



GS-28F-0018Y

71 Furniture
Office, Conference, Classroom
FSC 7110; NAICS 337214
GS-28F-0018Y

February 3, 2012 – February 2, 2017
Washington Office Interiors
12354 Carroll Avenue
Rockville MD 20852-1814
Ph: 301.770.4327 Fx: 888.792.2135

<http://www.washingtonofficeinteriors.com>
Woman Owned Small business

CUSTOMER INFORMATION:

1a. **SIN 71-1 Packaged Office, Conference, & Classroom**

Schedules	71 Furniture (<i>Supplier Contracted products</i>) 72 Furnishings (<i>Supplier Contracted products</i>)
SIN 71-1	Packaged Furniture (Products/Services predicated upon GSA accepted contract suppliers)
Services	Ancillary Services Site Preparation Services Warehouse Services

Supplier SINs

71 Furniture (<i>Supplier Contracted products</i>)	
SIN 71-1	Packaged Offices
SIN 71-204	Dormitory, Quarters, Residential Casegoods and Beds
SIN 71- 302	Classroom Furniture
SIN 71 -315	Hospital Patient Room Furniture
SIN 71 -316	Hospital and Geriatric Chairs
SIN 71-399	Introduction of New Special Use Furniture Services/Products
SIN 711-1	Furniture Systems and workstation clusters.
SIN 711-2	Worksurfaces, workstations, computer furniture and accessories.
SIN 711-3	Filing and Storage cabinets, shelves and accessories
SIN 711-8	Executive Office Furniture.
SIN 711-9	Executive Conference Room Furniture
SIN 711-11	Tables and Accessories (for Executive)
SIN 711-16	Upholstered Seating
SIN 711-17	Multiple Seating
SIN 711-18	Multi-Purpose Seating



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- SIN 711-19** Stacking Chairs and Dollies or trucks designed to support stacking chairs.
- SIN 711-93** Reconfiguration and relocation services (Furniture).
- SIN 711-94** Design/Layout Service(s) for Systems and ADP Furniture
- SIN 711-95** Installation Service(s)

72 Furnishings (Supplier Contracted products)

- SIN 31-301** Broadloom Carpet and 6'
- SIN 31-303** Carpet Tiles
- SIN 31-601** Recycled and/or bio-based content (EO 13101) flooring
- SIN 31-602** Flooring Recycling Programs
- SIN 31-604** Ancillary Supplies and Services
- SIN 722-02** Window Treatments (*Small Business Set-Aside.)
- SIN 722-03** Coordinating Bedspreads & Comforters (*Small Business Set-Aside)
- SIN 722-04** Cubicle Curtains and Hardware (*Small Business Set-Aside)
- SIN 722-05** Wall Art including Paintings, Photographs, and Posters (*Small Business Set-Aside)
- SIN 722-08** Ancillary Supplies and Services (*Small Business Set-Aside)

1b. Product Low item prices predicated on Supplier contracts

- **Installation Services:** Installation services will be charged a rate of 9% of the net price of the purchase order for installation projects up to \$500. Installation may be subject to a minimum charge, up to \$200.00. Installation projects in excess of \$500 will be negotiated on a case-by-case basis.
- **Staging:** Staging services will be charged as 6.0% of the net price of the purchase order for staging projects up to \$500. Installation may be subject to a minimum charge, up to \$200.00. Installation projects in excess of \$500 will be negotiated on a case-by-case basis.
- **Warehousing:** Available at a rate of \$1.50 per cubic foot per month up to \$500. Warehousing services requiring services in excess of \$500 per month will be negotiated on a case by case basis.
- **Site Preparation:** The maximum that will be charged for site preparation, regardless of the number of hours worked, is 4% of the net price of the purchase order for site preparation projects up to \$500. Installation may be subject to a minimum charge, up to \$200.00. Installation projects in excess of \$500 will be negotiated on a case-by-case basis.
- **Ancillary Services:** Available at a rate of \$37.00 per hour for ancillary services to the Government, may be subject to a minimum purchase of \$200, up to service price of \$500. Ancillary services requiring a service price in excess of \$500 will be negotiated on a case by case basis.

1c. SIN 711-94 Design/Layout Services as predicated by supplier contract(s)

- 2. Maximum order.** \$1,000,000.00 Net product
- 3. Minimum order.** \$ 100.00 Net
- 4. Geographic coverage** CONUS/POE



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| 5. | Point(s) of production | Predicated upon Suppliers contract |
| 6. | Discount from list prices | Predicated upon Suppliers contract |
| 7. | Quantity discounts. | Predicated upon Suppliers contract |
| 8. | Prompt payment terms. | Net 30 |
| 9a. | Government purchase cards accepted below the micro-purchase threshold. | |
| 9b. | Government purchase cards accepted above the micro-purchase threshold. | |
| 10. | Foreign items | Predicated on Suppliers contract |
| 11a. | Time of delivery: | 15-90 Days ARO Predicated on Suppliers contract |
| 11b. | Expedited Delivery. | None offered. (Available on select products, contact Contractor for details) |
| 11c. | Overnight and 2-day delivery. | None offered. |
| 11d. | Urgent Requirements. | Please note that this contract contains an "Urgent Requirements" clause (I-FSS-140-B). Agencies may contact the Contractor's representative to affect a faster delivery. |
| 12. | F.O.B. | Origin, CONUS/POE (individual orders may qualify for F.O.B. Destination - Predicated on applicable Suppliers contract) |
| 13a. | Ordering address | Washington Office Interiors
12354 Carroll Avenue
Rockville MD 20852-1814
CAGE CODE: 39TN3 |
| 13b. | Ordering procedures: | For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules). Activities are asked to reference "Participating Representatives" in the body of the order. |
| 14. | Payment address: | Washington Office Interiors
12354 Carroll Avenue
Rockville MD 20852-1814 |
| 15. | Warranty | Standard written commercial warranty |
| 16. | Export packing. | None offered |
| 17. | Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level) | None; No additional discounts |

18.	Terms and conditions of rental, maintenance, and repair	Not Applicable
19.	Terms and conditions of installation	for installation orders under \$500.00 services shall be NTE 9% of product net. (Subject to a minimum charge; up to \$200)
20.	Terms and conditions of repair parts	Available as commercial practice
20a.	Terms and conditions for any other services	Design/Layout Services and Project services will be provided using rates predicated upon the applicable supplier contract rates/hr.
21.	List of service and distribution points	Contact Contractor
22.	List of participating dealers	N/A Contact Contractor for CTA arrangements
23.	Preventive maintenance	Contact Contractor
24a.	Special attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).	A variety of products and offerings contain high post-consumer recycled content. Contact Contractor for more details
24b.	Section 508	Not applicable
25.	DUNS number	192841166
26.	Washington Office Interiors is registered in the Central Contractor Registration (CCR) database.	
27.	Cancellation	Cancellation shall be at No Charge prior to production. Once in production the contractor shall be entitled to collect cost incurred if products are not sold within 120 days.
28.	Restocking	Restocking shall be authorized in writing prior to return of items. Restocking charges of 25% - 40% shall apply. (Predicated upon Suppliers contract(s) The government shall pay and bear responsibility for transportation. Return credit is subject to inspection and product being returned in salable condition