

**General Services Administration
Federal Acquisition Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the opinion to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage is: gsaadvantage.gov.

Schedule Title: Transportation, Delivery & Relocation Solutions

SOLICITATION: FBGT-GG-050001-B

FSC Group: V301, V111 & V112 / SIN(s) 653-7 & 653-8 (Schedule 48)

Contract Number: GS-33F-0006S

For more information on ordering from Federal Supply Schedules click on FSS Schedules at fss.gsa.gov

Contract Period: January 24, 2011 – January 23, 2021

Catalog Effective February 18, 2016

Company:

PLAN | PACK | STORE | MOVE



**Suddath Relocation Systems, Inc.
815 S. Main Street
Jacksonville, FL 32207**

**Contract Administrator:
Ted Erlwein, GSA Liaison
Suddath Relocation Systems, Inc.
815 S. Main Street
Jacksonville, FL 32207
(760) 872-9720
FAX: (760) 874-8950
ted@govcon101.com**

Business Size: Large Business

Customer Information:

- 1a. Awarded SINS: SIN 653-7: Move Management
SIN 653-8: Office Relocation
- 1b. See Attachment 1 for pricing of Tasks
- 1c. See Attachment 1 for job titles
- 2. Maximum Order: \$1,000,000
- 3. Minimum Order: \$100
- 4. Geographic Coverage: Maryland, Washington, DC and Virginia
- 5. Point of production: Jacksonville, FL and Odenton, MD
- 6. Discount from list prices or a statement of net prices: Prices are net
- 7. Quantity discounts: none
- 8. Prompt Payment terms: Net 30
- 9a. Notification whether Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted above the micro-purchase threshold: Yes
- 10. Foreign items: Not applicable
- 11a. Time of Delivery: To be negotiated at the task order level
- 11b. Expedited Delivery: To be negotiated at the task order level
- 11c. Overnight and 2-day delivery: Not applicable
- 11d. Urgent Requirements: See contract clause I-FSS-14-B. Agencies can contact the Contract Administrator to discuss urgent requirements
- 12. F.O.B. point: Destination
- 13a. Ordering Address: Suddath Relocation Systems, Inc.
815 S. Main Street
Jacksonville, FL 32207
- 14. Payment Address Suddath Companies
PO Box 48088
Jacksonville, FL 32247-8088
- 15. Warranty Provision: Per standard industry practices
- 16. Export packing charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level): Government Purchase cards accepted at all levels
18. Terms and conditions of rental, maintenance, and repair: To be negotiated at the task order level
19. Terms and conditions of installation: To be negotiated at the task order level
- 20: Terms and conditions of repair parts: To be negotiated at the task order level
- 21: List of service and distribution points: Suddath Relocation Systems; 1710 Crossroads Drive, Odenton, MD 21113
22. List of participating dealers: Not applicable
23. Preventative maintenance: Not applicable
- 24a. Special attributed such as environmental attributes: Not applicable
- 24b. Section 508 compliance: Not applicable
25. Data Universal Numbering System (DUNS) number: 009858051
26. Notification regarding in Central Contractor Registration (CCR) database: Currently and validly registered since 1938. CAGE Code: 1UHM5
27. Uncompensated overtime: Not applicable

Attachment 1 – Awarded Contract Price List – all prices are inclusive of IFF:

SIN 653-8; Office Relocation – A full range of services to remove the existing office furniture, equipment and related supplies from the existing location, transport the items to the new location and place them according to the direction of the federal agency. Services include but are not limited to pre-move planning, relocation plan designing, providing packaging materials, packing/crating, loading/unloading, delivery and setup.

COVERAGE AREA – MARYLAND, WASHINGTON, DC and VIRGINIA

CATEGORY	GSA	SIN
Project Manager	\$50.40/hr	653-8
Supervisor	\$35.73/hr	653-8
Driver	\$35.73/hr	653-8
Mover	\$31.76/hr	653-8
Installer	\$44.66/hr	653-8
Van	\$29.77/hr	653-8
Storage per Square Foot	\$0.873	653-8

Overtime: Rates reflect straight time charges. Overtime calculated at 1.5 times hourly rate

Minimums	
Travel Time	One hour per occurrence
Minimums	Two men and one van for 4 hours
Carton Delivery	\$76.88 per occurrence
Fuel Surcharge	\$10.25 per vehicle per day

Quantity Discount

None

Valuation	
Base Liability	\$.62/pound/article
Purchased Insurance	\$3.08/\$1,025.00 of declared value

Supplies	GSA Pricing	SIN
Commercial Tote Carton	\$2.50	653-8
1.5 Book Carton	\$1.51	653-8
Tape	\$2.01/roll	653-8
Shrink Wrap	\$20.04/roll	653-8
Bubble Wrap	\$120.03/roll	653-8
Chair Cover	\$2.01	653-8
Key Board Tray Bag	\$1.25	653-8
Labels	\$25.05/thousand	653-8

Staff Descriptions

Project Manager: Suddath staff member or associate with full project oversight and management responsibilities. Primary responsibility for planning and execution of office relocation.

Supervisor: On site Suddath staff member or associate responsible for project development, flow and execution. Direct responsibility for crew performance.

Driver: Suddath staff member or associate properly trained on vehicle operations and usage. CDL licensed. Fully trained and uniformed.

Mover: Suddath staff member or associate properly trained on aspects of office moving services. Fully trained and uniformed.

Installer: Suddath staff member or associate properly trained on aspects of office moving services and furniture installation. Knowledge of various work station manufacturers.

EMPLOYEE RELOCATION SERVICES

- **SIN 653-7 – MOVE MANAGEMENT SERVICES**
 - Move Management Services \$300.00
 - Includes a full service Move Management Program
- 58% discount from Tariff GSA 01 for Champ approved Carriers and Tariff Commercial for Non-Champ approved Carriers
- 50% discount from GSA 01 and Tariff Commercial for SIT
- Full replacement valuation of \$5.00 per pound up to \$75,000.00 will be provided on all shipments at no cost.

653-7 DESCRIPTION OF SERVICES

- Entitlement counseling with transferee
- Pre-move counseling
- Carrier evaluation and selection
- Pre-move survey
- Estimates with authorization request for accessorial services
- Management Information Reports
- Pre payment audits
- Claims assistance
- 24/7 Availability
- Quality Control Services
- Quality Assurance Plan

MOVE MANAGEMENT

- Entitlement counseling
- Authorized services available
- Transferee's expectations
- Review relocation process
- Address areas of special concern or needs
- Arrange for pre-move survey
- Discuss possible dates for the move

SIN 653-7 POINTS OF CONTACT

Joe Poole, Vice President Sales, Government Services Division

P: 800-395-7100 ext 1937

F: 904-858-1296

E-mail: jpoole@suddath.com

Elaine Dootson, Manager, Operations/Customer Service Gov't Services Division

Suddath Relocation Systems, Inc.

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F: 904-390-7138

Christina Hall, Government Services Relocation Specialist

P: 800-395-7100 ext 7217

F: 904-390-7138

SUDDATH COMPANY OVERVIEW

For almost 90 years, Suddath has turned customer satisfaction into an art form because we've built best in class moving solutions especially for your needs.

Anyone, anything, anywhere, anytime, no move is too big or too small. We offer a complete line of relocation services for corporate, government and residential moves. **Suddath is an approved transportation service provider in the General Services Administration's freight, domestic & international household goods program. For those programs, please see CHAMPS and TMSS.**

Our many years of experience enable us to take care of the customer's needs with world-class service and a commitment to provide total satisfaction. Our employees never stop searching for ways to make your relocation experience exceptional. With the help of post-move surveys, personal interaction, and quality control measures, we continue to build on our impeccable reputation providing quality, service and value.

Where you have an office move, an employee moving overseas or moving across the country, we can help you!