



**TERMS AND CONDITIONS**  
**GSA Package Office Contract**  
**GSA # GS-28F-0031X**

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**Office & Education Furniture**  
**Schedule 71**



Macthrift Office Furniture  
Corporate Headquarters:  
719 N. Regional Rd.  
Greensboro, NC 27409

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Showrooms:  
Greensboro  
Raleigh  
Charlotte  
Greenville

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Bryan Murphrey  
Mgr., Government Accounts  
Direct: 252.378.5235  
Fax: 919.821.0462

**1a. SPECIAL ITEM NUMBERS (SIN)**

**71-1 Packaged Office**

**Supplier SINs**

- 711-1** Furniture systems and workstation clusters
- 711-2** Worksurfaces, workstations, computer furniture, and accessories
- 711-3** Filing and storage cabinets, shelves, and accessories
- 711-8** Executive office furniture
- 711-9** Conference room furniture
- 711-11** Tables and accessories
- 711-16** Upholstered seating
- 711-17** Multiple seating
- 711-18** Multi-purpose seating
- 711-19** Stacking chairs and dollies or trucks  
Designed to support stacking chairs
- 711-93** Reconfiguration and relocation services for Systems furniture
- 711-94** Design/layout services for systems and ADP Furniture (711-1 & 711-2) only
- 711-95** Installation services
- 71-302** Training room, auditorium, and theatre furniture

**1b. SPECIAL ITEM NUMBERS (SIN)**

**LOWEST MODEL PRICE**

Predicated on Suppliers contracts

**2. MAXIMUM ORDER**

\$5,000,000 Net

**3. MINIMUM ORDER**

\$100.00 Net

**4. GEOGRAPHIC COVERAGE**

48 Contiguous States and  
Washington, DC (CONUS)

**5. POINTS OF PRODUCTION**

Predicated on Suppliers contracts

**6. DISCOUNT STATEMENT**

Predicated on Suppliers contracts

Allsteel GS-28F-0001V  
HON GS-27F-0015S  
Gunlocke GS-28F-2151D

**7. QUANTITY DISCOUNTS STATEMENT**

Predicated on Suppliers contracts

Allsteel GS-28F-0001V  
HON GS-27F-0015S  
Gunlocke GS-28F-2151D

**8. PROMPT PAYMENT TERMS**

None. Payment terms are net 30 days

**9a. GOVERNMENT CREDIT CARDS**

Government Credit Cards are accepted, above and below micropurchase levels.

Written confirmation and authorized signatures are required.

Use of credit cards shall be at the time of order placement.

**9b. DISCOUNT FOR CREDIT CARD USE**

None.

**10. FOREIGN ITEMS**

Predicated on Suppliers contracts

**11a. TIME OF DELIVERY**

15-60 Days After Receipt of Order (ARO) or sooner.

**11b. EXPEDITED DELIVERY**

Predicated on Suppliers contracts.  
Please contact Macthrif Customer Service for details on specific models available.

**11c. OVERNIGHT AND 2-DAY DELIVERY**

Predicated on Suppliers contracts.  
Please contact Macthrif Customer Service for details on specific models available

**11d. URGENT REQUIREMENTS**

Available as I-FSS-140-B, contact customer service.

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- 12. **FOB**  
Predicated on Suppliers contracts.
  - 13. **ORDERING ADDRESS**  
Macthrift Office Furniture  
719 N. Regional Rd.  
Greensboro, NC 27409  
Email: b.murphrey@macthrift.com
  - 14. **PAYMENT ADDRESS (REMIT TO:)**  
Macthrift Office Furniture  
P.O. Box 100735  
Atlanta, GA 30384-0735
  - 15. **WARRANTY**  
Standard written commercial warranty
  - 16. **EXPORT PACKING**  
None offered.
  - 17. **CREDIT CARD TERMS**  
Refer to 9a and 9b.
  - 18. **RENTAL, MAINTENANCE, AND REPAIR**  
Not applicable.
  - 19. **INSTALLATION**  
Installation services will be charged at a rate of 13% of the net price of the purchase order up to \$500. Installation projects in excess of \$500 net will be negotiated on a case-by-case basis.
  - 20a. **REPAIR PARTS**  
Available as commercial practice
  - 20b. **OTHER SERVICES**  
Design and layout services predicated on Suppliers contract.
  - 21. **SERVICE AND DISTRIBUTION**  
Contact Macthrift Customer Support for nearest servicing location.
  - 22. **PARTICIPATING DEALERS**  
Not applicable. Contact Macthrift Customer Service for details.
  - 23. **PREVENTATIVE MAINTENANCE**  
Not applicable.
  - 24a. **ENVIRONMENTAL ATTRIBUTES**  
SCS and LEVEL certified products available.
  - 24b. **SECTION 508**  
Not applicable.
  - 25. **DUNS NUMBER**  
DUNS 096163746
  - 26. **CCR**  
DUNS 096163746  
Cage: 1M4G3