

U.S. General Services Administration

Federal Supply Service

Authorized Federal Supply Schedule Price List

**Version 5.0**

**Effective: August 7, 1998**

Schedule Title: Professional Services Schedule

Industrial Group: 00CORP

Contract Number: GS-23F-9824H

Contract Period: August 7, 2013 through August 6, 2018

Contractor:

Tichenor & Associates, LLP

1700 Eastpoint Parkway

Suite 270

Louisville, KY 40223

Telephone 502-245-0775

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<http://www.tichenorassociates.com>

Contract Administrator: William R. Tichenor

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Telephone: 1-502-245-0775 ext. 108

Business Size: Small

How to Order

This GSA Federal Supply Schedule is a multiple award schedule. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery

order is available through GSA Advantage!™, a menu-driven database system, at <http://www.fss.gsa.gov>.

For more information on ordering from Federal Supply Schedules, click on the button at [fss.gsa.gov](http://www.fss.gsa.gov).

Prices shown herein are net (discount deducted).

Tichenor & Associates, LLP under contract number GS-23F-9842H provides accounting and consulting service and performs audit services of government contracts and grants with private sector organizations, as well as government, nonprofit organization and health care providers, that include both financial and performance objectives. Tichenor & Associates, LLP has over 30 years experience providing audit services to federal, state, local government entities and healthcare providers. Tichenor & Associates, LLP General Services Contract current period is the 3<sup>rd</sup> Option Period beginning January 1, 2013 through December 31, 2018.

The following is a schedule of Tichenor & Associates, LLP hourly rates:

**SUMMARY SCHEDULE OF CATEGORY  
OF POSITIONS AND HOURLY RATES**

<b>Contract Period</b>	<b>Option Y1</b>	<b>Option Y2</b>	<b>Option Y3</b>	<b>Option Y4</b>	<b>Option Y5</b>	<b>Option Y6</b>
<b>Category of Position</b>	<b>2013 Hourly Rate</b>	<b>2014 Hourly Rate</b>	<b>2015 Hourly Rate</b>	<b>2016 Hourly Rate</b>	<b>2017 Hourly Rate</b>	<b>2018 Hourly Rate</b>
Partner	\$152.28	\$155.33	\$158.44	\$161.60	\$164.83	\$168.13
Manager	\$123.64	\$126.11	\$128.63	\$131.21	\$133.83	\$136.51
Senior	\$88.50	\$90.27	\$92.08	\$93.92	\$95.80	\$97.72
Staff	\$50.75	\$51.77	\$52.80	\$53.86	\$54.94	\$56.03
Information Technology Specialists	\$123.64	\$126.11	\$128.63	\$131.21	\$133.83	\$136.51
Other Specific Specialist	\$111.93	\$114.17	\$116.45	\$118.78	\$121.16	\$123.58

*Pricing for SIN 520-9 Recover Audits is a contingency fee of 25% of all amounts recovered.*

## Customer Information for Ordering Activities

### 1a. Services Provided Under Awarded Special Item Numbers (SINs)

520-5 Loan Servicing and Asset Management

520-7 Financial Performance Audits

520-8 Complementary Audit Services

520-9 Recovery Audit Services

520-11 Accounting

520-13 Complementary Financial Management Services

520-14 Audit and Financial Training Services

520-5RC

520-7RC

520-8RC

520-9RC

520-11RC

520-13RC

520-14RC

### 1b. Rates for audit and financial management services- See rate table inside this schedule

### 1c. Labor Category Descriptions – See page 6

2. Maximum Order \$1,000,000

3. Minimum Order \$100

4. Geographic Coverage Nationwide & International

5. Point of Production Washington D.C.; Louisville, Kentucky

6. Discount from List Prices Prices herein are net (discount deducted)

- 7. Quantity Discounts None
- 8. Prompt Payment Terms Net 30
- 9a. Government Purchase Cards Accepted below micropurchase threshold
- 9b. Government Purchase Cards Not accepted above micropurchase threshold
- 10. Foreign Items None
- 11a. Time of Delivery Varies per engagement
- 11b. Expedited Delivery Items available for expedited delivery are noted in this price list.
- 11c. Overnight and Two-Day Delivery Not applicable
- 11d. Urgent Requirements Urgent Requirements clause (contract clause I-FSS-140-B) of its contract and agencies can also contact the Contractor s representative to effect a faster delivery.
- 12. F.O.B. Points Destination
- 13a. Ordering Address

Tichenor & Associates, LLP  
1700 Eastpoint Parkway, Suite 270  
Louisville, KY 40223  
Attn: William R. Tichenor  
(502) 245-0775 ext. 108  
wtichenor@tichenorassociates.com

- 13b. Ordering Procedures For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA s) and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
- 14. Payment Address Same as above
- 15. Warranty Provision Standard commercial warranty
- 16. Export Packing Charges Not applicable

17. Terms and Conditions of Government Purchase Card Acceptance Above Micropurchase Threshold Not applicable; see 9b.
18. Terms and Conditions of Rental, Maintenance, and Repair Not applicable
19. Terms and Conditions of Installation Not applicable
20. Terms and Conditions of Repair Parts Not applicable
- 20a. Terms and Conditions of Other Services Not applicable
21. Service and Distribution Points Not applicable
22. Participating Dealers Not applicable
23. Preventive Maintenance Not applicable
- 24a. Environmental Attributes None
- 24b. Section 508 Compliance Information Not applicable
25. Data Universal Number System (DUNS) Number 10211 8296
26. Central Contractor Registration (CCR) Active

### **Labor Category Descriptions**

<b>Labor Category</b>	<b>Education</b>	<b>Experience</b>	<b>Certification</b>	<b>Area of Specialization</b>	<b>CPE</b>	<b>Special Skills</b>	<b>Responsibilities</b>
<b>Partner</b>	Bachelor degree in accounting	Minimum 5 years	CPA	Audit, accounting, financial services or management advisory services	In accordance with Yellow Book standards	Proficient knowledge of GAAP, GAAS & federal guidelines or other relevant to the engagement	Liaison with government agencies, direct project, review and sign final reports
<b>Manager</b>	Bachelor degree in accounting or other technical field	Minimum 4 years	CPA or 6 years audit or accounting related experience	Audit, accounting, financial services or management advisory services	In accordance with Yellow Book standards	Proficient knowledge of GAAP, GAAS & federal guidelines or other relevant to the engagement	Manage & supervise project teams & act as a liaison between project senior & project partner, review work papers & provide technical assistance
<b>Senior</b>	Bachelor degree in accounting or other technical field	Minimum 18 months	CPA or CPA candidate	Audit, accounting or financial services	In accordance with Yellow Book standards	Proficient knowledge of GAAP, GAAS & federal guidelines or other relevant the engagement	Supervise project staff onsite, provide technical assistance, independently perform major segments of the engagement, & act as a liaison between project staff & manager
<b>Staff</b>	Bachelor degree in accounting or other technical	None	None	Audit, accounting or financial services	In accordance with Yellow Book standards	Ability to work with minimal supervision	Serve on project team, perform tasks as assigned under the

	field						supervision of a senior or manager
<b>Information Technology Specialist</b>	Bachelor degree in CS, accounting or other technical field	Minimum 2 years	CISA	EDP auditing, computer programming or other relevant area	In accordance with Yellow Book standards	FISCAM, GAAS, applicable programming languages, systems applications & hardware components & other relevant industry practices	Review & evaluate computer-based systems, audit general & application controls in complex information technology environments, perform other duties relevant to the engagement
<b>Other Specialist</b>	Bachelor degree	Recognized in the area of specialty	As appropriate to the area of specialty	As specified per engagement	As specified per area of specialty	As specified per area of specialty	Provide expertise not covered by other labor categories

Notes: The Category Positions and Hourly Rates are the same for each of the SINs that are listed on the following pages.

The following are samples of the services Tichenor & Associates, LLP offers under our GSA contract:

**SIN 520-7 Financial and Performance Audits**

- a) including financial statement and financial related audits
- b) including determining whether (1) financial information is presented in accordance with established or stated criteria (2) the entity has adhered to specific financial compliance requirements, or (3) the entity's internal control structure over financial reporting and/or safeguarding assets is suitably designed and implemented to achieve the control objectives
- c) including but not limited to Economy and Efficiency Audits, Program Results, and Program Fraud Audits. A performance audit is an objective and systematic examination of evidence for the purpose of providing an independent assessment of the performance of a government organization, program or activity, or function in order to provide information to improve public accountability and facilitate decision-making by parties with responsibility to oversee or initiate corrective action.

**SIN 520-8 Complementary Audit Services** for example assisting government bodies by developing questions for use at hearings, developing methods and approaches to be applied in evaluating a new or proposed program or forecasting potential program outcomes under various assumptions without evaluating current operations.

**SIN 520-14 Audit and Financial Related Training Services** Tichenor & Associates is able to plan and deliver audit related training services including but not limited to course development and instruction required to support the audit, review and financial assessment described herein, training in compliance with Government Laws, Office of Management and Budget (OMB) circulars and bulletins and training in internal controls. Tichenor & Associates is able to plan and deliver financial related training services including course development and instruction required to support the review, financial assessment, and financial management activities described herein; training in compliance with Government Laws, Office of Management and Budget (OMB) and circulars and bulletins, and training in internal controls.

**SIN 520-11 Accounting** including transaction analysis, transaction processing, data analysis and summarization, technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, performing special studies to improve accounting operations, resolve accounting issues, resolve and implement audit findings, recovery reviews, assess or enhance accounting

internal controls, improve operating efficiency and effectiveness, apply information technology to provide better or more timely service.

### **SIN 520-13 Complementary Financial Management Systems Services**

- a) assessing and improving financial management systems, conduct A-127 systems compliance reviews, conduct other system assessments to improve operating efficiency, effectiveness, controls, and system performance, assist management with implementing corrective actions, documenting systems, identify systems requirements, plan and develop systems, assess the integrity of financial systems and related data, provide technical assistance in meeting agency financial management system requirements, etc.
- b) assessing and improving current financial reporting and analysis, develop new reporting formats and pro-forma financial reports, provide technical assistance in meeting agency financial management reporting and analysis requirements, assisting in improving and streamlining reporting and analysis processes and related procedures, assisting management with implementing corrective actions, analyze financial results, conduct cost-benefit or other special financial analysis and enhancement of existing pricing and rate structures.
- c) providing technical assistance in complying with the requirements of the Government Performance & Results Act, assisting with devising and implementing performance measures and related processes and systems assisting with strategic and operational financial planning, resolving audit recommendations and assisting with implementing corrective actions, assessing the adequacy of strategic plans and related performance measures, assisting in reviewing and improving current processes and related procedures and systems.
- d) providing technical assistance related to managerial cost accounting or other special financial areas of interest, assisting in financial policy formulation and development, conducting special cost studies, assisting with quality assurance efforts, performing bench marking of financial activities and performance results.

**SIN 520-5 Loan Servicing and Asset Management** including providing technical assistance in assessing and improving current asset management processes relating to cash management, inventory management, government property, plant and equipment, and other agency assets.

**SIN 520-9 Recovery Audits** Audits performed to recover funds resulting from overpayments, duplicate payments and underpayments. Performed under the authority of Section 354 of the National Defense Authorization Act for FY 96 (Public Law 104-106; 110 Stat. 268; 10 U.S.C. 2461), and Section 831 of the National Defense Authorization Act for FY 02 (Public Law 107-107).

### Service Contract Act (SCA)

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Please refer to our home page at [www.tichenorassociates.com](http://www.tichenorassociates.com) for more information about our Firm.