

**GENERAL SERVICES
ADMINISTRATION
Federal Supply Service**

**Authorized Federal Supply
Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! A menu-driven database system. The internet address for GSA Advantage is: <http://www.GSAAdvantage.gov>

Schedule Title

Federal Supply Schedule
71 – Furniture SIN # 71-1
Contract – GS-27F-0008Y
Contract period – March 14,
2012 – March 13, 2017
Current through Mod 1 June 6,
2012

Contractor

Office Images, Inc.
15204 Omega Drive, Suite 260
Rockville, MD 20850
301-921-0900 (phone)
301-921-0901 (fax)
Business Size - Small Business

Email:
Rhammett@office-images.com

Web Site:
www.office-images.com

**GSA Packaged Office
Office Images, Inc.
Contract # GS-27F-0008Y
Small Business**



Office Images, established in 2001, is a full service contract furniture dealer offering innovative ideas to create an efficient workspace from design to installation. Our business is predicated on one simple premise: Office Images is committed to a life-long partnership with our clients, employees, and business partners. We are a family oriented team, focusing on pride and quality throughout the sales and service experience. With integrity and ethical values as our guide, we strive to deliver quality products in a timely manner, at competitive prices, providing optimal service to our clients.

Office Images Team is top-notch in sales, design and project management. Combined with our streamlined operational processes and expanded services, Office Images has become an indispensable resource to our clients. We have expanded our use of technology to enhance internal and external communications, provide computer generated renderings, and streamline order processing.

We furnish more than you think.

- Product specification
- Design support
- Space planning
- Project management
- Electronic order processing
- Quick-ship programs
- Ergonomic consultation
- Refurbishing/
reupholstering
- Relocation services
- Furniture maintenance
program
- Asset management
- Furniture rental
- Stocking programs
- Installation and
reconfiguration
- Systems product technical
support
- Leasing
- Trade-in programs
- Move management
- User training programs
- Online project tracking
- Warehouse and delivery
- Product research

Delivering on our promises.

GSA CUSTOMER ORDERING INFORMATION:

1. Special item number – 71 1 Packaged Offices
2. Maximum order – \$5,000,000
3. Minimum order - \$100
4. Geographic coverage (delivery area). Continental United States (CONUS)
5. Point(s) of production – United States, See Manufacturer’s GSA schedule
6. Discount from list prices or statement of net price.

Allsteel – **GS-28F-0001V** www.allsteeloffice.com
Hon Company – **GS-27F-0015S** www.hon.com
Gunlocke – **GS-28F-0021Y** www.Gunlocke.com
Paoli – **GS-28F-0006T** www.Paoli.com
HBF – **GS-28F-0020M** www.HBF.com
Indiana Furniture – **GS-29F-0012J** www.Indianafurniture.com
Via - **GS-29F-0126C** www.viaseating.com
Workrite - **GS-28F-0030S** www.workriteergo.com
Nucraft - **GS-28F-2037D** www.nucraft.com

7. Quantity discounts – See individual manufacturer’s GSA schedule
8. Prompt payment terms - Net 30 after receipt of invoice
9. Government Purchase Cards are accepted.
10. Foreign items (list items by country of origin). None
- 11a. Time of delivery - Within 90 days after receipt of order.
- 11b. Expedited Delivery. See individual manufacturer’s GSA schedule or contact Office Images.
12. F.O.B. point(s). See individual manufacturer’s GSA schedule
- 13a. Ordering address –

Office Images, Inc.
15204 Omega Drive, Suite 260
Rockville, MD 20850
Fax – 301-921-0901
Phone – 301-921-0900

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8, 405-3.

14. Payment address-

Office Images, Inc.
15204 Omega Drive, Suite 260
Rockville, MD 20850

- 15. Warranty provision – See individual manufacturers GSA warranty statements.
- 16 Export Packing Charges – N/A
- 17. Terms and conditions of Government purchase card acceptance - Accepted

- 18. Terms & Conditions for Maintenance & Repair – Contact Office Images.
- 19. Terms and conditions of Installation – The Government will receive a rate of 15% of the net price for installation services up to \$500.00. Installation services for product over \$500.00 will be negotiated on a project by project basis.

Other Services:

Warehousing – Warehousing for product cost below \$500.00 will be provided at a not to exceed 15% of the net product value of a given order and subject to normal access and delivery schedule and up to a \$250.00 minimum charges. Warehousing above \$500.00 will be negotiated on a project by project basis.

Design/Layout – \$50 - \$65.00 per hour

Project Management - \$65.00 per hour

- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices - N/A
- 21. List of service and distribution points – N/A
- 22. List of participating dealers – N/A
- 23. Preventive maintenance – N/A
- 24. Special attributes such as environmental attributes – See individual manufacturer’s web sites.
- 25. Data Universal Number System (DUNS) number - **083204466**
- 26. Central Contractor Registration (CCR) database –

Office Images, Inc.
Duns#083204466
TIN# 52-2355682
Cage Code 1WKV9
NAICS- 337214