

Shred-it USA LLC
Document Destruction



Secure
Destruction
GS-25F-0011M



**FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY
SCHEDULE PRICE LIST**

General Services Administration
Federal Supply Service

Document Destruction Services

**Shred-it USA LLC
11311 Cornell Park Drive, Suite 125
Blue Ash, OH 45242**

Schedule 36

PERIOD COVERED BY CONTRACT-GS-25F0011M:

October 1, 2016 THROUGH September 30, 2021

Business Size **Large**
DUNS: **176091424**
CAGE CODE **350C9**

Shred-it USA LLC
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*Shred-it is a proud member of the Stericycle suite of business services.
We protect what matters.*

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Professional History

Established in 1988, Shred-it emerged as one of the first paper shredding companies in the world. Operating for over 25 years, Shred-it continues to focus on delivering solutions to meet the ongoing needs of a diverse customer base, while helping them comply with stringent privacy laws. Today we stand as a global leader, providing secure document destruction service to over 400,000 customers in 170 markets, in 18 different countries with an employee base exceeding 5,000 associates, and an operational fleet of over 2,000 trucks.

Shred-it holds National Association for Information Destruction (NAID) certification for all of its locations. We provide tailored document destruction services, secure destruction of hard drives and electronic media by utilizing security-screened and trained employees with leading edge technology and secure equipment to protect our customers' confidential information. As the trusted choice of both small businesses and large organizations, Shred-it stands as an industry leader with extensive experience in providing services to governments (federal, state, and local), healthcare facilities, higher education, legal/law enforcement, financial, and intelligence agencies. Our service to the United States federal government extends throughout all agencies of the Executive, Judicial and Legislative Branches as well as independent agencies. Engagements with these customers range from stand-alone purge requests to multi-location/multi-state contracts for recurring, scheduled services.

NAID Certification

NAID is the standards setting body for the information destruction industry. NAID AAA Certification verifies the qualifications of certified information destruction providers through a comprehensive scheduled and unannounced audit program. This rigorous process supports the needs of organizations around the world by helping them meet numerous laws and regulations requiring protection of confidential customer information.

Shred-it Workforce

Ability to Meet Staffing Requirements

Shred-it employs cleared personnel in servicing our customers. Not only do we ensure present immediate contract servicing coverage, but we also forecast requirements for additional qualified coverage to maintain smooth operations. Our personnel, by company policy and NAID certification, wear company provided uniforms and carry company identification credentials.

We follow the methodology below when providing servicing personnel to our customers:

Employing the Right People

At Shred-it we begin quality service by employing quality employees that we term as "team members". We perform extensive annual background checks ensure that our team members meet and sustain stringent security and ethical requirements for document management and destruction. Many of our team members are veterans from military service in the United States Armed Services.

Maintaining a Superior Force through Training and Best Practices

To ensure that we sustain top performance, we enforce regularly scheduled training for all of our team members. Topics cover the operational policies that we have codified in our company: secure document handling, privacy and protection, safety, security; equipment; business processes; process standards; ethics; maintenance; professional etiquette and customer support. For each employee, this course work is provided upon initial hire with mandated refresher courses provided on an annual basis. We audit each employee for skill level and ensure long term, continuous development through our extensive training program.

Ensuring Employee Security

As company, Shred-it enforces stringent security practices and a drug free working environment. Our policy mandates annual background and drug screening as well as offering procedures for handling additional background checks required for client specifications.

Annual Screening Services

All U.S. team members complete a consent and authorization form annually for the purposes of a background check and drug screening. Shred-it completes the screening services through approved third party vendors. Our policy outlines the process, review requirements, and disciplinary action.

Annual 9-panel drug screens

All team members complete consent and authorization forms for the purpose of conducting a 9 panel drug screen annually. Drug screens are completed by Shred-it approved third party vendors with all results reviewed by Shred-it management to ensure compliance with Shred-it Policy, NAID standards, and customer requirements.

GSA AWARDED TERMS & CONDITIONS

Awarded Special Item Number(s)	SIN 51-507 – DESTRUCTION SERVICES
Maximum Order SIN 51-507:	\$1,000,000.00
Minimum Order	\$100.00
Geographic Coverage (Delivery Area)	48 Contiguous States, the District of Columbia, Puerto Rico, Hawaii
Point(s) of production (city, county, and state or foreign country)	Shred-It USA LLC 11311 Cornell Park Drive Blue Ash, OH 45242 Hamilton County Email: Judith.Benatar@stericycle.com
Prompt Payment Terms:	0%, Net 30 Days
Government purchase cards	<i>Accepted</i> at or below the micro-purchase threshold. <i>Accepted</i> above the micro-purchase threshold.
Foreign Items (List items by country of origin)	None
Time of Delivery:	Specified on task order
Expedited Delivery/Urgent requirements:	Please contact contractor
F.O.B. Point(s):	Destination
Ordering Address:	Shred It USA LLC 11311 Cornell Park Drive, Suite 125, Blue Ash, OH 45242
Payment Address:	See SAM.GOV DUNS: 176091424 CAGE: 350C9
Warranty Provision	Not Applicable
Export Packing Charges	Not Applicable
Section 508 compliance information for Electronic and Information Technology (EIT) supplies and services	Not Applicable
Data Universal Number System (DUNS) number: CAGE CODE	176091424 350C9

51-507 Destruction Services

Shred-it Services -- Choose the Shred-it service that best suits your needs. No matter which option you choose, Shred-it document destruction is permanent and secure.

- Regularly-Scheduled Service - On-time, the same-time, every-time
- Purge Services – Single Service or Multiple
- Additional Services
 - Hard Drives
 - CD/DVDs
 - Tapes
 - Flash Drives
 - Unused Badges
 - X-rays
 - Pill Bottles

PRICING

GSA TERM 01 OCT 2016-30 SEP 2021											
		Standard Conus		Major Metro Areas		Puerto Rico		Hawaii		Alaska	
		Onsite	Offsite	Onsite	Offsite	Onsite	Offsite	Onsite	Offsite	Onsite	Offsite
Scheduled SERVICE=>12 MTHS<=E8W											
Paper											
Paper - NAID Standard	Stop Charge (includes 2 consoles or 2 64s or 1 95)	\$60.00	\$50.00	\$80.00	\$70.00	\$70.00	\$60.00	\$70.00	\$60.00	\$90.00	\$100.00
	Console/miniConsole	\$10.00	\$7.50	\$15.00	\$10.00	\$10.00	\$7.50	\$15.00	\$10.00	\$40.00	\$30.00
	Blue Bag insert	\$10.00	\$7.50	\$15.00	\$10.00	\$10.00	\$7.50	\$15.00	\$10.00	\$40.00	\$30.00
	64 Gallon Tote	\$15.00	\$10.00	\$20.00	\$15.00	\$15.00	\$10.00	\$20.00	\$15.00	\$50.00	\$40.00
	95 Gallon Tote	\$20.00	\$15.00	\$30.00	\$20.00	\$20.00	\$15.00	\$30.00	\$20.00	\$60.00	\$50.00
	Gaylord		\$100.00		\$120.00		\$100.00		\$120.00		\$150.00
	Pallet	\$150.00	\$120.00	\$200.00	\$170.00	\$150.00	\$120.00	\$200.00	\$170.00	\$300.00	\$200.00
Paper Double Shred**	Stop Charge (includes 2 consoles or 2 64s or 1 95)	\$72.00	\$60.00	\$96.00	\$84.00	\$84.00	\$72.00	\$84.00	\$72.00	\$108.00	\$120.00
	Console/miniConsole	\$20.00	\$15.00	\$30.00	\$25.00	\$20.00	\$15.00	\$30.00	\$25.00	\$60.00	\$50.00
	Blue Bag insert	\$20.00	\$15.00	\$30.00	\$25.00	\$20.00	\$15.00	\$30.00	\$25.00	\$60.00	\$50.00
	64 Gallon Tote	\$30.00	\$20.00	\$50.00	\$30.00	\$30.00	\$20.00	\$50.00	\$30.00	\$70.00	\$60.00
	95 Gallon Tote	\$40.00	\$30.00	\$60.00	\$50.00	\$40.00	\$30.00	\$60.00	\$50.00	\$90.00	\$70.00
	Gaylord		\$120.00		\$150.00		\$120.00		\$150.00		\$150.00
	Pallet	\$200.00	\$150.00	\$300.00	\$250.00	\$200.00	\$150.00	\$300.00	\$250.00	\$500.00	\$400.00
Non Paper Documents											
Wristbands	Stop Charge (includes 2 64s or 1 95)	\$60.00	\$50.00	\$80.00	\$70.00	\$70.00	\$60.00	\$70.00	\$60.00	\$90.00	\$100.00
	64 Gallon Tote	\$15.00	\$10.00	\$20.00	\$15.00	\$15.00	\$10.00	\$20.00	\$15.00	\$50.00	\$40.00
	95 Gallon Tote	\$20.00	\$15.00	\$30.00	\$20.00	\$20.00	\$15.00	\$30.00	\$20.00	\$60.00	\$50.00
Pill Bottles	Stop Charge (includes 2 64s or 1 95)	\$60.00	\$50.00	\$70.00	\$80.00	\$70.00	\$60.00	\$70.00	\$60.00	\$90.00	\$100.00
	64 Gallon Tote	\$15.00	\$10.00	\$20.00	\$15.00	\$15.00	\$10.00	\$20.00	\$15.00	\$50.00	\$40.00
	95 Gallon Tote	\$20.00	\$15.00	\$30.00	\$20.00	\$20.00	\$15.00	\$30.00	\$20.00	\$60.00	\$50.00

Media											
CDs OFFSITE ONLY	Stop Charge (includes 10 boxes or 2 64s or 1 95)		\$100.00		\$150.00		\$100.00		\$100.00		\$200.00
	Banker Box		\$10.00		\$20.00		\$10.00		\$10.00		\$30.00
	64 Gallon Tote		\$20.00		\$30.00		\$20.00		\$20.00		\$40.00
	95 Gallon Tote		\$30.00		\$40.00		\$30.00		\$30.00		\$50.00
TAPES/Cassette Drives	Stop Charge (includes 10 boxes or 2 64s or 1 95)		\$100.00		\$150.00		\$100.00		\$100.00		\$200.00
	Banker Box		\$15.00		\$25.00		\$15.00		\$15.00		\$35.00
	64 Gallon Tote		\$25.00		\$35.00		\$25.00		\$25.00		\$45.00
	95 Gallon Tote		\$35.00		\$45.00		\$35.00		\$35.00		\$55.00
Mag TAPES	Stop Charge (includes 10 tapes)		\$100.00		\$150.00		\$100.00		\$100.00		\$200.00
	Per Tape		\$10.00		\$15.00		\$10.00		\$10.00		\$20.00
Hard Drives/Cell Phones	Stop Charge (includes 10 HDs)	\$150.00	\$150.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$250.00	\$250.00
	Per HD	\$10.00	\$10.00	\$15.00	\$15.00	\$10.00	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00
PURGE/CALL SERVICES											
Paper											
Paper - NAID Standard	Stop Charge (includes 10 boxes or 10 consoles or 5 64s or 3 95s)	\$120.00	\$90.00	\$150.00	\$120.00	\$130.00	\$100.00	\$130.00	\$100.00	\$160.00	\$130.00
	Banker Box	\$6.00	\$5.00	\$7.00	\$6.00	\$6.00	\$5.00	\$6.00	\$5.00	\$8.00	\$7.00
	Console/miniConsole	\$10.00	\$7.50	\$15.00	\$10.00	\$10.00	\$7.50	\$15.00	\$10.00	\$40.00	\$30.00
	Blue Bag insert	\$10.00	\$7.50	\$15.00	\$10.00	\$10.00	\$7.50	\$15.00	\$10.00	\$40.00	\$30.00
	64 Gallon Tote	\$15.00	\$10.00	\$20.00	\$15.00	\$15.00	\$10.00	\$20.00	\$15.00	\$50.00	\$40.00
	95 Gallon Tote	\$20.00	\$15.00	\$30.00	\$20.00	\$20.00	\$15.00	\$30.00	\$20.00	\$60.00	\$50.00
	Pallet	\$150.00	\$120.00	\$200.00	\$170.00	\$150.00	\$120.00	\$200.00	\$170.00	\$300.00	\$200.00

Paper Double Shred**	Stop Charge (includes 10 boxes or 10 consoles or 5 64s or 3 95s)	\$150.00	\$120.00	\$180.00	\$150.00	\$160.00	\$130.00	\$160.00	\$130.00	\$200.00	\$170.00
	Banker Box	\$10.00	\$8.00	\$14.00	\$12.00	\$12.00	\$11.00	\$12.00	\$11.00	\$20.00	\$18.00
	Console/miniConsole	\$20.00	\$15.00	\$30.00	\$25.00	\$20.00	\$15.00	\$30.00	\$25.00	\$60.00	\$50.00
	Blue Bag insert	\$20.00	\$15.00	\$30.00	\$25.00	\$20.00	\$15.00	\$30.00	\$25.00	\$60.00	\$50.00
	64 Gallon Tote	\$30.00	\$20.00	\$50.00	\$30.00	\$30.00	\$20.00	\$50.00	\$30.00	\$70.00	\$60.00
	95 Gallon Tote	\$40.00	\$30.00	\$60.00	\$50.00	\$40.00	\$30.00	\$60.00	\$50.00	\$90.00	\$70.00
	Pallet	\$200.00	\$150.00	\$300.00	\$250.00	\$200.00	\$150.00	\$300.00	\$250.00	\$500.00	\$400.00
Non Paper Documents											
Wristbands	Stop Charge (includes 4 64s or 2 95s)	\$150.00	\$120.00	\$180.00	\$150.00	\$160.00	\$130.00	\$160.00	\$130.00	\$200.00	\$170.00
	64 Gallon Tote	\$15.00	\$10.00	\$20.00	\$15.00	\$15.00	\$10.00	\$20.00	\$15.00	\$50.00	\$40.00
	95 Gallon Tote	\$20.00	\$15.00	\$30.00	\$20.00	\$20.00	\$15.00	\$30.00	\$20.00	\$60.00	\$50.00
Pill Bottles	Stop Charge (includes 4 64s or 2 95s)	\$150.00	\$120.00	\$180.00	\$150.00	\$160.00	\$130.00	\$160.00	\$130.00	\$200.00	\$170.00
	64 Gallon Tote	\$15.00	\$10.00	\$20.00	\$15.00	\$15.00	\$10.00	\$20.00	\$15.00	\$50.00	\$40.00
	95 Gallon Tote	\$20.00	\$15.00	\$30.00	\$20.00	\$20.00	\$15.00	\$30.00	\$20.00	\$60.00	\$50.00
Media											
CDs	Stop Charge (includes 10 boxes or 2 64s or 1 95)		\$100.00		\$120.00		\$100.00		\$100.00		\$130.00
	Banker Box		\$10.00		\$20.00		\$10.00		\$10.00		\$30.00
	64 Gallon Tote		\$20.00		\$30.00		\$20.00		\$20.00		\$40.00
	95 Gallon Tote		\$30.00		\$40.00		\$30.00		\$30.00		\$50.00
TAPES/Cassette Drives	Stop Charge (includes 10 boxes or 2 64s or 1 95)		\$90.00		\$120.00		\$100.00		\$100.00		\$130.00
	Banker Box		\$15.00		\$25.00		\$15.00		\$15.00		\$35.00
	64 Gallon Tote		\$25.00		\$35.00		\$25.00		\$25.00		\$45.00
	95 Gallon Tote		\$35.00		\$45.00		\$35.00		\$35.00		\$55.00
Mag TAPES	Stop Charge (includes 10 tapes)		\$100.00		\$150.00		\$100.00		\$100.00		\$200.00
	Per Piece		\$10.00		\$15.00		\$10.00		\$10.00		\$20.00
Hard Drives/Cell Phones	Stop Charge (includes 10 HDs)	\$150.00	\$150.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$250.00	\$250.00
	Per HD	\$8.00	\$8.00	\$10.00	\$10.00	\$8.00	\$8.00	\$10.00	\$10.00	\$20.00	\$20.00

Container Drop Off	Per Stop Charge	\$75.00	\$75.00	\$100.00	\$100.00	\$75.00	\$75.00	\$75.00	\$75.00	\$150.00	\$150.00
Container Pick Up	Per Stop Charge	\$75.00	\$75.00	\$100.00	\$100.00	\$75.00	\$75.00	\$75.00	\$75.00	\$150.00	\$150.00
Mileage Charges											
Band 1	>=100<151 miles from Branch	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Band 2	>=150<201 miles from Branch	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Band 3	>=200<301 miles from Branch	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Incineration		JOB+Market Rate									
Sub-Contracted Services		JOB+Market Rate									
Expedited Service Charge Per Stop		\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Emergency Service Charge Per Stop		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Purge Services Rental Charges Per Month	Console/Mini Console	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Purge Services Rental Charges Per Month	64 Gallon Tote	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Purge Services Rental Charges Per Month	95 Gallon Tote	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00
** Double Shred only in specific markets											
*** Metro Areas LA, NYC, DC, Chicago, MN, PHL, SF											
*** Hard Drive/Cell Phone not in all areas											