

General Services Administration

Federal Supply Service Authorized Federal Supply Schedule Price List

Prices shown herein are Net (Discounts deducted)

Schedule Title: *Financial and Business Solutions*

FSC Group: *520*

Contract Number: *GS-23F-9832H*

Contract Period: *01/01/08 to 12/31/12*

Supplement No. and Date: *PO-0001 dated 12/19/07, PO-0002 dated 12/19/07*

Contractor's Name: *Foxx & Company, 324 W. 9th St., Ste. 700, Cincinnati, OH 45202*

Contact: *Martin W. O'Neill, phone: 513-639-8843, fax: 513-639-8899, email: moneill@foxxcpas.com*

Business Size: *Small business, woman, minority-owned*

Ordering Information: *Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: GSAAdvantage.gov. (For more information on ordering from Federal Supply Schedules, click on the FSS schedules button at fss.gsa.gov.)*

Customer Information

1a. Table of awarded special item number(s).

SIN No.	Description
520-7	Financial and Performance Audits
520-8	Complementary Audit Services
520-11	Accounting
520-13	Complementary Financial Management Services
520-5	Loan Servicing and Asset Management

1b. Identification of the lowest priced model number: Not applicable

1c. Hourly rates for all SINS: (All hourly rates listed below will be increased by 2.5 percent annually on January 1st)

Audit Services:

Partner - \$112.76 per hour (Rate effective through 12/31/2011)

Is responsible for directing engagements and ensuring timely completion of all Firm projects. Ensures that all engagements meet applicable AICPA, Government Audit Standards, Federal Financial Accounting Standards, other applicable standards and Foxx & Company's Quality Control Manual. Foxx & Company has two partners, each with approximately 30 years of experience in performing audits of governmental and non-profit entities. Partners will be CPAs and have a minimum of eight years experience with an undergraduate degree.

Audit Manager - \$99.00 per hour (Rate effective through 12/31/2011)

Is responsible for planning of audits, ensuring that senior and staff personnel perform the audit in accordance with a detailed audit program reviewing all work papers and reports, and resolving audit issues arising during the course of the audit. The audit manager is usually the senior member of the audit team during the audit field work. Audit managers have a minimum of five years of experience with an undergraduate degree. Several of our audit managers have 30 to 40 years of experience primarily with the U.S. GAO.

Audit Senior - \$60.65 per hour (Rate effective through 12/31/2011)

Is responsible for the satisfactory completion and documentation of the detailed audit work. Provides supervision to one or more audit staff members. Reviews work papers of staff reporting to him/her. Audit seniors are responsible for ensuring all portions of the audit program are completed satisfactorily. Experience requirements include a minimum of two year's experience with an undergraduate degree. The majority of our retired federal auditors with experience ranging from 25 to 40 years are billed at this rate.

Audit Staff - \$48.13 per hour (Rate effective through 12/31/2011)

Is responsible for performing the detailed audit work at the direction of an audit senior. Performs selective portions of the audit program and creates work papers, which are reviewed by the audit senior. Audit Staff have 0 to 2 years of experience with an undergraduate degree.

Information Technology Specialist - \$81.13 per hour (Rate effective through 12/31/2011)

Is responsible for providing specific information technology (IT) expertise for audits requiring a thorough knowledge of computer science. The IT specialist provides direction and guidance to the audit team for EDP audits. Provides written assessments of audited EDP Systems, as necessary, which is incorporated into the audit report. The individual will possess the appropriate IT knowledge and expertise for the proposed assignment. A resume for the individual will be provided to the client for approval prior to the start of the engagement.

Labor Category	CY 012
<i>Audit Services</i>	
Partner	\$115.58
Audit Manager	101.48
Senior Auditor	62.18
Audit Staff	49.33
Info Tech Specialist	83.15

1c.2 Accounting Services:

Partner - \$112.76 per hour (Rate effective through 12/31/2011)

Is responsible for directing engagements and ensuring timely completion of all Firm projects. Ensures that all engagements meet applicable AICPA, Government Audit Standards, Federal Financial Accounting Standards, other applicable standards and Foxx & Company's Quality Control Manual. Foxx & Company has two partners, each with approximately 30 years of experience in providing accounting services to governmental and non-profit entities. Partners will be CPAs and have a minimum of eight years experience with a degree in Accounting or a related field.

Accounting Manager - \$99.00 per hour (Rate effective through 12/31/2011)

Is responsible for planning of all accounting projects, compilation of financial statements, special reviews of selected aspects of accounting systems and procedures, providing advice and guidance on emerging issues, devising procedures to remedy identified financial system weaknesses, performance of corrective action, assisting in providing financial information requested by outside sources, etc. The Manager is responsible for ensuring that senior and staff personnel perform the assigned tasks in accordance with a detailed work program reviewing all work products and supporting documentation, and resolving accounting issues arising during the course of the project work. The accounting manager is usually the senior member of the

accounting team during the project work. Accounting managers have a minimum of five years of experience with an undergraduate degree.

Senior Accountant - \$60.65 per hour (Rate effective through 12/31/2011)

Is responsible for the satisfactory completion and documentation of all financial tasks assigned. Provides supervision to one or more accounting staff members. Reviews work and work products of staff assigned to ensure it meet all professional standards and client’s objectives. Accounting seniors are responsible for ensuring all portions of the accounting assignments received from the client are completed in a satisfactory manner. Experience requirements include a minimum of two years experience with an undergraduate degree.

Junior Accountant - \$48.13 per hour (Rate effective through 12/31/2011)

Is responsible for performing the detailed accounting work at the direction of a senior accountant. Accounting staff members have 0 to 2 years of experience with a minimum of an undergraduate degree.

Labor Category	CY 012
<i>Accounting Services</i>	
Partner	\$115.58
Accounting Manager	101.48
Senior Accountant	62.16
Junior Accounting	49.33

2. *Maximum order:* \$1,000,000
3. *Minimum order:* \$300
4. *Geographic coverage (delivery area):* Domestic
5. *Point(s) of production:* Hamilton County, Cincinnati, OH
6. *Discount from list prices or state of net price:* Not applicable
7. *Quantity discounts:* Not applicable
8. *Prompt payment terms:* 30 days net
- 9a. *Notification that Government purchase cards are accepted at or below the micro-purchase threshold:* Yes
- 9b. *Notification whether Government purchase cards are accepted at or above the micro-purchase:* Yes
10. *Foreign items (list items by country of origin):* Not applicable

- 11a. *Time of delivery*: As specified in individual task order
- 11b. *Expedited Delivery*: Items available for expedited delivery are noted in this price list.
- 11c. *Overnight and 2-day delivery*: As specified in individual task orders.
- 11d. *Urgent Requirements*: As specified in individual task orders.
12. *F.O.B. point(s)*: Destination
- 13a. *Ordering address(es)*: Foxx & Company, 324 W. 9th St., Ste. 700, Cincinnati, OH 45202
- 13b. *Ordering procedures*: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. *Payment address(es)*: Foxx & Company, 324 W. 9th St., Ste. 700, Cincinnati, OH 45202
15. *Warranty provision*: Not applicable
16. *Export packing charges*: Not applicable
17. *Terms and conditions of Government purchase card acceptance*: As per contract
18. *Terms and conditions of rental, maintenance, and repair*: Not applicable
19. *Terms and conditions of installation*: Not applicable
20. *Terms and conditions of repair parts indicating date of parts price list and any discounts from list prices (if applicable)*: Not applicable
- 20a. *Terms and conditions for any other services (if applicable)*: Other related services not specifically listed in the contract may be available at the request of the government. Terms and conditions for these services will be negotiated with the Federal Supply Service when necessary.
21. *List of service and distribution points*: Not applicable
22. *List of participating dealers*: Not applicable
23. *Preventive maintenance (if applicable)*: Not applicable
- 24a. *Special attributes such as environmental. Attributes (recycled content, energy efficiency, and/or reduced pollutants)*. Recycled paper for audit and accounting reports.

24b. *If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor's website or other location):* The EIT standards can be found at: [www.Section 508.gov/](http://www.Section508.gov/).

25. *Data Universal Number System (DUNS) number:* 095207841

26. *Notification regarding registration in Central Contractor Registration (CCR) database (ccr2000.com):* Yes

Foxx & Company

Foxx & Company is a minority-owned, woman owned small business certified public accounting firm with an office located in Cincinnati, Ohio. The firm was organized in 1977 by Patricia A. Foxx, Managing Officer.

Foxx & Company's fundamental objective is to provide its clients with the essential financial and management information necessary to improve efficient operations, strengthen the overall financial structure, and improve accounting and administrative controls.

1. The Philosophy of Our Practice

Foxx & Company is a team of exceptional, highly trained personnel with proven ability in auditing, accounting, and financial management. We presently maintain a professional staff of twenty-five, supported by an administrative staff of three. **Included in our professional staff is a cadre of former U.S. General Accounting Office (GAO) and other federal agency auditors each with between 25 to 45 years of performance audit experience at various federal agencies. In addition several of our staff have between 30 and 40 years of experience in providing financial audits of federal grants and contracts.** Foxx & Company is committed to providing the highest quality work to each of its clients in a timely, personalized, and professional manner. Every member of Foxx & Company's professional staff has a sound accounting background and a working knowledge of the latest technical developments in the auditing and accounting field.

We maintain strict control over the quality of all of our client services to ensure that our work meets professional standards and our standards of technical excellence. All of our work is subjected to in-depth review prior to the release of audit reports, financial statements, or management reports.

We are proud of our achievements and look forward with confidence to serving our clients in the years ahead.

2. The Quality of Our Practice

Foxx & Company is a member of the Government Audit Quality Center of the American Institute of Certified Public Accountants (AICPA). Membership signifies that a firm is committed to maintaining a high level of professional competence and a substantial commitment

to government audits. In addition, Foxx & Company participates in the AICPA Peer Review program. Our most recently issued Peer Review (May 2010) resulted in an **Unqualified Report with no letter of comment**, which confirms the thoroughness of our existing quality control standards. This is the **ninth** Unqualified Report we have received. We are proud to have the excellence of our professional competency recognized by our peers.

The quality of our practice ultimately rests on the quality of our personnel. One of the special characteristics of our staff is their commitment to their profession and communities. Members of our firm are involved with committees of the Ohio Society of Certified Public Accountants and the Association of Government Accountants. Our firm is also a leader in community involvement, with representation or former representation on the boards of the Cincinnati Art Museum, United Way, the American Red Cross, the Cincinnati Museum Center, the National Conference for Community and Justice, and the Cincinnati Center for Economic Education.

3. The Nature of Our Practice

Foxx & Company has provided auditing and accounting services to a wide variety of clients in the public and private sectors. The firm has benefited by gaining comprehensive expertise in accounting and auditing procedures applicable to various industries, governmental agencies, and nonprofit organizations. Our experience includes providing accounting and auditing services for and at:

Federal Emergency Management Agency	U.S. Environmental Protection Agency
U.S. Nuclear Regulatory Commission	U.S. Department of Homeland Security
National Science Foundation	State and Local Governments
Ohio School Districts	Nonprofit Organizations
U.S. Department of Labor	U.S. Government Accountability Office

Foxx & Company has extensive experience in performing financial, financial-related, and performance audits for various governmental agencies. *Foxx & Company has a cadre of former GAO auditors that have been performing performance audits for a number of years.* As a result, we are very familiar with the unique circumstances of governmental auditing, including interpreting and applying governmental regulations in an audit situation. In addition, we have performed accounting and compilation services for various federal and local governments. In addition, because of Foxx & Company’s involvement with federal agencies, all Foxx & Company professional staff have a current U. S. Department of Defense (DOD) JPAS “Secret” security clearance and a work suitability clearance either for the U.S. Department of Homeland Security or the U.S. Department of Labor.

4. Professional Memberships

Foxx & Company or its employees are members in good standing of the American Institute of Certified Public Accountants (AICPA) and the Ohio Society of CPAs. Our key personnel are members of the AICPA, a state society of CPAs, and other professional and civic organizations. All professional employees are members of the Association of Government Accountants.

5. Continuing Professional Education (CPE) Program

Foxx & Company believes that the quality of its professional services is directly related to continued professional training and education. The firm participates in seminars and workshops sponsored by state societies of CPAs, the American Institute of CPAs, the Association of Government Accountants, and in-house seminars on areas of special interest to the practice.

Each Foxx & Company professional staff person is required to participate in a minimum of 80 hours of continuing education every two years. All professional staff receives in excess of the 24 hours of government CPE in each two-year period.