

COMPANY

The Move Management Center
d/b/a MoveCenter
1650 Borel Place Suite 216
San Mateo, CA 94402
Telephone: 650-548-9000
Fax 650-548-9070
www.MoveCenter.com

CONTRACT ADMINISTRATOR

Paul O'Leary, CRP, GMS
1650 Borel Place Suite 216
San Mateo, CA 94402
Telephone: (650) 548-4506
paul@movecenter.com

CONTRACT INFORMATION SOURCE

Heisha K. Freeman, CRP
EVP, Chief Customer Officer
1650 Borel Place Suite 216
San Mateo, CA 94402
Telephone: (972) 277-1753
hfreeman@movecenter.com

BUSINESS SIZE

Small, Women Owned



MoveCenter[®]
— SINCE 1963 —

General Services Administration

Federal Acquisition Service Authorized Federal Supply
Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage is: gsaadvantage.gov.

Schedule Title: Multiple Award Schedule

FSC CLASS V301

SIN 531, Employee Relocation Solution

GSA Contract Number: GS-33F-0003M

For more information on ordering from Federal Supply Schedules click on FSS Schedules at fss.gsa.gov

Contract Period: June 27, 2002 – June 26, 2022



CORPORATE PROFILE

MoveCenter is an independent, third-party Relocation Management Company, specializing in high-touch, cost-effective, tailored employee relocation programs. A multi-generation family-owned company, **founded in 1963**, we are proud to be oldest, most stable Women Owned Business in the relocation industry. We are a **certified WOSB**.



A multiple award-winning company, MoveCenter is proud to be the only WOSB to win HRO Today's Baker's Dozen 2015, 2016, 2017, 2018, 2019 and 2020 Customer Service Awards. We have also been honored with the Better Business Bureau's Torch Award for Ethics.

MoveCenter's goal is to meet or exceed all expectations while providing the best relocation experience possible. Our success is partly evidenced by our **100% client retention rate for three decades**.

Commitment to Satisfaction and Transparency

We are very proud of our transferee satisfaction scores. In 2017 MoveCenter became the first – and still only – RMC in the world to publicly share our scores. It's part of our commitment to transparency. At any given moment, you can find current satisfaction scores / percentages on the 'Home' page of our website www.MoveCenter.com.

Our Satisfaction Ratings

We are so proud of our **satisfaction** ratings, that in 2017, we became the first, and only RMC in the world, to publicly share them. As part of our **commitment to transparency**, these published scores will be updated as often as necessary to accurately reflect current percentages.

OVERALL CLIENT SATISFACTION 100%	POLICY WRITING & CONSULTING SERVICES 98%	DESTINATION SERVICES 97%
OVERALL TRANSFEEE SATISFACTION 98%	PRE-DECISION SERVICES 97%	FINANCIAL SERVICES 100%
EFFECTIVENESS OF ACHIEVING DESIRED RESULTS 99%	DEPARTURE SERVICES 98%	WEB-BASED TECHNOLOGY & REPORTING 100%
SATISFACTION WITH RELOCATION TEAM 100%	LOGISTICS 96%	SUPPLY CHAIN MANAGEMENT 97%

Recent Recognition

In the last 2 years, MoveCenter has won 24 awards and been a finalist in 4 more. This list includes awards for our business ethics, awards for our customer service, being named one of the top 10 employers in the USA and being named the best RMC in the world.



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Customer Information

1a. Table of Awarded Special Item Numbers:	SIN 531 Employee Relocation Services
1b. Pricing:	See pricing starting on page 3
1c. Commercial Job Titles:	Not Applicable
2. Maximum order:	\$1,000,000
3. Minimum order:	\$100
4. Geographic coverage (delivery area):	Global
5. Point(s) of production:	San Mateo, San Mateo county, CA
6. Discount from list prices or statement of net prices:	Prices are net prices and discounts are inclusive
7. Quantity discounts:	Call MoveCenter
8. Prompt Payment terms:	Net 30 days
9a. Government purchase cards accepted at or below the micro-purchase threshold:	Yes
9b. Government purchase cards accepted or not above the micro-purchase threshold:	Yes
10. Foreign items:	Not Applicable
11a. Time of Delivery:	To be negotiated at the task order level
11b. Expedited delivery:	Items available for expedited delivery are noted in this price list
11c. Overnight and 2-day delivery:	Not Applicable
11d. Urgent Requirements:	See contract clause I-FSS-14-B. Agencies can contact the contact for the MoveCentr Contract Administrator to obtain expedited support.
12. F.O.B point(s):	Destination
13a. Ordering address(es):	MoveCenter 1650 Borel Place #216 San Mateo, CA 94402 (888) 220-9376 (Toll Free) E-mail: hfreeman@movecenter.com Website: www.movecenter.com/gsa
13b. Ordering Procedures:	For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es):	Wire, ACH, mail



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15. Warranty provision: **Not applicable**
16. Export packing charges: **Not applicable**
17. Terms and conditions of Government purchase card acceptance: **Not applicable**
18. Terms and conditions of rental, maintenance, and repair: **Not applicable**
19. Terms and conditions of installation: **Not applicable**
20. Terms and conditions of repair parts: **Not applicable**
- 20a. Terms and conditions other services: **Not applicable**
21. List of services and distribution points: **Not applicable**
22. List of participating dealers: **Not applicable**
23. Preventative maintenance: **Not applicable**
- 24a. Special attributes such as environmental attributes: **Not applicable**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details and be found: **Information is available.
Please contact Contract Administrator**
25. Data Universal Number System number: **DUNS # 009475864**
26. Notification regarding registration in Central Contract Registration database: **Registered in SAM.gov
CAGE Code: 1QD59**

Move Management Services

Proposed pricing is inclusive of the 0.75% Industrial Funding Fee (IFF) which will be calculated as a percentage of service fees charged to the government.

GSA's Centralized Household Goods Traffic Management Program (CHAMP) move management services for domestic and international shipment of household goods, autos, boats, and mobile home services from initial notification of move through completion of all services.

MoveCenter can provide a total package of move management services including transferee entitlement and pre-move counseling; carrier selection; preparation of bills of lading; shipment booking; service performance and prepayment audits; claims preparation assistance; and on-site quality control.

These services may include environmentally sustainable options designed through the Environmental Protection Agency (EPA) SmartWay Program to reduce the impact of freight transport on the environment in the areas of fuel consumption, greenhouse gas, and emissions of toxins.

Services Included:

- Entitlement and PreMove Counseling
- Transportation Service Provider (TSP) Selection, according to agency preferences
- Pre-Move Survey
- Moving Cost Estimates
- Ordering TSP Services
- Move Coordinating
- Pre-Audited Invoices
- Claims Assistance or Administration
- Quality Assurance
- Collect Quality Evaluations
- Move Management Reports
- Real Estate Referrals
- Customized move management services are also available and are included

Move Management Services Pricing Grid

Service Type	Unit	Fee
US Domestic	Per Employee	\$325
International	Per Employee	\$325