



INFORMATION FOR ORDERING

GSA CONTRACT: **GS-29F-0304H**

Contract Period: 10 July 2006 thru 9 July 2011 Classified: **LARGE**

Intended use: **The furniture covered by Special Item Numbers 711-2, 711-8, 711-9, 711-11, 711-16, 711-18, and 711-19 is intended for use by Government executives (or equivalent military rank) in the Executive, Judicial, and Legislative Branches, or Armed Forces of the Federal Government. The ordering agency or service is responsible for determining furniture appropriate for use in its offices, which will fit within its budget and comply with applicable Federal or internal agency procurement regulations.**

- 1A. SPECIAL ITEM NUMBER:
 - SIN 711-2Worksurfaces, Workstations
 - SIN 711-8Executive Office Furniture
 - SIN 711-9Executive Conference Room
 - SIN 711-11.....Tables and Accessories
 - SIN 711-16Upholstered Seating
 - SIN 711-18Multipurpose Seating
 - SIN 711-19Stacking Chairs
 - SIN 711-95Installation

Definition of Grades

Grade (1) All exposed solid parts such as top rims, base rails, etc. (except decorative accents, inlays and painted parts) shall be the same species as the face veneer. Top and bottom edges of drawer fronts shall be solid wood in the same species as the face veneers. Drawer sides and back shall be solid wood.

Grade (2) Exposed wood panel trim and rim on tops shall be the same wood species as the face veneer on the top. Some or all other exposed solid parts, such as base rails, can be an alternative wood species (such as poplar or gum) different from the face veneers. Exposed, finished engineered wood core material such as MDF is acceptable only for the edges of drawer fronts. Drawer sides shall be solid wood or veneer core plywood/laminated construction.

Grade (3) Most or all exposed solid parts can be an alternative wood species (such as poplar or gum), different from the face veneers. Exposed, finished engineered wood core material such as MDF is acceptable only for the edges of drawer fronts. Drawer sides shall be solid wood or veneer core plywood/laminated construction.

Grade (4) Most or all exposed solid parts can be alternative wood species (such as poplar or gum), different from the face veneers. Exposed, finished engineered wood core material such as MDF is acceptable only for the edges of drawer fronts. Drawer sides shall be composite wood material construction such as MDF.

Grade (5) Tops shall be high pressure laminate. Most or all other exposed surfaces shall be wood veneer, high or low pressure plastic laminate or melamine overlay panel. Edges on tops, drawer fronts, etc., shall be exposed, finished engineered wood core material such as MDF, self edge or decorative overlay material/process such as post formed plastic laminate or foil. Drawer sides shall be solid wood, plywood or composite wood material such as MDF with a decorative overlay material.

Grade (6) Tops shall be low pressure plastic laminate or melamine overlay panel. Most or all other exposed surfaces shall be wood veneer, low pressure plastic laminate or melamine overlay panel. Edges on tops, drawer fronts, etc., shall be exposed, finished engineered wood core material such as MDF, self edge or decorative overlay material/process such as post formed plastic laminate or foil. Drawer sides shall be solid wood, plywood or composite wood material such as MDF with a decorative overlay material.

1B. LOWEST PRICED MODEL:	SIN#	MODEL NUMBER	NET PRICE
	711-2	N/A	N/A
	711-8	WM-V	\$ 7.01
	711-9	41291-1BE	\$ 2.19
	711-11	BHT-24RT	\$ 92.42
	711-16	51158	\$ 218.23
	711-18	30837	\$ 255.04
	711-19	1820	\$ 330.38

- 2. MAXIMUM ORDER LIMITATION:
 - \$500,000 SINS 711-2, 711-8, 711-9 AND 711-11
 - \$300,000 SINS 711-16
 - \$200,000 SINS 711-18 AND 711-19
 - \$500.00 SINS 711-95



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- 3. MINIMUM ORDER: **\$50.00 NET**
- 4. GEOGRAPHIC COVERAGE: **48 CONTIGUOUS STATES AND WASHINGTON DC**
- 5. POINT OF PRODUCTION: **HUNTINGBURG, IN 47542-0100**
- 6. DISCOUNT: **56.2% OFF LIST FOR SINS 711-2, 711-8, 711-9, 711-11
56.7% OFF LIST FOR SINS 711-16, 711-18 AND 711-19**
- 7. SINGLE ORDER QUANTITY DISCOUNT TAKE AN EXTRA:
**3% off NET on orders \$25,000 to \$200,000 NET
4.2% off NET on orders \$200,001 to \$400,000 NET
5.4% off NET on orders above \$400,001 NET**
- 8. PROMPT PAYMENT TERMS: **NET 30 DAYS**
- 9A. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.**
- 9B. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**
- 10. FOREIGN TERMS: **NOT AVAILABLE**
- 11A. TIME OF DELIVERY: **60-90 DAYS A.R.O.**
- 11B. EXPEDITED DELIVERY: **ITEMS NOTED WITH "AR12" ARRIVE IN 12 BUSINESS DAYS**
- 11C. OVERNIGHT & 2-DAY DELIVERY: **NOT AVAILABLE**
- 11D. URGENT REQUIREMENTS: **CONTACT OFS BRANDS HOLDINGS, INC.**
- 12. FOB POINT: **ORIGIN, PREPAID AND ALLOWED**
- 13A. ORDERING ADDRESS: **OFS BRANDS HOLDINGS, INC.
(C/O AUTHORIZED DEALER IF APPLICABLE)
1204 EAST 6TH STREET
HUNTINGBURG, IN 47542-0100
PHONE: 800-521-5381
FAX: 812-683-7155**
- 13B. ORDERING PROCEDURES: **FOR SUPPLIES AND SERVICES, THE ORDERING PROCEDURES
INFORMATION ON BLANKET PURCHASE AGREEMENTS (BPA'S) ARE
FOUND IN FEDERAL ACQUISITION REGULATION (FAR) 8.405-3.**
- 14. PAYMENT ADDRESS: **OFS BRANDS HOLDINGS, INC.
PO BOX 633217
CINCINNATI, OH 45263-3217**
- 15. WARRANTY: **COMMERCIAL WARRANTY APPLIES**
- 16. EXPORT PACKING CHARGES: **AVAILABLE UPON REQUEST**
- 17. TERMS OF GOVERNMENT COMMERCIAL CREDIT CARD ACCEPTANCE: **ACCEPTED FOR PAYMENT**
- 18. RENTAL, MAINTENANCE, AND REPAIRS TERMS: **N/A**
- 19. INSTALLATION TERMS: **NEGOTIATED ON A CASE-BY-CASE BASIS.**



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20. REPAIR PARTS, ETC. **SEE WARRANTY**
21. LIST OF SERVICE AND DISTRIBUTION POINTS: **CONTACT OFS CUSTOMER SERVICE 1-800-521-5381**
22. LIST OF PARTICIPATING DEALERS: **CONTACT OFS GSA CUSTOMER SERVICE FOR LIST OF PARTICIPATING DEALERS: 1-800-521-5381**
23. PREVENTIVE MAINTENANCE: **N/A**
- 24A. ENVIRONMENTAL ATTRIBUTES: **RECYCLE 100% WOOD WASTE**
- 24B. SECTION 508 COMPLIANCE: **N/A**
25. DUNS #: **006364434**
26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACT REGISTRATION (CCR) DATABASE: **OFS BRANDS HOLDINGS, INC. IS REGISTERED**
Cage Code: 1DOP3
Fed ID: 35-0279408
- RESTOCKING CHARGE: **MERCHANDISE MAY NOT BE RETURNED WITHOUT PRIOR WRITTEN CONSENT. RETURNS ARE SUBJECT TO 25% OF NET PLUS FREIGHT CHARGES.**
- CANCELLATION CHARGES: **THERE WILL BE NO CANCELLATION CHARGES PRIOR TO PRODUCTION. AFTER PRODUCTION, ACTUAL COST INCURRED WILL BE ASSESSED IF PRODUCT CANNOT BE SOLD AFTER A SIX (6) MONTH PERIOD.**