

## GENERAL SERVICES ADMINISTRATION

Federal Supply Service  
Authorized Federal Supply Schedule Price List



On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through **GSA Advantage!™** a menu-driven database system. The Internet address for GSA Advantage! is: [www.GSAAdvantage.gov](http://www.GSAAdvantage.gov).

## Schedule 48 – Transportation, Delivery, and Relocation Services

PSC Group: R402, R403, R610, V003, V111, V112, V301, V999  
NAICS: 484210, 488991, 493110, 531110, 531120, 531311, 561910  
Contract Number: **GS-33F-0002P** Modification PO-0030

*For more information on ordering from the Federal Supply Schedules, click on the FSS Schedules button at [www.fss.gsa.gov](http://www.fss.gsa.gov).*

Contract Period: Option Period 2 - August 15, 2015 – October 23, 2018



Contractor: JK Moving & Storage, Inc.  
44112 Mercure Circle  
Sterling, VA 20166  
Tel: 800-673-8487  
Fax: 703-260-3311  
[www.jkmoving.com](http://www.jkmoving.com)  
Business size: Other than small, other than minority business enterprise  
Prices: Discount deducted

## Customer Information

1. Hourly Rates: N/A
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage: Domestic delivery services under this Contract will be furnished within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. territories.
5. Points of Production: Sterling, Loudon County, Virginia
6. Discounts from List Prices: All prices shown are net, discounted prices to the Government
7. Quantity Discounts: (703) 260-3018
8. Prompt Payment Terms: Net 30 days
9. Government purchase cards: Accepted for purchases above and below the micro-purchase threshold.
10. Foreign Items: Not applicable to this contract
- 11a. Time of delivery: As specified by contract SOW

11b.	Expedited delivery:	Not applicable to this contract
11c.	Overnight and 2-day delivery	Not applicable to this contract
11d.	Urgent requirements:	Not applicable to this contract
12.	F.O.B. point(s):	Not applicable to this contract
13a.	Ordering Address:	<b>JK Moving and Storage, Inc.</b> Government Services Division 44112 Mercure Circle Sterling, VA 20166 ckuhn@jkmoving.com Tel: 800.673.8487 (toll free) Fax: 703.260.3311
13b.	Ordering Procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA s), and a sample BPA can be found at the GSA/FSS Schedule homepage <a href="http://www.fss.gsa.gov/schedules">www.fss.gsa.gov/schedules</a> .
14.	Payment Address:	JK Moving and Storage, Inc. Government Services Division 44112 Mercure Circle Sterling, VA 20166
15.	Warranty Provision:	Not applicable to this contract
16.	Export packing charges:	Not applicable to this contract
17.	Terms and conditions of Government purchase card:	Minimum charge amount of \$100.00
18.	Rental, maintenance and repair terms & conditions:	Not applicable to this contract
19.	Terms & conditions of installation:	Not applicable to this contract
20.	Repair parts terms and conditions:	Not applicable to this contract
20a.	Terms and conditions of other services:	Not applicable to this contract
21.	Service and distribution points:	Not applicable to this contract
22.	Participating dealers:	Not applicable to this contract
23.	Preventive maintenance:	Not applicable to this contract
24a.	Special attributes:	Not applicable to this contract
24b.	Section 508 compliance:	Not applicable to this contract
25.	DUNS number:	<a href="#">107934937</a>
26.	SAM Registered:	Yes

## Company Overview

JK Moving Services offers federal agencies the advantages of:

- a highly personalized approach to customer service,
- an experienced government account team,
- innovative program offerings,
- a state-of-the-art technology platform.

We provide a comprehensive scope of relocation management services to support agency employee mobility, and offer flexible alternative program options to increase service support and minimize relocation expense.

In response to concerns regarding relocation program costs and to enable service support for the maximum number of transferring government families, JK Moving Services (JKMS) offers agencies alternative program

options in addition to the traditional guaranteed home sale programs. JK's Agency Customization services include low fee/no fee program service options that agencies may utilize to provide assistance for employees who are ineligible for home sale services, or for PCS moves without the budget dollars for home sale services, or for employees who opt out of the relocation programs and would otherwise receive no relocation service support. JK's stand-alone Buyer Value Option (BVO) program is similar to programs increasingly being utilized by corporate employers, which provides the tax advantages of the home sale program with greatly reduced overall program costs versus the traditional guaranteed buy-out programs. JK also provides online access to agencies, transferees, and suppliers through our Capital Views system.

## Services Available

### Awarded Special Item Numbers (SIN s)

#### 653-1 Relocation Service Package

- o Home Sale Service
- o Destination Area Services
  - Renter Assistance
  - Buyer Assistance
  - Spousal Counseling (non-job related)
  - Mortgage Counseling
  - Reports

#### 653-4 Additional Services

- o Cost of Living Analysis
- o Expense Management/Voucher Review and Payment
- o Rental Finding Area Touring
- o Relocation Entitlement Counseling

#### 653-5 Agency Customization Services

- o Buyer Value Option (BVO) Home Sale Program
- o Property Management
- o Closing Assistance

#### 653-7 Move Management Services

- o CHAMP Carrier
- o Commercial Carrier

## Services Descriptions and Pricing

### SIN 653-1 Relocation Service Package

#### ▪ SIN 653-1(A) Home Sale Services

This service provides transferred homeowners with a guaranteed buyout offer for their home in the departure area, based on the average of two independent appraisals. The service enables transferees to receive fair market value for their home, obtain their full equity and complete their new home purchase in the new duty station location. Home Sale Assistance eliminates issues associated with unsold former homes such as dual housing expense, absentee ownership problems, or need for equity loans. The Home Sale program eliminates tax gross-up (RITA) expense on home sale expenses for agency employers.

- o All fees are per individual transaction
- o Home Sale Service (and BVO program) Fee percentages represent percent (%) of home value

Service		\$0-\$99,999	\$100,000-\$249,999	\$250,000-\$499,999	\$500,000-\$749,999	\$750,000 +
Appraised Value						
Option 1	Full Service: Mortgage Payoff	34.45%	34.45%	34.45%	34.45%	34.45%

Option 2	Full Service: Mortgage Servicing	33.45%	29.95%	29.95%	29.95%	29.95%
Option 3	Managed Buyout: Mortgage Payoff	33.45%	33.45%	33.45%	33.45%	33.45%
Option 4	Managed Buyout: Mortgage Servicing	29.92%	28.95%	28.95%	28.95%	28.95%
Amended Value						
Option 1	Full Service: Mortgage Payoff	\$14,000	12.95%	12.95%	12.95%	12.95%
Option 2	Full Service: Mortgage Servicing	\$14,000	12.95%	12.95%	12.95%	12.95%
Option 3	Managed Buyout: Mortgage Payoff	\$14,000	12.95%	12.95%	12.95%	12.95%
Option 4	Managed Buyout: Mortgage Servicing	\$14,000	12.95%	12.95%	12.95%	12.95%

- **SIN 653-1 Home Marketing Assistance** - This national home marketing service provides employee assistance in broker selection, proper pricing, and professional management of the home marketing process. Home Marketing Assistance helps transferees obtain the best price for their home while minimizing marketing time.

653-1(B)	Home Marketing Assistance	<u>No Fee</u> ; included w/Home Sale Services
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- **SIN 653-1 Destination Area Services** - Destination Area Services are offered as part of the Relocation Service Package, and include the following services, which may be utilized individually or in any combination.
  - Renter Assistance - Renter Assistance provides transferring employees with area information and an overview of available rental housing in the new duty station area.
  - Buyer Assistance - This no fee service assists transferring families to learn about the destination area and to select suitable housing that meets their personal and financial needs. The program offers personalized relocation counseling, area information, relocation specialist broker/agent selection, area touring, coordinated house-hunting itineraries, mortgage counseling and financing pre-qualification.
  - Spousal Counseling (non-job related) - Provides personalized relocation counseling, move process and destination area information for spouses of transferred employees.
  - Mortgage Counseling - Mortgage counseling services for employees include information on nationally available loan programs, verbal application process, home affordability analysis and loan pre-qualification for home purchase. Direct billing to the client agency of reimbursable home purchase closing costs is available.

653-1(C)	Destination Area Services	<u>No Fee</u> ; included w/Home Sale Services
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- **SIN 653-1 Reports**

653-1(D)	Reports	<u>No Fee</u> ; included w/Home Sale Services
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**SIN 653-4 Additional Services** - Additional services may be utilized by client agencies individually or in any combination.

- **SIN 653-4 Cost of Living Analysis** – JK provides a report for the agency and employee comparing costs between the old duty station and the new duty station.

653-4	Cost of Living Analysis	\$200 / report
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- **SIN 653-4 Expense Management/Voucher Review and Payment** - A professionally managed accounting system designed to provide complete administration, cost tracking, auditing for FAR and FTR compliance,

tax compliance and accurate reporting of all expense information associated with an employee's relocation.

653-4	Expense Management – Voucher Review and Payment	\$449/employee
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- **SIN 653-4 Rental Management** - Client agencies may authorize a personal escorted area orientation tour of the destination area, including inspection of available and/or representative rental housing. This service includes personalized rental needs and lifestyle counseling, advance area information, selection of a rental real estate specialist to assist the employee in the rental home search, tour of the new assignment area, showing communities and homes, as well as schools and major points of interest. The rental specialist agent will schedule and coordinate appointments to see rental properties that meet the family's needs, explain local rental practices and lease agreements, and write and present lease to property owner.

653-4	Rental Finding Area Touring	\$575/employee plus agent direct costs
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- **SIN 653-4 Entitlement Counseling** - Upon notification from client agency of an employee eligible for relocation benefits, JK's relocation manager will contact the transferring employee, counsel and assess individual transferee needs, review FTR guidelines and relocation entitlements, agency policy and procedures, and counsel each transferee on provisions of the relocation benefits that apply. The JK relocation manager will plan effective utilization of the program, including cost elements and policy application for each transferee, prepare an individual relocation plan including all services necessary to the move, coordinate all program services on behalf of the employee and provide follow-up and settling-in assistance to each transferee.

JK can plan and manage the relocation function and daily operations for all transferees at all locations – domestically and internationally, providing appropriate policy administration and personal entitlement counseling.

653-4	Relocation Entitlement Counseling	\$349/employee
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**SIN 653-5 Agency Customization Services** - JK's agency customization services may be utilized by agencies as independent, stand-alone services, or in conjunction with other relocation schedule services. Agencies may choose to utilize stand-alone Home Marketing Assistance, Buyer Value Option program, or Closing Assistance programs as alternatives to the Home Sale Services under SIN 653-1. Agency Customization Services may be provided for employees that either opt to not utilize or may not be eligible for home sale services. These services may also be offered when budget limitations prevent agencies from offering home sale program service benefits for a posted position that involves a PCS move.

- **SIN 653-5 Buyer Value Option (BVO) Home Sale Program** - The BVO program includes Home Marketing Assistance and provides virtually the same benefits as the home sale services program for the employee and agency employer, but with significantly reduced risk of incurring the high costs of an appraised value sale. Under this program, there is no guaranteed buyout offer to the employee. Home Marketing Assistance continues until an acceptable offer to buy the home has been received from an outside purchaser. If the offer is acceptable, JK buys the transferee's home for the net amount of the outside purchase offer, and attempts to resell the home to the outside purchaser for the same terms.

The BVO program also offers agencies and employees the additional optional services of Home Search Assistance, Mortgage Counseling and Temporary Living Assistance. These services are all available for no additional fee.

BVO Pricing		\$0- \$99,999	\$100,000- \$249,999	\$250,000- \$499,999	\$500,000- \$749,999	\$750,000 +
Option 1	Full Service: Mortgage Payoff	12.50%	12.50%	12.50%	12.50%	12.50%
Option 2	Full Service: Mortgage Servicing	11.95%	11.95%	11.95%	11.95%	11.95%
Option 3	Managed Buyout: Mortgage Payoff	10.5%	10.5%	10.5%	10.5%	10.5%

Option 4	Managed Buyout: Mortgage Servicing	9.95%	9.95%	9.95%	9.95%	9.95%
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▪ **SIN 653-5 Special Handling Home Sale Program**

Special Handling		\$0-\$99,999	\$100,000-\$249,999	\$250,000-\$499,999	\$500,000-\$749,999	\$750,000+
Option 1	Managed Homesale: Mortgage Payoff	44.95%	40.95%	40.95%	42.95%	44.95%
Option 2	Managed Homesale: Mortgage Servicing	40.95%	38.75%	38.75%	40.75%	42.75%

- **SIN 653-5 Property Management** - Property Management assists employees on temporary or permanent assignment inside or outside of the United States, who prefer to retain rather than sell their homes. This service allows the employee to focus on their new assignment while their departure residence is professionally and reliably managed.

Property Management Services	\$0-\$99,999	\$100,000-\$249,999	\$250,000-\$499,999	\$500,000-\$749,999	\$750,000+
Management Fee (per month)	\$345.00	\$345.00	\$345.00	\$345.00	\$345.00
Inspection Fee (per month)	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00
Broker Commission (one-time fee)	12% of the annual rent				
Start Up Fee	\$0	\$0	\$0	\$0	\$0
Close Out Fee	\$0	\$0	\$0	\$0	\$0

- **SIN 653-5 Closing Assistance** -This service saves agencies the lost time, expense and productivity that occurs when an employee in the new duty station needs to return to the old duty station location for the closing of the sale of his/her former home. JK's Closing Assistance relieves the employee of the necessity to personally attend the sale closing, and provides management of the entire home sale or purchase closing process, including securing title company, attorney and disbursement of all related expenses.

653-5	Closing Assistance	\$800/move
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**SIN 653-7 Move Management Services** - Total household goods move management services, including CHAMP or commercial contract carrier selection according to agency preferences, employee move counseling, monitoring the shipment process, maintaining communication with the transferee and the carrier, ensuring compliance with service and on-time performance standards, management reporting, pre-payment invoice auditing, and employee claims assistance.

653-7(A)	- <u>CHAMP Carrier</u> - Full Replacement Value Liability Coverage for Loss or Damage to Personal Property is included on all domestic shipments at no additional charge, based on a valuation of six dollars (\$6.00) per pound times the actual weight of the shipment, up to a maximum coverage of \$100,000 per shipment.	\$350.00 / per shipment Shipment Management services: Current Move Management discount in TMSS (off current GSA01 tariff)  Storage-in-Transit (SIT): Current Move Management discount in TMSS (off current GSA01 tariff)
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653-7(B)	<p>- <u>Commercial Carrier</u> - Full Replacement Value Liability Coverage for Loss or Damage to Personal Property is included on all domestic shipments at no additional charge, based on a valuation of six dollars (\$6.00) per pound times the actual weight of the shipment, up to a maximum coverage of \$100,000 per shipment.</p>	<p>\$350.00 / per shipment  Shipment Management services : <u>62%</u> discount  (off current JKHHG tariff)</p> <p>Storage-in-Transit (SIT): <u>50 %</u> discount  (off current JKHHG tariff)</p>
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