



# Schedule

General Services Administration

Federal Supply Service  
Authorized Federal Supply Schedule Price List



## Bay Area Security Shred d/b/a Secure On-Site Shredding

301 Bearridge Circle  
Palm Harbor, FL 34683  
Phone: 877-974-7337  
Fax: 727-736-8063

### FSG Schedule- 36

Office Imaging and Document Solutions

### Special Item Number - 51-507

Mobile Document Shredding  
(Paper and E-Media)

### Contract Number

GS-25F-0039S

### Contract Period

July 13, 2011- July 12, 2016

### Contact Information

Brenda Goodwin  
Account Manager, Government Solutions  
301 Bearridge Circle, Palm Harbor, FL. 34683  
Phone: 877-974-7337  
Fax: 727-736-8063  
[brenda@soshred.com](mailto:brenda@soshred.com)  
[www.soshred.com](http://www.soshred.com)

Business Size- Small Women Owned

Federal ID- 59-3223566

On -Line access to contract ordering information, term and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA ADVANTAGE! is: [GSA-Advantage.gov](http://GSA-Advantage.gov).

**Customer Information**

1a.	Special Item Number	51-507	Mobile Document Shredding (Paper and E-Media)
1b.	Lowest Priced Model Number	Min	Minimum
	Lowest Unit Price for Minimum	See Price Listing	
1C.	Hourly Rate- E-Media	See Price Listing E-Media Destruction (ie.VHS, CD's, Back-up Tapes)	
2.	Maximum Order	\$1,000,000	Orders above this amount may be accepted
3.	Minimum Order	\$21.00	Minimum for paper shredding on-site
4.	Geographic Coverage	United States	
5.	Point of Production	Cities	Palm Harbor/ Ocala
		Counties	Pinellas/ Marion
		State	Florida
6.	Discounts from List Price	67.68%	Local Area's
		67.68%	Extended Area's
		(Prices included are net pricing)	
7.	Quantity Discounts	Negotiable	Based on Quantity
8.	Prompt Payment Terms	Net 30 days	
9a.	Government Purchase Cards Accepted At or below Micro-purchase Threshold	Government purchase cards are accepted at or below the Micro-Purchase Threshold	
9b.	Government Purchase Cards Accepted Above Micro-purchase Threshold	Government purchase cards are accepted at or above the Micro- Purchase Threshold as well as bank transfers	
10.	Foreign Items	Not Applicable	
11a	Time of Delivery	2-14 days	Delivery of Secure Containers
11b.	Expedited Delivery	Items available for expedited delivery are noted in this Price List	
11c.	Overnight and 2-Day Delivery	Overnight and 2-day delivery are available, please contact the contractor for rates.	
11d.	Urgent Requirements	When the Federal Government requires Urgent Delivery of Secured Containers or Urgent On-Site Shredding of	

Confidential Materials contact the contractor via e-mail or telephone for rates and immediate service, contractor will reply via telephone/e-mail within 2 (two) business hours.

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| 12.   | F.O.B. Points  | Palm Harbor, Ocala   |
| 13a.  | Ordering Address   | 301 Bearridge Circle, Palm Harbor, FL 34683  |
| 113b. | Ordering Procedures  | For Supplies and Services, the ordering procedures, Information on Blanket Purchase Agreements (BPA's) are Found in Federal Acquisition Regulation (FAR 8.405-3). For More information on ordering click on the FSS Schedules Button at <a href="http://fss.gsa.gov">fss.gsa.gov</a> |
| 14.   | Payment Address  | P.O. Box 357, Dunedin, FL., 34697  |
| 15.   | Warranty Provisions  | Not Applicable   |
| 16.   | Export Packing Charges   | Not Applicable   |
| 17.   | Terms and Conditions of Government Purchase Card Acceptance  | Contractor will accept government Purchase Cards; but does not accept Discover   |
| 18.   | Terms and Conditions of Rental, Maintenance and Repair   | Charges would apply to careless damage to secured containers.  |
| 19.   | Terms and Conditions of Installation   | Installation - No-Charge of Secured Containers   |
| 20a.  | Terms of Conditions of repair parts Indicating date of parts, price list and any discounts from price lists. | Charges would apply to careless damage to secured containers   |
| 20b.  | Terms and Conditions for any other Services  | Terms and conditions are the same for all services   |
| 21.   | List of Service and Distribution Points  | Florida  |
| 22.   | List of Participating Dealers  | ShredEx, Gilmore Shredding   |
| 23.   | Preventive Maintenance   | Secure On-Site Shredding maintains Secure Containers   |
| 24a.  | Special Attributes such as   | Green -Everything that SOS shreds are recycled through our Down Stream process here in the United States.  |
| 24b.  | Section 508 Compliance   | Not Applicable   |
| 25.   | DUNS Number  | 826190241  |
| 26.   | Central Contractor Registration (CCR)  | ORCA Registered  |

**Capabilities:** Secure On-Site Shredding is a Women Owned Business specializing in Mobile On-Site Shredding service.

- All Paper Material On-Site destruction and disposal - Non Sorting process (Paper clips, binders, staples, Eco fasteners can all stay)
- End of life electronic destruction and proper disposal
- Media destruction and proper disposal
- Disaster & Recovery of Confidential Paper Material
- SOS Green – Green Certificates Issued
- GPS Tracking on Mobile Shredding Trucks/ Security Video Surveillance of Facility
- All Paper Material is processed for recycling at our facility.
- S.O.S has partnered with Ronald McDonald Charities; portion of recycling proceeds is donated on everyone's behalf.
- Green -Everything that SOS shreds are recycled through our Down Stream process here in the United States

**Non-Federal Certifications:**

- MBE- Minority Business Enterprise – State of Florida Certification
- Women Business Enterprise- National Council, State of Florida Certification
- AAA NAID Certified- Endorsed for Media Destruction for Paper/Printed Computer Hard Drives. National Association for Information Destruction
- NAID Information Destruction Compliance Tool Kit Certified. National Association for Information Destruction
- PCI- PCI Certified- #CEAA-C92B-4E36-5D6F





**GSA Approved Price Listings**

PO Box 357,  
 Dunedin, FL. 34697  
 Phone- 877-974-7337  
 Fax- 727-736-8063

**Container Service**

Item	Description	Dimensions	Approx. Poundage Contained	Gals.	On-Site	Off-Site	Minimum 300lbs	Freq.
					Each	Each		
	EC Executive Console	20"x20"x36"	100	32	\$ 7.05	\$ 6.05	\$21.00	1-4 Wks
	64 Gallon Container	23"x 20 1/8"x39 1/4"	200	64	\$14.11	\$12.11	\$21.00	1-12Wks
	95 Gallon Container	28 3/4" x 23 1/2" x 42 1/2"	300	95	\$21.16	\$18.11	\$21.00	1-8 Wks

**Non-Container Paper Destruction**

Small Box	12x15	30	\$2.12	\$1.82	\$21.00
Large/Legal Box	12x24	60	\$4.23	\$3.64	\$21.00

**Other Destruction Services**

Services	On-Site Minimum	Per Pound	Per Pound	Off-Site Minimum
Microfilm Microfiche	\$200.00	\$ 0.40	\$ 0.35	\$65.00
Cd's, DVD's VHS Tapes	\$200.00	\$ 0.40	\$ 0.35	\$65.00
Back-Up Tapes, Audio, Reels	\$200.00	\$ 0.40	\$ 0.35	\$65.00
USB's; SD Cards	\$200.00	\$ 10.00	\$ 8.00	\$65.00

Hard Drives/Cell Phones/PDA's	\$300.00	\$ 3.00	\$ 3.00	\$65.00
Expedited/Overnight/Urgent	Call For Assistance		Call For Assistance	

\*Prices included are Net Pricing