



the world within reach



GSA FEDERAL SUPPLY

SCHEDULE 48

SIN 653-8 OFFICE RELOCATION
CONTRACT: GS-33F-0060W

CONTRACT PERIOD:
August 2, 2015 through August 1,
2020



About Us

Alexander's Mobility Services

"Alexander's Mobility Services is a leading global service partner providing corporate and government clients with mobility services encompassing every need - for people, products and assets - around the globe.

Founded in 1953, Alexander's is a private corporation with operations strategically positioned throughout the United States to support the needs of over 300 global clients."

Alexander's Advantages

- Founded in 1953, we have a long history of continuous growth and strong client retention
- A significant resume of diverse - and successful - projects with clients all over the world
- Comprehensive services and resources to handle any project - anywhere and everywhere
- Expert project managers to coordinate and supervise the entire process
- Onsite personnel and professional crews are background/drug screened by LexusNexus
- Easy-to-read project documentation ensures there are no "surprises" on the final invoice
- ISO 9001: 2008 certification means we have invested heavily in the quality of our services and continuous improvement

Comprehensive Office Relocation and Related Capabilities

- Comprehensive move planning and management
- Global, building-to-building and internal moves
- On-site move coordination
- Prep and moving of filing systems and shelving contents
- Relocation of electronics, computers and server rooms
- Building clearouts and upgrade programs
- Storage and asset management for furniture and other inventories
- Systems furniture and casegoods reconfiguration
- Relocation of laboratory, industrial and other heavy equipment and fixtures
- Receiving, delivery and installation of new and used product



Alexander's 4 Stage Technical Approach

Stage 1 / Planning

- Evaluate property accountability, safety and security
- Note potential complications for additional review and
- Define specific tasks by phase, priority, sequence, duration, and resources
- Determine employee orientation needs
- Outline contingencies into the master plan

Stage 2/ Move Management

- Produce schedule maps of events, actions, dates, times/locations, staffing and resources
- Build risk management plan maximizing equipment, manpower and logistics
- Produce job specific employee orientation and packing instructions

Stage 3 / Move Plan Implementation & Execution

- Brief all involved parties of plans, communications hierarchy
- Confirm completion of all site preparation
- Conduct orientation with relocation participants
- Provide permits, schedule security and support services
- Distribute move itineraries during final pre-move meeting
- Implement pack, relocate and install, re-allocate resources
- Implement security and/or loading procedures
- Implement dismantle and preparation for transport
- Supervise furniture, equipment, and contents packing
- Execute loading and transport
- Check furniture, equipment, and contents inventories
- Perform unpacking, installation and placement
- Dispose of packing material and clean site
- Document discrepancies for each room moved
- Perform fine-tuning activities against client punch list
- Finalize crate and material removal



Stage 4 / Lessons Learned

- Conduct final inspections and initiate any on-going or special support services
- Host a "Lessons Learned" debriefing to document opportunities to improve

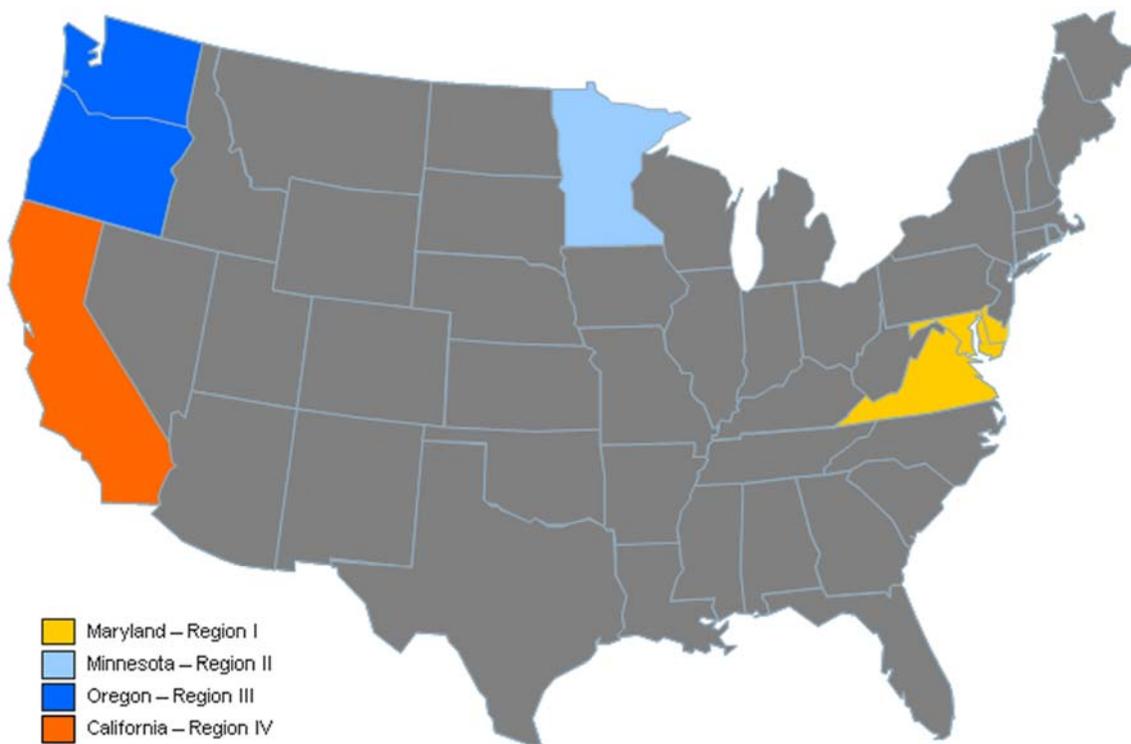


Pricing

SIN 653-8, Office Relocation Services: A full range of services to remove the existing office furniture, equipment and related supplies from the existing location, transport the items to the new location, and place them according to the direction of the federal agency. Services include but are not limited to pre-move planning, relocation plan designing, providing packaging materials, packing/crating, loading/unloading, delivery and setup.

Alexander's Mobility Services is offering pricing on a regional basis for SIN 653-8.

Those regions cover Maryland, Delaware, Virginia, District of Columbia, Minnesota, Southern California, Oregon and Washington State.



Terms & Conditions

- Alexander’s Mobility Services believes that the proposed pricing is fair and reasonable as it is equal to our most favored customer in each region.
 - Alexander’s Mobility Services understands and accepts the responsibility for reporting sales and the Industrial Funding Fee (IFF) according to contract clause 552.237-74. The Industrial Funding Fee will be included in the awarded prices and reflected in the total amount charges to ordering activities.
 - Alexander’s Mobility Services understands and acknowledges clause 552.232-77, Payment by Government Commercial Purchase Card. We accept the government purchase card for orders less than/equal to \$3,000.00.
- Prompt Payment Terms: Net 30
 - Discount from list prices or statement of net price: n/a
 - Quantity/Volume Discount: n/a
 - Minimum Order: \$100
 - DUNS: 829856041
 - Active in CCR

Hours of Operations:

	Days of Week	Hours of Day
Regular	Monday - Friday	7:00 am - 5:00 pm
Overtime Rates	Monday - Friday Saturday & Sunday	5:01 pm - 6:59 am All Day
Holiday Rates	All National Holidays	All Day

Staff Descriptions:

Project Manager

Alexander’s staff member or associate with full project oversight and management responsibilities. Has the primarily responsible for the planning and execution of office relocation.

Supervisor

On-site Alexander’s staff member or associate responsible for project development, flow, and execution of a project. Holds direct responsibility for crew performance.

Driver

Alexander’s staff member or associate properly trained on vehicle operations and usage. CDL licensed. Fully trained and uniformed.

Mover

Uniformed Alexander’s staff member or associate. Fully trained on all aspects of commercial and office moving services.

Installer

Alexander’s staff member or associate properly trained on aspects of office moving services and furniture installation and with knowledge of various work station manufacturers.

Maryland

AMS – Baltimore / Rate Per Hour / Region I							
	GSA Rates			Commercial Rates			Discount
	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	
Project							
Manager	55.00	60.00	70.00	55.00	60.00	70.00	0%
Supervisor	35.00	40.00	45.00	40.00	53.00	60.00	14%-33%
Driver	33.00	37.00	43.00	33.00	57.00	55.00	27%-54%
Mover	30.00	33.00	35.00	33.00	38.00	45.00	15%-28%
Truck	30.00	30.00	30.00	33.00	33.00	42.00	10%-40%
Truck > 24 ft.	35.00	35.00	35.00	35.00	35.00	35.00	0%

Minimums

Travel Time	One hour per occurrence
Fuel Surcharge	Fixed at 10%

Per	Storage	Handling
Square Foot	1.25	1.25
Vault	38.50	38.50
Rack	60.00	40.00
Skid	20.00	10.00

Valuation

Base Liability	\$.60/pound/article
Transit Coverage	\$5.00/\$1,000.00 per job
Storage Coverage	\$2.50/\$1,000.00 per month

Materials

Item	Rental	Term	Purchase
Commercial Bin	4.00	week	20.00
Record Storage Box	n/a	n/a	1.50
Tote Carton	1.00	day	2.00
4 Wheel Dolly	1.00	day	45.00
Tri-wall 15 cube	4.00	week	20.00
Panel Cart	5.00	day	325.00
Library Cart	4.00	day	275.00
Stretch Wrap (per roll)	n/a	n/a	30.00
Labels per 1000	n/a	n/a	30.00

Minnesota

AMS – Minneapolis – Rate Per Hour – Region II							
	GSA Rates			Commercial Rates			Discount
	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	
Project							
Manager	46.00	55.00	55.00	46.00	55.00	55.00	0%
Supervisor	29.00	31.00	31.00	42.00	63.00	63.00	44%-103%
Driver	29.00	31.00	31.00	32.00	48.00	48.00	10%-54%
Mover	25.00	27.00	27.00	27.00	40.00	40.00	8%-48%
Truck	16.00	16.00	16.00	20.00	22.00	22.00	25%-37%
Truck > 24 ft.	20.00	20.00	20.00	20.00	20.00	20.00	0%

Minimums

Travel Time	One hour per occurrence
Fuel Surcharge	Fixed at 10%

Per	Storage	Handling
Square Foot	.65	.65
Vault	60.00	60.00
Skid	17.00	10.00

Valuation

Base Liability	\$.60/pound/article
Transit Coverage	\$8.00/ \$1,000.00
Depreciated Value Protection	\$5.00/ \$1,000.00

Materials

Item	Rental	Term	Purchase
Record Storage Box	n/a	n/a	1.50
Tote Carton	n/a	n/a	1.35
4 Wheel Dolly	1.50	day	50.00
Tri-wall 15 cube	2.50	week	25.00
Library Cart	2.00	day	250.00
Stretch Wrap (per roll)	n/a	n/a	25.00
Labels per 1000	n/a	n/a	12.00
Tygas	.25	day	75.00

Oregon

AMS – Portland – Rate Per Hour – Region III							
	GSA Rates			Commercial Rates			Discount
	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	
Project Manager	46.00	54.00	60.00	46.00	54.00	75.00	0%-25%
Supervisor	32.00	40.00	40.00	38.00	48.00	66.00	18%-65%
Driver	30.00	38.00	38.00	35.00	45.00	60.00	16%-57%
Mover	29.00	36.00	36.00	35.00	45.00	66.00	20%-83%
Truck	20.00	20.00	24.00	20.00	20.00	25.00	0%-16%
Truck > 24 ft.	29.00	29.00	29.00	29.00	29.00	29.00	0%

Minimums

Travel Time	One hour per occurrence
Fuel Surcharge	Fixed at 10%

Per	Storage	Handling
Square Foot	.75	.75
Vault	50.00	50.00
Standard Pallet	16.00	16.00

Valuation

Base Liability	.60/lb up to max \$2500.00
Transit Coverage	\$8.50/ \$1,000.00
Depreciated Value Protection	\$5.00/ \$1,000.00

Materials

Item	Rental	Term	Purchase
Plastic Crates	.25	day	n/a
Record Storage Box	n/a	n/a	2.00
Tote Carton	.75	day	1.85
4 Wheel Dolly	1.00	day	n/a
Tri-wall 15 cube	n/c	n/a	25.00
Computer Cart	4.00	day	n/a
Library Cart	4.00	day	n/a
Stretch Wrap (per roll)	n/a	n/a	25.00
Labels per 1000	n/a	n/a	15.00

California

AMS – San Diego – Rate Per Hour – Region IV							
	GSA Rates			Commercial Rates			Discount
	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	REGULAR	OVERTIME	SUNDAY/ HOLIDAY	
Project Manager	55.00	65.00	75.00	55.00	77.00	99.00	0%-32%
Supervisor	35.00	45.00	55.00	35.00	49.00	63.00	0%-14%
Driver	33.00	43.00	53.00	35.00	49.00	63.00	6%-18%
Mover	30.00	40.00	50.00	30.00	42.80	55.60	0%-11%
Truck	30.00	30.00	30.00	30.00	30.00	30.00	0%
Truck > 24 ft.	30.00	30.00	30.00	30.00	30.00	30.00	0%

Minimums

Travel Time	One hour per occurrence
Fuel Surcharge	Fixed at 10%

Per	Storage	Handling
Square Foot	1.00	1.00
Vault	35.00	35.00
Rack	50.00	30.00
Skid	15.00	8.00

Valuation

Base Liability	\$.60/pound/article
Transit Coverage	\$5.00/\$1,000.00 per job
Storage Coverage	\$2.50/\$1,000.00 per month

Materials

Item	Rental	Term	Purchase
Commercial Bin	4.00	Week	20.00
Record Storage Box	n/a	n/a	1.50
Tote Carton	1.00	day	2.00
4 Wheel Dolly	1.00	day	45.00
Tri-wall 15 cube	4.00	week	20.00
Panel Cart	5.00	day	325.00
Library Cart	4.00	day	275.00
Stretch Wrap (per roll)	n/a	n/a	30.00
Labels per 1000	n/a	n/a	35.00

Location & Contract Contacts

Maryland

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800.627.3990

Minneapolis

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Oregon

Alexander's Mobility Services
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Portland, OR 97230

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California

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Payment Address

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Schedule
Contract