, verifies totals for payroll processing. Provides daily routing assistance to Payroll Specialist. All work is assigned by payroll staff and reviewed by appropriate Payroll Specialist.	One to two years payroll or related payroll experience	Technical training or college level classes	None	Minimum of High School Diploma

### Terms and Conditions:

#### 1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):

SIN	Description
520 11	Accounting

#### 2. Maximum order per SIN:

SIN	Maximum Order
520 11	\$1,000,000.00

#### 3. Minimum order:

\$300.00

#### 4. Geographic Coverage:

50 States, DC, Pto Rico

#### 5. Point(s) of production (city, county, and State or foreign country):

1901 Research Blvd., Suite 320 Rockville, MD 20850

#### 6. Quantity Discounts:

N/A

**7. Prompt payment terms:**

3%-14 3%-14 NET 30

**8. Government purchase cards accepted above the micro-purchase threshold:**

No

**9. Government purchase cards are accepted at or below the micro-purchase threshold:**

Yes

**10. Foreign Items:**

N/A

**11. Time of Delivery:**

0 Days Delivered (after receipt of order)

**12. Expedited Delivery:**

Items available for expedited delivery are noted in this pricelist

**13. Overnight and 2-Day Delivery:**

N/A

**14. Urgent requirements:**

Urgent Requirements clause (contract clause I-FSS-140-B) of contract. Agencies may contact the Contractor representative to effect a faster delivery.

**15. F.O.B. points:**

Alaska: D - Destination

Continental US: D - Destination

Hawaii: D - Destination

Puerto Rico: D – Destination

**16. Ordering Addresses:**

SPS Consulting

Kamran Molkara

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Suite 320

Rockville, MD 20850

USA

Ph: 301-652-9112

Fax: 301-652-9114

[kmolkara@spsconsult.net](mailto:kmolkara@spsconsult.net)

**17. Ordering Procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**18. Payment Addresses:**

SPS Consulting

Max Fischer

1901 Research Blvd

Suite 320

Rockville, MD 20850

USA

Ph: 301-652-9112

Fax: 301-652-9114

[mfischer@spsconsult.net](mailto:mfischer@spsconsult.net)

**19. Warranty Provision:**

N/A

**20. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**

None

**21. Terms and conditions of repair parts:**

N/A

**22. Terms and conditions for any other services:**

N/A

**23. Terms and conditions of rental, maintenance, and repair:**

N/A

**24. Terms and conditions of installation:**

N/A

**25. List of service and distribution points:**

N/A

**26. List of participating dealers:**

N/A

**27. Preventative maintenance:**

N/A

**28. Special attributes such as environmental attributes:**

N/A

**29. Section 508 compliance information:**

N/A

**30. Data Universal Number System (DUNS) number:**

024599255