



**GENERAL SERVICES ADMINISTRATION
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST**

**MISSION ORIENTED BUSINESS INTEGRATED SERVICES
INDUSTRIAL GROUP 874, INDUSTRIAL CLASS 8742**

	CATEGORY CODE
SIN 874-1 INTEGRATED CONSULTING SERVICES	S
SIN 874-4 INSTRUCTOR LED TRAINING, WEB BASED TRAINING AND EDUCATION COURSES, COURSE DEVELOPMENT AND TEST ADMINISTRATION LEARNING MANAGEMENT, INTERNSHIPS	S
SIN 874-6 ACQUISITION MANAGEMENT SUPPORT	S
SIN 874-7 INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES	S

DISAST
RECOV *Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. The following SINs include Recovery Purchasing: 874-1RC, 874-4RC, 874-6RC, and 874-7RC*

Contract Number: **GS-23F-8167H**

Period Covered by Contract: **May 8, 1998 – September 30, 2017**

Per Modification: **PO-0038**

Revision Date: **March 20, 2013**

Business Size: **Large Business**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!TM, a menu-driven database system. The INTERNET address for GSA Advantage!TM is: www.gsadvantage.gov. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <https://www.fss.gsa.gov>.



505 King Avenue
Columbus, Ohio 43201-2696
800.201.2011

solutions@battelle.org

<http://www.battelle.org/doing-business-with-battelle/contract-vehicles>



Contract Administrator & Authorized Negotiators:

Primary

Jacob Nofsinger, Contracts Representative
Phone: 614-424-4864
Fax: 614-458-4864
Email: nofsingerj@battelle.org

Alternate

Joyce L. Erdman, Contracts Manager
Phone: 410-306-8510
Fax: 614-458-0913
Email: erdmanj@battelle.org

Alternate

Myriah R. Denk, Contracting Officer
Phone: 919-442-1435
Fax: 614-424-3557
Email: denkm@battelle.org

Administrative Point of Contact:

Primary

Vinci M. Cozart, Program Specialist
Phone: 614-424-4647
Fax: 614-458-4647
Email: cozartv@battelle.org

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CAGE Code: 79986

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BATTELLE LABOR CATEGORY SEGMENT DEFINITION

BCO rates are applicable for staff permanently assigned to a Battelle owned or managed facility, or center, and includes:

- Battelle Columbus Operations (BCO)
- Battelle’s Center for Public Health Research and Evaluation (CPHRE)
- Other Battelle owned or managed facilities.

BTSO rates are applicable for staff permanently assigned to:

- Battelle BTSO leased facilities
- A home office
- A client’s facility where the client provides facilities, equipment, (e.g., telephone, copier, furniture, computer, and other requisite office equipment), and office supplies.

BCO and CPHRE, staff temporarily located at a client or Battelle leased facility for fewer than six months remain in their segment and BCO rates will apply.

**BATTELLE LABOR CATEGORY RATES/FIXED UNIT PRICE SERVICE ITEMS
SINs 874-1, 874-4, 874-6, AND 874-7**

Item #	LABOR CATEGORY	Labor Cat Segment	Year 16 03/30/2013 - 9/30/2013	Year 17 10/01/2013 - 9/30/2014	Year 18 10/01/2014 - 9/30/2015	Year 19 10/01/2015 - 9/30/2016	Year 20 10/01/2016 - 9/30/2017
1	MOBIS Management Systems Intern	BTSO	\$47.37	\$48.32	\$49.29	\$50.28	\$51.29
2	MOBIS Administrative Assistant	BTSO	\$62.12	\$63.36	\$64.63	\$65.92	\$67.24
3	MOBIS Writer/Editor	BTSO	\$58.85	\$60.03	\$61.23	\$62.45	\$63.70
4	MOBIS Functional Analyst I	BTSO	\$54.88	\$55.98	\$57.10	\$58.24	\$59.40
5	MOBIS Functional Analyst II	BTSO	\$73.61	\$75.08	\$76.58	\$78.11	\$79.67
6	MOBIS Functional Analyst III	BTSO	\$106.52	\$108.65	\$110.82	\$113.04	\$115.30
7	MOBIS Junior Business Systems Analyst	BTSO	\$61.96	\$63.20	\$64.46	\$65.75	\$67.07
8	MOBIS Business Systems Analyst	BTSO	\$90.39	\$92.20	\$94.04	\$95.92	\$97.84
9	MOBIS Senior Business Systems Analyst	BTSO	\$121.84	\$124.28	\$126.77	\$129.31	\$131.90
10	MOBIS Systems Analyst	BTSO	\$69.53	\$70.92	\$72.34	\$73.79	\$75.27
11	MOBIS Organizational Analyst	BTSO	\$55.44	\$56.55	\$57.68	\$58.83	\$60.01
12	MOBIS Senior Organizational Analyst	BTSO	\$108.59	\$110.76	\$112.98	\$115.24	\$117.54
13	MOBIS Management Analyst	BTSO	\$94.20	\$96.08	\$98.00	\$99.96	\$101.96
14	MOBIS Senior Management Analyst	BTSO	\$119.45	\$121.84	\$124.28	\$126.77	\$129.31
15	MOBIS Operations Research Scientist	BTSO	\$66.53	\$67.86	\$69.22	\$70.60	\$72.01
16	MOBIS Organizational Structure Analyst	BTSO	\$69.83	\$71.23	\$72.65	\$74.10	\$75.58
17	MOBIS Project Control Specialist	BTSO	\$59.99	\$61.19	\$62.41	\$63.66	\$64.93
18	MOBIS Functional Specialist	BTSO	\$103.39	\$105.46	\$107.57	\$109.72	\$111.91
19	MOBIS Senior Functional Specialist	BTSO	\$125.80	\$128.32	\$130.89	\$133.51	\$136.18
20	MOBIS Senior Functional Specialist II	BTSO	\$137.55	\$140.30	\$143.11	\$145.97	\$148.89
21	MOBIS Principal Functional Specialist	BTSO	\$160.78	\$164.00	\$167.28	\$170.63	\$174.04
22	MOBIS Principal Functional Specialist II	BTSO	\$175.26	\$178.77	\$182.35	\$186.00	\$189.72
23	MOBIS Program Leader I	BTSO	\$166.49	\$169.82	\$173.22	\$176.68	\$180.21
24	MOBIS Business Leader	BTSO	\$215.15	\$219.45	\$223.84	\$228.32	\$232.89
25	MOBIS Business Process Reengineering Specialist	BTSO	\$94.57	\$96.46	\$98.39	\$100.36	\$102.37
26	MOBIS Principal Business Process Reengineering Specialist	BTSO	\$170.57	\$173.98	\$177.46	\$181.01	\$184.63
27	MOBIS Systems Reengineering Manager	BTSO	\$78.74	\$80.31	\$81.92	\$83.56	\$85.23
28	MOBIS Program Manager I	BTSO	\$85.77	\$87.49	\$89.24	\$91.02	\$92.84
29	MOBIS Program Manager II	BTSO	\$112.23	\$114.47	\$116.76	\$119.10	\$121.48
30	MOBIS Program Manager III	BTSO	\$138.66	\$141.43	\$144.26	\$147.15	\$150.09
31	MOBIS Program Manager IV	BTSO	\$154.98	\$158.08	\$161.24	\$164.46	\$167.75
32	MOBIS Program Manager V	BTSO	\$191.20	\$195.02	\$198.92	\$202.90	\$206.96

Item #	LABOR CATEGORY	Labor Cat Segment	Year 16	Year 17	Year 18	Year 19	Year 20
			03/30/2013 - 9/30/2013	10/01/2013 - 9/30/2014	10/01/2014 - 9/30/2015	10/01/2015 - 9/30/2016	10/01/2016 - 9/30/2017
33	MOBIS Junior Training Systems Analyst	BTSO	\$45.69	\$46.60	\$47.53	\$48.48	\$49.45
34	MOBIS Senior Training Systems Analyst	BTSO	\$60.52	\$61.73	\$62.96	\$64.22	\$65.50
35	MOBIS Training Technical Specialist I	BTSO	\$58.85	\$60.03	\$61.23	\$62.45	\$63.70
36	MOBIS Training Technical Specialist II	BTSO	\$72.57	\$74.02	\$75.50	\$77.01	\$78.55
37	MOBIS Training Technical Specialist III	BTSO	\$88.23	\$89.99	\$91.79	\$93.63	\$95.50
38	MOBIS Training Technical Specialist IV	BTSO	\$106.98	\$109.12	\$111.30	\$113.53	\$115.80
39	MOBIS Training Technical Specialist V	BTSO	\$121.72	\$124.15	\$126.63	\$129.16	\$131.74
40	MOBIS Training Technician III	BTSO	\$75.84	\$77.36	\$78.91	\$80.49	\$82.10
41	MOBIS Training Instructor I	BTSO	\$79.00	\$80.58	\$82.19	\$83.83	\$85.51
42	MOBIS Training Instructor II	BTSO	\$97.33	\$99.28	\$101.27	\$103.30	\$105.37
43	MOBIS Training Instructor III	BTSO	\$123.42	\$125.89	\$128.41	\$130.98	\$133.60
44	MOBIS Training Project/Program Manager I	BTSO	\$104.83	\$106.93	\$109.07	\$111.25	\$113.48
45	MOBIS Training Project/Program Manager II	BTSO	\$136.57	\$139.30	\$142.09	\$144.93	\$147.83
46	MOBIS Training Project/Program Manager III	BTSO	\$152.38	\$155.43	\$158.54	\$161.71	\$164.94
47	MOBIS Systems Analyst I	BTSO	\$94.59	\$96.48	\$98.41	\$100.38	\$102.39
48	MOBIS Systems Analyst II	BTSO	\$116.29	\$118.62	\$120.99	\$123.41	\$125.88
49	MOBIS Computer Programmer I	BTSO	\$57.09	\$58.23	\$59.39	\$60.58	\$61.79
50	MOBIS Computer Programmer II	BTSO	\$79.04	\$80.62	\$82.23	\$83.87	\$85.55
51	MOBIS Computer Programmer III	BTSO	\$91.44	\$93.27	\$95.14	\$97.04	\$98.98
52	MOBIS Computer Programmer IV	BTSO	\$113.81	\$116.09	\$118.41	\$120.78	\$123.20
53	MOBIS Information Engineer	BTSO	\$122.46	\$124.91	\$127.41	\$129.96	\$132.56
54	MOBIS Senior Information Engineer	BTSO	\$190.46	\$194.27	\$198.16	\$202.12	\$206.16
55	MOBIS Health Associate I	BTSO	\$58.44	\$59.61	\$60.80	\$62.02	\$63.26
56	MOBIS Data Abstraction Specialist I	BTSO	\$51.98	\$53.02	\$54.08	\$55.16	\$56.26
57	MOBIS Health Specialist I	BTSO	\$61.12	\$62.34	\$63.59	\$64.86	\$66.16
58	MOBIS Data Abstraction Specialist II	BTSO	\$64.02	\$65.30	\$66.61	\$67.94	\$69.30
59	MOBIS Health Associate II	BTSO	\$71.99	\$73.43	\$74.90	\$76.40	\$77.93
60	MOBIS Health Specialist II	BTSO	\$75.74	\$77.25	\$78.80	\$80.38	\$81.99
61	MOBIS Medical Records Abstractor II	BTSO	\$79.93	\$81.53	\$83.16	\$84.82	\$86.52
62	MOBIS Health Expert I	BTSO	\$101.28	\$103.31	\$105.38	\$107.49	\$109.64
63	MOBIS Medical Consultant	BTSO	\$227.68	\$232.23	\$236.87	\$241.61	\$246.44
64	MOBIS Administrative Assistant	BCO	\$66.62	\$67.95	\$69.31	\$70.70	\$72.11
65	MOBIS Administrative Assistant II	BCO	\$90.26	\$92.07	\$93.91	\$95.79	\$97.71
66	MOBIS Data Collection Specialist	BCO	\$54.56	\$55.65	\$56.76	\$57.90	\$59.06
67	MOBIS Survey Leader	BCO	\$84.46	\$86.15	\$87.87	\$89.63	\$91.42
68	MOBIS Survey Manager/Functional Expert	BCO	\$121.33	\$123.76	\$126.24	\$128.76	\$131.34
69	MOBIS Senior Survey Manager/Subject Matter Specialist	BCO	\$129.34	\$131.93	\$134.57	\$137.26	\$140.01
70	MOBIS Survey Director/Senior Subject Matter Specialist	BCO	\$201.37	\$205.40	\$209.51	\$213.70	\$217.97
71	MOBIS Senior Project Director	BCO	\$228.55	\$233.12	\$237.78	\$242.54	\$247.39
72	MOBIS Functional Specialist I	BCO	\$87.83	\$89.59	\$91.38	\$93.21	\$95.07
73	MOBIS Functional Specialist II	BCO	\$104.38	\$106.47	\$108.60	\$110.77	\$112.99
74	MOBIS Functional Specialist III	BCO	\$128.29	\$130.86	\$133.48	\$136.15	\$138.87
75	MOBIS Functional Specialist IV	BCO	\$141.29	\$144.12	\$147.00	\$149.94	\$152.94
76	MOBIS Functional Specialist V	BCO	\$156.68	\$159.81	\$163.01	\$166.27	\$169.60
77	MOBIS Functional Specialist VI	BCO	\$181.96	\$185.60	\$189.31	\$193.10	\$196.96
78	MOBIS Functional Specialist VII	BCO	\$199.67	\$203.66	\$207.73	\$211.88	\$216.12
79	MOBIS Technical Associate	BCO	\$96.52	\$98.45	\$100.42	\$102.43	\$104.48
80	MOBIS Junior Functional Specialist	BCO	\$130.75	\$133.37	\$136.04	\$138.76	\$141.54
81	MOBIS Junior Technical Specialist	BCO	\$140.06	\$142.86	\$145.72	\$148.63	\$151.60
82	MOBIS Technical Specialist	BCO	\$174.79	\$178.29	\$181.86	\$185.50	\$189.21
83	MOBIS Technical Specialist II	BCO	\$217.17	\$221.51	\$225.94	\$230.46	\$235.07
84	MOBIS Senior Technical Specialist II	BCO	\$242.70	\$247.55	\$252.50	\$257.55	\$262.70
85	MOBIS Principal Technical Specialist	BCO	\$274.87	\$280.37	\$285.98	\$291.70	\$297.53



Item #	LABOR CATEGORY	Labor Cat Segment	Year 16 03/30/2013 - 9/30/2013	Year 17 10/01/2013 - 9/30/2014	Year 18 10/01/2014 - 9/30/2015	Year 19 10/01/2015 - 9/30/2016	Year 20 10/01/2016 - 9/30/2017
86	MOBIS Technical Manager	BCO	\$312.39	\$318.64	\$325.01	\$331.51	\$338.14
87	MOBIS Technical Director	BCO	\$394.31	\$402.20	\$410.24	\$418.44	\$426.81
88	MOBIS Training Instructor I	BCO	\$114.71	\$117.00	\$119.34	\$121.73	\$124.16
89	MOBIS Training Instructor II	BCO	\$141.25	\$144.08	\$146.96	\$149.90	\$152.90
90	MOBIS Training Instructor III	BCO	\$179.14	\$182.72	\$186.37	\$190.10	\$193.90
91	MOBIS Training Technician III	BCO	\$110.14	\$112.34	\$114.59	\$116.88	\$119.22
92	MOBIS Training Technical Specialist I	BCO	\$85.37	\$87.08	\$88.82	\$90.60	\$92.41
93	MOBIS Training Technical Specialist II	BCO	\$105.32	\$107.43	\$109.58	\$111.77	\$114.01
94	MOBIS Training Technical Specialist III	BCO	\$128.11	\$130.67	\$133.28	\$135.95	\$138.67
95	MOBIS Training Technical Specialist IV	BCO	\$155.27	\$158.38	\$161.55	\$164.78	\$168.08
96	MOBIS Training Technical Specialist V	BCO	\$176.68	\$180.21	\$183.81	\$187.49	\$191.24
97	MOBIS Program Manager I	BCO	\$124.52	\$127.01	\$129.55	\$132.14	\$134.78
98	MOBIS Program Manager II	BCO	\$162.95	\$166.21	\$169.53	\$172.92	\$176.38
99	MOBIS Program Manager III	BCO	\$201.38	\$205.41	\$209.52	\$213.71	\$217.98
100	MOBIS Program Manager IV	BCO	\$224.96	\$229.46	\$234.05	\$238.73	\$243.50
101	MOBIS Program Manager V	BCO	\$277.51	\$283.06	\$288.72	\$294.49	\$300.38
102	MOBIS Institutional Review Board (IRB), Expedited Review Service Center	BCO	\$754.58	\$769.67	\$785.06	\$800.76	\$816.78
103	MOBIS Institutional Review Board (IRB), Full-Board Review Service Center	BCO	\$1,992.94	\$2,032.80	\$2,073.46	\$2,114.93	\$2,157.23
104	MOBIS Telephone Service Center	BCO	\$1.59	\$1.62	\$1.65	\$1.68	\$1.71
105	MOBIS Mobile Device Service Center	BCO	\$124.01	\$126.49	\$129.02	\$131.60	\$134.23
106	MOBIS Human Exposure Assessment Laboratory (HEAL)	BCO	\$153.28	\$156.35	\$159.48	\$162.67	\$165.92

OCONUS Efforts: Battelle’s proposed rates are for CONUS efforts only. For OCONUS efforts Battelle’s rates will be increased to include Department of State required differentials. Other related international expenses required to support employees outside of the Continental United States will also be included. OCONUS efforts will be negotiated specifically with ordering activities on an individual task order basis.

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.



BATTELLE LABOR CATEGORY MINIMUM EDUCATION/EXPERIENCE EQUIVALENCIES

Degree	Related Experience
Associate's degree (AA/AS) is equivalent to	HS <i>plus</i> 2 years related experience
Bachelor's degree (BA/BS) is equivalent to	HS <i>plus</i> 4 years, or AA/AS degree <i>plus</i> 2 years related experience
Master's degree (MA/MS) is equivalent to	HS <i>plus</i> 6 years, AA/AS <i>plus</i> 4 years, or BA/BS <i>plus</i> 2 years related experience
Doctorate degree (PhD) is equivalent to	HS <i>plus</i> 8 years, AA/AS <i>plus</i> 6 years, BA/BS <i>plus</i> 4 years, or MA/MS <i>plus</i> 2 years related experience
Relative Experience for Education Substitution	Degree
HS plus 2 years' experience	equals Associate's
Associate's plus 2 years' experience (over Associate's) or HS plus 4 years' experience over HS	equals Bachelor's
Bachelor's plus 2 years (over Bachelor's) or plus 4 years over Associate's or plus 6 years over HS	equals Master's
Master's plus 2 years (over Master's) or plus 4 years over Bachelor's or plus 6 years over Associate's or plus 8 years over HS	equals Doctorate

BATTELLE LABOR CATEGORY REQUIREMENTS AND DESCRIPTIONS

Battelle Technical Support Operations (BTSO) SINs 874-1, 874-4, 874-6, and 874-7				
Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
1	MOBIS Management Systems Intern	2 – HS	HS Diploma	Under direct supervision, assists in providing support services to management and business systems reengineering project staff. Generally responsible for reports and project documentation.
2	MOBIS Administrative Assistant	1 – AA/AS, 3 - HS	AA/AS in Business, Accounting, or other related discipline preferred; HS required.	Responsible for providing secretarial support services to professional project staff, such as word processing, photocopying, scheduling, administrative reporting, supply ordering and management, and messaging.
3	MOBIS Writer/Editor	0 – MA/MS, 2 – BA/BS, 4 – HS	MA/BA in English, Literature, or other related discipline.	Assists in collecting and organizing information required for preparation of analyses, studies, guides, reports, training materials, or any other customer deliverables and documents. Edits and formats documents to ensure readability and conformance with applicable standards. Drafts text based on source material or input from professional staff.
4	MOBIS Functional Analyst I	2 - BA/BS	BA/BS/equivalent in a scientific, technical, business or related field or applicable hands on experience.	Assist project analysis and provides specific functional support of mission objectives, including analysis of records, systems, procedures, training and operational processes

Battelle Technical Support Operations (BTSO) SINs 874-1, 874-4, 874-6, and 874-7				
Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
5	MOBIS Functional Analyst II	4 - BA/BS	BA/BS/equivalent in a scientific, technical, business or related field or applicable hands on experience.	Supports project analysis and provides specific functional understanding of variety of mission objectives, including analysis of systems, procedures, training and operational processes.
6	MOBIS Functional Analyst III	6 - BA/BS	BA/BS/equivalent in a scientific, technical, business or related field or applicable hands on experience.	Leads project analysis and provides specific functional expertise of variety of mission objectives, including analysis of systems, procedures, training and operational processes. Takes a leadership role.
7	MOBIS Junior Business Systems Analyst	0 - BA/BS, 4 - HS	BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline.	Responsible for assisting in the performance of studies, analyses, and evaluations related to business organizations and processes, such as requirements analyses, feasibility studies, performance assessments, business process improvement initiatives, cost/benefit analyses, or strategic plans.
8	MOBIS Business Systems Analyst	1 - MA/MS, 3 - BA/BS, 7 - HS	MA/MS/BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline.	Responsible for performing studies, analyses, and evaluations related to business organizations and processes, such as requirements analyses, feasibility studies, performance assessments, business process improvement initiatives, cost/benefit analyses, or strategic plans.
9	MOBIS Senior Business Systems Analyst	2 - PhD, 4 - MA/MS, 6 - BA/BS, 10 - HS	PhD/MA/MS/BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline.	Responsible for performing studies, analyses, and evaluations related to business organizations and processes, such as requirements analyses, feasibility studies, performance assessments, business process improvement initiatives, cost/benefit analyses, or strategic plans. Generally takes a leadership role.
10	MOBIS Systems Analyst	3 - BA/BS, 7 - HS	MA/MS/BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline	Provides management and technical support to projects in areas such as training, logistics, acquisition management, configuration management, and data management.
11	MOBIS Organizational Analyst	1 - MA/MS, 3 - BA/BS, 7 - HS	MA/MS/BA/BS in Business, Management, Operations Research, Computer Science, Information Resource Management, Engineering, or related fields	Conducts organizational studies and evaluations, and work simplification and measurements studies, analyzes organizational systems and procedures, and prepares operations and procedure manuals and similar tools to assist management in operating more efficiently and effectively.

Battelle Technical Support Operations (BTSO) SINs 874-1, 874-4, 874-6, and 874-7				
Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
12	MOBIS Senior Organizational Analyst	2 – PhD, 4 – MA/MS, 6 – BA/BS, 10 – HS	PhD/MA/MS/BA/BS in Business, Management, Operations Research, Computer Science, Information Resource Management, Engineering, or related fields	Responsible for performing organizational studies and evaluations, and work simplifications and measurements studies, analyzing and designing organizational systems and procedures, and conceptualizing and designing operations and procedure manuals and similar tools to assist management in operating more efficiently and effectively. Generally takes a senior or leadership role.
13	MOBIS Management Analyst	2 – BA/BS, 6 – HS	BA/BS in Business, Management, Operations Research, Engineering, Computer Science, or related fields	Analyzes, develops, implements, and monitors business processes, policies, and procedures to facilitate and optimize management control of the organization's functions. Collects, compiles, and analyzes data for financial and management reports.
14	MOBIS Senior Management Analyst	3 – MA/MS, 5 – BA/BS, 9 – HS	MA/MS/BA/BS in Business, Management, Operations Research, Engineering, Computer Science, or related fields	Analyzes, develops, implements, and monitors business processes, policies, and procedures to facilitate and optimize management control of the organization's functions. Analyzes organizational structure and management tools and presents feasible alternatives and recommendations based on thorough research and analysis. Generally takes a senior or leadership role.
15	MOBIS Operations Research Scientist	2 – BA/BS, 6 – HS	BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline.	Responsible for performing studies, analyses, and evaluations related to DoD and other organizations and processes, such as requirements analyses, feasibility studies, performance assessments, process improvement initiatives, cost/benefit analyses, or strategic plans.
16	MOBIS Organizational Structure Analyst	4 – BA/BS, 8 – HS	BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline.	Analyzes organizational structure and management tools and presents feasible alternatives and recommendations based on thorough research and analysis.
17	MOBIS Project Control Specialist	1 – BA/BS, 5 – HS	BA/BS in Business, Accounting, or other related discipline.	Performs task business and financial tracking, such as schedule and cost reporting and interfaces with Government and contractor financial systems. Compiles data to assist in analyzing task performance. Provides ongoing support to task management staff.
18	MOBIS Functional Specialist	0 – MA/MS, 2 – BA/BS, 6 – HS	MA/MS/BA/BS in a scientific, technical, or functional discipline.	Subject matter specialist in a particular discipline. Assists with analyses of current customer business processes and with the formulation of recommendations for business process improvements. Provides program specific analytical or functional support.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
19	MOBIS Senior Functional Specialist	2 – PhD, 4 – MA/MS, 6 – BA/BS, 10 – HS	Management, Business, Communications, Marketing, Public Relations, Systems, Engineering, Education, or related academic field preferred	Skilled subject matter expert in a particular discipline. Provides insight into analyses of current customer business processes and recommendations for process improvements or organizational optimization. Provides program specific analytical or functional support
20	MOBIS Senior Functional Specialist II	4 – PhD, 6 – MA/MS, 8 – BA/BS, 12 – HS	PhD/MA/MS/BA/BS in a scientific, technical, or functional discipline	Serves as a highly skilled senior technical or scientific resource on a task. Provides analysis, guidance, and insight into the technical or scientific discipline under evaluation.
21	MOBIS Principal Functional Specialist	8 – PhD, 10 – MA/MS, 12 – BA/BS	PhD/MA/MS/BA/BS in a scientific, technical, or functional discipline.	Generally regarded as an expert in the field. Serves as a lead technical or scientific resource on a task or tasks. Provides analysis, guidance, and insight into the technical or scientific discipline under evaluation.
22	MOBIS Principal Functional Specialist II	10 – PhD, 12 – MA/MS	PhD/MA/MS in a scientific, technical, or functional discipline.	Provides executive level technical or scientific consultation services to the leadership of the client organization. Provides expert analysis, guidance, and insight into the technical or scientific discipline under evaluation.
23	MOBIS Program Leader I	6 – PhD, 8 – MA/MS, 10 – BA/BS	PhD/MA/MS/BA/BS in Business, Management, Computer Science, Information Systems, Information Resource Management, Engineering, Operations Research or related fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs task management activities, including staffing, project planning, performance tracking, quality assurance, and business management. May also participate as a contributing senior staff member on consulting tasks.
24	MOBIS Business Leader	8 – PhD, 10 – MA/MS, 12 – BA/BS	PhD/MA/MS/BA/BS in Business, Management, Computer Science, Information Systems, Information Resource Management, Engineering, Operations Research or related fields	Provides executive level consultation services to the leadership of the client organization. Serves as the senior manager for projects involving consulting services, such as business improvement analyses, performance assessments, business process reengineering; programmatic functional support, change management, business process analyses, strategic planning, organizational analyses, and the management of business assets.
25	MOBIS Business Process Reengineering Specialist	1 – MA/MS, 3 – BA/BS, 7 – HS	PhD/MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or related fields	Contributes to the evaluation and reengineering of current business processes. Assists with recommendations and the design of cost effective strategies to increase the effectiveness and efficiency of the organization's business processes through changes in policies, procedures, organization structure, and the application of enabling technology.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
26	MOBIS Principal Business Process Reengineering Specialist	6 – PhD, 8 – MA/MS, 10 – BA/BS	PhD/MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or related fields	Responsible for leading the evaluation and reengineering of business processes. Often serves as senior task resource. Recommends and designs cost effective strategies to increase the effectiveness and efficiency of organization's business processes through changes in policies, procedures, organization structure, and the application of enabling technology. May design and conduct executive level workshops, benchmarking, and surveys. Facilitates process improvement efforts.
27	MOBIS Systems Reengineering Manager	4 – MS, 6 – BA/BS, 10 – HS	MA/MS/BA/BS in Business, Management, Marketing, Operations Research, Engineering, Computer Science, or other related discipline.	Manages multiple project/program at diverse locations. Organizes, direct and coordinates planning and production of all activities related to training and/or other system reengineering. Formulates and reviews strategic plans and deliverable items and ensure conformance to standards. Actively applies quality assurance measures to the management and performance of the contract.
28	MOBIS Program Manager I	2 – MA/MS, 4 – BA/BS, 8 - HS	MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or other fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs Program Integration and Project Management activities, including staffing, project planning, performance tracking, quality assurance, and business management
29	MOBIS Program Manager II	4 – MA/MS, 6 – BA/BS, 10 – HS	MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or other fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs Program Integration and Project Management activities, including staffing, project planning, performance tracking, quality assurance, and business management.
30	MOBIS Program Manager III	4 - PhD, 6 - MA/MS, 8 - BA/BS	PhD/MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or other fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs Program Integration and Project Management activities, including staffing, project planning, performance tracking, quality assurance, and business management. May also participate as a contributing senior staff member on consulting tasks.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
31	MOBIS Program Manager IV	6 – PhD, 8 – MA/MS	PhD/MA/MS/BA/BS in Business, Management, Computer Science, Information Systems, Information Resource Management, Engineering, Operations Research or other fields	Provides executive level consultation services to the leadership of the client organization. Serves as the senior manager for projects involving Program Integration and Project Management services.
32	MOBIS Program Manager V	10 – PhD, 12 – MA/MS	PhD/MA/MS/BA/BS in Business, Management, Computer Science, Information Systems, Information Resource Management, Engineering, Operations Research or other Scientific fields	Provides executive level consultation services to the leadership of the client organization. Serves as the senior manager for projects involving Program Integration and Project Management services.
33	MOBIS Junior Training Systems Analyst	1 – BA/BS, 4 – HS	BA/BS in Business, Management, Marketing, Operations Research, Engineering, Instructional Design Computer Science, or other related discipline	Assists in collecting and organizing information required for preparation of analyses, studies, guides, reports related to training systems improvements.
34	MOBIS Senior Training Systems Analyst	3 – BA/BS, 7 – HS	BA/BS in Business, Management, Marketing, Operations Research, Instructional Design, Computer Science, or other related discipline	Provides insight into analyses of current training processes and recommendations for training improvements or organizational optimization. Provides program specific analytical or functional support for training development process to DoD standards.
35	MOBIS Training Technical Specialist I	0 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Provides support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement
36	MOBIS Training Technical Specialist II	2 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Subject matter specialist who provides support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement
37	MOBIS Training Technical Specialist III	4 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Provides expert, subject matter specialist, support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
38	MOBIS Training Technical Specialist IV	6 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	May train other Technical Specialists. Provides expert, subject matter specialist, support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.
39	MOBIS Training Technical Specialist V	8 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	May serve as a senior training specialist or subject matter expert on a task. Provides expert, subject matter specialist, support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.
40	MOBIS Training Technician III	2 - BA/BS	BA/BS/equivalent in a scientific, technical, or related field or applicable experience. Hands on experience in the particular field or specific certification may be required.	May train other technicians. Provides expert level support to training instructors during set up and execution of the course to including activities like physical manipulation of training devices and post course clean up. May have to act independently and under little direction.
41	MOBIS Training Instructor I	4 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Designs courseware including - structuring training classes, creating training text, delivering course to students and testing effectiveness of the course.
42	MOBIS Training Instructor II	6 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Defines training requirements and works with subject matter experts to design training strategy. Designs courseware including - structuring training classes, creating training text, delivering course to students and testing effectiveness of the course.
43	MOBIS Training Instructor III	8 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	May train other instructors. Defines training requirements and works with subject matter experts to design training strategy. Designs courseware including - structuring training classes, creating training text, delivering course to students and testing effectiveness of the course.
44	MOBIS Training Project/Program Manager I	4 - BA/BS	BA/BS/equivalent in Management, Business, or engineering, scientific, or technical discipline	Manages one or more tasks of moderate complexity and staff performing engineering, technical, or scientific activities. May also serve as a technical resource on a task.
45	MOBIS Training Project/Program Manager II	6 - BA/BS	BA/BS/equivalent in Management, Business, or engineering, scientific, or technical discipline	Manages complex tasks and staff performing engineering, technical, or scientific activities. May also serve as a technical resource on a task.
46	MOBIS Training Project/Program Manager III	6 - MA/MS	MA/MS/equivalent in Management, Business, or engineering, scientific, or technical discipline	Manages multiple or large complex tasks and staff performing a variety of engineering, technical, or scientific activities. May also serve as a senior technical resource on a task.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
47	MOBIS Systems Analyst I	2 - PhD, 4 - MA/MS	PhD/MA/MS in Computer Science, Engineering, Information Technology or related fields.	Develops large-scale computer systems to collect data and track participants in multi-site longitudinal studies. Responsible for integrating all components of automated systems, including development languages or software, custom developed programs, operating systems, and interfaces to networks. Often serves as technical visionary, maintaining awareness of emerging technology and techniques. Generally takes technical leadership role or is responsible for more complex tasks.
48	MOBIS Systems Analyst II	3 - PhD, 5 - MA/MS	PhD/MA/MS in Computer Science, Engineering, Information Technology or related fields.	Develops large-scale computer systems to collect data and track participants in multi-site longitudinal studies. Responsible for integrating all components of automated systems, including development languages or software, custom developed programs, operating systems, and interfaces to networks. Often serves as technical visionary, maintaining awareness of emerging technology and techniques. Generally takes technical leadership role or is responsible for more complex tasks.
49	MOBIS Computer Programmer I	1 - BA/BS, 5 - HS	Requires BA/BS/IT certification in Computer Science, Engineering, Information Technology, or in a related field	Maintains computer programs, systems, and databases on mainframe and/or PC platforms. Must be able to support systems dispersed across users in remote locations. Knowledge of hardware and networks is preferred.
50	MOBIS Computer Programmer II	2 - BA/BS, 6 - HS	Requires BA/BS/IT certification in Computer Science, Engineering, Information Technology, or in a related field.	Maintains computer programs, systems, and databases on mainframe and/or PC platforms. Must be able to support systems dispersed across users in remote locations. Knowledge of hardware and networks is preferred.
51	MOBIS Computer Programmer III	1 - MA/MS, 3 - BA/BS, 7 - HS	Requires MA/MS/BA/BS/IT certification in Computer Science, Engineering, Information Technology, or in a related field.	Develops and maintains computer programs, systems, and databases on mainframe and/or PC platforms. Must be able to support systems dispersed across users in remote locations. Knowledge of hardware and networks is preferred.
52	MOBIS Computer Programmer IV	2 - MA/MS, 4 - BA/BS, 8 - HS	Requires MA/MS/BA/BS/IT certification in Computer Science, Engineering, Information Technology, or in a related field.	Develops and maintains computer programs, systems, and databases on mainframe and/or PC platforms. Must be able to support systems dispersed across users in remote locations. Knowledge of hardware and networks is preferred.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
53	MOBIS Information Engineer	1 – MA/MS, 3 – BA/BS, 7 – HS	MS/BS in Computer Science, Information Systems, Engineering or related scientific or technical discipline	Responsible for the conceptualization, design, development, and fielding of information systems and applications that capitalize upon information sharing as a means to gain process efficiency. Focus is upon the conversion of data into information and the enterprise-wide application of that information.
54	MOBIS Senior Information Engineer	2 – PhD, 4 – MA/MS, 6 – BA/BS, 10 – HS	PhD/MS/BA/BS in Computer Science, Information Systems, Engineering or related scientific or technical discipline	Responsible for the conceptualization, design, development, and fielding of information systems and applications that capitalize upon information sharing as a means to gain process efficiency. Focus is upon the conversion of data into information and the enterprise-wide application of that information. Generally serves in a senior or lead technical role on a project.
55	MOBIS Health Associate I	0 - BA/BS, 4 - HS	BA/BS preferred	Provides day-to-day support for health survey projects or health communication activities.
56	MOBIS Data Abstraction Specialist I	0 - BA/BS, 4 - HS	BA/BS preferred	Collects data from primary, non-medical sources, including school records, clinic records, administrative databases, and interviews with people. Requires attention to detail and ability to work independently.
57	MOBIS Health Specialist I	2 - MA/MS, 4 - BA/BS	Requires MA/MS/MPH/BA/BS, preferably in a related field.	Coordinates large-scale, multi-site health survey projects. Responsible for obtaining all government clearances. Assists in data analyses. May supervise data collection staff.
58	MOBIS Data Abstraction Specialist II	1 - BA/BS, 5 - HS	BA/BS preferred	Collects data from primary, non-medical sources, including school records, clinic records, administrative databases, and interviews with people. Requires attention to detail and ability to work independently.
59	MOBIS Health Associate II	1 - BA/BS, 5 - HS	BA/BS preferred	Provides day-to-day support for health survey projects or health communication activities.
60	MOBIS Health Specialist II	3 - MA/MS, 5 - BA/BS	Requires MA/MS/MPH/BA/BS, preferably in a related field.	Coordinates large-scale, multi-site health survey projects. Responsible for obtaining all government clearances. Assists in data analyses. May supervise data collection staff.
61	MOBIS Medical Records Abstractor II	2 - MA/MS, 4 - BA/BS, 8 – HS	Requires MA/MS/BA/BS, preferably in a related field, or nursing license.	Independently reviews medical records from primary sources (hospitals, doctors' offices, clinics). Enters data into electronic format and edits collected data. Requires knowledge of medical terminology.
62	MOBIS Health Expert I	4 - PhD, 6 - MA/MS	PhD/MA/MS in Epidemiology, Biostatistics or related fields.	Designs major projects and analyzes collected data for publication. Alternately, develops original health communication messages and dissemination strategies. Directs staff in day-to-day operations.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
63	MOBIS Medical Consultant	12- PhD/ MD/ DVM 14 - MS	PhD/MD/DVM/MS in a professional medical program	Provides executive level scientific or medical consultation services to the leadership of the client organization. Provides expert analysis, guidance, and insight into the scientific or medical discipline under evaluation.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
64	MOBIS Administrative Assistant	1 - AA/AS, 3 - HS	AA/AS in Business, Accounting, or other related discipline preferred; HS required.	Responsible for providing secretarial support services to professional project staff, such as word processing, scheduling, travel arrangements, administrative reporting, supply management and messaging.
65	MOBIS Administrative Assistant II	5 - AA/AS, 7 - HS	HS Diploma	Responsible for providing expert administrative services on projects of a complex nature such as preparation of complex reports and project management support.
66	MOBIS Data Collection Specialist	1 - BA/BS, 4 - HS	BA/BS preferred, HS mandatory. Previous experience in similar work also mandatory.	Collects data, generally by interviewing people. Needs good communication and interpersonal skills.
67	MOBIS Survey Leader	1 - MA/MS, 4 - BA/BS	Requires MA/MS/BA/BS, preferably in a related field. Previous experience in similar work mandatory.	Conducts small survey research projects or portions of larger projects with some direction. Conducts and directs staff on day-to-day activities on primary or secondary data collection and data preparation efforts.
68	MOBIS Survey Manager/ Functional Expert	3 - PhD, 5 - MA/MS	PhD/MA/MS in Survey Methodology, Epidemiology, Sociology, Statistics or related fields.	Conducts major survey research projects with latitude in determining technical objectives of assignment. Designs data collection methodology, oversight of data collections efforts, prepares descriptive and analytic reports and presentations.
69	MOBIS Senior Survey Manager/ Subject Matter Specialist	5 - PhD, 6 - MA/MS	PhD/MA/MS in Survey Methodology, Epidemiology, Sociology, Statistics or related fields.	Generally serves as principal point of contact for client technical services on large-scale contracts. Performs contract development and management activities, including staffing, project planning, performance tracking, quality assurance and business management.
70	MOBIS Survey Director/Senior Subject Matter Specialist	6 - PhD 7 - MA/MS 9 - BA/BS	PhD/MA/MS/BA/BS in Survey Methodology, Epidemiology, Sociology, Statistics or related fields	Generally serves as principal point of contact for client technical services on large-scale, technical difficult contracts. Performs contract development and management activities, including staffing, project planning, performance tracking, quality assurance and business management.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
71	MOBIS Senior Project Director	8 – PhD 10 – MA/MS	PhD in Survey Methodology, Epidemiology, Sociology, Statistics or related fields	Provides executive level consultation services to the leadership of the client organization. Serves as the senior manager for projects requiring advanced survey methodology.
72	MOBIS Functional Specialist I	0 – BA/BS, 4 – HS	BA/BS in a scientific, technical, or functional discipline.	Under direct supervision, provides insight into a functional discipline. Provides analytical or functional support.
73	MOBIS Functional Specialist II	2 – MA/MS, 4 – BA/BS, 8 - HS	MA/MS/BA/BS in a scientific, technical, or functional discipline.	Assists in providing analysis, guidance, and insight into the technical or scientific discipline under evaluation.
74	MOBIS Functional Specialist III	0 - PhD, 4 - MA/MS, 6 - BA/BS, 10 – HS	MA/MS/BA/BS in a scientific, technical, or functional discipline.	Subject matter specialist in a particular discipline. Assists with analyses of current customer business processes and with the formulation of recommendations for business process improvements. Provides program specific analytical or functional support.
75	MOBIS Functional Specialist IV	2 - PhD, 6 - MA/MS, 8 - BA/BS, 12 - HS	MA/MS/BA/BS in a scientific, technical, or functional discipline.	Skilled subject matter expert in a particular discipline. Provides insight into analyses of current customer business processes and recommendations for process improvements or organizational optimization. Provides program specific analytical or functional support
76	MOBIS Functional Specialist V	8 – PhD, 10 – MA/MS, 12 – BA/BS	PhD/MA/MS/BA/BS in a scientific, technical, or functional discipline.	Skilled subject matter expert in a particular discipline. Provides insight into analyses of current customer business processes and recommendations for process improvements or organizational optimization. Manages tasks and staff performing a variety of technical or scientific activities. May also serve as a technical resource on a task.
77	MOBIS Functional Specialist VI	10 – PhD, 12 – MA/MS, 14 - BA/BS	PhD/MA/MS/BA/BS in a scientific, technical, or functional discipline.	Skilled subject matter expert in a particular discipline. Provides a high level of insight into analyses of current customer business processes and recommendations for process improvements or organizational optimization. Manages tasks and staff performing a variety of technical or scientific activities. May also serve as a technical resource on a task.
78	MOBIS Functional Specialist VII	12 – PhD, 14 – MA/MS, 16 - BA/BS	PhD/MA/MS/BA/BS in a scientific, technical, or functional discipline.	Highly skilled subject matter expert in a particular discipline. Provides expert level insight into analyses of current customer business processes and recommendations for process improvements or organizational optimization. Manages tasks and staff performing a variety of technical or scientific activities. May also serve as a technical resource on a task.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
79	MOBIS Technical Associate	0 - BA/BS, 4 - HS	BA/BS in a scientific or technical discipline	Under direct supervision, assists in providing analysis, guidance, and insight into the technical or scientific discipline under evaluation.
80	MOBIS Junior Functional Specialist	0 – BA/BS, 2 – AA/AS, 4 – HS	BA/BS in a scientific or technical discipline	Under direct supervision, provides insight into a functional discipline. Provides analytical or functional support.
81	MOBIS Junior Technical Specialist	0 - MA/MS, 1 - BA/BS, 5 - HS	MA/MS/BA/BS in a scientific or technical discipline	Assists in providing analysis, guidance, and insight into the technical or scientific discipline under evaluation.
82	MOBIS Technical Specialist	1 - MA/MS, 3 - BA/BS, 7 - HS	MA/MS/BA/BS in a scientific or technical discipline	Serves as a technical or scientific resource on a task. Provides analysis, guidance, and insight into the technical or scientific discipline under evaluation.
83	MOBIS Technical Specialist II	2 - MA/MS; 4 - BA/BS, 8 - HS	MA/MS/BA/BS in a scientific or technical discipline	Serves as a senior technical or scientific resource on a task. Provides analysis, guidance, and insight into the technical or scientific discipline under evaluation
84	MOBIS Senior Technical Specialist II	3 - MA/MS, 5 - BA/BS, 9 - HS	MA/MS/BA/BS in a scientific or technical discipline	Serves as a senior technical or scientific resource on a task. Provides analysis, guidance, and insight into the technical or scientific discipline under evaluation.
85	MOBIS Principal Technical Specialist	6 – PhD, 8 – MA/MS, 10 – BA/BS	PhD/MA/MS/BA/BS in a scientific or technical discipline	Serves as a senior technical or scientific resource on a task. Provides analysis, guidance, and insight into the technical or scientific discipline under evaluation. Generally regarded as an expert in the field.
86	MOBIS Technical Manager	4 - MA/MS, 6 - BA/BS	MA/MS/BA/BS in Management, Business, or scientific or technical discipline	Manages tasks and staff performing a variety of technical or scientific activities. May also serve as a technical resource on a task.
87	MOBIS Technical Director	6 - MA/MS, 8 - BA/BS	MA/MS/BA/BS in Management, Business, or scientific or technical discipline	Manages tasks and staff performing a variety of technical or scientific activities. May also serve as a senior technical resource on a task.
88	MOBIS Training Instructor I	4 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Designs courseware including - structuring training classes, creating training text, delivering course to students and testing effectiveness of the course.
89	MOBIS Training Instructor II	6 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Defines training requirements and works with subject matter experts to design training strategy. Designs courseware including – structuring training classes, creating training text, delivering course to students and testing effectiveness of the course.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
90	MOBIS Training Instructor III	8 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	May train other instructors. Defines training requirements and works with subject matter experts to design training strategy. Designs courseware including – structuring training classes, creating training text, delivering course to students and testing effectiveness of the course.
91	MOBIS Training Technician III	2 - BA/BS	BA/BS/equivalent in an scientific, technical, or related field or applicable experience. Hands on experience in the particular field or specific certification may be required.	May train other technicians. Provides expert level support to training instructors during set up and execution of the course to include activities like physical manipulation of training devices and post course clean up. May have to act independently and under little direction.
92	MOBIS Training Technical Specialist I	0 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Provides support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.
93	MOBIS Training Technical Specialist II	2 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Subject matter specialist who provides support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.
94	MOBIS Training Technical Specialist III	4 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	Provides expert, subject matter specialist support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.
95	MOBIS Training Technical Specialist IV	6 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	May train other Technical Specialists. Provides expert, subject matter specialist support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.
96	MOBIS Training Technical Specialist V	8 - BA/BS	BA/BS/equivalent in an engineering, scientific, technical, or related field or applicable hands on experience. May require certification in specific field.	May serve as a senior training specialist or subject matter expert on a task. Provides expert, subject matter support to research and development of courseware. Coordinates with client to ensure that the course meets the objectives outlined by the requirement.

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Item #	Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
97	MOBIS Program Manager I	2 – MA/MS, 4 – BA/BS, 8 – HS	MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or other fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs Program Integration and Project Management activities, including staffing, project planning, performance tracking, quality assurance, and business management
98	MOBIS Program Manager II	4 – MA/MS, 6 – BA/BS, 10 – HS	MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or other fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs Program Integration and Project Management activities, including staffing, project planning, performance tracking, quality assurance, and business management.
99	MOBIS Program Manager III	4 – PhD, 6 – MA/MS, 8 – BA/BS	PhD/MA/MS/BA/BS in Business Admin, Business Mgmt, Computer Science, Information Systems, Information Resource Management, Industrial Engineering, Engineering Science, Operations Research or other fields	Generally serves as the principal point of contact for client technical services and contracts representatives on a specific task. Performs Program Integration and Project Management activities, including staffing, project planning, performance tracking, quality assurance, and business management. May also participate as a contributing senior staff member on consulting tasks.
100	MOBIS Program Manager IV	6 – PhD, 8 – MA/MS	PhD/MA/MS/BA/BS in Business, Management, Computer Science, Information Systems, Information Resource Management, Engineering, Operations Research or other fields	Provides executive level consultation services to the leadership of the client organization. Serves as the senior manager for projects involving Program Integration and Project Management services.
101	MOBIS Program Manager V	8 – PhD, 10 – MA/MS	PhD/MA/MS/BA/BS in Business, Management, Computer Science, Information Systems, Information Resource Management, Engineering, Operations Research or other Scientific fields	Provides executive level consultation services to the leadership of the client organization. Serves as the senior manager for projects involving Program Integration and Project Management services.



BATTELLE FIXED UNIT PRICE SERVICE ITEM DESCRIPTIONS

MOBIS INSTITUTIONAL REVIEW BOARD SERVICE CENTERS (Expedited Review & Full Board Review) Battelle is firmly committed to ensuring that the rights, welfare, and privacy of individuals are protected when they participate in research. The Battelle approach to protecting human subjects is guided by commonly accepted ethical principles and guidelines as set forth in the Belmont Report—including respect for persons, beneficence, and justice—and is reinforced through annual human subjects training provided to all research staff. Battelle maintains several Institutional Review Boards (IRBs) to ensure that all of our research protocols and ongoing research activities meet the requirements set forth in these rules. We also take into consideration any state or local laws regarding human subjects that may be more protective than the federal statutes. Our board members are experienced and up-to-date in IRB issues. They provide valuable advice to our researchers as alternative design options and consent procedures are considered, in addition to formally reviewing the final study designs, forms, and procedures. The IRB meets monthly to provide timely review of all new and ongoing projects. All CPHRE research studies are subject to an initial IRB review and evaluation resulting in one of three outcomes: (1) Exempt from review; (2) Expedited review; or (3) Full-Board review. There is no direct charge for an Exempt outcome. Should a project be subject to a Full-Board Review, the total cost will include that of the Expedited plus the cost of the Full-Board Review. Battelle maintains a Federal Wide Assurance (FWA 00004696) of compliance with DHHS regulations on file with the NIH Office of Human Research Protection (OHRP). The composition of the Battelle IRB must meet the regulatory requirements at 45 CFR §46.107, IRB Membership.

MOBIS TELEPHONE SERVICE CENTER (Computer Assisted Telephone Interviewing)

The Telephone Assisted Telephone Interviewing (CATI) survey service center includes data collection efforts associated with administering computer-assisted telephone interviewing from CPHRE telephone call centers located in Durham, Seattle, and St Louis. Telephone interviewing occurs on-site at CPHRE facilities and within the telephone call centers. Telephone call center activity involves trained telephone interviewers contacting study respondents via the telephone, recruiting participants, and administering a telephone interview. Interviewers provide standardized interviewing skills and are routinely cross-trained on many studies at any one time. Interviewers are stationed within noise minimizing cubicles or carrels, and use hands-free microphone headsets and telephone to conduct interviews. A dedicated computer, monitor, keyboard, and network server attachments are placed within each workstation to facilitate interviewing.

MOBIS MOBILE DEVICE SERVICE CENTER

The CPHRE Mobile Device Service Center includes survey data collection devices and equipment associated with administering computer assisted field data collection from CPHRE's survey operation offices located in Baltimore, Durham, Seattle, and St Louis. Field survey data collection occurs off-site in the field as required by project or research study specific protocol requirements. Field data collection activity involves trained field interviewers contacting study respondents via a live, in-person interview, recruiting participation, screening subjects, and administering a computer assisted field interview. A dedicated mobile field computing device and attachments are placed with each interviewer to facilitate interviewing subject respondents.

MOBIS HUMAN EXPOSURE ASSESSMENT LABORATORY (HEAL)

The Human Exposure Assessment Laboratory (HEAL) includes data collection management activities associated with administering tobacco related computer-assisted data collection from CPHRE's satellite survey operation office located in Towson, MD. Interviewing and data collection occurs on-site in the HEAL lab as required by project or study specific requirements. Data collection activity involves trained staff contacting study respondents via multiple media, recruiting study participation, and often administering a computer assisted field interview and collection of biological specimens. Dedicated laptop and PC computer equipment are part of the CRESS system facilitating the interviewing of respondents.



CUSTOMER INFORMATION

1a. Table of Awarded Special Item Numbers

874-1 – INTEGRATED CONSULTING SERVICES
874-4 – INSTRUCTOR LED TRAINING, WEB BASED TRAINING AND EDUCATION COURSES, COURSE DEVELOPMENT AND TEST ADMINISTRATION LEARNING MANAGEMENT, INTERNSHIPS
874-6 – ACQUISITION MANAGEMENT SUPPORT
874-7 – INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES
874-1RC, 874-2RC, 874-3RC, 874-4RC, 874-6RC, 874-7RC DISASTER RECOVERY

1b. Identification of the Lowest Priced Model

Not applicable.

1c. Contractor Hourly Rates

Battelle’s hourly labor category rates are provided starting on page 1 and application and equivalency is described on page 3. Labor category requirements and descriptions are provided starting on page 4.

2. Maximum Order Threshold (MOT) (maximum order threshold represents the point where the ordering activity shall seek a price reduction.)

The maximum order threshold per order will be: **\$1,000,000**

3. Minimum Order

The minimum dollar value of orders to be issued is: **\$100.00**

4. Geographic Coverage (Delivery Area)

The geographic coverage of this contract encompasses the 48 contiguous states, the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico, and all U.S. Government installations or agencies abroad.

5. Point(s) of Production (City, County, and State or Foreign Country)

MOBIS services will be provided at Battelle or customer sites. There are no foreign produced items within the scope of this contract.

6. Discount From List Prices or Statement of Net Price

The rates provided in this Schedule are net prices.

7. Quantity Discounts

Quantity discounts can be negotiated on a case by case basis.

8. Prompt Payment Terms

Net 30



9a. Notification That Government Purchase Cards Are Accepted Below the Micro-purchase Threshold

Government purchase cards are accepted below the Micro-purchase Threshold.

9b. Notification That Government Purchase Cards Are Accepted Or Not Accepted Above the Micro-purchase Threshold

Government purchase cards are accepted above the Micro-purchase Threshold.

10. Foreign Items

There are no foreign produced items within the scope of this contract.

11a. Time of Delivery

The Time of Delivery will be negotiated for each task order.

11b. Expedited Delivery

To be negotiated with the ordering activity.

11c. Overnight and 2-Day Delivery

To be negotiated with the ordering activity.

11d. Urgent Requirements

To be negotiated with the ordering activity.

12. F.O.B. Point(s)

Destination, Worldwide (See Item 4)

13a. Ordering Address(es)

Jacob Nofsinger
505 King Avenue
Columbus OH 43201
Phone: 614-424-4864
Fax: 614-458-4864
Email: nofsingerj@battelle.org

13b. Ordering Procedures

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies and services not requirement a Statement of Work.
- b. FAR 8.405-2 Ordering procedures for services requiring a Statement of Work.
- c. FAR 8.405-3 Ordering procedures for Blanket Purchase Agreements (BPA).



14. Payment Address(es)

**Battelle
Department L 998
Columbus, OH 43260**

15. Warranty Provision

No standard commercial warranty applies.

16. Export Packing Charges

Not applicable.

17. Terms and Conditions of Government Purchase Card Acceptance (Any Thresholds Above the Micro-purchase Level)

Government Purchase Cards are accepted.

18. Terms and Conditions of Rental, Maintenance, and Repair

Not applicable.

19. Terms and Conditions of Installation

Not applicable.

20. Terms and Conditions of Repair Parts

Not applicable.

20a. Terms and Conditions for Any Other Services

Not applicable.

21. List of Service and Distribution Points

Not applicable.

22. List of Participating Dealers

Not applicable.

23. Preventive Maintenance

Not applicable.

24a. Environmental Attributes

Not applicable.



24b. Section 508 Compliance

Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.battelle.org/gsa

The EIT standard can be found at: www.Section508.gov

25. Data Universal Number System (DUNS) Number

007901598

26. Notification Regarding Registration in System Award Management (SAM) Database

Battelle is registered in the System Award Management (SAM) database.

27. Uncompensated Overtime

Not applicable.



BATTELLE OFFERS THE FOLLOWING SERVICES UNDER THIS SCHEDULE:

SIN 874-1 INTEGRATED CONSULTING SERVICES

Contractors shall provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include:

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

NOTE: Consulting services where the preponderance of work is specifically covered under other GSA Schedules are not permitted under this SIN.

SIN 874-4 INSTRUCTOR LED TRAINING, WEB BASED TRAINING AND EDUCATION COURSES, COURSE DEVELOPMENT AND TEST ADMINISTRATION LEARNING MANAGEMENT, INTERNSHIPS

Proposed courses shall be commercially-available off-the-shelf training and/or educational courses that are delivered via an Instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Courses shall have a defined course title, length of time (i.e. hours, days, semesters, etc.), description of material to be taught (i.e. syllabi, table of contents, etc.), and whether materials are included in the price. (i.e. books, pamphlets, software, etc.).

Proposed professional services shall be in support of planning, creating, and/or executing testing and test administration, learning management, internship, or development of new courses or subject matter delivered via an instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Proposed customization services are the result of planning, creating, and/or executing a proprietary format and may be priced as a flat rate or as Labor/hours using professional labor categories (i.e. Subject Matter Experts (SMEs), Program Managers, Project Managers, Research Assistant, Technical Specialist, etc.), subject matter(s), Systems requirements and methodology(ies) to be used should be stated. Acquisition training will be accomplished under SIN 874-8. Functional industry-specific training covered under other schedules will not be accomplished under this SIN.

A customized course(s) shall include labor categories (i.e. Subject Matter Experts (SMEs), Program Managers, Project Managers, Research Assistant, Technical Specialist, etc.), subject matter(s), and methodology(ies) to be used.

SIN 874-6 ACQUISITION MANAGEMENT SUPPORT

Contractors shall provide professional support services to agencies in conducting federal acquisition management activities. Services covered by this SIN are: acquisition planning assistance, including market research and recommending procurement strategy; acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.: expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis; contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies; contract close-out assistance; Competitive Sourcing support, including OMB Circular A-76 studies, strategic sourcing studies, privatization studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies. Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.



SIN 874-7 INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES

Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:

- All phases of program or project management, from planning to closeout
- Operational/administrative business support services in order to carry out program objectives

NOTE 1: Program support services where the preponderance of work is specifically covered under other GSA Schedules are not permitted under this SIN.

NOTE 2: Administrative support services are authorized under this SIN; however, they must be provided in conjunction with other professional business services covered under this Schedule and must be performed under the supervision of the contractor's Project or Program Manager. Personal services as defined in FAR are prohibited under MOBIS.

SINs 874-1RC, 874-4RC, 874-6RC, 874-7RC DISASTER RECOVERY

Authorizes the use of this Federal Supply Schedule by state and local governments to facilitate recovery from major disasters, terrorism, nuclear, biological, chemical, or radiological attacks.