GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

Schedule Title: Multiple Award Schedule
Federal Supply Group: Professional Services

CONTRACT NUMBER:
GS-23F-058AA

Planate Management Group LLC
1800 Diagonal Rd, Suite 600
Alexandria, VA 22314
Phone: 703-585-1079 Fax: 866-844-4373
Contract Administrator: Jonathan Larson
jonathan.larson@planate.net

PERIOD COVERED BY CONTRACT:
September 23, 2013 – September 22, 2023

Price List current through modification #PA-0031, effective May 27, 2021

Business Size:
Service Disabled Veteran Owned Small Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.
CUSTOMER INFORMATION

1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices.

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541420</td>
<td>541420RC</td>
<td>Engineering System Design and Integration Services</td>
</tr>
<tr>
<td>541330ENG</td>
<td>541330ENGRC</td>
<td>Engineering Services</td>
</tr>
<tr>
<td>541211</td>
<td>541211RC</td>
<td>Auditing Services</td>
</tr>
<tr>
<td>541219</td>
<td>541219RC</td>
<td>Budget and Financial Management Services</td>
</tr>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>541990RISK</td>
<td>541990RISKRC</td>
<td>Risk Assessment and Mitigation Services</td>
</tr>
<tr>
<td>541715</td>
<td>541715RC</td>
<td>Engineering Research and Development and Strategic Planning</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

See Approved GSA Pricing

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

Hourly rates are not applicable.

2. Maximum order.
   $1,000,000

3. Minimum order.
   $100

4. Geographic coverage.
   The Geographic Scope of Contract will be worldwide.

5. Point of production.
   Same as company address

6. Discount from list prices or statement of net price. Prices shown are NET Prices; Basic Discounts have been deducted.

7. Quantity discounts.
   None

8. Prompt payment terms.
   Net 30 Information for Ordering Offices; Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions
   *All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.*

10a. Time of delivery.
   *As Negotiated*

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.
   *As negotiated on the task order level.*

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.
   *As negotiated on the task order level.*

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.
   *As negotiated on the task order level.*

11. F.O.B. point.
   *Destination*

12a. Ordering address.
   *Same as company address*

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address.
   *Same as company address*

14. Warranty provision.
   *Not Applicable*

15. Export packing charges, if applicable.
   *Not Applicable*
16. Terms and conditions of rental, maintenance, and repair are not applicable.

17. Terms and conditions of installation are not applicable.

18a. Terms and conditions of repair parts are not applicable.

18b. Terms and conditions for any other services. See critical information section for SIN specific warranty information.

19. List of service and distribution points: Same as company address

20. List of participating dealers is not applicable.

21. Preventive maintenance is not applicable.

22a. Special attributes such as environmental attributes are not applicable.

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. https://www.planate.net/

23. Unique Entity Identifier (UEI) Number: 808558220

24. Notification regarding registration in SAM.gov database: Registered
## GSA PRICING

<table>
<thead>
<tr>
<th>SINs</th>
<th>Labor Category</th>
<th>GSA Price Year 6</th>
<th>GSA Price Year 7</th>
<th>GSA Price Year 8</th>
<th>GSA Price Year 9</th>
<th>GSA Price Year 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Administrative Analyst I</td>
<td>$48.31</td>
<td>$49.13</td>
<td>$49.96</td>
<td>$50.81</td>
<td>$51.68</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Administrative Analyst II</td>
<td>$40.25</td>
<td>$40.94</td>
<td>$41.63</td>
<td>$42.34</td>
<td>$43.06</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Administrative Analyst III</td>
<td>$37.85</td>
<td>$38.50</td>
<td>$39.15</td>
<td>$39.82</td>
<td>$40.49</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>CAD Drawing/Drafter</td>
<td>$43.47</td>
<td>$44.21</td>
<td>$44.96</td>
<td>$45.72</td>
<td>$46.50</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Civil Engineer</td>
<td>$85.18</td>
<td>$86.63</td>
<td>$88.10</td>
<td>$89.60</td>
<td>$91.13</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Construction Management (CM) Support</td>
<td>$110.55</td>
<td>$112.43</td>
<td>$114.34</td>
<td>$116.29</td>
<td>$118.27</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Design Manager (DM)</td>
<td>$91.71</td>
<td>$93.27</td>
<td>$94.86</td>
<td>$96.47</td>
<td>$98.11</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Director of Engineering Services</td>
<td>$149.05</td>
<td>$151.58</td>
<td>$154.16</td>
<td>$156.78</td>
<td>$159.45</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Electrical Engineer</td>
<td>$99.38</td>
<td>$101.07</td>
<td>$102.79</td>
<td>$104.53</td>
<td>$106.31</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Engineer I</td>
<td>$110.16</td>
<td>$112.03</td>
<td>$113.94</td>
<td>$115.88</td>
<td>$117.85</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Engineer II</td>
<td>$87.88</td>
<td>$89.38</td>
<td>$90.90</td>
<td>$92.44</td>
<td>$94.01</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Engineer III</td>
<td>$70.31</td>
<td>$71.51</td>
<td>$72.72</td>
<td>$73.96</td>
<td>$75.22</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Engineering Manager - Ops Manager</td>
<td>$99.38</td>
<td>$101.07</td>
<td>$102.79</td>
<td>$104.53</td>
<td>$106.31</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Engineering Service Planner PE</td>
<td>$114.65</td>
<td>$116.60</td>
<td>$118.59</td>
<td>$120.60</td>
<td>$122.65</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Engineering Technician (ET)</td>
<td>$98.98</td>
<td>$100.67</td>
<td>$102.38</td>
<td>$104.12</td>
<td>$105.89</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Events Coordinator</td>
<td>$48.31</td>
<td>$49.13</td>
<td>$49.96</td>
<td>$50.81</td>
<td>$51.68</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Financial Analyst</td>
<td>$64.39</td>
<td>$65.48</td>
<td>$66.59</td>
<td>$67.73</td>
<td>$68.88</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Fire Protection Engineer</td>
<td>$123.83</td>
<td>$125.93</td>
<td>$128.07</td>
<td>$130.25</td>
<td>$132.47</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Information Specialist I</td>
<td>$76.48</td>
<td>$77.78</td>
<td>$79.10</td>
<td>$80.45</td>
<td>$81.81</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>Information Specialist II</td>
<td>$48.31</td>
<td>$49.13</td>
<td>$49.96</td>
<td>$50.81</td>
<td>$51.68</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Installation Energy/Engineering Manager</td>
<td>$107.02</td>
<td>$108.84</td>
<td>$110.69</td>
<td>$112.57</td>
<td>$114.48</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715</td>
<td>IT Help Desk Support</td>
<td>$72.44</td>
<td>$73.67</td>
<td>$74.92</td>
<td>$76.20</td>
<td>$77.49</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Management Analyst I</td>
<td>$128.89</td>
<td>$131.08</td>
<td>$133.31</td>
<td>$135.58</td>
<td>$137.88</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Management Analyst Ia</td>
<td>$99.60</td>
<td>$101.30</td>
<td>$103.02</td>
<td>$104.77</td>
<td>$106.55</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Management Analyst II</td>
<td>$76.15</td>
<td>$77.45</td>
<td>$78.77</td>
<td>$80.10</td>
<td>$81.47</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Management Analyst III</td>
<td>$56.25</td>
<td>$57.21</td>
<td>$58.18</td>
<td>$59.17</td>
<td>$60.18</td>
</tr>
<tr>
<td>54121, 541219, 541611, 541990RISK, 541715, 541420 and541330ENG</td>
<td>Management Analyst IV</td>
<td>$38.67</td>
<td>$39.33</td>
<td>$40.00</td>
<td>$40.68</td>
<td>$41.37</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Mechanical Engineer</td>
<td>$92.28</td>
<td>$93.85</td>
<td>$95.44</td>
<td>$97.06</td>
<td>$98.71</td>
</tr>
</tbody>
</table>
### Service Contract Labor Standard (SCLS) Matrix

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (** in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Operations Planning Analyst I</td>
<td>$108.66</td>
<td>$110.51</td>
<td>$112.39</td>
<td>$114.30</td>
<td>$116.24</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Operations Planning Analyst II</td>
<td>$100.63</td>
<td>$102.34</td>
<td>$104.08</td>
<td>$105.85</td>
<td>$107.65</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Operations Planning Analyst III</td>
<td>$68.44</td>
<td>$69.60</td>
<td>$70.79</td>
<td>$71.99</td>
<td>$73.21</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Operations Specialist I</td>
<td>$92.57</td>
<td>$94.14</td>
<td>$95.74</td>
<td>$97.37</td>
<td>$99.03</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Operations Specialist II</td>
<td>$80.50</td>
<td>$81.87</td>
<td>$83.26</td>
<td>$84.67</td>
<td>$86.11</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Operations Specialist III</td>
<td>$64.39</td>
<td>$65.49</td>
<td>$66.60</td>
<td>$67.74</td>
<td>$68.89</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Planning and Program Support (Community Planner)</td>
<td>$164.11</td>
<td>$166.90</td>
<td>$169.73</td>
<td>$172.62</td>
<td>$175.55</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Program Analyst I</td>
<td>$70.84</td>
<td>$72.04</td>
<td>$73.27</td>
<td>$74.51</td>
<td>$75.78</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Program Analyst II</td>
<td>$69.22</td>
<td>$70.40</td>
<td>$71.60</td>
<td>$72.82</td>
<td>$74.05</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Program Analyst III</td>
<td>$52.32</td>
<td>$53.21</td>
<td>$54.12</td>
<td>$55.04</td>
<td>$55.97</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Program Manager I</td>
<td>$134.78</td>
<td>$137.07</td>
<td>$139.40</td>
<td>$141.77</td>
<td>$144.18</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Program Manager II</td>
<td>$92.57</td>
<td>$94.14</td>
<td>$95.74</td>
<td>$97.37</td>
<td>$99.03</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Project Engineer</td>
<td>$128.89</td>
<td>$131.08</td>
<td>$133.31</td>
<td>$135.58</td>
<td>$137.88</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420 and 541330ENG</td>
<td>Project Manager/Portal Manager</td>
<td>$64.39</td>
<td>$65.49</td>
<td>$66.60</td>
<td>$67.74</td>
<td>$68.89</td>
</tr>
<tr>
<td>541420 and 541330ENG</td>
<td>Project Surveyor</td>
<td>$50.62</td>
<td>$51.48</td>
<td>$52.36</td>
<td>$53.25</td>
<td>$54.15</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715</td>
<td>Senior Administrative Analyst</td>
<td>$54.00</td>
<td>$54.92</td>
<td>$55.85</td>
<td>$56.80</td>
<td>$57.77</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715</td>
<td>Senior Consultant</td>
<td>$128.79</td>
<td>$130.98</td>
<td>$133.21</td>
<td>$135.47</td>
<td>$137.78</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715, 541420</td>
<td>Senior Engineer</td>
<td>$164.05</td>
<td>$166.84</td>
<td>$169.67</td>
<td>$172.56</td>
<td>$175.49</td>
</tr>
<tr>
<td>541211, 541219, 541611, 541990RISK, 541715</td>
<td>Senior Management Analyst</td>
<td>$175.78</td>
<td>$178.77</td>
<td>$181.81</td>
<td>$184.90</td>
<td>$188.04</td>
</tr>
</tbody>
</table>
LABOR CATEGORY DESCRIPTIONS

Administrative Analyst I
Functional Responsibility: Administrative services in support of management research and analysis at administrative level. Responsible for formal and informal correspondence, recordkeeping and file management, knowledge management initiatives (budgeting, purchasing, supply and property management), maintaining office equipment inventory, human resources, and calendar and schedule management. May also support data processing, website content and design management, and audits.
Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university
Minimum/General Experience: 10 years of recent experience

Administrative Analyst II
Functional Responsibility: Administrative services in support of management research and analysis at administrative level. Responsible for formal and informal correspondence, recordkeeping and file management, knowledge management initiatives (budgeting, purchasing, supply and property management), maintaining office equipment inventory, human resources, and calendar and schedule management. May also support data processing, website content and design management, and audits.
Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university
Minimum/General Experience: 5 years of recent experience

Administrative Analyst III
Functional Responsibility: Administrative services in support of management research and analysis at administrative level. Responsible for formal and informal correspondence, recordkeeping and file management, knowledge management initiatives (budgeting, purchasing, supply and property management), maintaining office equipment inventory, human resources, and calendar and schedule management. May also support data processing, website content and design management, and audits.
Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university recommended
Minimum/General Experience: 2 years of recent experience

CAD Drawing/Drafter
Functional Responsibility: Responsible for producing any drawing for network infrastructure design, as-built and documentation for all projects that require CAD drawings as a deliverable. Produce reference drawings for proposal efforts.
Minimum Education: Associate’s Degree
Minimum/General Experience: Has 1 year of professional experience in engineering discipline.

Civil Engineer
Functional Responsibility: It includes, but is not limited to, planning, evaluation, operations, production, furnishing, construction, alteration, repair, processing or assembling of personal property, including heating, ventilation and air-conditioning.
Minimum Education: Must possess a bachelor’s degree from an accredited school in civil engineering consistent with the required duties of the position.
Minimum/General Experience: Has 1 year of professional experience in engineering discipline.
Construction Management (CM) support

**Functional Responsibility:** Assist with the enforcement of construction contract provisions, specifically the project budget, schedule, quality, and scope. The CM is responsible for managing the planning, design (in the case of design build projects), construction and post construction phases, or portions thereof. The CM represents the interests of the project and client in its dealings with other construction professionals, and with other private and public entities. The CM contractor has the authority to stop any portion of the construction contractor’s work that poses an imminent danger to personnel, equipment, or property. The CM’s role is to assist the Client with identifying, defining, scoping, estimating and developing job packages requirements for repairs, alterations and minor construction projects (CAT III/IV). The CM’s role also includes monitoring these subsequent contracts for adherence to contract provisions and applicable trade and safety standards. Based on observations, the contractor will make recommendations to the Government regarding the acceptability of the work performed.

**Minimum Education:** Construction Managers shall possess at least a Bachelor of Science (BS) degree in engineering, architecture, building construction, construction science or construction management.

**Minimum/General Experience:** Extensive technical and practical knowledge and experience (at least 5 years) as a Construction Manager, Project Manager, Project Controls Manager, or Contracting Officer’s Technical Representative on Construction Projects.

Design Manager (DM)

**Functional Responsibility:** The DM’s role is to provide clients with professional general engineering services. The DM serves as a Design Engineer for assigned projects with responsibilities which include application and interpretation of professional engineering requirements to facility design, conducting engineering studies surveys and investigations, and sitting on team engineering reviews. Independently assures completion of projects involving design and review applying seasoned professional technical knowledge and experience in the oversight of an interdisciplinary team engaged in carrying out projects. Provide oversight in the development of required project scopes and cost estimates for A&E fee and construction contract purposes. Provide staff advisory, guidance and reports on A&E progress, consult and review services, coordinate the work of others, motivate and lead individuals of a variety of backgrounds. Prepare estimates for A&E fees and construction contracts. Provide technical and administrative guidance to A&E firms in preparing construction drawings and specifications or prepare these documents personally. Monitor progress of designs for adherence to schedules and costs.

**Minimum Education:** Design Managers shall possess at least a Bachelor of Science (BS) degree in engineering or architecture.

**Minimum/General Experience:** Have a minimum of 5 years’ experience in planning and development of new concepts for long range recapitalization programs and knowledge of related fields such as civil, structural, electrical, fire protection, mechanical engineering and Architecture Engineer.

Director of Engineering Services

**Functional Responsibility:** Responsible for overseeing and coordinating all technical aspects of the project. May participate in site visits. Performs design technical reviews, cost estimates, construction scheduling/phasing plans, and engineering studies. May assist in submittal review.

**Minimum Education:** Must possess a bachelor’s degree from an accredited school in an architectural or engineering related technical field (civil, structural, electrical, mechanical, and industrial) consistent with the required duties of the position.

**Minimum/General Experience:** Has 1 years of professional experience in engineering discipline.
Electrical Engineer

**Functional Responsibility:** Electrical engineering personnel whose principal objective designing or sustaining products.

**Minimum Education:** Must possess a bachelor’s degree from an accredited school in an electrical engineering consistent with the required duties of the position.

**Minimum/General Experience:** Has 1 year of professional experience in engineering discipline.

Engineer I

**Functional Responsibility:** Provides technical, engineering, or management expertise for individual projects or task orders. Assists with development and execution of project plans and schedules. Develops policies and procedures. Has in-depth experience in technical field, as well as extensive management experience.

**Minimum Education:** Master’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university

**Minimum/General Experience:** 10 years of recent experience

Engineer II

**Functional Responsibility:** Provides technical, engineering, or management expertise for individual projects or task orders. Assists with development and execution of project plans and schedules. Develops policies and procedures. Has in-depth experience in technical field, as well as extensive management experience.

**Minimum Education:** Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university

**Minimum/General Experience:** 5 years of recent experience

Engineer III

**Functional Responsibility:** Provides technical, engineering, or management expertise for individual projects or task orders. Assists with development and execution of project plans and schedules. Develops policies and procedures. Has in-depth experience in technical field, as well as extensive management experience.

**Minimum Education:** Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university

**Minimum/General Experience:** 2 years of recent experience

Engineering Manager – Ops Manager

**Functional Responsibility:** Point of contact with the client and manages the project work, budget, and schedule. Facilitates design related meetings. Performs Project Procurement Phase Services including responding to bid/RFP questions, participating in site visits, participating in pre-bid conferences, and performing cost/bid/proposal analysis.

**Minimum Education:** Must possess a bachelor’s degree from an accredited school in an architectural or engineering related technical field (civil, structural, electrical, mechanical, and industrial) consistent with the required duties of the position.

**Minimum/General Experience:** Has 1 year of professional experience in engineering discipline.
Engineering Service Planner PE

Functional Responsibility: Technical understanding of civil, electrical, and structural engineering, surveying, and planning expertise from preliminary concept through construction, maintenance, and deconstruction. Provides Engineering and Construction expertise and advice in support of client projects and serves as primary client interface/project manager for projects.

Minimum Education: Must possess a bachelor’s degree from an accredited school in an architectural or engineering related technical field (civil, structural, electrical, mechanical, and industrial) consistent with the required duties of the position.

Minimum/General Experience: Has 1 years of professional experience in engineering discipline.

Engineering Technician (ET)

Functional Responsibility: The Engineering Technician’s role is to assist clients in monitoring these construction contracts for adherence to contract provisions and applicable trade and safety standards. Based on observations, the individual will make recommendations to the client regarding the acceptability of the work performed. ET have the authority to stop any work that poses an imminent danger to personnel, equipment, or property. Make regular visits to project sites to review construction work is in compliance with the contract including the design, UFCs, and safety requirements.

- Attend meetings including but not limited to post-award kickoff meetings and pre-construction conferences.
- Review and comment on contractor’s Quality Control Plan and safety/accident prevention plans.
- Review and comment on constructability reviews
- Administer the Construction Quality Management Program as required in the construction contract specifications.
- Review construction contractor compliance with safety requirements and make recommendations for corrective actions.
- Review construction contractor’s daily reports for thoroughness and accuracy and check daily payrolls for any discrepancies. Provide reviewed copy of reports and proposed corrections to Construction Manager.
- Monitor ongoing construction to check construction contractor progress and verify compliance with plans and specifications and safety requirements.

Minimum Education: High School diploma or equivalent

Minimum/General Experience: Technical and practical knowledge and experience (at least 3 years) as an engineering technician, superintendent, or quality control/quality assurance manager or representative, or Contracting Officer’s Technical Representative on Construction Projects. Extensive experience, ability and understanding of facility construction concepts, principles and practices applicable to civil, mechanical, electrical, and/or environmental projects.
Events Coordinator

Functional Responsibility: Administrative services in support of management research and analysis at administrative level. Responsible for formal and informal correspondence, recordkeeping and file management, knowledge management initiatives (budgeting, purchasing, supply and property management), maintaining office equipment inventory, human resources, and calendar and schedule management. May also support data processing, website content and design management, and audits.

Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university recommended

Minimum/General Experience: 2 years of recent experience

Financial Analyst

Functional Responsibility: Analyst with general understanding of FMS programs, funds flow, financial policies and roles and functions of DoD/FMS financial infrastructure. Supports financial plans and reports, cost estimates, budget preparation, and business processes. Ensures efficient and effective use of business information technology, resources, and policies and procedures.

Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university

Minimum/General Experience: 2 years of recent experience

Fire Protection Engineer

Functional Responsibility: Fire protection engineers apply science and engineering principles to protect life, property, business operations, the environment, and heritage from fire. Grounded in disciplines such as mechanical, civil, structural, electrical, and chemical engineering and the sciences, they often work in teams to apply cutting edge research tools to address the new challenges of the 21st century.

Minimum Education: Must possess a bachelor’s degree from an accredited school in an architectural or engineering related technical field (civil, structural, electrical, mechanical, and industrial) consistent with the required duties of the position.

Minimum/General Experience: Has 1 year of professional experience in engineering discipline.

Information Specialist I

Functional Responsibility: Provides leadership and supervision in management of information systems (MIS). Responsible for implementation, evaluation of effectiveness and efficiency, and monitoring and evaluation. Prepares reports related to information management systems.

Minimum Education: Bachelor’s Degree in Communication, Marketing, Journalism, IT, or related field from an accredited college or university

Minimum/General Experience: 10 years of experience

Information Specialist II

Functional Responsibility: Organizes and maintains information systems. Responsible for information collection, research, organization, assessment and delivery. Maintains databases and required reports. Provides basic training and technical support.

Minimum Education: HS Diploma or equivalent

Minimum/General Experience: 2 years of experience
Installation Energy/Engineering Manager

Functional Responsibility: Provide support by identifying, defining, scoping, estimating and developing energy-focused job packages for both contracts and in-house execution and additional energy related consulting services. Provide engineering support and comprehensive energy management services. Engineering service requirements include the responsibilities of managing the planning, developing requirements, and estimating costs associated with energy-related utility/facility requirements for repairs, alterations and minor construction projects (CAT III/IV). Responsible for the development of energy and water conservation projects to manage and reduce utilities consumption and demand. Individual works on developing facilities energy efficiency improvements, developing distributed generation opportunities, assisting in development of renewable energy projects, providing energy training, performing design reviews, analyzing energy and utilities data, recommending improvements to utility procurement and operations. Work includes efforts to identify energy conservation opportunities and help facilitate the implementation of projects, initiatives, and programs that reduce energy consumption and demand, and be an on-site action agent to facilitate energy and cost savings; work with clients to identify and define requirements, monitor and report on status project execution, locate and identify funding sources for energy projects and recommend to appropriate personnel such as Utilities and Energy Management (UEM) Branch Head, Production Director, Facilities Management Director, and/or Public Works Officer.

Minimum Education: Contractor shall possess at least a Bachelor of Science degree (or European/Southwest Asian equivalent) in Engineering.

Minimum/General Experience: Extensive technical and practical knowledge and experience (at least 3 years) as an Installation Energy Manager, Regional Energy Manager, Designer, Engineer, or Engineering Technician with energy-related experience.

IT Help Desk Support

Functional Responsibility: Supports Project Manager with technical, engineering, and management assistance for projects. Addresses software and hardware issues, maintains required databases and records, and provides support to end users. Recommends system modifications to reduce user problems.

Minimum Education: Bachelor’s Degree in IT or related field from an accredited college or university

Minimum/General Experience: 5 years of recent experience

Management Analyst I

Functional Responsibility: Provides high-level business and management consulting services to client with varying degrees of oversight by Program and Project Managers. Tasks include business process reengineering and strategic planning, knowledge management/database development, regulatory and policy compliance, budgeting and policy development, research and analysis, and program integration and project management services.

Minimum Education: Master’s Degree or PhD in Administration, IT, Engineering, Finance or related field from an accredited college or university

Minimum/General Experience: 5 years of recent experience
Management Analyst Ia
Functional Responsibility: Provides high-level business and management consulting services to client with varying degrees of oversight by Program and Project Managers. Tasks include business process reengineering and strategic planning, knowledge management/database development, regulatory and policy compliance, budgeting and policy development, research and analysis, and program integration and project management services.
Minimum Education: Master’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 5 years of recent experience

Management Analyst II
Functional Responsibility: Provides high-level business and management consulting services to client with varying degrees of oversight by Program and Project Managers. Tasks include business process reengineering and strategic planning, knowledge management/database development, regulatory and policy compliance, budgeting and policy development, research and analysis, and program integration and project management services.
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 5 years of recent experience

Management Analyst III
Functional Responsibility: Provides high-level business and management consulting services to client with varying degrees of oversight by Program and Project Managers. Tasks include business process reengineering and strategic planning, knowledge management/database development, regulatory and policy compliance, budgeting and policy development, research and analysis, and program integration and project management services.
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 3 years of recent experience

Management Analyst IV
Functional Responsibility: Provides high-level business and management consulting services to client with varying degrees of oversight by Program and Project Managers. Tasks include business process reengineering and strategic planning, knowledge management/database development, regulatory and policy compliance, budgeting and policy development, research and analysis, and program integration and project management services.
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 2 years of recent experience

Mechanical Engineer
Functional Responsibility: Accomplish advanced scientific and engineering work within technical area of expertise and discipline.
Minimum Education: Must possess a bachelor’s degree from an accredited school in mechanical engineering consistent with the required duties of the position.
Minimum/General Experience: Has 1 year of professional experience in engineering discipline.
Operations Planning Analyst I
Functional Responsibility: A secret clearance is required. A minimum of 10 years experience developing doctrine, policy and plans in a financial or project environment. Experience in development and execution of strategies in DoD programs.  
Minimum Education: Master’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university  
Minimum/General Experience: 10 years of recent experience

Operations Planning Analyst II
Functional Responsibility: A secret clearance is required. A minimum of 5 years experience developing doctrine, policy and plans in a financial or project environment. Experience in development and execution of strategies in DoD programs.  
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university  
Minimum/General Experience: 5 years of recent experience

Operations Planning Analyst III
Functional Responsibility: A secret clearance is required. A minimum of 2 years experience developing doctrine, policy and plans in a financial or project environment. Experience in development and execution of strategies in DoD programs.  
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university  
Minimum/General Experience: 2 years of recent experience

Operations Specialist I
Functional Responsibility: A Secret clearance is required. A minimum of 10 years experience in operations center, command center, or communications center operations. Recent relevant experience in emergency management operations for either federal or state organizations.  
Minimum Education: Master’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university  
Minimum/General Experience: 10 years of recent experience

Operations Specialist II
Functional Responsibility: A Secret clearance is required. A minimum of 5 years experience in operations center, command center, or communications center operations. Recent relevant experience in emergency management operations for either federal or state organizations.  
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university  
Minimum/General Experience: 5 years of recent experience

Operations Specialist III
Functional Responsibility: A Secret clearance is required. A minimum of 2 years experience in operations center, command center, or communications center operations. Recent relevant experience in emergency management operations for either federal or state organizations.  
Minimum Education: Associates' Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university  
Minimum/General Experience: 2 years of recent experience
Planning and Program Support (Community Planner)

Functional Responsibility: Support clients with identifying, defining, developing, surveying, evaluating, and providing recommendations on how to utilize space within existing facilities. Planning Program support services requirements include the responsibilities for planning for optimal use of facilities (space planning), developing requirements (Basic Facility Requirements), evaluating existing space based on user requirements (Asset Evaluations and/or space use assessment), and developing an implementation plan to achieve optimal use of facilities. Work with clients to identify and define user space requirements; validate existing facility use and floorplan, conduct a gap analysis; facilitate workshops and meetings; develop optimization plan; identify steps to optimize space and meet user requirements; prepare space allocation requests and notification letters; calculation of Basic Facility Requirements (BFR); and conduct Asset Evaluation Surveys.

Minimum Education: Planner shall possess at minimum a Bachelor’s of Science/Art degree (or European/Southwest Asian equivalent) in Community Planning, Engineering, or Landscape Architecture that sufficiently prepares the incumbent to apply knowledge of facility planning principles, policies and procedures.

Minimum/General Experience: Extensive technical and practical knowledge and experience (at least 3 years) as a Planner or Engineer on Facility Planning Projects.

Program Analyst I

Functional Responsibility: Provides senior program analysis in the areas of financial management and/or business management. Responsible for high level cost and budget analysis, program scheduling, critical path analysis, and financial reporting. Comparative labor categories include: Systems Engineer II, Project Manager, Management Analyst I, or Senior Analyst.

Minimum Education: Master’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university

Minimum/General Experience: 10 years of recent experience

Program Analyst II

Functional Responsibility: Provides program analysis in the areas of financial management and/or business management. Responsible for cost and budget analysis, program scheduling, critical path analysis, and financial reporting. Comparative labor categories include: Systems Engineer III, Project Manager II, or Management Analyst Ia.

Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university

Minimum/General Experience: 5 years of recent experience

Program Analyst III

Functional Responsibility: Supports program analysis in the areas of financial management and/or business management. Responsible for supporting cost and budget analysis, program scheduling, critical path analysis, and financial reporting. Comparative labor categories include: Junior Engineer, Project Analyst, or Management Analyst II.

Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university recommended

Minimum/General Experience: 2 years of recent experience
Program Manager I

Functional Responsibility: Responsible for overall organization, operation, completion and quality of programs. Manages team of support personnel. Directly responsible for client contact at the highest program levels. Key onsite manager responsible for the highest level strategic initiatives and objectives. Comparative labor categories include: Senior Program Director, Senior Program Manager, Senior Principal IT Developer, Systems Analyst VI, or Executive level position.

Minimum Education: Master’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university

Minimum/General Experience: 10 years of experience

Program Manager II

Functional Responsibility: Responsible for overall organization, operation, completion and quality of programs. Manages team of support personnel. Directly responsible for client contact at all program levels. Key onsite manager responsible for all strategic initiatives and objectives. Comparative labor categories include: Program Director, Principal IT Developer, or Systems Analyst V.

Minimum Education: Bachelor’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university

Minimum/General Experience: 5 years of experience

Project Engineer

Functional Responsibility: Provides technical, engineering, or management expertise for individual projects or task orders. Assists with development and execution of project plans and schedules. Develops policies and procedures. Has in-depth experience in technical field, as well as extensive management experience.

Minimum Education: Master’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university

Minimum/General Experience: 10 years of experience

Project Manager/Portal Manager

Functional Responsibility: Provides technical, engineering, and management oversight over individual projects or task orders. Assists with development and execution of project plans and schedules. Develops policies and procedures. Comparative labor categories include: IT Manager, Senior Project Staff, and Program Director.

Minimum Education: Bachelor’s Degree in Administration, Business, Marketing, or related field from an accredited college or university

Minimum/General Experience: 5 years of recent experience

Project Surveyor

Functional Responsibility: Project Surveyor to lead a survey team with collection, processing and verification of survey data, preparation of survey drawings, as-built, and construction stakeout deliverables.

Minimum Education: High School diploma or equivalent

Minimum/General Experience: Has 1 year of professional experience in engineering discipline.
Senior Administrative Analyst
Functional Responsibility: Administrative services in support of management research and analysis at administrative level. Responsible for formal and informal correspondence, recordkeeping and file management, knowledge management initiatives (budgeting, purchasing, supply and property management), maintaining office equipment inventory, human resources, and calendar and schedule management. May also support data processing, website content and design management, and audits.
Minimum Education: Master’s Degree in Administration, Business, Engineering, Finance, Economics or related field from an accredited college or university
Minimum/General Experience: 15 years of recent experience

Senior Consultant
Functional Responsibility: Advanced technical training in the development of comprehensive and complex project plans and schedules. Provides continual monitoring and updating of plans and schedules in order to ensure that project goals are achieved. Prepares complex data analysis plans or engineering plans. Requires innovative application of specialized knowledge (i.e. technical expertise in a specific discipline) or the resolution of complex management problems that require innovative solutions based on a broad functional knowledge.
Minimum Education: Bachelor’s Degree in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 10 years of recent experience

Senior Engineer
Functional Responsibility: Provides technical, engineering, or management expertise for individual projects or task orders. Assists with development and execution of project plans and schedules. Develops policies and procedures. Has in-depth experience in technical field, as well as extensive management experience.
Minimum Education: Master’s Degree or PhD in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 10 years of recent experience

Senior Management Analyst
Functional Responsibility: Provides high-level business and management consulting services to client with varying degrees of oversight by Program and Project Managers. Tasks include business process reengineering and strategic planning, knowledge management/database development, regulatory and policy compliance, budgeting and policy development, research and analysis, and program integration and project management services.
Minimum Education: Master’s Degree or PhD in Administration, IT, Engineering, Finance or related field from an accredited college or university
Minimum/General Experience: 10 years of recent experience