Outback Office, Inc.

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

MAS (COMPREHENSIVE FURNITURE MANAGEMENT SERVICES)
FSC 71, Part II, Section K
Contract Number: GS-29F-0003P
Contract Period: November 14, 2018 through November 13, 2023

Special Item Numbers:
541614CF - Project Management
541614CF - Installation
541614CF - Furniture Design/Layout
541614OR - Office Relocation and Reconfiguration
OLM - Order Level Materials

OUTBACK OFFICE, INC.
4160 South Sans Souci Court
Evergreen, CO 80439
Phone: 303-952-9252
Toll Free: 888-638-2225
www.outbackofficeinc.com

BUSINESS SIZE: ECONOMICALLY DISADVANTAGED WOMAN OWNED SMALL BUSINESS
NAICS CODES: 423210, 442110, 484210, 541340, 541410, 541490, 541512, 561210, 561614, 561790
Duns Number: 081691094
Cage Code: 1YAD1
Federal Tax ID: 330697684
Registration Active In SAM

Contact Information:

Contract Sales and Marketing:
Ken Badger
Ph: 303-952-9252
Cell: 202-409-4732
email: kbadger@outbackofficeinc.com

Contract Administrator:
Diane Badger
Ph: 303-952-9252
Cell: 720-563-1060
email: dbadger@outbackofficeinc.com
1. RATES FOR SERVICES: Labor Categories 541614CF and 541614OR

<table>
<thead>
<tr>
<th>Labor/Task Category</th>
<th>Commercial Rate</th>
<th>Government Rate</th>
<th>Government Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>$112.50</td>
<td>$103.36</td>
<td>8.12%</td>
</tr>
<tr>
<td>Designer III</td>
<td>$93.75</td>
<td>$86.14</td>
<td>8.12%</td>
</tr>
<tr>
<td>Designer II</td>
<td>$72.50</td>
<td>$66.61</td>
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<tr>
<td>Designer I</td>
<td>$56.25</td>
<td>$51.68</td>
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</tr>
<tr>
<td>Forman</td>
<td>$56.42</td>
<td>$51.84</td>
<td>8.12%</td>
</tr>
<tr>
<td>Installer</td>
<td>$44.46</td>
<td>$40.85</td>
<td>8.12%</td>
</tr>
<tr>
<td>Administrative</td>
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<td>$40.20</td>
<td>8.12%</td>
</tr>
</tbody>
</table>

* All pricing includes the .75 Industrial Funding Fee.

2. Maximum Order: 541614CF = $250,000.00; 541614OR = $500,000.00

3. Minimum Order: $100.00

5. Points of Production: Denver, CO
6. Discounts: Please reference Government Rate above. Government Discount is 8.12%.
7. Quantity Discounts: None.

8. Prompt Payment Terms: Net 30 Days from receipt of invoice. No discount for prompt payment terms.
9a. Government Purchase Cards at/below: Government purchase cards are accepted at or below the micro purchase threshold.
9b. Government Purchase Cards Above Micro Threshold: Government purchase cards are accepted above the micro threshold.

10. Foreign Items: None.

11a. Time of Delivery: As negotiated per order.
11b. Expedited Delivery: As negotiated per order. Please contact Ken Badger for urgent requirements.

12. FOB Terms: FOB Origin.

13a. Ordering Address: Outback Office, Inc.
   4160 South Sans Souci Court
   Evergreen, CO 80439
   phone: 303-952-9252
   email: kbadger@outbackofficeinc.com

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample EPA can be found at the GSA/FSS Schedule homepage. (fss.gsa.gov/schedules)

14. Payment Address: Outback Office, Inc., 4160 South Sans Souci Court, Evergreen, CO 80439
15. **Warranty Provisions**: We warrant our work for a period of one year.

16. **Export Packing Charges**: N/A

17. **Terms and Conditions of Government Commercial Credit Card Acceptance**: Applicable and determined on a case-by-case basis.

18. **Terms and Conditions of Maintenance, Rental and Repair**: N/A

19. **Terms and Conditions of Installation**: N/A

20. **Terms and Conditions of Repair Parts Indicating Date of Parts Price List and Any Discounts From List Prices**: N/A

20a. **Terms and Conditions for Any Other Services**: N/A

21. **List of Service and Distribution Points**: N/A

22. **List of Participating Dealers**: N/A

23. **Preventative Maintenance**: N/A

24a. **Special Attributes**: N/A

24b. **Section 508 Compliance**: N/A

25. **DUNS #**: 08-169-1094

26. **SAM**: Registered in System for Award Management (SAM) Database.
COMPANY PROFILE:
Outback Office, Inc. is a woman owned, small business that was established in 1998 to provide comprehensive furniture solutions to the Federal Government nationwide. With our extensive experience and resources we can complete your office furniture project on time, on budget, every time. Outback Office, Inc. provides turn-key product solutions with over thirty teaming partners to accommodate your office furniture requirements, as well as design and space planning, installation, reconfiguration and relocation of existing inventories and project management. With our nationwide network of certified installers and designers we can facilitate a smooth transition from the planning stages to full implementation of your move.

PRODUCT SELECTION:
- Identify the client's space and furniture requirements
- Understand and implement the client's short-term needs and long-term furniture goals
- Present a wide range of furniture solutions based upon space, price point and product availability
- Establish and coordinate initial proposal and project timeline
- Work directly with end users, designers, general contractors, architects and project managers to achieve a coordinated and smooth installation effort

DESIGN:
- Space planning and CAD drawings
- 3D Drawings and renderings
- Provide revisions to accommodate customer requirements
- Provide installation drawings
- Create reconfiguration plans based upon existing inventories
- Assist with fabric and finish selections

INSTALLATION, RECONFIGURATION AND RELOCATION:
- Receive, deliver and install new furniture
- Coordinate furniture delivery
- Coordinate with designers, architects, engineers, IT specialists, vendors and installers throughout the entire move process
- Preparation and completion of all punch list items

PROJECT MANAGEMENT:
- Electronic order placement
- Project scheduling and tracking
- Develop and manage the phasing of the project to meet existing timetables
- Quality control manager
- Supervises personnel
LABOR CATEGORIES:

Project Manager:
The Project Manager has a minimum of a Bachelor’s degree in a technical or management degree program from an accredited university. A minimum of twelve years of relevant project management experience. The Project Manager directs the project team and is responsible for successful completion of Task Orders. They are also responsible for administrative management and provides facility management consulting at a very high level. This position serves a variety of duties including project team leadership, contract administration, project/workflow management, and the initial scheduling phases of major projects. The Project Manager attends key planning and project team meetings to monitor project progress and work processes. Also, develops and maintains budgets. The Project Manager serves as the Quality Assurance Manager for the project team.

Designer III:
The Interior Designer III has a minimum of a Bachelor’s degree in a technical or interior design program from an accredited university. The Interior Designer III has a minimum of five to eight years of relevant interior design experience. The individual in this position serves a variety of project specific work. May be team leader under the direction of the Project Manager. Conducts team meetings; monitors project progress and provides facility management consulting. Organizes and provides specific tasks within the project such as space surveys, inventories, space planning, furniture layouts, installation plans, inventory existing product, product specifications, conducting surveys/inventories and action item reports in coordination with the Project Manager. Attends and conducts client meetings, writes meeting reports, minutes and provides updates to project documentation files. Render drawings, create sample display boards and presentations for clients. Has the ability to read and analyze project documentation, especially project schedules. Reviews and maintains project budgets. Prepares request for phases of a project with minimal interface with the Project Manager.

Designer II:
The Interior Designer II has a minimum of a Bachelor's degree in a technical or interior design degree program from an accredited university. The Interior Designer II has a minimum of three to five years of relevant interior design experience. Plays a stronger role in the areas of managing design projects. Individual supports project team in the production of project specific documents. Develops, writes and edits project specifications. Includes various aspects of interior design for all projects. Produces written specifications, develops schedules, diagrams and other graphical materials to support project efforts, space planning, furniture layouts, installation plans, inventory existing product, product specifications, conducting surveys/inventories. Attends and participates in client meetings, writes meeting reports, minutes and provides updates to project documentation files. Render drawings, create sample boards and presentations for binders. Has the ability to read and analyze project documentation, especially project schedules.

Designer I:
The Interior Designer I has a minimum of a Bachelor’s degree in a technical or interior design degree program from an accredited university. A minimum of zero to three years relevant interior design experience. Plays a stronger role in the production area of design projects. Supports project team generating project specific work. Supports project team generating project specific documents. Develops, writes and edits project specifications. Tasks include but are not limited to space planning, furniture layouts, installation plans, inventory existing product, product specifications, conducting surveys/inventories. Attends and participates in client meetings, writes meeting reports, minutes and provides updates to project documentation files. Renders drawings, creates sample display boards and presentations for clients. Has the ability to read and analyze project documentation.
Labor Categories (cont.):

Foreman:
The Foreman has a minimum of a High School Diploma and Vocational Training program. A minimum of five to eight years of relevant experience in performing similar functional responsibilities is required. The Foreman assists the Project Manager in coordinating activities of the workers. The individual will confer with the Project Manager and reviews schedules, specifications, and priorities to plan work assignments. Requisitions, obtains and distributes supplies and materials. Revises work assignments as required by priorities and work availability. Explains and demonstrates procedures and techniques to workers. Interprets specifications and work orders for workers. Assists workers in resolving problems and advises Project Manager of complex problems. Reads, prepares, collects, and maintains reports, such as employee time and attendance records. May substitute for workers during worker absence or to relieve bottlenecks in work congested areas. All Foreman are knowledgeable with manufacturer's installation specifications.

Installer:
The Installer has a minimum of a High School Diploma. A minimum of zero to three years relevant experience performing similar functional responsibilities is required. Reads work order, shipping order or follow verbal instructions. Loads and unloads materials into or from vehicles and installs strapping, bracing, or padding to prevent shifting or damage in transit, using hand tools. Loads and unloads materials onto or from pallets, trays, racks and shelves. Conveys materials from storage or work sites to designated area, using hand truck, electric dolly or other device. May occasionally operate industrial truck or electric hoist to assist in loading or moving materials and products. Attaches identifying tags or labels to materials or marks information on cases, bales or other containers. Maintains and compiles records as required. Installers disassemble and reassemble systems furniture according to manufacturer’s specifications.

Administrative:
An Administrative position requires a minimum of a High School Diploma and a minimum of zero to three years of relevant experience. The Administrative position aids project staff by coordinating office services, such as budget preparation and control, and records control. Performs methods and procedures analysis in order to improve workflow, simplify reporting procedures, or implement cost reductions. Analyzes unit operating practices, such as record keeping, forms control, office layout, personnel and budgetary requirements and performance standards to revise established procedures. Coordinates collection and preparation of operating reports, such as time and attendance records, budget expenditures and records of performance. Prepares reports including conclusions and recommendations for solution of administrative problems. Reviews and answers correspondence.