

Comprehensive Furniture Management Services

CFMS Contract # GS-29F-0037N

GSA Schedule # 71 II K

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: www.gsaadvantage.gov

Company Information: Mark G. Anderson Consultants, Inc.
730 Eleventh Street, NW
Washington, DC 20001
202 942 3900 main
202 942 3939 fax
www.mgac.com

Point of Contact
Wendy Liebl
Managing Director
202 942 4498 direct
202 942 3939 fax
wliebl@mgac.com

Contract Information:

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Contract Schedule: 9/2/13 - 9/1/18

Pricelist current through modification number PA-0009 effective 9/02/13

Comprehensive Furniture Management Services

GSA's Integrated Workplace Acquisition Center (IWAC) offers a wide variety of management services related to Furniture and Furnishings under Schedule 71 II K, Comprehensive Furniture Management Services (CFMS). The other furniture Schedules include services specifically related to the products covered by that Schedule, such as layout and installation. This Schedule covers services to help federal agencies plan and manage major office upgrades or moves by providing access to professional project managers, designers, asset management systems and furniture maintenance services such as refinishing and reupholsters.

SIN 712 1 Project Management (Furniture / Furnishings Related)

Comprehensive support for the design, reconfiguration, relocation and increasing/downsizing of office space and similar facilities. Furniture, office equipment and furnishings included. *Mark G. Anderson Consultants will work with you to ensure that your needs and requirements are met and that your next CFMS project more than meets your expectations.*

for information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov.



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1. SIN Awarded: *712 1, Project Management (Furniture and Furnishings Related)*
2. Maximum Order: *\$500,000*
3. Minimum Order: *\$2,500.00*
4. Delivery Area: *Domestic and Worldwide*
5. Point of Production: *Washington, DC*
6. Quantity Discounts: *None*
7. Prompt Payment Terms: *None*
8. *Government purchase cards are accepted up to the micro-purchase threshold*
9. *Government purchase cards are accepted above the micro-purchase threshold*
10. Foreign Items: *None*
11. Time of Delivery: *Varies based on scope of work*
12. Expedited Delivery: *Not applicable*
13. Overnight & 2-Day Delivery: *Not applicable*
14. Urgent Requirements: *Not applicable*
15. Ordering Address: *Mark G. Anderson Consultants
730 Eleventh Street, NW
Washington, DC 20001
Attn: Wendy Liebl
wliebl@mgac.com
202 942 4498*
16. F.O.B. Points: *Destination*
17. Ordering Procedures: *For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/ FSS Schedule homepage (www.fss.gsa.gov/schedules)*
18. Warranty Provision: *Warranty 552.246-76*
19. Export Packing Charges: *Not applicable*
20. Terms and Conditions of Government Purchase Card Acceptance: *The Government Purchase Card is accepted for task orders below and above the micro purchase threshold*

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- | | |
|--|----------------|
| 21. Terms and Conditions of Rental, Maintenance and Repair | Not applicable |
| 22. Terms and Conditions of Installation | Not applicable |
| 23. Terms and Conditions of Repair Parts indicating Date of Parts Price Lists and any Discounts from List Prices | Not applicable |
| 24. Terms and Conditions for any other Services | Not applicable |
| 25. List of Service and Distribution Points | Not applicable |
| 26. List of Participating Dealers: | Not applicable |
| 27. Preventive Maintenance: | Not applicable |
| 28. Special Attributes such as Environmental Attributes | Not applicable |
| 29. If applicable, indicate that Section 508 Compliance Information is available on Electronic and Information Technology (EIF) Supplies and Services and show where full details can be found | Not applicable |
| 30. DUNS Number: | 007675713 |
| 31. Mark G. Anderson Consultants is registered in the Central Contractor Registration (CCR) database. | |
| 32. Notice: This Schedule and these Prices are not to be utilized for A&E Services as defined by FAR Part 36 as it relates to Real Property | |
| 33. Contract Period: September 2, 2008 - September 1, 2013
Pricelist current through modification number PA-0010 effective April 16, 2013 | |

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LABOR CATEGORIES & DESCRIPTIONS

MGAC's Labor Categories under this Contract include:

- **Principal Consultant**

A Principal Consultant as defined by MGAC under this Contract shall act as a senior advisor to the Project Managers. The Principal Consultant – serving in an oversight capacity – shall be involved in all task orders issued against this contract. The Principal Consultant shall have a Bachelor's degree and advanced studies in a field related to architecture, engineering, or construction. The Principal Consultant shall have at least fifteen years' experience in architecture, engineering, or construction.

- **Project Director / Project Executive**

A Project Director directs, supervises, and governs corporate projects. The Project Director reviews proposals to determine costs, time line, funding, staffing requirements, and goals. The Project Director sometimes oversees the work of Project Managers and their Project Teams. This position requires a Bachelor's degree, advanced training or certification in area of specialty, and at least 10 years of experience in the field or in a related area. The Project Director is familiar with a variety of the fields' concepts, practices, and procedures, and relies on extensive experience and judgment to plan and accomplish goals. The Project Director performs, leads, and directs the work of others.

- **Project Manager**

A Project Manager as defined by Mark G. Anderson Consultants under this Contract shall have a Bachelor's degree in a field related to architecture, engineering, or construction. The Project Manager shall have at least eight years' experience in a field related to architecture, engineering, or construction.

- **Administrative Assistant**

An Administrative Assistant as defined by Mark G. Anderson Consultants under this Contract shall assist the Project Manager in administrative tasks such as typing, filing, collating reports, and any other administrative assistance required by a specific task order issued against this contract.



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LABOR RATES

MGAC's Labor Rates for the Labor Categories listed under this Contract are:

	<i>Hourly Rate</i>
• Principal Consultant	\$153.15
• Project Director / Project Executive	\$139.50
• Project Manager	\$114.99
• Administrative Assistant	\$ 52.39

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MARK G. ANDERSON CONSULTANTS, INC. – FIRM PROFILE

Established in 1996, MGAC is a Veteran-Owned, Owner’s Representation and Project Management firm dedicated to our clients and their organizational success. We are innovators and integrators of people, resources, and materials toward a common goal: the client’s satisfaction through the professional achievement of their design and construction project goals and objectives. Our clients are government agencies, institutions, corporations, and discerning individuals with national reach and challenging projects. MGAC has collectively managed over \$2.1 billion of government, corporate, hospitality, historic, mission critical and cultural building projects over the last five years.

Most of our projects result from repeat clients and their recommendation, with a high percentage of our assignments being performed under task-based, full-service contracts for government clients such as The State Department, the Equal Employment Opportunity Commission, the Federal Bureau of Investigation, the Office of the Comptroller of the Currency, DARPA, and the Department of Defense.

Our management philosophy is the pursuit of excellence. As a firm, we hire only highly seasoned professionals: Furniture Program Managers, Project Managers and Construction Managers with broad and extensive management experience spanning more than 25 years on average, and including complex office relocation, construction and renovation projects. Our knowledge and expertise guarantee our ability to provide committed, full-time Project and Construction Management services for all phases of delivery. Our personnel possess a breadth of experience that ranges from move planning/execution, architecture, interior design and cost estimating to engineering, construction, value engineering and commissioning. Though we staff all projects with dedicated Project and Construction Managers, this broad pool of experienced MGAC professionals is always available to our clients, lending their knowledge and expertise where necessary.

We begin each project with technical expertise, a proactive approach, creative problem solving, and excellent customer service. Our Project Team is your resource and single point of contact for information, communication and action. This management approach provides efficiency and accountability throughout the entire project process, and yields dividends as your objectives are quickly understood and translated into a timely and effective plan. We are committed to delivering successful projects by managing cost, schedule and quality, in keeping with your requirements.



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MARK G. ANDERSON CONSULTANTS, INC. – FIRM PROFILE (*cont'd*)

MGAC's success stems from a collaborative culture and our exceptionally well-developed core competencies. Our work has included long-term projects and programs, as well as straightforward task orders of shorter duration. Our team of experts has experience with both small and large projects involving new buildings, renovations, historic properties, and for as long or as short a period as is required. This flexibility results in a well-executed project while minimizing the project risks and demands on our clients' staff and resources. Above all, we at MGAC are committed to – and never lose sight of – our clients' vision and business objectives.