On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: [http://www.gsaadvantage.gov](http://www.gsaadvantage.gov)

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT

SCHEDULE TITLE: MAS

Large Category A - Office Management

CONTRACT NUMBER: GS-25F-0002T

PERIOD COVERED BY CONTRACT: October 17, 2016 through October 16, 2021

Corporate Mailing Services, Inc.
1625 Knecht Ave
Halethorpe, MD 21227-1509
(P) 410-242-7356
(F) 410-558-6503
[http://whycms.com](http://whycms.com)

Contractor’s Administration Source: [jeffo@whycms.com](mailto:jeffo@whycms.com)

General Services Administration
Management Services Center Acquisition Division
Modification #20, dated 4/23/2014

Business Size: Small
DUNS: 969811207

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**
   - SIN 561499M: Mail Management, Systems, Processing Equipment and Related Solutions
   - SIN OLM: Order-Level Materials

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**
    Refer to Pricelist

1c. **HOURLY RATES (Services Only)**
    Refer to Pricelist

2. **MAXIMUM ORDER:**
   - SIN 561499M: $1,000,000
   - SIN OLM: $250,000

3. **MINIMUM ORDER:** $1

4. **GEOGRAPHIC COVERAGE:** Domestic, 48-Contiguous States including Washington, DC

5. **POINT(S) OF PRODUCTION:** USA

6. **DISCOUNT FROM LIST PRICES:** Net GSA pricing is listed in the attached pricing table

7. **QUANTITY DISCOUNT(S):** None

8. **PROMPT PAYMENT TERMS:** 2% if paid within 20 days, Net 30

9a. Government purchase cards *are accepted* at or below the micro-purchase threshold

9b. Government purchase cards *are not accepted* above the micro-purchase threshold

10. **FOREIGN ITEMS:** None

11a. **TIME OF DELIVERY:** To be determined at the task order level

11b. **EXPEDITED DELIVERY:** To be determined at the task order level

11c. **OVERNIGHT AND 2-DAY DELIVERY:** To be determined at the task order level

11d. **URGENT REQUIREMENTS:** To be determined at the task order level

12. **FOB POINT:** Origin
13a. **ORDERING ADDRESS:**
Corporate Mailing Services, Inc.
1625 Knecht Ave
Halethorpe, MD 21227-1509
P: 410-242-7356
F: 410-558-6503

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

14. **PAYMENT ADDRESS:**
Corporate Mailing Services, Inc.
Attn: Accounts Receivable
P.O. Box 24255
Baltimore, MD 21227-1509

15. **WARRANTY PROVISION:** N/A

16. **EXPORT PACKING CHARGES:** N/A

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Accepted at and below the micro-purchase threshold

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE).**
N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **Section 508 Compliance for EIT:** N/A

25. **DUNS NUMBER:** 969811207

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active. CAGE Code 1K3Y9
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<th>Description</th>
<th>Price</th>
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<td>Presort and comingling of &lt;3.3 ounce letter mail</td>
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