General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Pricelist

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, GSAAdvantage.gov

Multiple Award Schedule (MAS)

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<th>Large Category</th>
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<td>IT Services</td>
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Contract Number: GS-35F-0008T

Contract Period: 10/01/2006 – 09/30/2026

PO-0048 Award of Option Period (03)
10/01/2021- 09/30/2026

Spry Methods, Inc.
1420 Spring Hill Road Suite 300
McLean, Virginia, 22102
Attn: Edward Kim
o: 703.600.7779
f: 703.600.7799
e: contracts@sprymethods.com

Spry Methods, Inc. (Spry) is a Small Business
CAGE code: 3HD17
DUNS Number: 135174253
Tax Identification Number (TIN): 54-2037959

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CUSTOMER INFORMATION

1. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

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<th>SIN Description</th>
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<td>54151HACS</td>
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<td>Highly Adaptive Cybersecurity Services (HACS)</td>
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<td>OLM</td>
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<td>Order Level Materials</td>
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</tbody>
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2. MAXIMUM ORDER*:  
   54251HACS $500,000  
   54151S $500,000    
   511210 $500,000  
   *All dollar amounts are exclusive of any discount for prompt payment.

3. MINIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE:  
   48 contiguous states including Alaska, Hawaii, and the Commonwealth of Puerto Rico

5. POINT(S) OF PRODUCTION: McLean, Virginia

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE: GSA Net prices can be found in Pricing Matrixes. Negotiated discounts have been applied and the Industrial Funding Fee has been added.

7. QUANTITY DISCOUNTS: None

8. PROMPT PAYMENT TERMS: None

9. GOVERNMENT PURCHASE CARD: Shall be accepted at or below the micro-purchase threshold.

10. FOREIGN ITEMS: None

11. a. TIME OF DELIVERY: As negotiated on a task order basis between the contractor and the ordering activity.  
    b. EXPEDITED DELIVERY: N/A  
    c. OVERNIGHT AND 2-DAY DELIVERY: N/A

12. F.O.B. POINT: Destination

13. a. ORDERING ADDRESS:  
    Spry Methods Inc, Attn: Edward H. Kim  
    1420 Spring Hill Road, Suite 300  
    McLean, VA 22102  
    (703) 600-7779
b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. PAYMENT ADDRESS:
Spry Methods, Inc.
1420 Spring Hill Road, Suite 300
McLean, VA 22102

15. WARRANTY PROVISION: N/A

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: Reference 9 above. Bank account information for wire transfer payments will be shown on the invoice.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR: N/A

19. TERMS AND CONDITIONS OF INSTALLATION: N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES: N/A
   a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: N/A

21. LIST OF SERVICE AND DISTRIBUTUION POINTS: N/A

22. LIST OF PARTICIPATING DEALERS: N/A

23. PREVENTIVE MAINTENANCE: N/A

24. a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES: N/A
   b. SECTION 508 COMPLIANCE INFORMATION IS AVAILABLE ON ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) SUPPLIES AND SERVICES WILL BE ADDRESSED ON A TASK ORDER BASIS. THE EIT STANDARDS CAN BE FOUND AT: www.Section508.gov/.

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 135174253

26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE: Registered in System for Award Management (SAM)

SPECIAL NOTICE TO AGENCIES: Small Business Participation
SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals. For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination. For orders exceeding the micropurchase threshold,
customers are to give preference to small business concerns when two or more items at the same
delivered price will satisfy their requirement.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES SIN 54151S**

1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES**
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s)
the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
1. Cancel the stop-work order; or
2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

5. INSPECTION OF SERVICES
The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm- fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

6. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.
7. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

8. INDEPENDENT CONTRACTOR
All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

9. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.
- Contractor means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
- Contractor and its affiliates refer to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
- Organizational conflict of interest exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

10. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

11. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor- Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-
and-Materials and Labor- Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

12. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

13. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

14. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

15. DESCRIPTION OF IT SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 and 132-52. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.
LABOR CATEGORY DESCRIPTIONS SIN 54151S
INFORMATION TECHNOLOGY PROFESSIONAL SERVICES SPECIAL ITEM NUMBER (SIN) 54151S

APPLICATION ARCHITECT ADVANCED
Functional Responsibility: Provide strategic guidelines to the application Maintenance teams by understanding all the applications from the following perspective: Interoperability capability; Performance and scalability; Reliability and availability; Application lifecycle stage; Technological risks; and Number of instances.

Minimum Education and Experience Requirements: Bachelor’s degree, and 8+ years of progressive experience, education, certifications, and / or direct customer knowledge.

APPLICATION ARCHITECT INTERMEDIATE
Functional Responsibility: Provide strategic guidelines to the application Maintenance teams by understanding all the applications from the following perspective: Interoperability capability; Performance and scalability; Reliability and availability; Application lifecycle stage; Technological risks; and Number of instances.

Minimum Education and Experience Requirements: Bachelor’s degree, and 3-8 years of progressive experience, education, certifications, and / or direct customer knowledge.

BUSINESS PROCESS SPECIALIST
Functional Responsibility: Analyzes business processes to determine most efficient methods of accomplishing work. Uses computer-based and manual workflow analysis tools to study work procedures, information flows, production methods, inventory controls, and cost analyses. Documents findings and recommends new procedures, systems, and organizational changes, including staffing, equipment, and facility requirements. Monitors newly implemented systems to ensure smooth functioning. May install new systems and train operating staff. May conduct operational effectiveness reviews to ensure changes are applied and functioning as intended. Develops and maintains operating systems documentation and procedure manuals.

Minimum Education and Experience Requirements: B.S. in Computer Science or related field with 3-5 years’ relevant experience, or equivalent experience of 6 years in related field.

DEVELOPER ADVANCED LEVEL I
Functional Responsibility: Implementation and support of development efforts of Applications (ex. Oracle, SAP, other COTS products, etc.). Ability to implement and support development efforts of the IT Applications (ex. Oracle, SAP etc.). Part of the technical team supporting one or more of the following areas: Specification; Technical design and implementation; and Testing of applications components to support the users of the IT applications.

Minimum Education and Experience Requirements: BS and 5 - 8 years of development work, progressive experience, education, certifications and / or customer knowledge
DEVELOPER ADVANCED LEVEL II
Functional Responsibility: Implementation and support of development efforts of Applications (ex. Oracle, SAP, other COTS products, etc.). Ability to implement and support development efforts of the IT Applications (ex. Oracle, SAP etc.). Position leads a technical team including: Project planning and estimating; Status reporting; Employee mentoring; Performance management; Development process; and Contribution to strategic direction. Position is responsible for the specification, technical design and implementation, and testing of applications components to support the users of the IT applications.

Minimum Education and Experience Requirements: Advanced degree and 8-12 years of development work, progressive experience, education, certifications and / or customer knowledge.

DEVELOPER ADVANCED LEVEL III
Functional Responsibility: Implementation and support of development efforts of Applications (ex. Oracle, SAP, other COTS products, etc.). Position is responsible for the specification, technical design and implementation, and testing of applications components to support the users of the IT applications. Ability to implement and support development efforts of the IT Applications (ex. Oracle, SAP, other COTS products, etc.). Ability to lead a technical team including: Project planning and estimating; Status reporting; Employee mentoring; Performance management; and Development process and contribution to strategic direction.

Minimum Education and Experience Requirements: Advanced degree and 12+ years of development work, progressive experience, education, certifications and / or customer knowledge.

DEVELOPER INTERMEDIATE LEVEL I
Functional Responsibility: Implementation and support of development efforts of Applications (ex. Oracle, SAP, other COTS products, etc.). Ability and skills to be a part of the technical team supporting one or more of the following areas: Specification; Technical design and implementation; and Testing of applications components to support the users of the IT applications.

Minimum Education and Experience Requirements: BS and 0-3 years of development work, progressive experience, education, certifications and/ or customer knowledge.

DEVELOPER INTERMEDIATE LEVEL II
Functional Responsibility: Implementation and support of development efforts of Applications (ex. Oracle, SAP, other COTS products, etc.). Ability to implement and support development efforts of the IT Applications (ex. Oracle, SAP etc.). Part of the technical team supporting 1 or more of the following areas: Specification; Technical design and implementation; and Testing of applications components to support the users of the IT applications.

Minimum Education and Experience Requirements: BS and 3-5 years of development work, progressive experience, education, certifications and/ or customer knowledge.
HELP DESK ANALYST
 Functional Responsibility: Help desk support of web-based application at the USDA Natural Resources Conservation Service IT Center. This position is the first point of contact for state, field office employees, and customers nationwide using software applications developed at the Center. This position will primarily provide Tier 2 support for Toolkit and Field Office CRM custom software applications developed at the Center. Responsibilities include: Logging incoming calls and emails into the CoLab tracking system, dispatching them to the appropriate personnel for resolution, and following up with developers and analysts to provide responses back to end users; Troubleshooting software application issues to resolution or to provide more accurate information to software developers and business staff to resolve issues; and Organizing logs and keeping track of outstanding incidents.

Role includes: Strong Microsoft Office Professional skills; Excellent verbal and written communication skills; Able to handle high volume workload in a fast-paced environment; Excellent follow through and accuracy skills; Effective organization and time management skills; Strong analytical skills; Ability to work on multiple efforts simultaneously; A high degree of self-motivation, commitment and integrity; Ability to maintain confidentiality; Ability to work independently and in a team environment; and Strong interpersonal skills.

Minimum Education and Experience Requirements: Bachelor’s Degree or equivalent experience, and minimum 3 years of software help desk experience. Role is subject to a background investigation by the government and must be able to meet the requirements to hold a position of public trust.

IT ANALYST 1
 Functional Responsibility: Supports and assist performing system analysis and evaluation of IT programs and systems, including the development of recommendations on design and concept formulation that can impact organization’s mission/business function. Analyst will assist in defining requirements and requirements gathering and provide recommendations on IT architecture, policy, and design guidance for systems, networks and applications. Assist in development of informational materials and provides instructions to teams in the activities at the appropriate skill level to accomplish the mission. Roles could include analyzing various applications, network or operating system architectures, security issues, and/or performing various analytical assessments. Works under close supervision of senior staff.

Minimum Education and Experience Requirements: Up to (3) years of information technology (IT) or related experience; has one (1) years of direct IT related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Three years of experience may substitute for degree requirements.

IT ANALYST 2
 Functional Responsibility: Conducts system analysis and evaluation of IT programs and systems, including the development of recommendations on design and concept formulation that can impact organization's mission/business function. Analyst will gather requirements and provide recommendations on IT architecture, policy, and design guidance for systems, networks and applications. Assist in development of informational materials and provides instructions to teams in the activities at the appropriate skill level to accomplish the mission. Roles could include analyzing
various applications, network or operating system architectures, security issues, and/or performing
various analytical assessments. Works under general supervision of senior staff.

Minimum Education and Experience Requirements: Combination of three (3) to six (6) years of
information technology (IT) or related experience; has one (3) years of direct IT related experience.
Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related
discipline. Three years of experience may substitute for degree requirements.

IT ANALYST 3
Functional Responsibility: May assist program director in task management, budgeting, technical
oversight and quality assurance. Conducts system analysis and evaluation of IT programs and
systems, including the development of recommendations on design and concept formulation that can
impact organization's mission/business function. Analyst will gather requirements and provide
recommendations on IT architecture, policy, and design guidance for systems, networks and
applications. Assist in development of informational materials and provides instructions to teams in
the activities at the appropriate skill level to accomplish the mission. Roles could include analyzing
various applications, network or operating system architectures, security issues, and/or performing
various analytical assessments. Works under general supervision of senior staff.

Minimum Education and Experience Requirements: Combination of six (6) years of information
technology (IT) or related experience; has one (4) years of direct IT related experience. Bachelor’s
Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Three
years of experience may substitute for degree requirements.

IT ENGINEER 1
Functional Responsibility: Supports analysis and assists in defining IT architectures and requirements.
Supports and assists in the design, development, testing, implementation, and installation of
applications, computer hardware, software, and networking solutions aligned with organizational and
program IT requirements and architectures.

Gathers and organizes technical information and user requirements about an organizations mission,
goals and needs, existing IT products, and ongoing IT initiatives. Works under close supervision of
senior staff.

Minimum Education and Experience Requirements: Up to (3) years of information technology (IT) or
related experience; has one (1) years of direct IT related experience. Bachelor’s Degree in Computer
Science, Engineering, or Information Systems, or other related discipline. Three years of experience
may substitute for degree requirements.

IT ENGINEER 2
Functional Responsibility: Designs, develops, tests, implements, and installs computer hardware,
software, applications and networking solutions aligned with organizational and program IT
requirements and architectures. Gathers and organizes technical information and user requirements
about an organization's mission, goals and needs, existing IT products, and ongoing IT initiatives.
Conducts analysis of IT architectures and requirements. Works under general supervision of senior
staff.
Minimum Education and Experience Requirements: Combination of three (3) to six (6) years of information technology (IT) or related experience; has two (2) years of direct IT related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Five years of experience may substitute for degree requirements.

IT ENGINEER 3
Functional Responsibility: May assist IT program director in task management, budgeting, technical oversight and quality assurance. Analyzes and defines IT enterprise-wide architectures. Designs, develops, tests, implements, and installs computer hardware, software, applications and networking solutions aligned with organizational and program IT requirements and architectures. Responsible for re-engineering IT and business processes, leads IT projects, oversees internal control and risk analysis and implements modern business methods and performance measurement techniques. Gathers and organizes technical information and user requirements on organizations and programs mission, goals and needs, existing IT products, and ongoing IT initiatives. Works under general supervision of senior staff.

Minimum Education and Experience Requirements: Combination of six (6) years of information technology (IT) or related experience; has five (5) years of direct IT related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Eight years of experience may substitute for degree requirements.

IT PROGRAM DIRECTOR
Functional Responsibility: The IT Program Director provides leadership and overall technical direction; enforces work standards; and solves technical, administrative, and management problems. Serves as the single authorized interface with management personnel. Responsible for the direction of complex program(s) and function(s). Directs the efforts of a number or professional staff in for technology efforts carrying out the tasks necessary to meet the customer’s mission, business and technology requirements. Must have in-depth knowledge of the area for which the responsibility is given. Meets with customer and contractor personnel to develop and review program plans, schedules, assignments and cost to ensure conformance.

Minimum Education and Experience Requirements: Combination of eight (8) years of information technology (IT) or related experience; has five (5) years program management experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related scientific discipline.

PRINCIPAL ENGINEER
Functional Responsibility: Performs strategic systems planning and development and employs engineering methods and operational knowledge. Broad understanding of system components and connections to verify and validate designs and builds. Provides technical direction to engineering staff and incorporates other disciplines on engineering projects, forming a cohesive development process that spans from system initiation to disposal. The individual will provide IT services to business and IT programs pertaining to system design, engineering and implementation while promoting the protection, availability, integrity and confidentiality of customer, vendor, employee, and business information in compliance with organization policies and standards.
Minimum Education and Experience Requirements: Combination of six (6) years of information technology (IT) or related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related scientific discipline or specialist certification in a particular field or offering.

SOFTWARE TESTING SPECIALIST
Functional responsibility: Quality Assurance/Test Engineer must be knowledgeable and experienced with web and desktop application software testing and quality assurance standards and practices, developing test requirements and procedures, performing tests of software functionality, performance, load, usability, and 508 compliance, Principal Responsibilities, Develop test plans and test cases, Develop automated tests and scripts, Perform manual and automated tests on software functionality, usability, and accessibility (508 compliancy). Perform stress testing and performance testing. Manage bugs and error tracking. Compose and present test results to management. Coordinate and prioritize application modifications and bug fixes. Work with multiple development teams and software projects.

Competencies: Quality Assurance and Testing Methodologies; Test Plan and Test Case Development; Experience with automated testing applications like Silk Performer; Microsoft SQL Server 2005 and SQL scripting; Documentation and Reporting skills; Microsoft Visual Studio 2005; Microsoft C# and ASP.NET; .NET, Web Services and Service Oriented Architecture; Cross-browser DHTML web design; JavaScript, HTML, XML, XSLT and SQL; Microsoft Internet Information Server; Operating system experience with Windows XP and Server 2003; VMware Server/Desktop Virtualization; Experience with the compliancy requirements of Section 508 of the Rehabilitation Act for web applications design; TortoiseSVN/Subversion Source Code Control; CoLab – Web-based team collaboration and project management tool; Microsoft Office Products including Visio and Project; ESRI technologies including ArcSDE, ArcIMS, ArcGIS; and Scripting Proficiency (i.e. Cygwin, Dos, Bash, Perl, Python, and/or VBscript).

Minimum Education and Experience Requirements: Bachelor’s Degree in Computer Science, Software Engineering or similar discipline, desired. Four years of software quality assurance testing experience. Hands-on experience with developing test plans, test cases and prioritizing testing based on available resources. Role is subject to a background investigation by the government and must be able to meet the requirements to hold a position of public trust.

SR. IT SPECIALIST
Functional Responsibility: This position may function as the Task Leader. Writing complex code using languages such as COBOL, Prolog, Java, C++, or Visual Basic. May lead the efforts to update, repair, modify and expand existing programs. May perform programming activities using computer-aided software engineering (CASE) tools. Test programs to ensure the instructions are correct and it produces the desired information or function. Performs debugging activities. This role may work in a mainframe environment and may support the preparation of instructions for a computer operator. Supervise other lower-level programmers and possibly managing a task.

Minimum Education and Experience Requirements: Bachelor’s Degree in Computer Sciences or a related field or equivalent experience, and 2-4 year of related work experience.
**SR. PROGRAMMER (C# .NET)**

Functional Responsibility: Must be experienced with web and desktop application software design and development environments; and have experience with MS Reporting Services against relational, OLAP, and enterprise-scale databases. Assist in the development of custom reports for large data sets including natural resources, financial, and inventory planning data; and assist with integration to GIS analysis applications. Web farm operational deployment requirement including unit testing, load testing, staged deployment and tracking system software support.

Develop code using MS Visual Studio in .NET and C# environments with an emphasis on both front-end methodologies including HTML, XML, XSLT, DHTML/XHTML, AJAX, JavaScript and server-side programming. Design and develop enterprise reports using MS Reporting Services. Interact with system designers and provide feedback on design modules. Perform initial and regression unit testing (including load test analysis). Coordinate and prioritize application modifications and bug fixes. Participate and contribute to a team approach to software development and problem solving. Work well as part of a development team.

Competencies: Microsoft .NET, C# and ASP.NET; Microsoft Visual Studio 2005/2008; Microsoft Reporting Services 2005; Web Services and Service Oriented Architecture; AJAX, HTML, DHTML/XHTML, JavaScript; XML and XSLT programming; Operating system experience with Windows XP and 2000/2003; Documentation and Reporting skills; Experience with source code management system (subversion, CVS, VSS); Familiarity with Microsoft Internet Information Server (IIS); Operating system experience with Windows XP and 2000/2003; Business process analysis; Microsoft SQL Server 2000 & 2005 data mining/warehouse modeling; Arc Server programming experience; Cross-browser DHTML web design; TortoiseSVN/Subversion Source Code Control; Codebeamer – Web-based team collaboration and project management tool; Strong written and verbal communication skills; Test-Driven Design and agile (Scrum, XP) development experience; and Familiarity with Microsoft Office Products including Visio. Role is subject to a background investigation by the government and must be able to meet the requirements to hold a position of public trust.

Minimum Education and Experience Requirements: Bachelor’s Degree in Computer Science, Software Engineering or similar discipline. Must have at least 4-6 years of Information Technology experience and four or more years of specialized experience in hands-on system applications design and development of web-based applications in a team setting.

**SUBJECT MATTER EXPERT**

Functional Responsibility: Provides comprehensive support for difficult analysis and evaluation assignments. Performs and/or leads analysis and evaluation of existing or proposed processes, applications, systems, or software. Performs and/or leads project planning, scope, control, management, tracking, or review activities. Performs and/or leads analysis and evaluation throughout the process, application system, or software development life-cycle which includes, but is not limited to: planning, requirements, design, acquisition, development, integration, installation/deployment, performance tuning, testing, or training. Performs and/or leads document development/preparation at various stages of a project life-cycle (e.g. planning through implementation) to detail analysis results and solution recommendations. Serves as a liaison between functional and technical specialists at all levels. Uses methodologies, modeling/estimating
techniques, tools, applications, systems, software, or databases at advanced levels to perform assigned tasks. Ensures compliance with, and/or may develop, the standards and organization requirements relative to specific assignments. May supervise/manage.

Minimum Education and Experience Requirements: PHD plus 1-5 years of relevant experience or MBA, MA, MS or equivalent with 3-5 years of relevant experience, or B.A., B.S., with 5-10 years of relevant experience.

SYSTEMS ADMINISTRATOR I
Functional Responsibility: Designs, implements, and maintains complex databases with respect to the operating system, access methods, access times, device allocation, validation checks, organization, protection and security, documentation, guidelines, and statistical methods. Maintains database dictionaries, monitors standards and procedures, and integrates system through database design. Designs codes, tests, debugs and documents operating system software. Supports quality assurance review and evaluation of new and existing software products.

Minimum Education and Experience Requirements: B.S. in Computer Science or related field with 3-5 years’ relevant experience, or equivalent experience of 5 years in related field.

GSA PRICE LIST INFORMATION TECHNOLOGY (IT) LABOR CATEGORIES SIN 54151S

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Categories</th>
<th>Price Offered to GSA (incl. IFF)</th>
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**TERMS AND CONDITIONS APPLICABLE TO HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS) SIN 54151HACS**

Vendor suitability for offering services through the Highly Adaptive Cybersecurity Services (HACS) SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Federal Acquisition Regulation (FAR) Part 52.204-21
- OMB Memorandum M-17-12 - Preparing for and Responding to a Breach of Personally Identifiable Information (PII)
- OMB Memorandum M-19-03 - Strengthening the Cybersecurity of Federal Agencies by enhancing the High Value Asset Program
- 2017 Report to the President on Federal IT Modernization
- The Cybersecurity National Action Plan (CNAP)
- NIST SP 800-14 - Generally Accepted Principles and Practices for Securing Information Technology Systems
- NIST SP 800-27A - Engineering Principles for Information Technology Security (A Baseline for Achieving Security)
- NIST SP 800-30 - Guide for Conducting Risk Assessments
- NIST SP 800-35 - Guide to Information Technology Security Services
1. SCOPE
   a. The labor categories, prices, terms and conditions stated under Special Item Number 132-45 Highly Adaptive Cybersecurity Services (HACS) apply exclusively to Highly Adaptive Cybersecurity Services within the scope of this Information Technology Schedule.
   b. Services under this SIN are limited to Highly Adaptive Cybersecurity Services only. Software and hardware products are under different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8), and may be quoted along with services to provide a total solution.
   c. This SIN provides ordering activities with access to Highly Adaptive Cybersecurity services only.
   d. Highly Adaptive Cybersecurity Services provided under this SIN shall comply with all Cybersecurity certifications and industry standards as applicable pertaining to the type of services as specified by ordering agency.
   e. 132-45 Highly Adaptive Cybersecurity Services (HACS) - SUBJECT TO COOPERATIVE PURCHASING - includes proactive and reactive cybersecurity services that improve the customer’s enterprise-level security posture.

The scope of this category encompasses a wide range of fields that include, but are not limited to, Risk Management Framework (RMF) services, information assurance (IA), virus detection, network management, situational awareness and incident response, secure web hosting, and backup and security services.

The seven-step RMF includes preparation, information security categorization; control selection, implementation, and assessment; system and common control authorizations; and
continuous monitoring. RMF activities may also include Information Security Continuous Monitoring Assessment (ISCMA) which evaluate organization-wide ISCM implementations, and also Federal Incident Response Evaluations (FIREs), which assess an organization’s incident management functions.

The scope of this category also includes Security Operations Center (SOC) services. The SOC scope includes services such as: 24x7x365 monitoring and analysis, traffic analysis, incident response and coordination, penetration testing, anti-virus management, intrusion detection and prevention, and information sharing.

HACS vendors are able to identify and protect a customer’s information resources, detect and respond to cybersecurity events or incidents, and recover capabilities or services impaired by any incidents that emerge.

Sub-Categories - (not all vendors have been placed within the following subcategories. To view a complete list of vendors, click on the SIN)

- High Value Asset (HVA) Assessments include Risk and Vulnerability Assessment (RVA) which assesses threats and vulnerabilities, determines deviations from acceptable configurations, enterprise or local policy, assesses the level of risk, and develops and/or recommends appropriate mitigation countermeasures in operational and non-operational situations. The services offered in the RVA subcategory include Network Mapping, Vulnerability Scanning, Phishing Assessment, Wireless Assessment, Web Application Assessment, Operating System Security Assessment (OSSA), Database Assessment, and Penetration Testing. Security Architecture Review (SAR) evaluates a subset of the agency’s HVA security posture to determine whether the agency has properly architected its cybersecurity solutions and ensures that agency leadership fully understands the risks inherent in the implemented cybersecurity solution. The SAR process utilizes in-person interviews, documentation reviews, and leading practice evaluations of the HVA environment and supporting systems. SAR provides a holistic analysis of how an HVA’s individual security components integrate and operate, including how data is protected during operations. Systems Security Engineering (SSE) identifies security vulnerabilities and minimizes or contains risks associated with these vulnerabilities spanning the Systems Development Life Cycle. SSE focuses on, but is not limited to the following security areas: perimeter security, network security, endpoint security, application security, physical security, and data security.

- Risk and Vulnerability Assessment (RVA) assesses threats and vulnerabilities, determines deviations from acceptable configurations, enterprise or local policy, assesses the level of risk, and develops and/or recommends appropriate mitigation countermeasures in operational and non-operational situations. The services offered in the RVA sub-category include Network Mapping, Vulnerability Scanning, Phishing Assessment, Wireless Assessment, Web Application Assessment, Operating System Security Assessment (OSSA), Database Assessment, and Penetration Testing.

- Cyber Hunt activities respond to crises or urgent situations within the pertinent domain to mitigate immediate and potential threats. Cyber Hunts start with the premise that threat
actors known to target some organizations in a specific industry or with specific systems are likely to also target other organizations in the same industry or with the same systems.

- Incident Response services help organizations impacted by a cybersecurity compromise determine the extent of the incident, remove the adversary from their systems, and restore their networks to a more secure state.

- Penetration Testing is security testing in which assessors mimic real-world attacks to identify methods for circumventing the security features of an application, system, or network.

f. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
   b. The Contractor agrees to render services during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of Highly Adaptive Cybersecurity Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.
4. **INSPECTION OF SERVICES**
   Inspection of services is in accordance with 552.212-4 - CONTRACT TERMS AND CONDITIONS– COMMERCIAL ITEMS (Jan 2017) & (ALTERNATE I-Jan 2017) for Time-and-Materials and Labor-Hour orders placed under this contract.

5. **RESPONSIBILITIES OF THE CONTRACTOR**
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (May 2014) Rights in Data – General, may apply.

   The Contractor shall comply with contract clause (52.204-21) to the Federal Acquisition Regulation (FAR) for the basic safeguarding of contractor information systems that process, store, or transmit Federal data received by the contract in performance of the contract. This includes contract documents and all information generated in the performance of the contract.

6. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
   Subject to the ordering activity security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Highly Adaptive Cybersecurity Services.

7. **INDEPENDENT CONTRACTOR**
   All Highly Adaptive Cybersecurity Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. **ORGANIZATIONAL CONFLICTS OF INTEREST**
   a. **Definitions.**
      “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

      “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

      An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at
any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES
   The Contractor, upon completion of the work ordered, shall submit invoices for Highly Adaptive Cybersecurity Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES
    Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. APPROVAL OF SUBCONTRACTS
    The ordering activity may require that the Contractor receive, from the ordering activity Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

12. DESCRIPTION OF HIGHLY ADAPTIVE CYBERSECURITY SERVICES AND PRICING
    a. The Contractor shall provide a description of each type of Highly Adaptive Cybersecurity Service offered under Special Item Number 132-45 for Highly Adaptive Cybersecurity Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
    b. Pricing for all Highly Adaptive Cybersecurity Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, minimum general experience and minimum education.

LABOR CATEGORY DESCRIPTIONS 54151HACS
HIGHLY ADAPTIVE CYBERSECURITY SERVICES HACS) SPECIAL ITEM NUMBERS 54151HACS
Cybersecurity Engineer 1
Functional Responsibility: Analyzes and defines security architectures and requirements. Designs, develops, engineers, and implements solutions aligned with organizational security requirements and architectures. Gathers and organizes technical information about an organization’s mission, goals and needs, existing security products, and ongoing security initiatives. Can perform duties with minimum supervision and direction. Roles could include penetration testing, developer, vulnerability scanning,

Minimum Education and Experience Requirements: Up to (3) years of information technology (IT) or related experience; has one (1) years of direct IT related experience. Bachelor’s Degree in Computer
Science, Engineering, or Information Systems, or other related discipline. Three years of experience may substitute for degree requirements.

**Cybersecurity Engineer 2**
Functional Responsibility: Analyzes and defines security architectures and requirements. Designs, develops, engineers, and implements solutions aligned with organizational security requirements and architectures. Gathers and organizes technical information about an organization's mission, goals and needs, existing security products, and ongoing security initiatives. Can perform duties with minimum supervision and direction.

Minimum Education and Experience Requirements: Combination of three (3) to six (6) years of information technology (IT) or related experience; has two (2) years of direct security related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Five years of experience may substitute for degree requirements.

**Cybersecurity Engineer 3**
Functional Responsibility: Analyzes and defines security architectures and requirements. Designs, develops, engineers, and implements solutions aligned with organizational security requirements and architectures. Gathers and organizes technical information about an organization's mission, goals and needs, existing security products, and ongoing security initiatives. Performs daily supervision and direction to staff.

Minimum Education and Experience Requirements: Combination of six (6) years of information technology (IT) or related experience; has five (5) years of direct security related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Eight years of experience may substitute for degree requirements.

**Information Assurance Analyst 1**
Functional Responsibility: Analyst will provide support to security architecture, policy, and design guidance for systems and networks. Analyst will also provide junior level certification and accreditation support for applications, systems, and networks in accordance with appropriate customer policies. Helps develop materials and provide instructions to teams in the C&A activities at the appropriate skill level to accomplish the mission. Roles could include plan of action and milestone analysis, privacy analysis, policy analysis. Documentation support could include scan results, system security plans (SSPs), system assessment plans (SAPs), system assessment reports (SARs), contingency plans etc.

Minimum Education and Experience Requirements: Up to (3) years of information technology (IT) or related experience; has one (1) years of direct security related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Three years of experience may substitute for degree requirements.

**Information Assurance Analyst 2**
Functional Responsibility: Analyst will provide support to security architecture, policy, and design guidance for systems and networks. Can perform duties with minimum supervision and direction. Analyst will also provide mid-level certification and accreditation support for applications, systems,
and networks in accordance with appropriate customer policies. Helps develop materials and provide instructions to teams in the C&A activities at the appropriate skill level to accomplish the mission. Will support defining and assessing appropriate security procedures, network access rules, configuration management, and technical controls. Roles could include developing risk assessment schedules, reviewing continuous monitoring and vulnerability scans. Primary resource for development of scan results, system security plans (SSPs), system assessment plans (SAPs), system assessment reports (SARs), contingency plans.

Minimum Education and Experience Requirements: Combination of three (3) to six (6) years of information technology (IT) or related experience; has one (3) years of direct security related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Three years of experience may substitute for degree requirements.

**Information Assurance Analyst 3**
Functional Responsibility: Senior Information Analyst will provide security architecture, policy, and design guidance for systems and networks. Analyst would be looked to as a senior role on the team as a task lead that could develop and define resource and assessment schedules. Senior Analyst will also provide certification and accreditation support for applications, systems, and networks in accordance with appropriate customer policies. Reviews materials and provide instructions to teams in the C&A activities at the appropriate skill level to accomplish the mission. Will lead defining and assessing appropriate security procedures, network access rules, configuration management, and technical controls. Primary resource for development of scan results, system security plans (SSPs), system assessment plans (SAPs), system assessment reports (SARs), contingency plans.

Minimum Education and Experience Requirements: Combination of six (6) years of information technology (IT) or related experience; has one (4) years of direct security related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related discipline. Three years of experience may substitute for degree requirements.

**Security Program Manager**
Functional Responsibility: Responsible for the direction of complex program(s) and function(s). Directs the efforts of anumber or professional staff in carrying out the tasks necessary to meet the customer’s requirements. Must have in-depth knowledge of the area for which the responsibility is given. Meets with customer and contractor personnel to develop and review program plans, schedules, assignments and cost to ensure conformance.

Minimum Education and Experience Requirements: Combination of eight (8) years of information technology (IT) or related experience; has five (5) years program management experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related scientific discipline.

**Security Subject Matter Expert**
Functional Responsibility: Responsible for the cyber security best practices or in a very particular or specialist field. The individual will provide security services to business and IT programs pertaining to system design, engineering and implementation while promoting the protection, integrity and
confidentiality of customer, vendor, employee, and business information in compliance with organization policies and standards.

Minimum Education and Experience Requirements: Combination of six (6) years of information technology (IT) or related experience. Bachelor’s Degree in Computer Science, Engineering, or Information Systems, or other related scientific discipline or specialist certification in a particular field or offering.

**GSA PPRICE LIST HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS) LABOR CATEGORIES**

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<tr>
<td>54151HACS</td>
<td>Cybersecurity Program Manager (Top Secret)</td>
<td>$ 140.25</td>
</tr>
</tbody>
</table>
EDUCATION AND EXPERIENCE MATRIX

Education and experience may be substituted for each other. Each year of experience may be substituted for 1 year of education, and vice versa. In additional certifications, professional licenses, and vocational technical training may be substituted for experience and education.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Equivalence</th>
<th>Other Equivalence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates</td>
<td>High School degree + 1-year relevant experience</td>
<td>Vocational or technical training in work-related field</td>
</tr>
<tr>
<td>Bachelors</td>
<td>Associate’s degree + 2 years’ relevant experience, or high school degree +4 years’ relevant experience</td>
<td>Professional Certification</td>
</tr>
<tr>
<td>Masters</td>
<td>Bachelor’s + 2 years’ relevant experience, or Associate’s + 4 years’ relevant experience</td>
<td>2 Professional Certifications or Professional License</td>
</tr>
</tbody>
</table>

TERMS AND CONDITIONS APPLICABLE TO SOFTWARE LICENSES SIN 511210

1. INSPECTION/ACCEPTANCE
   The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post-acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. USER LICENSE AGREEMENTS REQUIREMENTS (EULA)
   The Contractor shall provide all User License Agreements in an Adobe PDF format.

3. GUARANTEE/WARRANTY
   a. Unless specified otherwise in this contract, the Contractor’s standard commercial guarantee/warranty as stated in the contract’s commercial pricelist will apply to this contract.
   b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract. If no implied warranties are given, an express warranty of at least 60 days must be given in accordance with FAR 12.404(b)(2)
   c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

4. TECHNICAL SERVICES
   The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9am to 5pm EST. (908-242-3682)
5. SOFTWARE MAINTENANCE
   a. Software maintenance as it is defined: Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user’s self-diagnostics. Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.
   
b. Software Maintenance as a product is billed at the time of purchase, and Software Maintenance as a Service (SIN 54151) Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, online technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31U.S.C. 3324.
   
c. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

6. PERIODS OF TERM LICENSES (SIN 511210)
   a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
   b. Term licenses may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
   c. Annual Funding. When annually appropriated funds are cited on an order for term licenses, the period of the term licenses shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term licenses orders citing the new appropriation shall be required, if the term licenses is to be continued during any remainder of the contract period.
   d. Cross-Year Funding Within Contract Period. Where an ordering activity’s specific appropriation authority provides for funds in excess of a 12-month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
   e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the term licenses are to be terminated at that time. Orders for the continuation of term licenses will be required if the term licenses are to be continued during the subsequent period.
7. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE
   Not offered.

8. UTILIZATION LIMITATIONS
   a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
   b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
      (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
      (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity must take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.
      (3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.
      (4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it was acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
Commercial Computer Software may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, “Utilization Limitations” are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

9. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY
The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

10. RIGHT-TO-COPY PRICING
In accordance with approved EULA.

SOFTWARE LICENSES SIN 511210 GSA PRICE LIST

<table>
<thead>
<tr>
<th>MFG. NAME</th>
<th>MFR PART NO</th>
<th>PRODUCT NAME</th>
<th>PRODUCT DESCRIPTION</th>
<th>UOI</th>
<th>Price Offered to GSA (including IFF)</th>
<th>COO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>NTINSPECT</td>
<td>NT INSPECT Server Software</td>
<td>Integrated Software on Server</td>
<td>Ea.</td>
<td>$1,112.34</td>
<td>US</td>
</tr>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>NYAPPINST</td>
<td>NT INSPECT Mobile Software</td>
<td>Application installed on FieldInspector's Device with DataEncryption Module</td>
<td>Ea.</td>
<td>$111.23</td>
<td>US</td>
</tr>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>NTMAIN</td>
<td>NT INSPECT Server and Mobile Software Maintenance</td>
<td>Annual Maintenance of Server and Mobile Software</td>
<td>Ea.</td>
<td>$208.56</td>
<td>US</td>
</tr>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>NTUSCOM</td>
<td>User Configuration</td>
<td>Assist with configuration of Users, Inspections &amp; Inspection Questions</td>
<td>Hr.</td>
<td>$111.23</td>
<td>US</td>
</tr>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>NTWEBTRAIN</td>
<td>Web Training</td>
<td>Webinar Style Training</td>
<td>Hr.</td>
<td>$111.23</td>
<td>US</td>
</tr>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>NTCUWEBTRN</td>
<td>Custom Web Training</td>
<td>Webinar Style Training + Custom Documentation</td>
<td>Hr.</td>
<td>$111.23</td>
<td>US</td>
</tr>
<tr>
<td>Neotech Solutions, Inc.</td>
<td>ETLONSTE</td>
<td>On-Site ETL</td>
<td>Onsite ETL Support (Extract, transform and load)</td>
<td>Hr.</td>
<td>$139.04</td>
<td>US</td>
</tr>
</tbody>
</table>
**SIN OLM - ORDER-LEVEL MATERIALS**

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line-Item Number (CLIN) and are subject to a Not to Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not "open market items."

Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis For OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials.

Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.
ABOUT SPRY METHODS, INC.
Spry Methods offers a full range of systems design and integration services to our customers. We employ sound methodology from project inception for complex system design, and development, through program testing, verification and validation (IV&V), quality assurance (QA), deployment, and configuration management. Project design begins with a systems requirements analysis and fit-gap analysis, proceeds through testing, validation and go-live, and; ends with a system which was developed based on the emphasis of seamless, cost-effective design and integration of new technologies, upgraded systems and existing legacy capabilities. Spry Methods tailors commercial-off-the-shelf (COTS) applications, designs custom applications, and integrates those together with legacy systems to provide IT solutions that satisfy complex technical challenges while minimizing disruption of current operations/capabilities.
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE
Spry Methods Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT
To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Edward H. Kim, President, (Tel) 703.600.7780, (Fax) 703.600.7799, ekim@sprymethods.com