



Fox RPM Corp

GSA Pricelist

FSC Group 874, NAICS code: 541611

GSA Schedule 71-II-K

Comprehensive Furniture Management Services

Contract Number GS-29F-0024N

Period Covered by Contract

May 12, 2003 through May 11, 2008

Fox RPM Corp

2 Oliver Street

Boston, MA 02109

t. 888.628.1369, f. 617.946.2414,

www.foxrelocation.com

General Service Administration

Federal Supply Services

Authorized Federal Supply Schedule Price List
Prices shown herein are net (discount deducted)



CORPORATE PROFILE

Fox RPM Corp., a woman-owned business, was founded in January 1988. Since its inception, Fox has consistently exceeded clients' expectations with all of their large and small space-related activities, including hundreds of successful relocations. Today, Fox has grown to become a unique firm of 46 professionals with an unparalleled range of experience and expertise. The firm has planned and managed organizational moves throughout the U.S. and Canada, involving more than 85,000 personnel.

In addition to GSA, clients with whom we have ongoing relationships include Fidelity Investments, Harvard University, Sovereign Bank, AstraZeneca, Philips Medical Systems, and numerous hospitals, academic institutions, non-profits and professional service firms. In every project, our primary goal is to integrate all activities to ensure that everything is on track and our clients experience minimal downtime.

Our philosophy is that every project is unique and calls for a unique solution. We have the ability to quickly assess every situation and culture, and our experience allows us to identify and avoid pitfalls that often arise in relocation projects. Our customized approach is developed through careful consideration of our clients' needs and stated goals.



CUSTOMER INFORMATION

1a. Special item Numbers Offered:

712-1 Project Management (Furniture and Furnishings Related)

Fox will provide to a Customer Agency comprehensive support for the relocation, design, reconfiguration, or increasing or downsizing office spaces and similar facilities. To provide these services, Fox employs 65 highly qualified individuals including designers, architects, IT specialists and move management specialists with as much as 30 years of experience.

712-2 Asset Management (Furniture and Furnishings Related)

Fox can design and/or implement an electronic asset management system to inventory, monitor and track a Customer Agency's office furniture and equipment assets. Fox has conducted single project inventories encompassing 1.5 million square feet.

712-3 Reconfiguration/Relocation Management (Furniture and Furnishings Related)

Similar to SIN 712-1, our reconfiguration and relocation services will provide all the services required for a turnkey reorganization and consolidation of existing facilities, and/or opening of new facilities. These services will be customized by agency and can include facilities planning, space planning, desktop technology coordination, project communications, move management and post-move coordination.

712-4 Furniture Design and Layout

Our furniture design and layout services will provide Customer Agencies with complete interior design, furniture consultation and/or product specifications. We offer a complete range of services including inventory, reallocation, selection and specification, vendor selection, installation management and disposal/disposition.



1b. Fixed Hourly Labor Rates for SINS 712-1 thru 712-4:

<u>Labor Category</u>	<u>Hourly Labor Rate</u>
PRINCIPAL	\$97.20
PROJECT DIRECTOR	\$92.88
SR. PROJECT MANAGER	\$86.40
PROJECT MANAGER	\$81.00
SUPPORT	\$70.20

1c. Labor Category Descriptions:

Principal

Bachelor's Degree in Management, Engineering or other related technical discipline with advanced degree or documented experience in relocation and operations management. 12-15 years of progressively responsible experience in strategic planning and analysis; and program management to include conducting of studies, report preparation, cost modeling, statistical analysis, quality assurance and organization re-alignment.

Project Director

Bachelor's Degree in Management, Engineering or other related technical discipline with advanced degree or documented experience in relocation and operations management. 7-10 years of progressively responsible experience in strategic planning and analysis; and program management to include conducting of studies, report preparation, cost modeling, statistical analysis, quality assurance and organization re-alignment.

Sr. Project Manager

BA/BS in Management, Engineering or other industry related degree. Minimum 6-10 years of program/project management experience required. Equivalent experience in lieu of undergraduate degree is 10-15 years experience with at least 8 years in Project Management and professional certifications are preferred. Manage projects and key initiatives through full life cycle from very preliminary phases to completion and implementation. Develop and maintain relationships with sponsors, manage project initiation through to closing including gathering scope, definition and requirements, planning, managing resources, identifying and mitigating risks, within timeframes, budget and to requirements. Apply advanced understanding of project management, quality assurance, and requirements gathering techniques to utilize strong technical and analytical skills, and a solid business perspective to deliver value to customers.



Project Manager

BA/BS in Management, Engineering or other industry related degree. Minimum 3-7 years of program/project management experience required. Equivalent experience in lieu of undergraduate degree is 6-10 years experience with at least 4 years in Project Management and professional certifications are preferred. Manage projects and key initiatives through full life cycle from very preliminary phases to completion and implementation. Develop and maintain relationships with sponsors, manage project initiation through to closing including gathering scope, definition and requirements, planning, managing resources, identifying and mitigating risks, within timeframes, budget and to requirements. Apply advanced understanding of project management, quality assurance, and requirements gathering techniques to utilize strong technical and analytical skills, and a solid business perspective to deliver value to customers.

Support

Strong technical aptitude and demonstrated ability to work as a key member of a project team to support project management activities. 5 years experience in a professional services environment and/or a Bachelors/Associate Degree preferred.

Candidates shall possess a good working knowledge of Microsoft Word, Excel or PowerPoint, with proficiency in all applications and will bring the following experience to the job:

1. The ability to respond quickly and effectively to client needs through exceptional organizational skills, with proven experience prioritizing work and handling several projects at one time;
 2. Sound judgment, strong problem solving skills, efficiency and ability to take ownership of results is preferred; and
 3. A strong focus on detail and accuracy of work; strong interpersonal, business communication, and project/time management skills; and excellent oral and written communication skills
2. Maximum order: \$500,000 per Order
 3. Minimum order: \$100.00
 4. Geographic coverage (delivery area): Domestic and overseas delivery
 5. Point(s) of production (city, county, and State or foreign country): Not Applicable
 6. Discount from list prices or statement of net price: All prices are net.



7. Quantity discounts.

F/T Employees	3	5	7+
Hours Billed	6000	8001	12001+
Discount	11%	14%	16%

8. Prompt payment terms: 2.00% Net 15

- 9a. Government purchase cards are accepted at or below the micro-purchase threshold subject to inclusion of the transaction fee in the Order price.
- 9b. Government purchase cards are accepted above the micro-purchase threshold up to the statutory maximum subject to inclusion of the transaction fee in the Order price.
- 10. Foreign items (list items by country of origin): None
- 11a. Time of delivery. 5 - 30 days dependent on geographic location and Order complexity.
- 11b. Expedited Delivery: Available through third party carriers (FEDEX, UPS)
- 11c. Overnight and 2-day delivery. Available via Overnight and 2-day private carrier (FEDEX, UPS)
- 11d. Urgent Requirements Clause: Agencies interested in exercising the Urgent Requirements clause should use the following contract information:

Fox RPM Corp
Attn: Sandra LeDuc
2 Oliver Street
Boston, MA 02109
t. 888.628.1369 / f. 617.946.2411 / Email: Sleduc@foxcorp.com

12. F.O.B. point(s): Destination

13a. Ordering address:

Fox RPM Corp
Attn: Sandra LeDuc
2 Oliver Street
Boston, MA 02109
t. 888.628.1369 / f. 617.946.2411 / Email: Sleduc@foxcorp.com



13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address:

Fox RPM Corp
Attn: Sandra LeDuc
2 Oliver Street
Boston, MA 02109
t. 888.628.1369 / f. 617.946.2411 / Email: Sleduc@foxcorp.com

15. Warranty provision:

Seller warrants that it shall perform all services negotiated and contracted for under this Agreement in a workmanlike manner and in accordance with the requirements set forth in the Order and terms and conditions of the Schedule.

Seller warrants the originality of the items prepared for or submitted to the Buyer under this Agreement and that no portion of such items or their use or distribution violates or is protected by any copyright or similar right of any third party.

16. Export packing charges: To be determined at the Order level.

17. Terms and conditions of Government purchase card acceptance: Government purchase cards payment are accepted up to the statutory and/or regulatory ceiling(s). Acceptance is contingent on payment of the transaction fee as an allowable cost under an Order.

18. Terms and conditions of rental, maintenance, and repair: To be determined at the Order level.

19. Terms and conditions of installation: To be determined at the Order level.

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

20b. Terms and conditions for any other services. Other services provided hereunder shall be negotiated at the Order level.

21. List of service and distribution points: Not Applicable

22. List of participating dealers: None

23. Preventive maintenance: Not Applicable



- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

Here's the link to the Section508 site Standards

<http://www.section508.gov/index.cfm?FuseAction=Content&ID=11&View=Print>

25. Data Universal Number System (DUNS) number: 780115127



OFFICE LOCATIONS

Massachusetts

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