General Services Administration
Federal Acquisition Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the opinion to create an electronic delivery order are available through GSA Advantage, a menu-driven database system. The Internet address for GSA Advantage is: gsaadvantage.gov.

Schedule Title: Multiple Award Schedule (MAS)

Category: Office Management    Subcategory: Office Services

FSC Group: N071 1a. SIN(s) 541614OR and OLM

Office Relocation and Reconfiguration

Contract Number: GS33-F0021X

For more information on ordering from Federal Supply Schedules click on FSS Schedules at fss.gsa.gov

Contract Period: March 23, 2016 to March 22, 2026

Company: Waters Moving & Storage, Inc

37 Bridgehead Road
Martinez, Ca 94553

800-232-9977
925-372-0914
925-228-7831 Fax

Contract Administrator: Paulette Waters

To order services or Estimate contact: Sabrina Waters 925-372-0914

Business Size: Veteran Owned Small Business
Customer Information:

1. See attachment 1

1 b. See attachment 1
1 c. See attachment 1

2. Maximum order: $500,000

3. Minimum order: $100

4. Geographic coverage (service area): San Francisco Bay Area and West Coast Area

5. Point(s) of production (city, county, and state, or foreign country): N/A

6. Discount from list prices or statement of net prices: Attachment 1 is the discounted prices in agreement with our government contract.

7. Quantity discounts: N/A

8. Prompt Payment terms: N/A
9a. Notification whether Government purchase cards are accepted at or below the micro-purchase threshold. Yes
9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Yes

10. Foreign items: None

11a. Time of Delivery: To be negotiated at the task order level.
11b. Expedited delivery: All items are available for expedited delivery.
11c. Overnight and 2-day delivery: 37 Bridgehead Road-Martinez, Ca. 94553
11d. Urgent Requirements: See contract clause I-FSS-14-B. Agencies can contact Waters Moving & Storage for Contract Administration to obtain faster delivery. 925-372-0914 or 925-766-4720 after hours

12. F.O.B point(s): Destination

13a. Ordering address: 37 Bridgehead Road-Martinez, Ca. 94553
13b. Ordering Procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).

14. Payment address: 37 Bridgehead Road-Martinez, Ca. 94553
15. Warranty provision: N/A
16. Export packing charges: N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level): None
18. Terms and conditions of rental, maintenance, and repair: N/A
19. Terms and conditions of installation: N/A
20. Terms and conditions of repair parts: N/A
20a. Terms and conditions for any other services: N/A
21. List of services and distribution points:
Office Moving and Storage and Warehouse Services
Free estimate and guaranteed pricing available
Packing and unpacking services
Temporarily relocate items for renovation
Clear out space and disposal/recycle
Local and long distance
Rental totes
List of participating dealers: N/A
22. Preventative maintenance: Waters Moving & Storage has a full time mechanic to keep all moving equipment operating safely.
23. Covid: We completely cleanse and maintain inside of trucks with disinfectant after every job. 24a. Special attributes such as environmental attributes: We are very concerned about our environment. We use our recyclable totes bins for residential and commercial relocations. We also use recyclable speed packs. Waters Moving and Storage actively participates in the C.A.R.B. program.
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details and be found. The EIT Standards can be found at [http://www.section508.gov/](http://www.section508.gov/).
25. Data Universal Number System (DUNS) number: 08-9884225
26. Notification regarding registration in Central Contract Registration (CCR) database: CCR / SAM Registered through 08/17/2021
Attachment 1

Awarded Contract Price List - SIN 653-8 GSA

SPECIAL PRICING

Local Hourly Moves

<table>
<thead>
<tr>
<th>Labor Charges</th>
<th>GSA Prices</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Material Handling Labor</td>
<td>UQI</td>
<td>$57.42</td>
</tr>
<tr>
<td>Driver</td>
<td>per hour</td>
<td>$61.25</td>
</tr>
<tr>
<td>Driver with Truck</td>
<td>per hour</td>
<td>$84.34</td>
</tr>
<tr>
<td>Truck (all sizes)</td>
<td>per hour</td>
<td>$23.10</td>
</tr>
<tr>
<td>Truck w/two men (driver and laborer, no charge for Truck)</td>
<td>per hour</td>
<td>$118.67</td>
</tr>
</tbody>
</table>

Daily/Weekly Equipment

<table>
<thead>
<tr>
<th>Rental</th>
<th>UOM</th>
<th>Daily/Weekly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crate Rental (red totes)</td>
<td>per week, each</td>
<td>$0.50</td>
</tr>
<tr>
<td>Tote delivery charge</td>
<td>per delivery</td>
<td>$76.68</td>
</tr>
</tbody>
</table>

Movins Supplies

<table>
<thead>
<tr>
<th>Supplies</th>
<th>UOI</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labels (Roll-500 labels, 33 per page)</td>
<td>per page</td>
<td>$0.88</td>
</tr>
<tr>
<td>Per page</td>
<td></td>
<td>$0.88</td>
</tr>
<tr>
<td>Shrink Wrap</td>
<td>per roll</td>
<td>$50.05</td>
</tr>
<tr>
<td>Key Board Bags</td>
<td>Each</td>
<td>$0.88</td>
</tr>
<tr>
<td>Dish packs</td>
<td>Each</td>
<td>$11.44</td>
</tr>
<tr>
<td>Packing Paper</td>
<td>Per Pound</td>
<td>$1.32</td>
</tr>
<tr>
<td>1.5 CF Cartons (small)</td>
<td>Each</td>
<td>$2.85</td>
</tr>
<tr>
<td>3.0 CF Cartons (medium)</td>
<td>Each</td>
<td>$3.96</td>
</tr>
<tr>
<td>6.0 CF Cartons (legal)</td>
<td>Each</td>
<td>$7.04</td>
</tr>
<tr>
<td>Tape</td>
<td>Roll</td>
<td>$4.40</td>
</tr>
<tr>
<td>Storage</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Floor Space</td>
<td>Per S.F.</td>
<td>$1.10</td>
</tr>
<tr>
<td>Vaulted 8x8x5 (320cf)</td>
<td>Per C.F.</td>
<td>$0.22</td>
</tr>
</tbody>
</table>

Description of Categories:

Drivers/Helpers:

- Provides business owners, property owners with relocation assistance and collects payments on COD projects.
- Meets with WMS management and property owners, business owners, their staff regarding their relocation.
- Directs and executes the relocation utilizing project management schedules.
- Establishes and updates detailed records of relocation.
- Track and maintain labor listing and hours.
- Performs physical inventories for storage or as requested by project.
- Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service.
Commercial Move Kit 101

Waters Moving & Storage, Inc.

**Please call with any questions 925-372-0914**
Help Us Make Your Office Move Go Smoothly

1. **Know Your Move Plan...and send us information for Insurance Certificates in advance of move.**
   Your company moving coordinator and your Waters representative have worked out a detailed plan for the move and you will be notified of timing, special instructions and any other information you need in addition to the steps that are outlined here.

2. **Use Color Labels Provided by Waters...**
   All items to be moved must be identified with Waters color-number assigned to your area or department by your move coordinator. The chart on the next page shows you how (do not use the name of the person).

3. **Prepare and Clean Files...**
   Throw away all unneeded material. You need not pack vertical files - just pull file guards tight (wooden filing cabinets need to be emptied).

4. **Lateral Filing Cabinets...**
   All lateral filing cabinets must be emptied including bottom two drawers.

5. **Packing...**
   Pack the contents of your desk, horizontal files, drawers, bookshelves, credenzas, storage cabinets, and shelves. For ease in unpacking, indicate contents on tote labels.

6. **Computers & Electronics...**
   Disconnect all computers and electrical equipment, plumbing, or other connections for items to be moved (or see that it is done). Do not dismantle furniture unless specified by Waters.

7. **Note These Cautions...**
   Fragile or potentially dangerous items must not be packed without proper handling. Call them to the attention of your Waters representative who will arrange to transport them safely. Small plants and personal items of value are best carried personally by you to your new location.

8. **During and After the Move...**
   You can make things go smoothly by following any instructions according to your moving coordinator. Waters Moving & Storage will provide all tote bins for your packing. Red totes need to be picked up within 10 days after your move or additional charges will be assessed.

9. **Prepare Floor Plan...**
   For furniture placement on individual plan, i.e. 8.5x11 hand drawn, also include number of person (s).

10. **Notify Your Neighbors of Your Move Date.**

11. **Clear way for truck parking/loading dock with building management.**
**Material Suggested Contents Use**

Reusable Red Tote Bins - 28x17x14 Disinfected after every use!  
Totes can hold up to 1500 lbs. and can be easily secured.  
All of the items listed below that fit into a 1.5, 3.0, 4.5 boxes and then some.

<table>
<thead>
<tr>
<th>Box Size</th>
<th>Suggested Contents</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5 Box - 12x12x16</td>
<td>Books, Records, Small Heavy Items</td>
</tr>
<tr>
<td>3.0 - 16x16x18</td>
<td>Pots, Pans, Toys, Linens, Lamp Shades</td>
</tr>
<tr>
<td>4.5 - 18x18x24</td>
<td>Linens, Toys, Lamps, Clothes</td>
</tr>
<tr>
<td>6.0 - 22x21x21</td>
<td>Oversized Items</td>
</tr>
<tr>
<td>File Box</td>
<td>Document Files</td>
</tr>
<tr>
<td>Dish Pack</td>
<td>China, Dishes, Breakables, Heavy Fragile Items</td>
</tr>
<tr>
<td>Wardrobe</td>
<td>Hanging Clothes, Bedding, large Light Weight Items</td>
</tr>
<tr>
<td>Speed Packs</td>
<td>Supply Items, Office Machines, Small Boxes, Computers</td>
</tr>
<tr>
<td>Mirror Packs</td>
<td>Artwork, Signs, Flat Items</td>
</tr>
<tr>
<td>Lamp</td>
<td>Lamps, Ceramics, Tools, Tall &amp; Slender Items</td>
</tr>
<tr>
<td>Packing Paper</td>
<td>10lb or 35lb Bundles</td>
</tr>
<tr>
<td>Mastic Paper</td>
<td>Stretch wrap used to keep items clean, together, secured</td>
</tr>
<tr>
<td>Pads Bubble</td>
<td>Used in place of cloth pads for artwork</td>
</tr>
<tr>
<td>Wrap Moving</td>
<td>Protection of glass, art, collectibles, most fragile items</td>
</tr>
<tr>
<td>Pads</td>
<td>Thick cloth pads for furniture &amp; fragile items</td>
</tr>
</tbody>
</table>
WHERE TO LABEL YOUR OFFICE FURNITURE.

- Desk
- Tote
- Filing Cabinet
- Chair
- Copier
- Computer
- Printer
- Bookcase
- Floor Pad
- Wastebasket