



RELOCATION MANAGEMENT WORLDWIDE

SERVICES OVERVIEW

www.relocationmw.com
6077 Primacy Parkway Suite 223
Memphis, TN 38119
1-866-815-8300





ONE SOURCE FOR TOTAL RELOCATION SOLUTIONS

SIN 653-3 Relocation Software, Technology and Support Services

RMW offers a web-based Virtual Employee Relocation Network that organizes data and facilitates coordination between transferring employees, agencies, and administrators on a single platform. Our software solution eases the transactional demands of relocation and administrative burden of the relocation payment process by narrowing the gap in knowledge between Human Resources and Accounts Payable Departments. The RMW system maintains compliance with standardized operating practices while providing customers with a high degree of self-service capabilities.

In addition, this program can be hosted on servers located virtually anywhere in the world, giving our clients the flexibility to maintain or outsource the collection and archiving of information generated from relocation expense management operations in a central location.

The RMW virtual employee relocation network marginalizes the risk of error and emphasizes efficiency through a uniform application of policies and standardized company practices. Our solution will also improve communication among employees at all levels. Important program information regarding policy changes may be shared in the virtual network in lieu of 'mass (e)-mailers' or 'bulletin board postings.' Direct communication with impacted employees occurs when they require the information.

Our unique solution allows agencies to:

- **Stabilize Costs**– manage relocation costs and maintain control over policy with advanced productivity enhancements.
- **Keep up communications with transferees**- allow your employees to securely access information to create and submit necessary expense reports.
- **Access data**- 24 hour access to information and the ability to leverage your information, develop policy solutions, print and publish reports.
- **Host the solution onsite or outsource it to us.**





ONE SOURCE FOR TOTAL RELOCATION SOLUTIONS

[SIN 653-7 Move Management Services](#)

Our quality service begins with advisors who possess great skill and interpersonal communication skills that are derived from counseling thousands of federal transferees and their families each year. Our people provide clear and concise communication, FTR compliant counseling, and rapid approval for other supplemental benefits. Our staff will also provide practical and informative insight that will be helpful to the transferring employees and the agency managers. Our unique program is a product of our proprietary software application providing you with better control, process uniformity, accountability, and competitive discounts.

Our counselors are specifically trained on all Federal Travel Regulations and will make contact with the relocating employee within 2 hours of order initiation to conduct the pre-move call and full entitlement counseling within your organization's guidelines. Throughout the counseling process, all individual counseling notes are available on-line for client view.

We hold our carriers to the highest quality standards. Our basis of selection is derived from quality assurance and performance satisfaction metrics that carriers must meet. The minimum acceptable score is 4.40. Additionally, carriers must hold an 80% self haul ratio, which ensure maximum control at all levels. This, along with geographic area of origin and destination, ensures we select the most compatible and reliable carrier for each move.

Our quality is the result of policy compliance and claim management. Our partners are expected to maintain a claim ration below 15%.

We scrutinize every detail of each individual move and track and measure the performance of the carriers and report those results online in real time through our secure website. Our auditing activities are ongoing, and conducted with strict attention to detail for policy compliance.





ONE SOURCE FOR TOTAL RELOCATION SOLUTIONS

653-8 Office Relocation

Relocation Management Worldwide-CRS handles all aspects of commercial relocations. From simple office floor to floor moves, to relocating an entire operation across the country or across the world, we can offer you the best solution in commercial relocation. Our experienced executive team ensures a seamless transition into your new space beginning with a coordinated pre-move planning phase, all the way through to unpacking, reinstallation, and full satisfaction with your new office environment. Our job is not complete until our clients are completely delighted. At RMW-CRS we are driven by customer satisfaction, and we have invested in the technology that makes each relocation process unique and customized to our clients, with the following features:

- We offer one platform for all commercial needs- Budgetary Estimates, Site Surveys and real-time estimates.
- Customers have instant access to estimates, tracking of ongoing performance and financial information.
- Clients enter all information regarding the size and scope of the move. We then receive the information and begin to coordinate with our database of over 2,000 carriers. Once pre-move surveys are completed, we enter the information directly to the web for the client to review. The customer always has the final decision on carrier selection.
- Once a carrier is selected, our representatives manage the carrier and the entire move process, with continual live web updates.
- Our portfolio of commercial services extends to include commercial freight, logistics, asset management and asset liquidation





653-3, 653-7, & 653-8 ADMINISTRATIVE INFORMATION

GSA Contract Number: GS-33F-0018S
Modification Number: FX 47
Prices Valid Through June 5, 2011

Customer Information

Payment Terms: Net 30 days
FSC Group: V301, V111 & V112
Contract Number: GS-33F-0018S
DUNS Number: 784175528
Business Size: Small
CCR Registration: Current
Maximum Order Value \$1,000,000
Minimum Order Value \$500
Geographic Coverage: Worldwide

To Place An Order Please Contact:

Dale Wells
1-800-872-3160
dwells@relocationmw.com
Debbie Zimmerman
1-866-828-6678
dzimmerman@relocationmw.com

Ordering and Payment Address:

Relocation Management Worldwide
6077 Primacy Parkway Suite 223
Memphis, TN 38119
Phone: 866.815.8300
Fax: 901.680.8332
www.relocationmw.com

Administration Contacts:

<u>Bob Burke</u> 1-866-238-0298 bburke@relocationmw.com	<u>Al Watson</u> 1-866-265-1908 awatson@relocationmw.com	<u>Patrick Griffis</u> 901-680-8323 pgriffis@relocationmw.com
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Government purchase cards are accepted at and above the micro-purchase threshold.
Foreign items: Not applicable
Time of delivery: negotiated at task order level.
Expedited, overnight, and 2-day delivery: Contact Relocation Management Worldwide at 866.815.8300
Urgent requirements: Contact Relocation Management Worldwide at 866.815.8300
F.O.B. points: Destination

Ordering procedures for supplies and services: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
Payment address:
Relocation Management Worldwide
Commercial Relocation Services
6077 Primacy Parkway, Suite 223
Memphis, TN 38119-5742
Phone: 866.815.8300
Fax: 901.680.8332

Warranty provision: Standard commercial warranty
Export packing charges: Not applicable
Government purchase card accepted at all levels (any thresholds above the micro-purchase level).
Terms and conditions of rental, maintenance, and repair: Contact Relocation Management Worldwide at 866.815.8300.
Terms and conditions of installation: Contact Relocation Management Worldwide at 866.815.8300.
Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable
Terms and conditions for any other services: Not applicable
Service and Distribution Point: Memphis, TN
List of participating dealers: Not applicable
Preventative maintenance: Not applicable
Special attributes such as environmental attributes: Not applicable
Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services at www.Section508.gov/.

Online Access

Visit www.gsaadvantage.gov for online contract ordering information, current pricing, and to view contract terms and conditions





**TRANSPORTATION, DELIVERY, AND RELOCATION SOLUTIONS 48
GSA FEDERAL SUPPLY SERVICE
AUTHORIZED SCHEDULE PRICE LIST**

Solutions:

653-3 EMPLOYEE RELOCATION MANAGEMENT SOFTWARE SOLUTIONS

Relocation Management Worldwide provides your agency with the *Virtual Employee Relocation Network (VERN)*, a web-based expense management and operations management platform that transfers important information to participating suppliers, measures performance, and reports managerial information to administrators. *VERN* is a password protected web-based Homesale Management, Temporary Living Management, and Household Goods Management solution. The network enables the relocation division of your agency to be efficient, dynamic, and innovative. GSA Net Prices (Includes .75% IFF) for SIN 653-3:

Employee Relocation Software Solution Pricing Options

The Virtual Employee Relocation Network - VERN

Software Applications	Option#1	Option#2	Option#3	Option #4	Option#5	Option#6
Household Goods Operations Management Module	X		X	X		X
Homesale Operations Management Module		X	X		X	X
Expense Management Module				X	X	X
Price/Per Transaction	\$ 250.00	\$ 400.00	\$ 600.00	\$ 500.00	\$ 650.00	\$ 850.00

TRANSACTION BASED PRICING OPTION:

This pricing plan option allows federal buyers to access the features of the system with a variable and per/transaction fee price. Buyers may issue purchase orders incrementally in lieu of establishing an annual lease.

FIXED FEE PRICING OPTION:

This pricing plan option allows federal buyers to access the features of the system with a fixed annual lease cost rather than a variable per/transaction fee price. Buyers may establish an annual lease or multi-year term lease.

The Virtual Employee Relocation Network - VERN

Software Applications	Option #1	Option #2	Option #3	Option #4	Option #5	Option #6
Household Goods Operations Management Module	X		X	X		X
Homesale Operations Management Module		X	X		X	X
Expense Management Module				X	X	X
Fixed Annual Lease Price [1-500]	\$ 81,225	\$ 129,960	\$ 211,185	\$ 206,225	\$ 254,960	\$ 336,185
Fixed Annual Lease Price [500-1000]	\$ 160,100	\$ 256,160	\$ 416,260	\$ 320,200	\$ 416,260	\$ 576,360
Fixed Annual Lease Price [1000-1500]	\$ 299,850	\$ 479,760	\$ 779,610	\$ 599,700	\$ 779,610	\$ 1,079,460
Fixed Annual Lease Price [1500-UP]	SPECIAL PRICING AVAILABLE UPON REQUEST					





**TRANSPORTATION, DELIVERY, AND RELOCATION SOLUTIONS 48
GSA FEDERAL SUPPLY SERVICE
AUTHORIZED SCHEDULE PRICE LIST**

Solutions:
653-3 COMMERCIAL RELOCATION MANAGEMENT SOFTWARE SOLUTIONS

Relocation Management Worldwide provides your agency access to the most advanced commercial relocation software available in the federal market. This web-based operations management platform will seamlessly transfer important information to participating suppliers, measure performance, and report managerial information to key officials across the globe. The commercial relocation software modules are password protected and web-based. Together, these distinct features will enhance your operational control over your Commercial Freight program, Office and Industrial relocation, and Liquidation activities. This solution will enable your agency to be efficient, dynamic, and innovative on day one. GSA Net Prices (Includes .75% IFF) for SIN 653-3:

Commercial and Office Relocation Software Solution Pricing

<i>Commerical Freight Applications</i>			
Software Application	Value of Ordering Activity		
	\$1-\$500	\$500-\$1,500	\$1,500+
Commercial Freight Operations Management Module	X	X	X
Per/Transaction Fee	\$66	\$125	\$188

TRANSACTION BASED PRICING:
 This pricing plan option allows federal buyers to access the features of the system with a variable and per/transaction fee price. Buyers may elect to issue purchase orders incrementally in lieu of establishing an annual lease.

<i>Office & Industrial and Asset Liquidation Applications</i>						
	Value of Ordering Activity					
	\$1-1,000	\$1,000-\$2,500	\$2,500-\$10,000	\$10,000-\$25,000	\$25,000-\$50,000	\$50,000+
Office & Industrial Operations Management Module	X	X	X	X	X	X
Asset Liquidation Operations Management Module	X	X	X	X	X	X
Per/Transaction Fee	\$63	\$157	\$250	\$375	\$500	\$625





653-7 MOVE MANAGEMENT SERVICES UTILIZING CHAMP CARRIER

RMW-CRS gives you the freedom to choose between two pricing options to optimize performance and increase value for your Agency.

Under the first option (I), RMW-CRS provides Move Management Services for no fee with a 54% discount on current GRT 415-G tariff for interstate shipment services with CHAMP Carrier and a 40% discount on current GRT 415-G tariff for Storage-in-Transit services with CHAMP Carrier.

Under the second option (II), RMW-CRS provides Move Management Services for a \$200 file fee per transaction with a 56% discount on current GRT 415-G tariff for interstate shipment services with CHAMP Carrier and a 42% discount on current GRT 415-G tariff for Storage-in-Transit services with CHAMP Carrier.

<u>415-G</u> <u>OPTIONS I AND 2</u>	<u>Move Management Fee</u>	<u>HHG Line haul discount</u>	<u>HHG SIT discount</u>
Move Management Services (I)	No Fee	54%	40%
Move Management Services (II)	\$200/per transaction	56%	42%

653-7 MOVE MANAGEMENT SERVICES UTILIZING NON-CHAMP CARRIER

RMW-CRS provides Move Management Services for a fee of \$400 per transaction with a 56 % discount on the current 400-N HHG Tariff for shipment services with non-champ carrier and 42% discount of Storage-in-Transit with Non-Champ Carrier.

<u>400-N</u>	<u>Move Management Fee</u>	<u>HHG Line haul discount</u>	<u>HHG SIT discount</u>
Move Management Services	\$400/per transaction	56%	42%

All-Inclusive Move Management Services

- Username and passwords provided, beginning the on-line ordering process
- Entitlement and Pre-move Counseling with an assigned single point of contact
- Carrier Assignment
- Bill of Lading Preparation
- Shipment Booking
- Coordinate Departure and Arrival Services
- Online Benchmarking and Report Generation
- Prepayment Auditing
- Claims Filing and Settlement
- Carrier Evaluation
- Customer Satisfaction Survey
- Quality Assurance and Control
- Client Data Archiving

<u>International Shipments</u>	<u>Unit of Issue</u>	<u>Charge Method / Price</u>
List price per CWT	Per order basis	Per order basis
Other	Per order basis	Per order basis

OUR ALL-INCLUSIVE MOVE MANAGEMENT SERVICES EXTENDED TO ALL OF OUR RELOCATIONS. OUR CUSTOMERS NEVER PAY MORE FOR PREMIUM SERVICE. THE COMPETITORS' ENHANCED SERVICE IS OUR EVERYDAY SERVICE!





653-8 OFFICE RELOCATION PRICING

COMMERCIAL RATES BY STATE											
State	Project Manager	Supervisor	Forklift Driver	Mover Helper	Lead Installer	Installer	Warehouse Labor	Inventory Tech	Inventory Admin	Storage per/SQFT	Truck
AL	\$43	\$30	\$30	\$24	\$36	\$31	\$27	\$27	\$36	\$0.65	\$30
AK	\$55	\$38	\$36	\$33	\$38	\$35	\$33	\$40	\$45	\$1.00	\$35
AZ	\$42	\$28	\$31	\$24	\$35	\$31	\$27	\$27	\$35	\$0.60	\$30
AR	\$43	\$34	\$34	\$28	\$36	\$32	\$27	\$28	\$36	\$0.65	\$30
CA	\$55	\$34	\$33	\$30	\$41	\$37	\$34	\$35	\$42	\$0.80	\$30
CO	\$48	\$31	\$34	\$28	\$36	\$32	\$31	\$31	\$36	\$0.70	\$30
CT	\$55	\$30	\$45	\$35	\$40	\$36	\$35	\$30	\$40	\$0.80	\$30
DE	\$50	\$33	\$32	\$30	\$35	\$33	\$32	\$30	\$40	\$0.75	\$30
DC	\$54	\$33	\$34	\$30	\$35	\$33	\$30	\$35	\$40	\$0.70	\$30
FL	\$44	\$30	\$30	\$28	\$33	\$30	\$28	\$30	\$40	\$0.70	\$30
GA	\$45	\$32	\$35	\$28	\$35	\$33	\$28	\$33	\$40	\$0.70	\$30
ID	\$52	\$38	\$35	\$32	\$36	\$33	\$32	\$35	\$45	\$0.80	\$30
IL	\$55	\$35	\$34	\$33	\$42	\$36	\$34	\$35	\$45	\$0.80	\$33
IN	\$52	\$30	\$33	\$30	\$36	\$33	\$33	\$35	\$45	\$0.75	\$30
IO	\$54	\$30	\$30	\$28	\$36	\$33	\$30	\$34	\$44	\$0.70	\$30
KS	\$54	\$30	\$32	\$28	\$36	\$33	\$30	\$35	\$40	\$0.70	\$30
KY	\$54	\$30	\$33	\$28	\$36	\$33	\$30	\$32	\$42	\$0.70	\$30
LA	\$48	\$27	\$33	\$25	\$36	\$32	\$27	\$27	\$35	\$0.70	\$30
ME	\$55	\$35	\$33	\$32	\$36	\$33	\$32	\$35	\$45	\$0.75	\$30
MD	\$54	\$33	\$33	\$30	\$36	\$33	\$33	\$35	\$45	\$0.80	\$30
MA	\$58	\$35	\$40	\$35	\$40	\$36	\$33	\$38	\$48	\$0.80	\$30
MI	\$54	\$33	\$33	\$32	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
MN	\$54	\$34	\$34	\$32	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
MS	\$50	\$36	\$33	\$30	\$36	\$33	\$30	\$35	\$45	\$0.75	\$30
MO	\$50	\$33	\$32	\$30	\$36	\$33	\$30	\$35	\$45	\$0.75	\$30
MT	\$54	\$35	\$33	\$30	\$38	\$35	\$33	\$35	\$45	\$0.80	\$30
NE	\$50	\$35	\$33	\$30	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
NV	\$54	\$34	\$33	\$32	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
NH	\$55	\$35	\$33	\$32	\$37	\$34	\$32	\$35	\$45	\$0.80	\$30
NJ	\$50	\$35	\$35	\$32	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
NM	\$50	\$35	\$33	\$32	\$36	\$33	\$30	\$35	\$45	\$0.80	\$30
NY	\$54	\$36	\$36	\$33	\$48	\$44	\$34	\$40	\$50	\$1.00	\$35
NC	\$48	\$33	\$30	\$26	\$36	\$32	\$30	\$35	\$45	\$0.75	\$30
ND	\$55	\$35	\$33	\$32	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
OH	\$50	\$34	\$33	\$30	\$36	\$33	\$30	\$35	\$45	\$0.80	\$30





COMMERCIAL RATES BY STATE											
State	Project Manager	Supervisor	Forklift Driver	Mover Helper	Lead Installer	Installer	Warehouse Labor	Inventory Tech	Inventory Adrin	Storage per/SQFT	Truck
OK	\$50	\$33	\$32	\$30	\$36	\$33	\$30	\$35	\$45	\$0.80	\$30
OR	\$50	\$35	\$33	\$32	\$38	\$35	\$32	\$35	\$45	\$0.80	\$30
PA	\$54	\$36	\$33	\$32	\$38	\$35	\$32	\$38	\$48	\$0.90	\$32
RI	\$55	\$38	\$35	\$34	\$40	\$36	\$34	\$40	\$50	\$0.90	\$33
SC	\$50	\$36	\$33	\$34	\$38	\$35	\$33	\$35	\$45	\$0.85	\$30
SD	\$55	\$38	\$35	\$33	\$36	\$33	\$33	\$35	\$45	\$0.90	\$35
TN	\$48	\$30	\$30	\$28	\$38	\$32	\$30	\$30	\$38	\$0.70	\$25
TX	\$48	\$30	\$28	\$28	\$36	\$32	\$28	\$28	\$35	\$0.75	\$28
UT	\$52	\$38	\$33	\$30	\$36	\$33	\$30	\$35	\$45	\$0.80	\$30
VT	\$55	\$38	\$35	\$33	\$38	\$35	\$33	\$40	\$50	\$0.85	\$33
VA	\$55	\$35	\$33	\$33	\$38	\$35	\$32	\$40	\$50	\$1.00	\$30
WA	\$54	\$35	\$33	\$33	\$38	\$35	\$33	\$40	\$50	\$0.80	\$33
WV	\$52	\$36	\$33	\$32	\$38	\$35	\$33	\$40	\$50	\$0.90	\$33
WI	\$50	\$36	\$33	\$33	\$38	\$35	\$33	\$40	\$50	\$0.90	\$33

653-8 OFFICE RELOCATION MATERIAL & SUPPLY PRICING

<i>PRODUCT DESCRIPTION</i>	<i>PRICE EACH</i>	<i>PRODUCT DESCRIPTION</i>	<i>PRICE EACH</i>
Auto Bottom Carton	\$2.00	"D" Carton w/o Pallet	\$55.00
1.5 Cubic Foot Carton	\$2.00	"E" Container	\$45.00
3.0 Cubic Foot Carton	\$2.50	20" Shrink Wrap	\$45.00/roll
4.5 Cubic Foot Carton	\$3.25	Small Bubble Wrap	\$.50/foot
6.0 Cubic Foot Carton	\$3.75	Large Bubble Wrap	\$.75/foot
Small Picture Carton	\$5.25	Corrugate	\$.35/foot
Large Picture Carton	\$6.25	Packing Paper	\$.75/pound
Lamp Carton	\$4.25	Zip Lock Bags	\$.38
Dish Carton	\$5.50	Tape	\$1.75/roll
"D" Carton w/ Pallet	\$120.00	Masking Tape	\$5.00/roll

