



Contract # GS33F002C

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Citi Concepts Inc dba Baron Tours
6509 Old Branch Ave Suite 202
Temple Hills MD 20748
P) 202-449-9671 • F) 866-546-8819
Email: contracts@barontours.com
www.barontours.com



Contract Number: GS-33F-002CA

***Woman Owned Small Business
Disadvantaged Business Enterprise***

**General Service Administration
Federal Acquisition Service
Authorized Federal Supply Schedule Price List
Transportation, Delivery & Relocation Solutions
Schedule 48
SIN 411-1
FSC Group: V122, V212, V222, V301**

Contract Period: December 3, 2014 – December 2, 2019

Vendor:

**Citi Concepts Inc dba Baron Tours
6509 Old Branch Ave, Suite 202
Temple Hills MD 20748
Office: (202) 449-9671
Fax: (866) 546-8819
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contracts@barontours.com**



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GSA Schedule Holder GS-33F-002CA

Points of Contacts

Contract Administrator/ Sales Manager	
Contact Name	Claudine Halabi
Title	President
Address	6509 Old Branch Ave, Suite 202, Temple Hills, MD 20748
Phone	202-449-9671 ext. 11
Direct Line	202-320-3322 (24 hours)
Fax	866-546-8819
Email	claudine@barontours.com
GSA Contract Alternate Contact	
Contact Name	Pascal Halabi
Title	Director of Operation
Address	6509 Old Branch Ave, Suite 202, Temple Hills, MD 20748
Phone	202-449-9671 ext. 8
Direct Line	202-369-4054 (24 hours)
Fax	866-546-8819
Email	pascal@barontours.com



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Business Size: Small Business

Business Certification: Woman Owned Disadvantaged Business Enterprise

Customer information

1a. Awarded Special Item Number(s):

411-1 Ground Transportation Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

Refer to GSA Price Section

1c. Description of all corresponding commercial job titles, experiences, functional responsibility and education of those employees:

Refer to GSA Price Section

2. Maximum order:

\$1,000,000

3. Minimum order:

\$100

4. Geographic coverage (delivery area):

Contiguous United States, Hawaii, and Alaska

5. Points of production (city, county, and state, or foreign country):

Not Applicable

6. Discount from list prices or statement of net prices:

Can be negotiated between the customer and Citi Concepts Ins, Inc.

7. Quantity discounts:

Discounts will be negotiated at the task order level

8. Prompt Payment terms:

Net 30 days

9a. Government purchase cards are accepted at or below the micro-purchase threshold:

Accepted

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:

Accepted

10. Foreign items:

Not Applicable

11a. Time of Delivery:

To be negotiated at the task order level



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11b. Expedited Delivery:

All Services in this pricelist are available for expedited delivery

11c. Overnight and 2-day delivery:

To be negotiated at tsk order level

11d. Urgent Requirements:

See Contract Clause I-FSS-14-B. Agencies can contact the contact for Contract Points of Contacts to obtain faster delivery

12. F.O.B. point(s):

Destination

13a. Ordering address:

*Citi Concepts Inc dba Baron Tours
6509 Old Branch Ave Suite 202
Temple Hills MD 20748*

13b. Ordering Procedures:

For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules)

14. Payment Address:

*Citi Concepts Inc dba Baron Tours
6509 Old Branch Ave Suite 202
Temple Hills MD 20748*

15. Warranty provision (if applicable):

Not applicable

16. Export packing charges (if applicable):

Not applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level (if applicable):

Net 30 Days. Government purchase cards are accepted

18. Terms and conditions of rental, maintenance, and repair (if applicable):

Contact Citi Concepts Inc President, Claudine Halabi, 202-449-9671 ext. 11

19. Terms and conditions of installation (if applicable):

Not applicable

20. Terms and conditions of repair parts (if applicable):

Not applicable

20a. Terms and conditions for any other services (if applicable):

Not Applicable

21. List of services and distribution points (if applicable):



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Not applicable

22. List of participating dealers (if applicable):

Not applicable

23. Preventative Maintenance (if applicable):

Contact Citi Concepts Inc President, Claudine Halabi, 202-449-9671 ext. 11

24a. Special attributes such as environmental attributes:

Not applicable

24b. Section 508 (if applicable):

Not applicable

25. Data Universal Number System (DUNS):

806541301

26. Notification regarding registration in Central Contract Registration (CCR) database:

Citi Concepts Inc is registered in SAM formerly known as Central Contract Registration (CCR) database – The valid date can be found on <http://www.ccr.gov/>

Price List

Washington DC, Virginia, Maryland - HOURLY RATE MATRIX			
Description of Services	Unit of Issue	GSA Price	GSA Discount
Sedan	Hourly (3 hour Minimum)	\$63.47	33.19%
SUV	Hourly (3 hour Minimum)	\$76.57	30.39%
12 Passenger Van	Hourly (4 hour Minimum)	\$62.47	24.28%
15 Passenger Van	Hourly (4 hour Minimum)	\$70.53	14.52%
21 Passenger Bus	Hourly (4 hour Minimum)	\$80.60	13.80%
24 Passenger Bus	Hourly (4 hour Minimum)	\$85.64	8.41%
28 Passenger Bus	Hourly (4 hour Minimum)	\$85.64	22.15%
32 Passenger Bus	Hourly (4 hour Minimum)	\$95.71	20.90%
47 Passenger Bus	Hourly (5 hour Minimum)	\$110.83	17.91%
55 Passenger Bus	Hourly (5 hour Minimum)	\$128.61	14.26%
Nationwide (not including VA, MD, DC) - HOURLY RATE MATRIX			
Description of Services	Unit of Issue	GSA Price	GSA Discount
Sedan	Hourly (3 hour Minimum)	\$63.00	33.68%
SUV	Hourly (3 hour Minimum)	\$78.00	29.09%
12 Passenger Van	Hourly (4 hour Minimum)	\$70.00	15.15%
15 Passenger Van	Hourly (4 hour Minimum)	\$73.00	11.52%
21 Passenger Bus	Hourly (4 hour Minimum)	\$87.00	6.95%
24 Passenger Bus	Hourly (4 hour Minimum)	\$87.00	6.95%



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28 Passenger Bus	Hourly (4 hour Minimum)	\$95.00	13.64%
32 Passenger Bus	Hourly (4 hour Minimum)	\$105.00	13.22%
47 Passenger Bus	Hourly (5 hour Minimum)	\$120.00	11.11%
55 Passenger Bus	Hourly (5 hour Minimum)	\$133.00	11.33%

***All prices include IFF Rate Fee.

*****Citi Concepts Inc provides services throughout the United States. Prices listed are reflection of average price. However, prices may vary at times depending on time, location, and circumstances. Citi Concepts Inc is usually successful in upholding GSA prices.**

Regions are based on Standard Federal Regions:

The ten standard federal regions were established by OMB (Office of Management and Budget) Circular A-105, "Standard Federal Regions," in April, 1974, and required for all executive agencies. In recent years, some agencies have tailored their field structures to meet program needs and facilitate interaction with local, state and regional counterparts. However, the OMB must still approve any departures.

Region I: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

Region II: New Jersey, New York, Puerto Rico, US Virgin Islands

Region III: Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia

Region IV: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee

Region V: Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin

Region VI: Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Region VII: Iowa, Kansas, Missouri, Nebraska

Region VIII: Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming

Region IX: Arizona, California, Hawaii, Nevada, American Samoa, Guam, Northern Mariana Islands, Trust Territory of the Pacific Islands

Region X: Alaska, Idaho, Oregon, Washington

Washington DC, Virginia, Maryland - TRANSFER RATE MATRIX			
Description of Services	Unit of Issue	GSA Price	GSA Discount
Sedan	Transfer	\$132.00	53.68%
SUV	Transfer	\$205.00	37.88%
12 Passenger Van	Transfer	\$249.86	24.28%
15 Passenger Van	Transfer	\$282.10	14.52%



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21 Passenger Bus	Transfer	\$311.00	16.84%
24 Passenger Bus	Transfer	\$336.00	10.16%
28 Passenger Bus	Transfer	\$342.55	22.15%
32 Passenger Bus	Transfer	\$382.85	20.90%
47 Passenger Bus	Transfer	\$500.00	25.92%
55 Passenger Bus	Transfer	\$643.04	14.26%
***Prices ONLY APPLY for IAD/BWI/DCA Airports. Transfers rates apply only to pick up and drop off locations within the Washington DC Metropolitan Area. All prices include all costs plus IFF Rate Fee.			

ACCESSORIAL SERVICES			
Assessorial Services Description	Unit of Issue	GSA Price	GSA Discount
Fuel Surcharge	Total Value of Contract	3.00%	50%
Gratuity	Total Value of Contract	6.00%	40%
Parking	Daily - Per Itinerary	Per Itinerary	N/A
Tolls	Daily - Per Itinerary	Per Itinerary	NA
Hotel	Daily - Per Itinerary	Per Diem	NA
Permits	Daily - Per Itinerary	Per Itinerary	NA
Additional Driver Fee	Daily - Per Itinerary	\$225.00	10.00%
Additional Stop	Daily - Per Itinerary	\$25.00	28.57%

TERMS AND CONDITIONS:

- Airport parking fees, tolls, hotels and other fees priced out based on task order requirements
- Fuel Surcharge only applies if cost of fuel exceeds \$3.00
- Charges are based on one-hour increments. Grace period of fifteen minutes allowed
- Wait time for domestic flights: 30 minutes, Wait time for International Flights: 60 minutes. Overage will apply after the wait period is exceeded
- Point to Point is charged at the minimum rate
- Out of Town charters over 100-mile radius are charged at \$4.95 per mile - Prices based on task order requirements
- Rates are set for net price, local us within 100-mile radius from garaging address.
- Cancellations made within 48 hours will be charged a minimum for each category and will be applied on a case by case basis
- Prices represent at least 10% discount over MFC Commercial Prices
- Cancellation Policies: Payments are nonrefundable if charter is cancelled within 72 hours.
- Additional Driver Fee: Applies to charter that require 10 plus hours of driving and more than 15 hours of on-duty. DOT Regulations.



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Labor Categories					
Citi Concepts Labor Category	Unit	Price	SCLS Labor Category	SCLS Code	GSA Discount
Project/Contract Manager	Hourly	\$44.25	N/A	N/A	11.50%
Project/Contract Coordinator	Hourly	\$37.40	N/A	N/A	6.50%
**Dispatcher	Hourly	\$30.10	01060 - Dispatcher, Motor Vehicle	01000	14.00%
**Driver CDL	Hourly	\$30.66	31030 - Bus Driver	05000	4.19%
**Driver Non CDL	Hourly	\$28.95	31290 - Shuttle Bus Driver	31000	3.50%
**On-Site Greeter	Hourly	\$30.65	31020 - Bus Aide	31000	12.43%
**Maintenance/Fueling Supervisor	Hourly	\$35.95	05110 - Mobile Equipment Servicer	05000	10.13%
*** Labor Category prices are based on the Washington DC Metro Area Wage Determination and Health and Welfare. Prices may adjust based on State and Jurisdiction of place of performance. Prices include IFF					
"The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**) SCLS labor categories are based on the U.S. Department of Labor Wage					

Vehicle Standard

Fleet of Motor Vehicles will meet and exceed the following requirements:

- Vehicle type: All vehicles are certified and approved commercial vehicles holding commercial license plates.
- Vehicles will be sedans up to 56 Passenger Motor coaches.
- All vehicles are consistently well maintained, and we can provide replacement transportation that meets the minimum requirements specified immediately, in case of vehicle failure, so that service will not be unnecessarily delayed or interrupted.
- All vehicles are enrolled in our preventive maintenance program.
- Meet all applicable Federal and State vehicle safety inspection requirements.
- All exteriors of our fleet are constantly washed with clean windows and the interiors are swept or vacuumed on a regular and frequent basis. Trash is removed, and spills are wiped clean routinely.
- All seats are in good working order and upholstery is always clean and in good condition. Baron's fleet is equipped with working intercom that is accessible to the trip escort.
- Vehicles for all routes, including replacement vehicles, meet the following:
 - ✓ Air conditioning equipment capable of providing and even temperature of 80 degrees or less throughout the bus.



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- ✓ Heating system capable of providing an even temperature throughout the bus of not less than 60 degrees.
- ✓ Safety lines on the floor from the back of the driver’s seat to the wind guard in front of the first seat and on the right side of the bus.
- ✓ Fire extinguisher on board with current inspection and current documentation.
- ✓ Manual four-way flashers whenever the passengers are on-loading and off-loading.

Vehicle Category

Vehicles fall into three categories. These categories indicate the status and condition of the vehicles available for charter. Prices are based on requirement and based on vehicle category, Citi Concepts may be able to provide savings to the government.

<u>Bus Series A</u>	Vehicles in this category are 5 years or newer. Amenities included on these vehicles are CD/DVD, flat-screen TVs, lavatory (motor coaches), luggage bays, reclining seats, PA system, Wi-Fi (varies). ADA options are available.
<u>Bus Series B</u>	Vehicles in this category are 6-10 years old. Amenities included on these vehicles are CD/DVD/TV, lavatory (motor coaches), luggage bays, reclining seats, PA system, Wi-Fi (varies). This category vehicle will have minor wear and tear. ADA options are available.
<u>Bus Series C</u>	Vehicles in this category are 11 years or older. Amenities included on these vehicles are CD/DVD, flat-screen TVs, lavatory (motor coaches), luggage bays, reclining seats, PA system, Wi-Fi (varies). Amenities may not all be guaranteed. ADA options are available. This category may have wear and tear. However, Citi Concepts Inc ensures that vehicles are safe and up to DOT standards.
<i>***Vehicle Availably: Citi Concepts Inc cannot always guarantee availability of vehicles requested. However, Citi Concepts Inc will provide other solutions and present them to the government. Based on availability, vehicles may be required to deadhead from nearest garage which are quite a distance from pick-up location.</i>	



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Capability Statement

A. Executive Summary

Our experience working with various government agencies nationally and globally has been perfected through more than 30 years of providing transportation services for shuttle services and charters. In past contracts, Baron has provided sedans, vans, mini buses, and large coaches operated by professional and experienced drivers, and managed by on-site local and control center dispatchers dedicated to helping ensure that our clients receive the highest level of transportation services — professional, experienced, accommodating, reliable, and capable. Baron’s professionalism, reliability and experience are key components for the successful implementation of this contract. We understand the importance of this project and adhere to the highest customer satisfaction. To ensure high quality of service, Baron provides continuous training to its drivers regarding business etiquette, common courtesy, and the importance of professionalism.

Professional: Our team is experienced, professional, and dedicated to providing excellent customer service. Our drivers have intimate knowledge of the Metropolitan area and profound knowledge of the, ‘Vehicle and Traffic Law’, as it applies to the safe and legal operation of vehicles operated. Baron puts measures in place to ensure staff and driver compliance with company policies, client policies and driver handbook. In addition, our staff and drivers are appropriately dressed and are equipped with radios and telephones for coordination ease and security.

Experienced: We have enjoyed a long relationship with our clientele; all the result of an impressive past performance record of successful transportation service engagements. Timely execution of contracted agreements has resulted in maintaining said relationships, and have helped us grow with thanks to loyalty shown by its clientele. Clients have come to rely on Baron in accommodating their needs efficiently and as requested. Our team is trained and informed to maintain a “can do” attitude at all times no matter how simple or complicated the request maybe and to perform said request with minimal inconvenience to the client. Our Clients are pleased with the level of service they have become accustomed to receiving from Baron Personnel. In fact, many of our drivers are requested time and time again by name.

Accommodating: Your guests can rely on our drivers to arrive on time to pick up locations and to transport them quickly and efficiently to and from client specified locations. Our drivers are trained and provided with the capabilities to accommodate your guests comfortably.

Reliable: Our team of expert and dedicated personnel will be available 24 hours a day to coordinate all logistics, including coordinating with onsite POC, and other officials.



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Capable: Over our many years of service, we have demonstrated our capabilities to adjust to our clients' needs and accommodate during peak and off-peak periods and between venues where high capacity transportation is needed.

It is our goal to make our clients' charter bus travel as comfortable and as safe as possible. Federal Motor Carrier Safety Administration (FMCSA) safety evaluation area ratings are closely monitored, as are the given operator's current operating authority status and insurance status. Safety and reliability are taken very seriously when choosing charter bus rental agencies. Our clients can rest assured that when choosing to do business Baron Tours they are receiving the best possible care and attention. Baron is duly licensed with all required State and Local business licenses as well as the required Federal, State, and Local Motor Carrier registrations with appropriately qualified and experienced personnel.

Baron Tours is committed to meet & fulfill customer expectations in a precise & professional manner. We believe in the principle of "Quality Service" by paying close attention to our valued customer's preferential needs & demands. Our professional team of employee's possess the expertise and clear cut understanding to evaluate and assess client requirements in any strategic area of necessity.

Management

Claudine Halabi, President

Ms. Halabi earned a B.S. degree in Marketing from George Mason University. She currently is President of Baron Tours and oversees its day to day operations. Even though Claudine has been with this company since 2010, she also has extensive experience in hotel management and project management. She assisted her father, whom acquired the company in 2003; in expanding and rebranding the company.

Her two-fold strength in management and marketing brings important leadership and breadth to the management team of Baron Tours. She manages the corporate staff and drivers in all areas, as well as plans, prepares, and implements short-term and long-term goals that the company has set. During her first year as President, Claudine was instrumental in exceeding the company's growth and sales goals. Each year since then she has helped Baron Tours surpass its growth projections in all areas making it a nationally recognized company in the realm of Transportation Services.

Michael Kaplan, Vice President of Sales

Mr. Kaplan is Vice President of Sales for Baron Tours. He is accountable for revenue, profit, client satisfaction and overseeing Baron Tours government and commercial client segments globally. In his role, Mr. Kaplan has responsibility for Baron Tours results, which exceeded \$1.5 million.



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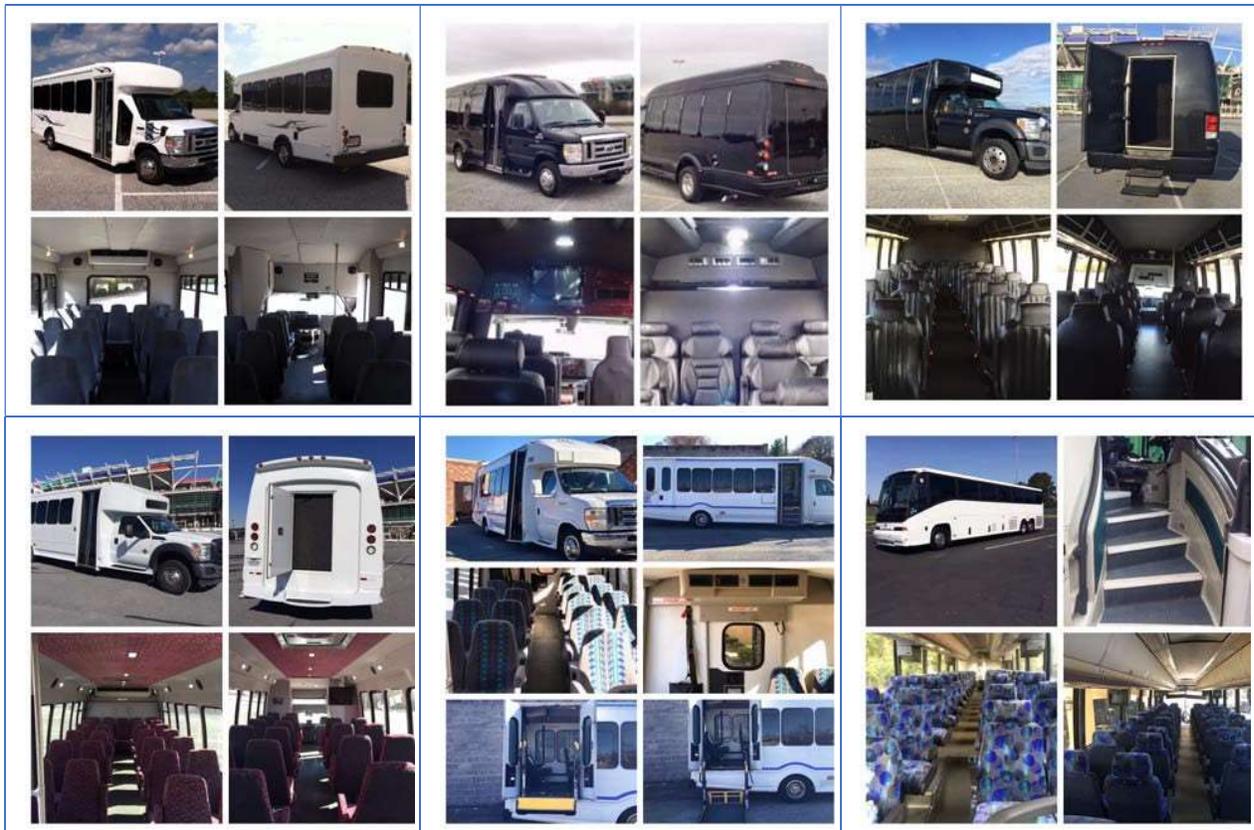


Mr. Kaplan has more than 25 years of business leadership experience. During his career, he has built a reputation for operational excellence, innovative strategic thinking, working with the highest level of integrity, and a deep and passionate commitment to Baron Tours clients.

His first significant leadership role for the company was leading the sales department to grow and expand to meet goals. His mission as VP of Sales is to drive business expansion in the private/government sector. Currently, under his supervision, the business delivers significant revenue and margin growth, and gained share, which outpaced the market, and increased company revenue by 20%.

Vehicles

At Baron Tours, we take pride in our fleet. We can provide any vehicle for every transportation need. These are a few samples of the vehicles we have in our fleet not to include our vast network of affiliates.





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Services

At Baron Tours, we compliment the most memorable experience in the field of luxury transportation and services. We provide transportation for the following in the Maryland, Virginia & Washington DC:

Charter Bus Services

- ✓ Corporate and Convention groups
- ✓ Senior and Church functions
- ✓ Sporting Events and Local Attractions
- ✓ Airport, Golf and Dinner transfers
- ✓ Long Distance Charters
- ✓ Military Reunions
- ✓ Multiple Day Trips
- ✓ School Events

Shuttle Services

- ✓ Corporate Shuttles
- ✓ Base & Government Employee Shuttles
- ✓ Airport Shuttles
- ✓ Wedding Shuttles
- ✓ Event/Convention Shuttles

Corporate Services / Executive Transportation

- ✓ Airport Transfers
- ✓ Door to Door service for Executives
- ✓ Scheduled Services

Other Services

- ✓ City Sightseeing Tours
- ✓ Wine Tours / Brewery Tours
- ✓ Shopping Tours
- ✓ Special Occasions



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Baron Tours (Baron) prides itself on 30+ years of experience, reliability, professionalism, and impeccable safety record. Baron has functioned as a multi-charter transportation service networking with companies specializing in group travel, shuttles and charter bus services throughout the Nation's major metropolitan areas. We offer a wide variety of ground transportation options available to groups of all sizes and individual needs. At Baron, we have established unique working relationships with hundreds of professional charter bus operators across the globe specializing in safe, cost-effective, and reliable transportation. We have a proven record for quality transportation services provided to a large client base in the federal government as well as corporations, locally and internationally. Baron offers first-class transportation solutions via a fleet of company owned and operated luxury vehicles that are properly maintained and driven by safety-conscious, professional drivers.

Equipment		Services	
• Sedans	• Limousines	• Employee Shuttles	• Airport Transfers/Shuttles
• Vans	• Minibuses	• Parking Lot/Metro Shuttles	• Corporate Services
• SUV	• Motor coaches	• Charter Bus Services	• Group Travel and Tours

Points of Contact

Claudine Halabi, President, O:(202) 280-6580 C:(202) 320-3322 F:(866) 546-8819 Email: Claudine@barontours.com
Michael Kaplan, VP Sales, O:(202) 449-9671 C:(301) 525-8747 F:(866) 546-8819 Email: Michael@barontours.com

Company Information, Licenses, Certifications

DUNS: 806541301 • EIN: 26-0380125 • DOT: 1662132 • MC: 698555 • PSC: 4527 • WMATC: 1916
DBE: 14-490 • GSA Schedule: GS33F002CA

Economically Disadvantaged Woman Owned Small Business - Certified Disadvantaged Business Enterprise

NAICS Codes

423120 • 485210 • 485410 • 485991 • 487110 • 532111 • 485113 • 485320 • 485510 • 485999 •
 487990 • 532112