Contract Information

Schedule: Multiple Award Schedule
Contract Number: GS-28F-0001V
Contract Period: October 1, 2008 – September 30, 2023

Allsteel Inc.
2210 Second Avenue
Muscatine, IA 52761-5257

Government Customer Support Information
Phone: 888-255-7833
Fax: 888-329-3123
www.allsteeloffice.com

General Information
Business Size: Large (Corporation)
DUNS No.: 12-031-6711
Cage Code: 01074
Tax ID No. (TIN): 36-0717079

Contract Terms and Conditions

1.a Special Item Numbers (SIN)
SIN 33721 - Office Furniture
SIN 33721P - Packaged Office Furniture
SIN 33721T - Training Room, Auditorium and Theater Furniture

1.c. Hourly Rates
Project Management
Available at an hourly rate of $65.00/hr and is inclusive of Industrial Funding Fee. Services include management support for new furniture projects requiring design, installation, or reconfiguration of office furniture. Additional charges may apply for: Weekends, Holidays and Overtime; Payment of Union Labor and/or Prevailing Wage. Additional charges may also apply for other extraordinary circumstances approved by the GSA Contracting Officer.

Reconfiguration and Relocation Services
Available at a rate of $71.00/hr and is inclusive of Industrial Funding Fee. Services include management support for new furniture projects requiring design, installation, or reconfiguration of office furniture. Agency must
define the scope of services required, which will be negotiated with Special Representative (authorized dealer) on a project by project basis by the ordering activity involved. Additional charges may apply for: Weekends, Holidays and Overtime; Payment of Union Labor and/or Prevailing Wage. Additional charges may also apply for other extraordinary circumstances approved by the GSA Contracting Officer.

Office Design/Layout Services
Available at an hourly rate of $65.00/hr and is inclusive of Industrial Funding Fee. Services include management support for new furniture projects requiring design, installation, or reconfiguration of office furniture. Billable design time and scope of services required will be negotiated with Special Representative (authorized dealer) on a project by project basis by the ordering activity involved. Additional charges may apply for: Weekends, Holidays and Overtime; Payment of Union Labor and/or Prevailing Wage. Additional charges may also apply for other extraordinary circumstances approved by the GSA Contracting Officer.

2. **Maximum Order**  
$250,000 Net for all SIN’s

3. **Minimum Order**  
$100 Net per the Solicitation for all product and service SIN’s.

4. **Geographic Coverage**  
The 48 Contiguous States and Washington, DC (CONUS).

Shipments for AK, HA, GU, PR etc. are FOB point of embarkation within the Continental United States (CONUS). For "International" Use of Domestic Schedules: Activities shall provide forwarding instructions and/or TCN documentation and/or Instructions.

5. **Points of Production**  
Muscatine, Muscatine County, Iowa  
Wayland, Steuben County, New York

6. **Discount Statement**  
Discount is applied to list prices.

Discounts from published list are provided in a GSA Schedule discount matrix at [www.allsteeloffice.com](http://www.allsteeloffice.com).

Federal orders combined for discount shall be to the same destination and time of shipment and shall be cross referenced to one another (unless otherwise detailed by Blanket Purchase Agreement).

**A 4% Surcharge will apply to all product purchased under Allsteel’s GSA contract.**
7. **Quantity Discounts**
Discounts from published list are provided in a GSA Schedule discount matrix at [www.allsteeloffice.com](http://www.allsteeloffice.com).

8. **Payment Terms**
Net 30 days from date of invoice.

9.a **Government Credit Cards**
Government credit cards are accepted above or below micropurchase levels.
Written confirmation and authorized signatures are required.

Activities may verbally provide card information, but products shall be confirmed in writing.

Use of credit cards shall be at time of order placement with cards charged at time of shipment or performance.

9.b **Discount for Credit Card Use**
None.

10. **Foreign Items**
None.

11.a **Time of Delivery**
60 days ARO. Orders conforming to routine commercial criteria may be accorded shorter lead times.

Orders which require delivery dates in excess of 30 days shall specify a “do not ship prior to….” instruction.

11.b.c.d **Expedited Delivery**

The agency may negotiate with Allsteel Inc. for expedited delivery (shipments of less than 30 days) and may incur an additional charge. The agency is to contact Customer Support at 888-255-7833 for details.

12. **F.O.B.**
All orders FOB Destination CONUS (FAR 52.247-34). Refer to 4.

Installation available. Please obtain an installation quote from an authorized Allsteel Servicing Dealer. Refer to 19.
13. **Ordering Address**
   Agencies send completed purchase orders or credit card orders to:

   Allsteel Inc.
   2210 Second Avenue
   Muscatine, Iowa 52761-5257
   Attn: Customer Support

   Order should be made out to Allsteel Inc.
   Alternatively, orders may be made out:
   Allsteel Inc.
   c/o Special Representative (authorized dealer) at Contractor's address

   Please contact Allsteel Customer Support for EDI and/or Facsimile
   Orders Acknowledgement processing

   Allsteel Customer Support
   Phone: 888-255-7833
   Fax: 888-329-3123

14. **Payment Address**
   Allsteel Inc.
   13358 Collections Center Drive
   Chicago, IL 60693

   Or
   E.F.T to: Acct #37562-76554, ABA # 111000012

15. **Warranty**
   Allsteel’s standard Lifetime Warranty applies.

16. **Export Packaging Charges**
   Price Quoted Upon Request.

17. **Credit Card Terms**
   Refer to 9.a and 9.b.

18. **Rental, Maintenance, and Repair**
    Not applicable.

19. **Installation**
    Office Furniture Installation
    Office furniture installation rate, not to exceed $100/hour, inclusive of IFF;
    $175 minimum order charge per project. Any increase in installation over
    the NTE $100/hour due to extraordinary circumstances must be reviewed
    and approved by the GSA Contracting Officer prior to order submission.

20. **Repair Parts**
Refer to Allsteel Government Customer Support.

21. **Service and Distribution**
Visit the Allsteel Office Dealer Locator at [www.allsteeloffice.com](http://www.allsteeloffice.com) or refer to Allsteel Government Customer Support for an authorized servicing dealer near you:

Allsteel Government
Customer Support
Ph: 888-255-7833
Fax: 888-329-3123
Email: asicustomerssupport@allsteeloffice.com

22. **Participating Dealers**
Allsteel Special Representatives (authorized dealers) perform furniture design, project management, and installation services as subcontractors to Allsteel.

Find local Representatives on the dealer locator at [www.allsteeloffice.com](http://www.allsteeloffice.com).

23. **Preventative Maintenance**
Not applicable.

24.a **Special Attributes**
Allsteel is an industry leader in our commitment to minimizing impact on the environment. Visit us at [www.allsteeloffice.com/AllTogetherNow](http://www.allsteeloffice.com/AllTogetherNow/) for up to date information on Allsteel’s call to action for true environmental sustainability.

24.b **508 Compliance**
Not applicable.

25. **Data Universal Numbering System (DUNS)**
DUNS No. 12-031-6711

26. **System for Award Management (SAM) database**
Allsteel Inc. is active and current in SAM.

27. **Cancellation**
Cancellation at no charge prior to production.

28. **Restocking Charges**
Restocking charges of 25% applicable for items cancelled after production begins. All returns must be pre-approved by Allsteel Government Customer Support.
Other Federal Identification Numbers
Tax ID No. (TIN) 36-0717079
Cage Code 01074
CEC 14882483C
NAICS No. 337127 Institutional Furniture Manufacturing
337211 Wood Office Furniture Manufacturing
337214 Office Furniture (Except Wood) Manufacturing
337215 Showcase, Partition, Shelving, and Locker Manufacturing