

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE**

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAdvantage.gov.

SCHEDULE NUMBER 48

SCHEDULE NAME **TRANSPORTATION, DELIVERY AND RELOCATION SOLUTIONS**

FEDERAL SUPPLY GROUP **V301**

SIN(S): **653-8**

CONTRACT NUMBER: **GS-33F-0057X**

CONTRACT PERIOD: **AUGUST 23, 2011 – AUGUST 22, 2016**

CONTRACTOR: **APMI GROUP, INC.
7700 OLD BRANCH AVENUE
SUITE E202
CLINTON, MD 20745-1609**

Point of Contact: **Tyrone N. Tolson, Jr., Account Executive/Vice President**
e-mail: **TolsonTyrone@apmigroupinc.com**
Tel: **240-318-0057**
Fax: **240-318-0058**
Web: **www.apmigroupinc.com**

Business Size: **Small**

About the Company: APMI Group, Inc. is a woman-owned 8(a) small business offering extensive experience in moving related services. We furnish labor, supervision, equipment, materials and vehicles to perform intra-building and inter-building moving and furniture reconfiguration services. Incorporated in 2003, APMI Group has focused on providing quality, timely, and innovative solutions to complex logistical tasks for our many government and corporate clients. Customer satisfaction, outstanding management, and technical excellence have led to substantial growth since the company's inception.

CUSTOMER INFORMATION

1a	Awarded SIN:	653-8 Office Relocation Services
1b	Lowest Priced Item	Paper Pads - \$1.36/each
1c	Hourly Rates/Job Descriptions	See below
2	Maximum Order:	\$1,000,000.00
3	Minimum Order:	\$100.00
4	Scope of Delivery:	CONUS
5	Point of Production:	Clinton, MD
6	Discounts:	See attached price list. Prices shown are net of discount.
7	Volume Discounts:	N/A
8	Prompt Payment:	Net 30 Days
9a	Government Purchase Cards	Government Purchase Cards must be accepted at or below the micro-purchase threshold.
9b		Contractor will accept the Government Commercial Credit Card above the micro-purchase threshold, with no additional discount extended to the government for its use.
10	Foreign Items:	None
11	Delivery Time:	
	a. Normal:	To be negotiated between contractor and ordering agency.
	b. Expedited	Contact contractor for availability
	c. Overnight & 2-day delivery	Contact contractor for availability
	d. Urgent Requirements	Contact contractor for availability
12	FOB:	Destination
13	Ordering Address:	Same as Contractor address
	Ordering procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14	Payment Address:	Same as Contractor address
15	Warranty:	Standard Commercial Warranty
16	Export packing charges, if applicable:	N/A
17	Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):	N/A

- 18 **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19 **Terms and conditions of installation (if applicable):** N/A
- 20 **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a **Terms and conditions for any other services (if applicable):** N/A
- 21 **List of service and distribution points (if applicable):** N/A
- 22 **List of participating dealers (if applicable):** N/A
- 23 **Preventive maintenance (if applicable):** N/A
- 24a **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b **Section 508 Compliance for EIT:** N/A
- 25 **DUNS Number:** 181454161
- 26 **CCR Registration:** Yes (Cage: 36XJ0)

Pricing:

Labor Category/Equipment	UOI	GSA Hourly Rate
Project Manager	per hour	54.45
Materials Coordinator / Supervisor	per hour	43.09
Warehouse Specialist	per hour	36.08
Material Handling Labor	per hour	27.62
Forklift Operator	per hour	36.08
Light Truck Driver	per hour	30.64
Medium Truck Driver	per hour	34.86
Tractor Trailer Driver	per hour	39.59
Shipping/Receiving	per hour	30.24
Systems Furniture Tech	per hour	32.86
Packer	per hour	27.62
General Clerk	per hour	29.88

*Overtime rate for all positions is 1.5 multiplier, with the exception of the Project Manager and Heavy Truck Driver, which is 1.2 multiplier. Overtime is charged after 8 hours and includes Saturdays, Sundays and Holidays

*The daily rate is calculated by the hourly labor category rate times 8.

Moving Supplies	UOI	GSA Price w/IFF
Book Cartons	Each	2.99
Legal Totes	Bundle (10 Totes)	23.96
Commercial Bins	Bundle (15 bins)	163.34
Bubble Wrap	Box (2 rolls)	69.70
Tape	Box (10 rolls)	27.23
Shrink Wrap	Roll (1500 ft.)	11.98
Labels	Pack (500 labels)	30.49
Peanuts Filler	Bag (14 cubic-ft.)	30.49
Paper Pads	Each	1.36
Keyboard Bags	Box (25)	36.03
Light Truck (Panel Van)	Hour	14.67
Medium Truck (24' lift-gate)	Hour	14.67
Tractor Trailer Truck	Hour	74.75

Labor Category Descriptions

Project Manager

Minimum/General Experience: 5 years experience in Office and Industrial relocation

Functional Responsibility: Oversees and directs all aspects of moving and relocation projects including planning, logistic evaluation, task monitoring, status tracking and issue resolution. Communicates freely with all related staff and conducts regularly scheduled review meetings and documents and reports status to management and client to allow for timely issue resolution, maximum customer satisfaction and successful project completion.

Minimum Certifications and Education: High School Diploma

Supervisor

Minimum/General Experience: 2 years experience in Office and Industrial relocation

Functional Responsibility: Supervises all day-to-day moving/relocation activities including moving, packing, shipping and receiving. Responsible for planning, ordering and distributing required materials and supplies as well as task assignment and fulfillment for all personnel and support materials. Serves as liaison between personnel and Project Manager.

Minimum Certifications and Education: High School Diploma

Material Handling Laborer

Minimum/General Experience: No experience required

Functional Responsibility: Loads, moves, and unloads materials and furniture using all types of relocation equipment.

Minimum Certifications and Education: High School Diploma or equivalent

Packer

Minimum/General Experience: No experience required

Functional Responsibility: Securely prepares and packages items for storage, disposal or relocation.

Minimum Certifications and Education: High School Diploma or equivalent

Light Truck Driver

Minimum/General Experience: 1 year experience

Functional Responsibility: Drives commercial vans for the transportation of materials, furniture and equipment. Works as a team member with other crew members to load, move, and unload materials.

Minimum Certifications and Education: High School Diploma or equivalent

Medium Truck Driver

Minimum/General Experience: 1 year experience

Functional Responsibility: Drives medium-sized trucks for the transportation of materials, furniture and equipment. Works as a team member with other crew members to load, move, and unload materials.

Minimum Certifications and Education: High School Diploma or equivalent

Tractor Trailer Truck Driver

Minimum/General Experience: 1 year experience

Functional Responsibility: Drives tractor trailer for the transportation of materials, furniture and equipment. Works as a team member with other crew members to load, move, and unload materials.

Minimum Certifications and Education: High School Diploma or equivalent

Systems Furniture Tech

Minimum/General Experience: 2 years experience

Functional Responsibility: Install and design modular furniture.

Minimum Certifications and Education: High School Diploma or equivalent

Forklift Operator

Minimum/General Experience: 1 year experience

Functional Responsibility: Operate a manually controlled gasoline, electric or liquid propane powered forklift for the movement of materials, furniture and equipment.

Minimum Certifications and Education: High School Diploma or equivalent

Warehouse Specialist

Minimum/General Experience: 2 years experience

Functional Responsibility: Performs inventory and loads and unloads warehouse items to support the transportation of materials, furniture and equipment.

Minimum Certifications and Education: High School Diploma or equivalent

General Clerk

Minimum/General Experience: 1 year experience in Office and Industrial relocation

Functional Responsibility: Assists supervisors as directed. Prepared to assume responsibilities of warehouse support personnel whenever necessary.

Minimum Certifications and Education: High School Diploma or equivalent

Shipper/Receiver

Minimum/General Experience: 1 year experience in Office and Industrial relocation

Functional Responsibility: Perform administrative duties and physical activities in connection with shipping and receiving materials. Occasionally coordinates and oversees activities of other personnel engaged in handling materials.

Minimum Certifications and Education: High School Diploma or equivalent