



FCS Group: SINS 520  
 Class: N/A  
 Contract Number: GS-23F-0438P  
 Contract Period: 9/14/2009-9/13/2014  
 Contract Administrator: Jim Defay  
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 Business Size: Small

**1a. Special Items Numbers (SIN):**

<b>520-1</b>	<b>Program Financial Advisor Services</b>
<b>520-2</b>	<b>Transaction Specialist</b>
<b>520-11</b>	<b>Accounting</b>
<b>520-13</b>	<b>Complementary Financial Management Services</b>
<b>520-15</b>	<b>Outsourcing Recurring Commercial Activities for Financial Management Services</b>

**1b. Proposed Prices:**

<b>Financial and Business Solutions (FABS)</b>					
<b>GSA Solicitation Number: FCXB-F4-020002-B (Refresh 1)</b>					
<b>Special Item Numbers</b> SINS:520: 1, 2, 11, 13, 15	<b>Government Price</b>				
	<b>9/14/09 - 9/13/10</b>	<b>9/14/10 - 9/13/11</b>	<b>9/14/11 - 9/13/12</b>	<b>9/14/12 - 9/13/13</b>	<b>9/14/13 - 9/13/14</b>
<b>Skill Category</b>	<b>Hourly Rates (On-Site/Off-Site)</b>				
<b>Senior Consultant</b>	180.43	184.04	187.72	191.47	195.30
<b>Consultant</b>	144.52	147.41	150.36	153.37	156.44
<b>Senior Financial Analyst</b>	207.36	211.50	215.73	220.05	224.45
<b>Financial Analyst</b>	169.47	172.86	176.32	179.85	183.44
<b>Senior Accountant</b>	170.27	173.67	177.15	180.69	184.30
<b>Accountant</b>	148.67	151.64	154.67	157.76	160.92
<b>Research Analyst</b>	170.27	173.67	177.15	180.69	184.30
<b>Trainer</b>	168.86	172.24	175.68	179.20	182.78
<b>Program Director</b>	215.74	220.06	224.46	228.95	233.52
<b>Project Manager</b>	82.31	83.96	85.64	87.35	89.10
<b>Project Associate</b>	58.09	59.25	60.44	61.64	62.88
<b>Administrative Support</b>	36.98	37.71	38.47	39.24	40.02

## 1c. Labor Category Descriptions:

Labor Category	Description
<b>Senior Consultant</b>	Graduate degree, preferably a PhD or equivalent working experience; Minimum of ten years of professional experience in a specialized field; Five or more years of experience on consulting engagements; Extensive experience providing expert guidance, consultation, facilitation, analysis, and education to clients and/or project teams; Excellent interpersonal skills, especially in client relationships; Ability to create/write/deliver reports and presentations
<b>Consultant</b>	Graduate degree or equivalent working experience; Minimum of five years of professional experience in a specialized field; Two or more years of experience on consulting engagements; Experience providing expert guidance, consultation, facilitation, analysis, and education to clients and/or project teams; Excellent interpersonal skills, especially in client relationships; Ability to create/write/deliver reports and presentations
<b>Senior Financial Analyst</b>	Graduate degree, preferably an MBA or equivalent working experience; Minimum of ten years of professional experience in finance; Experience performing analysis for financial services institutions; Demonstrated ability to analyze financial statements and budgets; Ability to create/write/deliver reports and presentations; Excellent interpersonal skills, especially in client relationships
<b>Financial Analyst</b>	Graduate degree, preferably an MBA or equivalent working experience; Minimum of five years of professional experience in a finance; Experience performing analysis for financial services institutions; Demonstrated ability to analyze financial statements and budgets; Ability to create/write/deliver reports and presentations; Excellent interpersonal skills, especially in client relationships
<b>Senior Accountant</b>	Graduate degree , CPA license or equivalent working experience; Minimum of fifteen years of professional experience in accounting; Extensive knowledge of aspects of accounting and financial analysis; Ability to analyze and identify problems with accounting and auditing procedures; ability to communicate solutions effectively both verbally and in writing
<b>Accountant</b>	Graduate degree, CPA license or equivalent working experience; Minimum of fifteen years of professional experience in accounting; Extensive knowledge of aspects of accounting and financial analysis; Ability to analyze and identify problems with accounting and auditing procedures; ability to communicate solutions effectively both verbally and in writing
<b>Research Analyst</b>	Graduate degree in a relevant field or equivalent working experience. Minimum of 10 years research & evaluation experience after graduate school; Performs quantitative and qualitative evaluation design, implementation, and analysis; knowledge of SPSS or SAS.

<b>Trainer</b>	Graduate degree in a relevant field or equivalent working experience; Responsible for designing and delivering training and training of trainer programs. Provides one on one and group training classes; Produces or procures reference and training material; Expertise in training field. Professional experience in training field; Substantial overseas experience and understanding of training in developing countries. Minimum of five years relevant experience.
<b>Program Director</b>	Graduate degree, preferably a PhD in a development related field or equivalent working experience; Performs overall management role at the highest level; Directs the planning and production of all contract support activities; Responsible for identifying and committing resources as required; Establishes and adjusts management strategies; Ultimately responsible for quality of products and services; Minimum of fifteen years relevant experience.
<b>Project Manager</b>	Graduate degree in relevant field or equivalent working experience; Under the guidance of the Program Director is responsible for the overall management of specific projects; Establishes and maintains timelines; Ensures that all programmatic reporting deadlines are met; Establishes and maintains contractual relationships with subcontractors; Tracks all project deliverables and makes sure they are met; Minimum of five years relevant experience
<b>Project Associate</b>	Undergraduate degree in relevant field or equivalent working experience; Performs management and administrative backstopping for long and short term overseas projects of moderate size and complexity; Coordinates monitoring of project activities; Assists with recruitment of long and short term employees; Minimum of three years relevant experience.
<b>Administrative Support</b>	Undergraduate or equivalent working experience; Ability to organize and manage documents in a systematic manner; Experience with word processing, spreadsheets, and databases; Good written and verbal communication skills; Minimum of two years relevant experience.

2. **Maximum Order:** No maximum order amount
3. **Minimum Order:** \$300
4. **Geographic coverage (delivery area):** Domestic and Overseas
5. **Points of production (city, country and state or foreign country):** Falls Church, VA and overseas locations as required by task orders
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted)
7. **Quantity discounts:** Yes
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that government purchase cards are accepted at or below the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Yes
10. **Foreign items:** As required by individual task orders
- 11a. **Time of delivery:** As agreed to by the contractor and the ordering agency
- 11b. **Expedited delivery:** Items available for expedited delivery are noted in this pricelist; Contact the Contractor
- 11c. **Overnight and two-day delivery:** Contact the Contractor

- 11d. Urgent requirements:** Contact the Contractor
- 12. FOB points:** Destination
- 13a. Ordering address:**  
The Pragma Corporation  
Attn: GSA  
116 East Broad Street  
Falls church, VA 22046
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPS can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)).
- 14. Payment Address:**  
The Pragma Corporation  
ATTN: Finance Department (GSA)  
116 East Broad Street  
Falls Church, VA 22046
- 15. Warranty provision:** Contractor's standard commercial warranty applies.
- 16. Export packing charges (if applicable):** As required by individual task orders
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact the Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from the list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Special attribute such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and how where full details can be found (e.g. contractor's website or other location). The EIT Standards can be found at: [www.Section508.gov](http://www.Section508.gov)**
- 25. Data Universal Numbering System (DUNS) number:** 038992228
- 26. Notification regarding registration in Central Contractor Registration (CCR) database:** Contractor has registered in the CCR database.