



THE WHITLEY COMPANY

**GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service
Authorized Federal Supply Schedule
Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET addresses GSA Advantage! is: GSAAdvantage.gov.

Office, Imaging, and Document Solutions
FSC Group 36
Contract Number: **GS-25F-0002U**

SIN 51 505	Document Production Services Onsite/Offsite
SIN 733 3	Miscellaneous Mail Services
SIN 733 4	List Management Services

Solicitation# **3FNJ-C1-00-0001-B**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: 12/20/2007 – 12/19/2012

The Whitley Printing Company
301 Brazos
Austin, TX 78701
512-476-7101
FAX 512-476-8154
www.whitleyco.com

Business Size: Small



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1. **Special Item Numbers**
 - a. **Table of awarded special item number**
 - i. 51 505 Document Production Services Onsite/Offsite
 - ii. 733 3 Miscellaneous Mail services
 - iii. 733 4 List Management Services
 - iv. See Pricing Section for complete details
 - b. **Lowest priced model number and lowest unit price**
 - i. SIN 51 505 Single Sided B&W, Letter, Text 0.024 per page
 - ii. SIN 733 3 Prepare Presort \$.011 per piece
 - iii. SIN 733 4 Bar-coding \$.02 per piece
 - c. **Hourly rates:** Not Applicable
2. **Maximum order –**
 - a. Special Item Number 51 505 \$1,000,000
 - b. Special Item Number 733 3 \$1,000,000
 - c. Special Item Number 733 4 \$1,000,000
3. **Minimum order-**
 - a. Special Item Number 51 505 \$100
 - b. Special Item Number 733 3 \$100
 - c. Special Item Number 733 4 \$100
4. **Geographic coverage –** The scope of delivery is all US domestic locations
5. **Point of production:** Austin, TX
6. **Discount from list prices:** 40% for B&W Impressions, 25% for all other services
7. **Quantity discounts:** Not Applicable. Quantity discounts may be offered by quote.
8. **Prompt payment terms:** Net 30.
9. **Government Purchase Cards**
 - a. Government purchase cards are accepted for payment at or below the micro-purchase threshold for oral or written delivery orders.
 - b. Government purchase cards are accepted for payment above the micro-purchase threshold.
10. **Foreign items:** Not applicable. All services are offered domestically.
11. **Delivery**
 - a. **Time of delivery:** 30 Days
 - b. **Expedited Delivery.** Quicker delivery of service than set forth in paragraph (a) above are available from the contractor, when requested and as negotiated between the Ordering Office and the contractor. Items available for expedited delivery are noted in this price list.
 - c. **Overnight and 2-day delivery** is available. The schedule customer may contact the Contractor for rates for overnight and 2-day delivery.
 - d. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements



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of an ordering agency, agencies are encouraged, if time permits, to contact the contractor for the purpose of obtaining accelerated delivery. The contractor shall reply to the inquiry within 3 workdays after receipt. (Telephone replies shall be confirmed by the contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. **F.O.B. Points:** F.O.B. is destination for domestic deliveries, defined as the 48 contiguous states, Alaska, Hawaii, Puerto Rico, the District of Columbia, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

13. **Ordering Procedures**

- a. **Ordering address:**

The Whitley Company
Attn: Kacee Jackson, Express Division
301 Brazos
Austin, TX 78701

Phone: 512-476-7101
Fax: 512-476-8154

- b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

www.fss.gsa.gov/schedules

14. **Payment address**

The Whitley Company
Attn: Accounts Payable
301 Brazos
Austin, TX 78701

15. **Warranty provision:** Specific warranty provisions are not applicable to the document production services provided under this contract.
16. **Export packing charges:** Not applicable. Services are offered domestically.
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Card information should be provided by email, fax or mail.
18. **Terms and conditions of rental, maintenance, and repair:** Not applicable.
19. **Terms and conditions of installation:** Not applicable.



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20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not applicable.
 - a. Terms and conditions for any other services: Job requests may be made in person, by mail, by telephone, or by fax. No additional charge, service charge, or any other fee shall be imposed for accepting a request by any method set forth above.
21. **Service and distribution points:** Austin, TX
22. **Participating dealers:** Not applicable.
23. **Preventive maintenance:** Not applicable.
24. **Special Attributes and Compliance**
 - a. **Special attributes:** The Whitley Company is an FSC certified partner and is committed to using environmentally friendly FSC certified papers on request.
 - b. **Section 508 compliance information:** Not Applicable.
25. **Data Universal Number System (DUNS) number:** 008116857
26. **CCR Registration:** The Whitley Printing Company is registered in the Central Contractor Registration (CCR) database.

Prices Shown Herein are Net (discount deducted).

SIN	Description	Government		Government Discount	Expedited Delivery Available
		Unit	Price		
51 505	Document Production Services Onsite/Offsite				
	Single Sided B&W				
51 505	Single Sided B&W, Letter, Text	per sheet	\$0.024	40%	Y
51 505	Single Sided B&W, Letter, NCR	per sheet	\$0.053	25%	Y
51 505	Single Sided B&W, Tabloid, Text	per sheet	\$0.048	40%	Y
51 505	Single Sided B&W, Letter, Cardstock	per sheet	\$0.143	25%	Y
51 505	Single Sided B&W, Tabloid, Cardstock	per sheet	\$0.285	25%	Y
	Double Sided B&W				
51 505	Double Sided B&W, Letter, Text	per sheet	\$0.048	40%	Y
51 505	Double Sided B&W, Tabloid, Text	per sheet	\$0.084	40%	Y
51 505	Double Sided B&W, Letter, Cardstock	per sheet	\$0.173	25%	Y
51 505	Double Sided B&W, Tabloid, Cardstock	per sheet	\$0.218	25%	Y
	Single Sided Color				
51 505	Single Sided Color, Letter, Text	per sheet	\$0.37	25%	Y
51 505	Single Sided Color, Tabloid, Text	per sheet	\$0.74	25%	Y
51 505	Single Sided Color, Letter, Cardstock	per sheet	\$0.52	25%	Y
51 505	Single Sided Color, Tabloid, Cardstock	per sheet	\$0.89	25%	Y
	Double Sided Color				
51 505	Double Sided Color, Letter, Text	per sheet	\$0.74	25%	Y
51 505	Double Sided Color, Tabloid, Text	per sheet	\$1.47	25%	Y
51 505	Double Sided Color, Letter, Cardstock	per sheet	\$1.04	25%	Y
51 505	Double Sided Color, Tabloid, Cardstock	per sheet	\$1.77	25%	Y
	Binding				
51 505	Coil	per book	\$1.79	25%	Y
51 505	Wire - O	per book	\$2.09	25%	Y
51 505	Tape	per book	\$1.69	25%	Y
51 505	Saddle Stitch	per book	\$0.27	25%	Y
51 505	Perfect Bind	per book	\$2.24	25%	Y
51 505	Clear Front Cover	per book	\$0.54	25%	Y
51 505	Vinyl Back	per book	\$0.51	25%	Y
	Finishing Services				
51 505	Drilling	per sheet	\$0.011	25%	Y
51 505	Folding	per sheet	\$0.023	25%	Y
51 505	Perforation	per sheet	\$0.019	25%	Y
51 505	Scoring	per sheet	\$0.019	25%	Y
51 505	Corner Rounding	per corner	\$0.038	25%	Y
	Lamination				
51 505	Lamination 3mil 8.5 x 11"	per sheet	\$1.13	25%	Y
51 505	Lamination 3mil 11 x 17"	per sheet	\$2.25	25%	Y
51 505	Lamination 5mil 8.5 x 11"	per sheet	\$1.28	25%	Y
51 505	Lamination 5mil 11 x 17"	per sheet	\$2.55	25%	Y
51 505	Lamination 10mil 8.5 x 11"	per sheet	\$1.43	25%	Y
51 505	Lamination 10mil 11 x 17"	per sheet	\$2.85	25%	Y
	Prepress				
51 505	File Setup	per original file	\$41.25	25%	Y
51 505	Graphic Design	per unit	\$67.50	25%	Y
51 505	Database Setup - Set Fields, link database	per database	\$148.50	25%	Y
51 505	Tab Setup	per tab	\$9.00	25%	Y
51 505	Consultation	per unit	\$67.50	25%	Y
	Shrink Wrap				
51 505	8.5" x 11" Shink Wrap	per set	\$0.37	25%	Y
51 505	11" x 17" Shink Wrap	per set	\$0.58	25%	Y
	Fulfillment				
51 505	Pick Pack and Label - Flat Rate	per box	\$3.75	25%	Y
	Misc				
51 505	Tabs	per tab	\$0.26	25%	Y
51 505	Chip Board	per piece	\$0.05	25%	Y
51 505	Job Rush Charge	per job	\$56.25	25%	Y
	Setup				
51 505	Drilling	per job	\$9.00	25%	Y
51 505	Cutting	per job	\$9.00	25%	Y
51 505	Machine Folding	per job	\$18.75	25%	Y
51 505	Perforation	per job	\$18.75	25%	Y
51 505	Scoring	per job	\$18.75	25%	Y
51 505	Booklet Making (Saddlestitch)	per job	\$18.75	25%	Y
51 505	Coil	per job	\$15.00	25%	Y
51 505	Wire-O	per job	\$15.00	25%	Y
51 505	Perfect Bind	per job	\$93.75	25%	Y
51 505	8.5" x 11" Shink Wrap	per job	\$15.00	25%	Y
51 505	11" x 17" Shink Wrap	per job	\$15.00	25%	Y

733 3	Miscellaneous Mail Services				
	Addressing				
733 3	Set up	per job	\$112.50	25%	Y
733 3	Ink Jet - letter size or post cards	per piece	\$0.030	25%	Y
733 3	Ink Jet - aqueous coated stock	per piece	\$0.035	25%	Y
733 3	Ink Jet - flats < 8oz	per piece	\$0.030	25%	Y
733 3	Ink Jet - flats > 8oz	per piece	\$0.041	25%	Y
733 3	Tabbing - In-Line, One Tab	per piece	\$0.023	25%	Y
733 3	Tabbing - In-Line, Two Tabs	per piece	\$0.026	25%	Y
733 3	Tabbing - Off-Line, One Tab	per piece	\$0.038	25%	Y
733 3	Tabbing - Off-Line, Two Tabs	per piece	\$0.060	25%	Y
733 3	Prepare Presort	per piece	\$0.014	25%	Y
	Inserting				
733 3	Set Up	per job	\$33.75	25%	Y
733 3	Inserting - 1st folded piece	per piece	0.040	25%	Y
733 3	Inserting - each additional folded piece	per piece	0.020	25%	Y
733 3	Folding	per piece	0.020	25%	Y
733 3	Collate, fold and insert - 1st 2 pieces	per piece	0.075	25%	Y
733 3	Collate, fold and insert - Additional pieces	per piece	0.025	25%	Y
733 3	Flat inserting - machine	per piece	0.070	25%	Y
	Other				
733 3	Hand Inserting	per piece	\$0.07	25%	Y
733 3	Labeling	per label	\$0.08	25%	Y
733 4	List Management Services				
733 4	Deduping	per job	\$56.25	25%	Y
733 4	Data reformatting and cleanup	per unit	\$67.50	25%	Y
733 4	Data Cleansing	per unit	\$67.50	25%	Y
733 4	Coding	per unit	\$67.50	25%	Y
733 4	CASS Certification	per job	\$131.25	25%	Y
733 4	Barcoding	per piece	\$0.03	25%	Y