On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: http://www.gsaadvantage.gov

Schedule Title: Multiple Award Schedule
Large Category H: Professional Services

CONTRACT NUMBER:
GS-23F-048BA

Period Covered by Contract:
July 7, 2019 through July 6, 2024

International Development Group Advisory Services, LLC
1100 N Glebe Rd, Suite 950
Arlington, VA 22201
Telephone: (571) 336-7980
Fax: (571) 336-7998
www.internationaldevelopmentgroup.com

Contract Administration & Ordering Point of Contact:
Jessica P Tolliver, Senior Manager
Telephone: (571) 336-7980
Fax: (571) 336-7998
Email: jtolliver@internationaldevelopmentgroup.com

General Services Administration
Management Services Center Acquisition Division

Modification #A812 dated March 25, 2020

Business Size: Small
DUNS: 788395994
1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

541611 and 541611RC: Administrative Management and General Management Consulting

541990RISK and 541990RISKRC: Risk Assessment and Mitigation Services

OLM: Order Level Materials (OLMs)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Please see the pricelist below

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

Please see the labor category descriptions below for details

2. Maximum order.

SIN 541611 - $1,000,000, SIN 541990RISK - $1,000,000, SIN OLM - $250,000

3. Minimum order.

$100

4. Geographic coverage (delivery area).

Domestic and Overseas; 48 contiguous states and Washington, DC, as well as Alaska, Hawaii, and Puerto Rico

5. Points of production.

International Development Group Advisory Services, LLC
1100 N. Glebe Rd. Ste. 950
Arlington, VA 22201
Phone: (703) 468-1287
Fax: (703) 871-5085
www.internationaldevelopmentgroup.com

6. Discount from list prices or statement of net price.

Net GSA pricing is listed in the attached pricing table

7. Quantity discounts.

None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

0%, Net 30 Days
9a. Government purchase cards are accepted at or below the micro-purchase threshold.
9b. Government purchase cards are not accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin).
   Not Applicable
11a. Time of delivery.
   To be negotiated between Contractor and Ordering Agency
11b. Expedited Delivery. Items available for expedited delivery are noted in this price list.
   Expedited delivery time is to be negotiated between Contractor and Ordering Agency
11c. Overnight and 2-day delivery.
   Overnight and 2-day delivery time is to be negotiated between Contractor and Ordering Agency
11d. Urgent Requirements.
   Urgent Requirements delivery time is to be negotiated between Contractor and Ordering Agency
12. F.O.B. point.
   Destination: 48 contiguous states and Washington, DC, as well as Alaska, Hawaii, and Puerto Rico
13a. Ordering address.
   International Development Group Advisory Services, LLC
   1100 N. Glebe Rd., Suite 950
   Arlington, VA 22201
   Phone: (703) 468-1287
   Fax: (703) 871-5085
   www.internationaldevelopmentgroup.com
13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address.
   International Development Group Advisory Services, LLC
   1100 N. Glebe Rd., Suite 950
   Arlington, VA 22201
   Phone: (703) 468-1287
   Fax: (703) 871-5085
   www.internationaldevelopmentgroup.com
15. Warranty provision.
   Not Applicable
16. Export packing charges, if applicable.
Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

Not Applicable

18. Terms and conditions of rental, maintenance, and repair (if applicable).

Not Applicable

19. Terms and conditions of installation (if applicable).

Not Applicable

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).

Not Applicable

20b. Terms and conditions for any other services (if applicable)

Not Applicable

21. List of service and distribution points (if applicable).

Not Applicable

22. List of participating dealers (if applicable).

Not Applicable

23. Preventive maintenance (if applicable).

Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

None

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable

25. Data Universal Number System (DUNS) number: 788395994

26. Notification regarding registration in System for Award Management (SAM) database. Registration active in SAM.

27. The Service Contract Labor Standards (SCLS) is applicable to this contract and as it applies to the entire 00CORP The Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CRF 5413.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the Contractor adds SCLS labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.
1. **Program Manager**  
**Minimum Education & General Experience:** Ph. D with minimum of 5 years of demonstrated consulting or management level business experience

**Functional Responsibility:** Takes on the role of team leader and serves as the senior analytical and business resource for projects; responsible for providing strategic direction, strategic vision, leadership and program management to the engagement team and senior level clients; has operated at senior levels in overseas venues and interacts regularly and contractually with foreign counterparts; an expert in a recognized discipline or specific expertise that evidences person’s superior knowledge of trends, operating procedures and best practices in international development; maintains effective, measurable client relationships with senior levels of client organization; responsible for team performance on individual or multiple projects and enforces quality and productivity standards; ensures project goals and objectives are accomplished within contract terms and conditions; develops process improvement measures; develops and maintains project budget and timeline; develops and monitors work plans for programs and projects, as well as implementations and support services; identifies and manages risks; has the ability to lead and represent the program and/or project with clients and stakeholders at meetings and briefings; capable of managing and leading large and small projects.

2. **Project Manager**  
**Minimum Education & General Experience:** Masters’ degree with minimum of 5 years of relevant experience

**Functional Responsibility:** The Project Manager is responsible for the overall management of specific task orders, professionally implementing technical and financial solutions and schedules; organizes, directs and coordinates the planning and production of activities associated with assigned task orders, including management of personnel performing under the task order; responsible for managing client, prime contractor and subcontractor relationships; directs project execution; monitors and reports progress, and facilitates the success of projects; enforces quality and productivity standards; assigns duties and schedules to personnel; provides day-to-day coordination of project team; ensures project goals and objectives are accomplished within contract terms and conditions; ensures that programmatic reporting deadlines are met and that the issuance of subcontracts and grants meets corporate guidelines and are awarded and administered in an appropriate and timely manner; identifies and manages risks; capable of managing and leading large and small project teams.

3. **Industry Expert I**  
**Minimum Education & General Experience:** Ph. D with minimum of 7 years of demonstrated consulting

**Functional Responsibility:** Serves as a subject matter expert in a specific field and has a track record of applying sound analysis, business, scientific expertise, subject matter expertise and best practices to challenge project implementations, such as program design, project evaluation, technical research and policy analysis; supervises staff assigned to projects and/or has experience leading complex activities; has proven business communication and analytical skills; assists others in developing programs and implementing creative and innovative solutions to customer problems; researches and analyzes customer requirements; applies advanced knowledge to determine the accuracy and reasonableness of project data, recommendations, and solutions; documents and summarizes project findings; prepares and delivers public and small group presentations on project status; demonstrates business skills and a high-level technical grounding, as well as the ability to apply analytical and evaluative techniques to processes and problems.
4. Industry Expert III
Minimum Education & General Experience: Masters’ degree with minimum of 8 years of relevant experience

Functional Responsibility: Serves as a subject matter expert in a specific field and has a track record of applying sound analysis, business, scientific expertise, subject matter expertise and best practices to challenges project implementation, such as program design, project evaluation, technical research and policy analysis; responsible for implementing creative and innovative solutions in support of project work; researches and analyzes customer requirements; applies advanced knowledge to determine the accuracy and reasonableness of project data, recommendations, and solutions; documents and summarizes project findings; prepares and delivers public and small group presentations on project status; demonstrates business skills and a high-level technical grounding, as well as the ability to apply analytical and evaluative techniques to processes and problems.

5. Industry Expert IV
Minimum Education & General Experience: Masters’ degree with minimum of 5 years of relevant experience

Functional Responsibility: Serves as a subject matter expert in a specific field and has a track record of applying sound analysis, business, scientific expertise, subject matter expertise and best practices to challenges project implementation, such as program design, project evaluation, technical research and policy analysis; responsible for implementing creative and innovative solutions in support of project work; researches and analyzes customer requirements; applies advanced knowledge to determine the accuracy and reasonableness of project data, recommendations, and solutions; documents and summarizes project findings; prepares and delivers public and small group presentations on project status.

6. Program Associate
Minimum Education & General Experience: Masters’ degree with 1 year of relevant experience

Functional Responsibility: Under the direction of one or more project supervisors, provides project management and administrative support services to one or more long-term or short-term regional projects; and conducts assignments, such as new project start-up, budget monitoring and project close out.
<table>
<thead>
<tr>
<th>SINs</th>
<th>GSA Awarded Services</th>
<th>Education Level</th>
<th>Years of Experience</th>
<th>GSA Hourly Rate Year 6 July 7, 2019-July 6, 2020</th>
<th>GSA Hourly Rate Year 7 July 7, 2020-July 6, 2021</th>
<th>GSA Hourly Rate Year 8 July 7, 2021-July 6, 2022</th>
<th>GSA Hourly Rate Year 9 July 7, 2022-July 6, 2023</th>
<th>GSA Hourly Rate Year 10 July 7, 2023-July 6, 2024</th>
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