OFFICE IMAGES
GSA Packaged Office

CONTRACT # GS-27F-0008Y
Small Business
GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! A menu-driven database system. The internet address for GSA Advantage is:
http://www.GSAAdvantage.gov

SCHEDULE TITLE
Multiple Award Schedule
FSC Group: Furniture and Furnishings
Contract – GS-27F-0008Y
Contract period –
March 14, 2017 – March 13, 2027

CONTRACTOR
Office Images, Inc.
2099 Gaither Road, Suite 130
Rockville, MD 20850
301-921-0900 (phone)
301-921-0901 (fax)
Business Size - Small Business
Email: Rhammett@office-images.com
Web Site: www.office-images.com

GSA CUSTOMER ORDERING INFORMATION:
1. Special item number – 33721P (Packaged Office Furniture)
2. Maximum order – $5,000,000
3. Minimum order - $100
4. Geographic coverage (delivery area). Continental United States (CONUS)
5. Point(s) of production – United States, See Manufacturer’s GSA schedule
6. Discount from list prices or statement of net price.
   Allsteel – GS-28F-0001V www.allsteeloffice.com
   Hon Company – GS-27F-0015S www.hon.com
   Gunlocke – GS-28F-0021Y www.gunlocke.com
   HBF – GS-28F-0020M www.HBF.com
   Workrite - GS-28F-0030S www.workriteergo.com
   Nucraft - GS-28F-2037D www.nucraft.com
7. Quantity discounts – See individual manufacturer’s GSA schedule
8. Prompt payment terms - Net 30 after receipt of invoice
9. Government Purchase Cards are accepted.
10. Foreign items (list items by country of origin) - None
11a. Time of delivery - Within 90 days after receipt of order.
11b. Expedited Delivery - See individual manufacturer’s GSA schedule or contact Office Images.
12. F.O.B. point(s) - See individual manufacturer’s GSA schedule

13a. Ordering address –
Office Images, Inc.
2099 Gaither Road, Suite 130
Rockville, MD 20850
Fax – 301-921-0901
Phone – 301-921-0900

13b. Ordering procedures - For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8, 405-3.

14. Payment address -
Office Images, Inc.
2099 Gaither Road, Suite 130
Rockville, MD 20850

15. Warranty provision – See individual manufacturers GSA warranty statements.

16. Export Packing Charges – N/A

17. Terms and conditions of Government purchase card acceptance - Accepted


19. Terms and conditions of Installation – Installation percentage rate range starting at 14% with a not to exceed 30% of the net product price, per project inclusive of Industrial Funding Fee. Any increase in installation over 30% due to extraordinary circumstances would be reviewed and approved by the GSA Contracting Officer. The minimum charge of $175.00 per order applies. Services include management support for new furniture projects requiring design, installation, or reconfiguration of office furniture.

Other Services:
Warehousing – Provided at a not to exceed 15% of the net product value of a given order and subject to normal access and delivery schedule and up to a $250.00 minimum charges.

Design/Layout – $65.00 per hour
Project Management - $65.00 per hour

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices - N/A

21. List of service and distribution points – N/A

22. List of participating dealers – N/A

23. Preventive maintenance – N/A

24. Special attributes such as environmental attributes – See individual manufacturer’s web sites.

25. Data Universal Number System (DUNS) number - 083204466

26. Central Contractor Registration (CCR) database –
Office Images, Inc.
Duns#083204466
TIN# 52-2355682
Cage Code 1WKV9
NAICS- 337214