General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage™, a menu-driven database system. The Internet address for GSA-Advantage™ is: http://www.gsaadvantage.gov

Multiple Award Schedule (MAS)

| Category offered: | Professional Services |

Federal Supply Group: MAS

Contract Number: GS-23F-0455P

For more information on ordering from Federal Supply Schedules click here: http://www.gsa.gov/schedules-ordering


FTI Consulting, Inc
555 12th Street NW Suite 700
Washington, DC 20004-1200
Telephone: 410-951-4872
Fax: 410-951-4878
http://www.fticonsulting.com

Business Size/Status: Other Than Small Business

Prices shown herein are NET (discount deducted).

Pricelist current through modification # A812 dated 04/14/2020
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1a. Table of Awarded Special Item Numbers (SINs):
   Please refer to GSA eLibrary (www.gsaelibrary.gsa.gov) for detailed SIN descriptions

- **541611** – Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
- **OLM** – Order Level Materials

541611RC, OLMRC: Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This includes advance and pre-positioning in preparation for a disaster.

1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on page #11

1c. Labor Category Descriptions: Please refer to page #6

2. Maximum Order: $1,000,000.00
   The maximum order threshold represents the point where, given the dollar value of the potential order, the Schedule Contractor may decline the order. Schedule contractors are encouraged, but not obligated, to accept orders exceeding this limit.

3. Minimum Order: $100.00


5. Point(s) of Production: Annapolis, Maryland (Anne Arundel County) and other FTI Consulting Offices in the United States.

6. Discount from List Price: Prices shown are net prices.

7. Quantity Discounts: None

8. Prompt Payment Terms: Net 30 days / Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. Government Purchase Card is accepted at or below the micro – purchase threshold.

9b. Government Purchase Card is accepted above the micro – purchase threshold.

10. Foreign Items: None

11a. Time of Delivery: As negotiated

11b. Expedited Delivery: Not Applicable

11c. Overnight and 2-Day Delivery: Not Applicable

11d. Urgent Requirement: Contact Contractor
12. F.O.B. Point(s): Destination

13a. Ordering Address: Attn: GSA Schedule Order
FTI Consulting, Inc
16701 Melford Boulevard, Suite 200
Bowie, MD 20715

13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3. See [http://www.gsa.gov/schedules-ordering](http://www.gsa.gov/schedules-ordering).

14. Payment Address: FTI Consulting, Inc
16701 Melford Boulevard, Suite 200
Bowie, MD 20715

15. Warranty Provision: Not Applicable

16. Export Packing Charges: Not Applicable

17. Terms & Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): Not Applicable

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation (if applicable): Not Applicable

20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: Not Applicable

20a. Terms and conditions for any other services (if applicable): Not Applicable

21. List of service and distribution points (if applicable): Not Applicable

22. List of participating dealers (if applicable): Not Applicable

23. Preventative maintenance (if applicable): Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): Not Applicable

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/)

25. Data Universal Number System (DUNS) Number: 049893410

26. FTI Consulting, Inc is registered in the System for Award Management (SAM). Cage Code: 1MWK6
CONTRACT OVERVIEW


CONTRACT ADMINISTRATOR

Patchi Grusholt
FTI Consulting, Inc
16701 Melford Boulevard, Suite 200
Bowie, MD 20715
Telephone: 410-951-4872
Fax Number: 410-951-4878
Email: patchi.grusholt@fticonsulting.com

BRIEF COMPANY OVERVIEW

FTI Consulting is an independent global business advisory firm dedicated to helping organizations manage change, mitigate risk and resolve disputes: financial, legal, operational, political & regulatory, reputational and transactional.

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Multiple Award Schedule – Professional Services, for worldwide use. Executive agencies, other Federal agencies, mixed –ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor’s facilities or the ordering agencies’ facilities. The government will determine the contractor’s compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.
INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that FTI Consulting, Inc meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide GSA Schedule services, follow these simple steps:

<table>
<thead>
<tr>
<th>Orders under the Micro-Purchase Threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Select the contractor best suited for your needs and place the order.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Orders in-between the Micro-Purchase Threshold and the Simplified Acquisition Threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Prepare a SOW or Performance Work Statement (PWS) in accordance with FAR 8.405-2(b).</td>
</tr>
<tr>
<td>• Prepare and send the RFQ (including SOW and evaluation criteria) to at least three GSA Schedule contractors.</td>
</tr>
<tr>
<td>• Evaluate, then make a “Best Value” determination.</td>
</tr>
<tr>
<td><strong>Note:</strong> The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Orders over the Simplified Acquisition Threshold</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Prepare the RFQ (including the SOW and evaluation criteria) and post on eBuy to afford all Schedule contractors the opportunity to respond, or provide the RFQ to as many Schedule contractors as practicable, consistent with market research, to reasonably ensure that quotes are received from at least three contractors.</td>
</tr>
<tr>
<td>• Seek price reductions.</td>
</tr>
<tr>
<td>• Evaluate all responses and place the order, or establish the BPA with the GSA Schedule contractor that represents the best value (refer to FAR 8.405-2(d)).</td>
</tr>
<tr>
<td><strong>Note:</strong> The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Developing a Statement of Work (SOW)</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the SOW, include the following information:</td>
</tr>
<tr>
<td>• Work to be performed,</td>
</tr>
<tr>
<td>• Location of work,</td>
</tr>
<tr>
<td>• Period of performance;</td>
</tr>
<tr>
<td>• Deliverable schedule, and</td>
</tr>
<tr>
<td>• Special standards and any special requirements, where applicable.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Preparing a Request for Quote (RFQ)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Include the SOW and evaluation criteria;</td>
</tr>
<tr>
<td>• Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;</td>
</tr>
<tr>
<td>• If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.</td>
</tr>
<tr>
<td>• May be posted on GSA’s electronic RFQ system, e-Buy</td>
</tr>
</tbody>
</table>

For more information related to ordering services, go to [http://www.gsa.gov/schedules-ordering](http://www.gsa.gov/schedules-ordering) and see guidelines in the Multiple Award Schedule (MAS) Desk Reference Guide.
BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA’s period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.
LABOR CATEGORY DESCRIPTIONS

1. **Senior Managing Director (SMD) III**

   **Minimum/General Experience:** Fourteen (14) years of experience in public accounting and/or consulting.

   **Functional Responsibility:** SMD IIIs have the primary responsibility to manage FTI’s client relationships and to administer the services provided to them. They provide the highest level of client service experience and expertise. SMD IIIs participate in program and project management, staff development, technical effectiveness, marketing, and sales. SMD IIIs have final authority in the conduct of engagements and full responsibility for the work performed, including overall project management and final review.

   **Minimum Education:** All SMD IIIs hold a bachelor’s degree.

2. **Senior Managing Director (SMD) II**

   **Minimum/General Experience:** Thirteen (13) years of experience in public accounting and/or consulting.

   **Functional Responsibility:** SMD IIs have the primary responsibility to manage FTI’s client relationships and to administer the services provided to them. They provide the highest level of client service experience and expertise. SMD IIs participate in program and project management, staff development, technical effectiveness, marketing, and sales. SMD IIs have final authority in the conduct of engagements and full responsibility for the work performed, including overall project management and final review.

   **Minimum Education:** All SMD IIs hold a bachelor’s degree.

3. **Senior Managing Director (SMD) I**

   **Minimum/General Experience:** Twelve to (12) years of experience in public accounting and/or consulting.

   **Functional Responsibility:** SMD Is have the primary responsibility to manage FTI’s client relationships and to administer the services provided to them. They provide the highest level of client service experience and expertise. SMD Is participate in program and project management, staff development, technical effectiveness, marketing, and sales. SMD Is have final authority in the conduct of engagements and full responsibility for the work performed, including overall project management and final review.

   **Minimum Education:** All SMD Is hold a bachelor’s degree.

4. **Managing Director (MD) III**

   **Minimum/General Experience:** Eleven (11) years of experience in public accounting and/or consulting.

   **Functional Responsibility:** MD IIIs also manage FTI’s client relationships and administer the services provided to them. MD IIIs participate in engagement management, staff development, technical effectiveness, marketing, and sales. MD IIIs have primary authority in the conduct of engagements and full responsibility for the work performed, including overall project management and final review.

   **Minimum Education:** All MD IIIs hold a four year bachelor’s degree.
5. **Managing Director (MD) I**

**Minimum/General Experience:** Nine (9) years of experience in public accounting and/or consulting.

**Functional Responsibility:** MD Is also manage FTI’s client relationships and administer the services provided to them. MD Is participate in engagement management, staff development, technical effectiveness, marketing, and sales. MD Is have primary authority in the conduct of engagements and full responsibility for the work performed, including overall project management and final review.

**Minimum Education:** All MD Is hold a bachelor’s degree.

6. **Senior Director III**

**Minimum/General Experience:** Nine (9) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Senior Director IIIs provide technical expertise and experience at an advanced level, participating in engagement management, staff development, technical effectiveness, marketing, and sales. Other responsibilities include reviewing work papers, financial statements, and reports for accuracy and completeness; conducting discussions with clients regarding results of the work performed; directing manager, senior, and junior level consultants; reviewing and approving work plans and programs; ensuring that assignments are carried out within the budgeted time and delivery commitments; following the progress of the engagement; and helping resolve accounting and reporting problems as they arise. Senior Director IIIs are regularly assigned on engagements in a managerial capacity or to supervise Managers.

**Minimum Education:** All Senior Director IIIs hold a bachelor’s degree.

7. **Senior Director II**

**Minimum/General Experience:** Eight (8) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Senior Director IIs provide technical expertise and experience at an advanced level, participating in engagement management, staff development, technical effectiveness, marketing, and sales. Other responsibilities include reviewing work papers, financial statements, and reports for accuracy and completeness; conducting discussions with clients regarding results of the work performed; directing manager, senior, and junior level consultants; reviewing and approving work plans and programs; ensuring that assignments are carried out within the budgeted time and delivery commitments; following the progress of the engagement; and helping resolve accounting and reporting problems as they arise. Senior Director IIs are regularly assigned on engagements in a managerial capacity or to supervise Managers.

**Minimum Education:** All Senior Director IIs hold a bachelor’s degree.

8. **Senior Director I**

**Minimum/General Experience:** Seven (7) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Senior Director Is provide technical expertise and experience at an advanced level, participating in engagement management, staff development, technical effectiveness, marketing, and sales. Other responsibilities include reviewing work papers, financial statements, and reports for accuracy and completeness; conducting discussions with clients regarding results of the work performed; directing manager, senior, and junior level consultants; reviewing and approving work plans and programs; ensuring that assignments are carried out within the budgeted time and delivery commitments; following the progress of the engagement; and helping resolve accounting and reporting problems as they arise. Senior Director Is are regularly assigned on engagements in a managerial capacity or to supervise Managers.

**Minimum Education:** All Senior Director Is hold a bachelor’s degree.
9. **Director III**

**Minimum/General Experience:** Six (6) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Director IIIs control and supervise client engagements, seeking to increase their technical skills, develop staff, and seek new client opportunities through marketing efforts. Other responsibilities include reviewing work papers, financial statements, and reports for accuracy and completeness; conducting discussions with clients about the results of the work performed; directing senior and junior level consultants; reviewing and approving work plans and programs; ensuring that assignments are carried out within the budgeted time and delivery commitments; following the progress of the engagement; and helping resolve accounting and reporting problems as they arise.

**Minimum Education:** All Director IIIs hold a bachelor’s degree.

10. **Director II**

**Minimum/General Experience:** Five (5) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Director IIIs control and supervise client engagements, seeking to increase their technical skills, develop staff, and seek new client opportunities through marketing efforts. Other responsibilities include reviewing work papers, financial statements, and reports for accuracy and completeness; conducting discussions with clients about the results of the work performed; directing senior and junior level consultants; reviewing and approving work plans and programs; ensuring that assignments are carried out within the budgeted time and delivery commitments; following the progress of the engagement; and helping resolve accounting and reporting problems as they arise.

**Minimum Education:** All Director IIIs hold a bachelor’s degree.

11. **Director I**

**Minimum/General Experience:** Four (4) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Director Is control and supervise client engagements, seeking to increase their technical skills, develop staff, and seek new client opportunities through marketing efforts. Other responsibilities include reviewing work papers, financial statements, and reports for accuracy and completeness; conducting discussions with clients about the results of the work performed; directing senior and junior level consultants; reviewing and approving work plans and programs; ensuring that assignments are carried out within the budgeted time and delivery commitments; following the progress of the engagement; and helping resolve accounting and reporting problems as they arise.

**Minimum Education:** All Director Is hold a bachelor’s degree.
12. **Senior Consultant (SC) III**

**Minimum/General Experience:** Four (4) years of experience in public accounting and/or consulting.

**Functional Responsibility:** SC IIIs perform specific elements of engagements and oversee sections of engagements with direct supervision. Responsibilities include independently performing major parts of engagements, directing and instructing the work of junior level consultants, reviewing completed work, and directing revisions if necessary. SC IIIs make decisions on routine accounting and reporting matters with the assistance of managers and directors.

**Minimum Education:** All SC IIIs hold a bachelor’s degree.

13. **Senior Consultant (SC) II**

**Minimum/General Experience:** Three (3) years of experience in public accounting and/or consulting.

**Functional Responsibility:** SC IIs perform specific elements of engagements and oversee sections of engagements with direct supervision. Responsibilities include independently performing major parts of engagements, directing and instructing the work of junior level consultants, reviewing completed work, and directing revisions if necessary. SC IIs make decisions on routine accounting and reporting matters with the assistance of managers and directors.

**Minimum Education:** All SC IIs hold a bachelor’s degree.

14. **Senior Consultant (SC) I**

**Minimum/General Experience:** Two (2) years of experience in public accounting and/or consulting.

**Functional Responsibility:** SC Is perform specific elements of engagements and oversee sections of engagements with direct supervision. Responsibilities include independently performing major parts of engagements, directing and instructing the work of junior level consultants, reviewing completed work, and directing revisions if necessary. SC Is make decisions on routine accounting and reporting matters with the assistance of managers and directors.

**Minimum Education:** All SC Is hold a bachelor’s degree.
15. **Consultant III**

**Minimum/General Experience:** Two (2) years of experience in public accounting and/or consulting.

**Functional Responsibility:** Consultant III's execute specific elements of engagements under direct supervision. They are responsible for becoming familiar with engagement and business area procedures and issues. As experience and proficiency is gained, consultants are expected to undertake more difficult assignments and manage greater responsibility. The responsibilities in this category include performing specific steps under the supervision of a senior consultant. All activities of the Consultant III are supervised.

**Minimum Education:** All Consultant III's hold a bachelor’s degree.

16. **Consultant II**

**Minimum/General Experience:** One (1) year of experience in public accounting and/or consulting.

**Functional Responsibility:** Consultant IIs execute specific elements of engagements under direct supervision. They are responsible for becoming familiar with engagement and business area procedures and issues. As experience and proficiency is gained, consultants are expected to undertake more difficult assignments and manage greater responsibility. The responsibilities in this category include performing specific steps under the supervision of a senior consultant. All activities of the Consultant II are supervised.

**Minimum Education:** All Consultant IIs hold a bachelor’s degree.

17. **Consultant I**

**Minimum/General Experience:** Less than one (1) year of experience in public accounting and/or consulting.

**Functional Responsibility:** Consultant Is execute specific elements of engagements under direct supervision. They are responsible for becoming familiar with engagement and business area procedures and issues. As experience and proficiency is gained, consultants are expected to undertake more difficult assignments and manage greater responsibility. The responsibilities in this category include performing specific steps under the supervision of a senior consultant. All activities of the Consultant I are supervised.

**Minimum Education:** All Consultant Is hold a bachelor’s degree.
### Hourly Rates for Services

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<tr>
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**Service Contract Labor Standards**: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.