



GSA FSS SCHEDULE PRICELIST

GS-35F-0013W

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

SYNERGETIC INFORMATION SYSTEMS, INC.

1200 G Street, NW, Suite 800
Washington, DC 20005
Tel: 202-434-8680
Fax: 866-488-4122
<http://www.gosynergetic.com>

Contract Number: GS-35F-0013W

Period Covered by Contract: October 02, 2009 through October 01, 2014
Option Periods: October 02, 2014 – October 01, 2029



**General Services Administration
Federal Supply Service**

Pricelist current through Modification #**PS-0011**, dated **January 26, 2015**

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service’s Home Page via the Internet at <http://www.fss.gsa.gov/>

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. Contractor's Ordering Address and Payment Information:

SYNERGETIC INFORMATION SYSTEMS, INC.

1200 G Street, NW, Suite 800
Washington, DC 20005
Tel: 202-434-8680
Fax: 866-488-4122

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards “**will**” be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Tel: 202-434-8680

Contact: Achuta K. Rayaprolu, President & CEO

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 826342755

Block 30: Type of Contractor - B

B. Other Small Business

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 26-2595775

4a. CAGE Code: 531D9

4b. Contractor **has** registered with the Central Contractor Registration Database.

5. FOB Destination

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132-51

As per client request

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the

agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.
- a. Prompt Payment: **0.5% - 10** days from receipt of invoice or date of acceptance, whichever is later.
 - b. Quantity- **None**
 - c. Dollar Volume- **0%**
 - d. Government Educational Institutions

Government Educational Institutions are offered the same discounts as all other Government customers.

- e. Other

Prices offered to the Government are discounted @ 5% from Synergetic Information Systems' Commercial Catalog prices.

8. **Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **Statement Concerning Availability of Export Packing:**

10. **Small Requirements:** The minimum dollar value of orders to be issued is **\$100**.

11. **Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order value for the following Special Item Numbers (SINs) is **\$500,000**
Special Item Number 132-51 - Information Technology (IT) Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS**

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.



SYNERGETIC
INFORMATION SYSTEMS, INC.

- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.gosynergetic.com>

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an



endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR



The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

Please find enclosed, on the following pages, the description of several categories of IT services offered by **Synergetic Information Systems, Inc.** along with the corresponding prices:



Synergetic Information Systems, Inc. – GSA Pricelist

S No.	Labor Category	Govt. Site Hourly Rate (incl. IFF of 0.75%) POP: 10/2/14 to 10/01/15	Govt. Site Hourly Rate (incl. IFF of 0.75%) POP: 10/2/15 to 10/01/16	Govt. Site Hourly Rate (incl. IFF of 0.75%) POP: 10/2/16 to 10/01/17	Govt. Site Hourly Rate (incl. IFF of 0.75%) POP: 10/2/17 to 10/01/18	Govt. Site Hourly Rate (incl. IFF of 0.75%) \$/hr POP: 10/2/18 to 10/01/19
1	Program Manager Level I	\$126.06	\$129.84	\$133.74	\$137.75	\$141.88
2	Program Manager Level II	\$147.42	\$151.85	\$156.40	\$161.09	\$165.93
3	Web Developer	\$90.24	\$92.95	\$95.73	\$98.61	\$101.56
4	Jr. Web Developer	\$66.02	\$68.00	\$70.04	\$72.15	\$74.31
5	Jr. Application Programmer	\$34.19	\$35.21	\$36.27	\$37.36	\$38.48
6	Software Developer Intermediate	\$56.11	\$57.80	\$59.53	\$61.32	\$63.16
7	Systems Engineer	\$53.42	\$55.02	\$56.67	\$58.37	\$60.12
8	Systems Engineer Intermediate	\$64.10	\$66.02	\$68.00	\$70.04	\$72.14
9	Senior Systems Engineer	\$72.65	\$74.83	\$77.07	\$79.38	\$81.76
10	Management Consultant	\$83.33	\$85.83	\$88.40	\$91.05	\$93.79
11	Senior Consultant	\$106.83	\$110.04	\$113.34	\$116.74	\$120.24
12	Senior Capital Planning Analyst	\$133.54	\$137.55	\$141.67	\$145.92	\$150.30
13	Network/Security Engineer	\$80.12	\$82.53	\$85.00	\$87.55	\$90.18
14	EVM Specialist	\$93.53	\$96.34	\$99.23	\$102.21	\$105.27
15	Database Developer/Administrator Level 1	\$58.76	\$60.52	\$62.34	\$64.21	\$66.14
16	Jr. Analyst	\$56.95	\$58.66	\$60.42	\$62.23	\$64.10
17	Jr. Analyst Level III	\$59.30	\$61.08	\$62.91	\$64.80	\$66.74
18	Systems Administrator Intermediate	\$52.82	\$54.40	\$56.04	\$57.72	\$59.45
19	Business Analyst	\$93.53	\$96.34	\$99.23	\$102.21	\$105.27
20	Sr. Business Analyst	\$137.55	\$141.67	\$145.92	\$150.30	\$154.81
21	Business Analyst Intermediate	\$99.03	\$102.01	\$105.07	\$108.22	\$111.46
22	Help Desk Coordinator	\$20.09	\$20.69	\$21.31	\$21.95	\$22.61
23	Program Administration Specialist	\$42.78	\$44.06	\$45.38	\$46.74	\$48.14
24	Technical Writer	\$42.78	\$44.06	\$45.38	\$46.74	\$48.14
25	Data Architect	\$117.63	\$121.15	\$124.79	\$128.53	\$132.39
26	Application Engineer - Intermediate	\$55.52	\$57.18	\$58.90	\$60.66	\$62.48
27	Application Engineer - Senior	\$73.57	\$75.78	\$78.05	\$80.40	\$82.81
28	Data Management Specialist	\$52.72	\$54.30	\$55.93	\$57.60	\$59.33
29	IRM Analyst	\$50.69	\$52.21	\$53.77	\$55.39	\$57.05
30	Systems Administrator	\$45.71	\$47.08	\$48.50	\$49.95	\$51.45
31	IT PMO Consultant	\$110.77	\$114.09	\$117.51	\$121.04	\$124.67
32	IT Strategic Planning Analyst	\$105.82	\$109.00	\$112.27	\$115.63	\$119.10
33	Systems Integration Engineer	\$102.30	\$105.37	\$108.53	\$111.79	\$115.14
34	Interface System Consultant	\$64.50	\$66.43	\$68.43	\$70.48	\$72.59
35	Technical Analyst	\$112.38	\$115.75	\$119.23	\$122.80	\$126.49
36	Document Management Specialist	\$85.67	\$88.24	\$90.88	\$93.61	\$96.42

37	Database Administrator	\$77.11	\$79.42	\$81.80	\$84.26	\$86.78
38	Project Coordinator	\$35.28	\$36.34	\$37.43	\$38.55	\$39.71

Important Note:

Per Economic Price Adjustment (EPA) clause, Synergetic Information Systems, Inc. may request a price/rate adjustment 30 days prior to the end of the first 12 months, and every 12 month period thereafter. If applicable, any proposed rate increase can not exceed the commercial rate increase for the same or similar services.

SYNERGETIC INFORMATION SYSTEMS, INC.

LABOR CATEGORIES DESCRIPTIONS

1) Commercial Job Title: Program Manager Level I

Minimum Technical Qualifications/Experience: Five (5) years of experience in managing Information Technology projects. Must have a thorough knowhow of Software Development Lifecycle, project planning, risk management, project reporting, proficiency in Project Management tools like MS Project, tools like Visio, MS Word, Excel and Power Point.

Functional Responsibility: He/She is responsible for the timely execution of the various Task Order projects awarded under the master contract. He/She is responsible for project planning, team composition, task allocation, task monitoring, task facilitation, risk management, disaster recovery, overseeing analysis/designing, programming, testing and technical and user documentation, maintaining project status documentation, giving regular updates to the Account manager, giving technical presentations to the client representatives and periodically attend status meetings with the client representatives. Reports to the Program Manager Level II for the contract.

Minimum Education: Bachelor's degree in Engineering (any discipline), Science, Information Systems, or Business Administration or equivalent combination of education and experience.

2) Commercial Job Title: Program Manager Level II

Minimum Technical Qualifications/Experience: Eight (8) years of experience in the IT industry, out of which at least five (5) years must be in the field of Program Management, Project Management, Business Administration, Human Resources management, and/or Client Relationship Management.

Functional Responsibility: He/She is the central point of contact with the Contracting Officer, Contracting Officer's Representative and Task Managers. He/She is the senior manager responsible for coordinating the management of all work performed on the contract, including subcontractors, team members, and vendors. Keeps in constant touch with the project managers regarding the status of various task order projects, the issues facing the project teams and effectively and regularly updates the client representatives and corporate management. Also facilitates the information, which the team requires from the client to effectively implement various Task Order Projects and if necessary, escalates the burning issues to the client representatives and contracting officer. All the Task Order Project Managers typically report to the Program Manager for that contract.

Minimum Education: Bachelor's degree in Engineering (any discipline), Science, Information Systems, or Business Administration or equivalent combination of education and experience.

3) Commercial Job Title: Web Developer

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in independently analyzing web systems and developing Internet/Intranet applications with any combination of the tools such as .Net, XML, Java, EJB and Java Script and deploying the applications on the Application Servers like Weblogic, Websphere and iPlanet. Must be proficient in one or more of .Net, Java, HTML, DHTML, JavaScript, CGI, Cold Fusion, COM/DCOM, CORBA.

Functional Responsibility: Analyzing, understanding the architecture and developing Internet applications using languages like Microsoft .Net, Java, XML, JSP, EJB and Javascript and deploying the applications on the Application Servers like Weblogic, Websphere and iPlanet. Also responsible for writing interfaces, developing stored Procedures, Triggers and Views, Unit testing and code review. Can work independently in support of a joint applications development effort.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Candidates having Associate degree in any discipline will also be considered if they have atleast six (6) years of experience in independently developing industry Internet/web applications..

4) Commercial Job Title: Junior Web Developer

Minimum Technical Qualifications/Experience: Overall two (2) years of experience in developing web applications.

Functional Responsibility: Analyzing, understanding the architecture and developing web applications using languages like Microsoft .Net, Java, J2EE, and XML and deploying the applications on the Application Servers like Weblogic, Websphere and iPlanet. Also responsible for writing interfaces, Unit testing and code review.

Minimum Education: Bachelor's degree in Engineering (any discipline), Computer Science, or Information Systems or equivalent combination of education and experience..

5) Commercial Job Title: Junior Application Programmer

Minimum Technical Qualifications/Experience: Overall two (2) years of experience in writing application codes/programs using various programming language/s (Java, XML, .Net, C#, C, C++, Perl, COBOL, Oracle PL/SQL).

Functional Responsibility: Write codes and application programs in various languages like Java, XML, .Net, C#, C, C++, Perl, COBOL, Oracle PL/SQL. Also responsible for Unit testing, and code maintenance. Can work independently in support of a joint applications development effort. Responsible for writing application software, technical and user documentation, software conversions; environments include but are not limited to mainframe, mid range, personal computers, laptops.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Candidates having Associate Degree in any discipline will also be considered if they have atleast four (4) years of experience in independently developing industry applications.

6) Commercial Job Title: Software Developer Intermediate

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in analyzing, designing, developing, testing, implementing, and maintaining complex software applications using latest SDLC guidelines.

Functional Responsibility: Responsible for analyzing, designing, developing, testing, implementing, and maintaining complex software applications using latest SDLC guidelines and technologies like Java/J2EE, .NET, C#, XML, C, C++, PL/SQL, Webmethods, and COBOL. Responsible for, technical and user documentation, software conversions; environments include but are not limited to mainframe, mid range, personal computers, laptops. Working with minimal supervision, conducts project feasibility and implementation studies, including the development of plans and testing for evaluation. Develops and implements data conversion routines. Performs system testing to insure satisfactory results. Duties require knowledge of data sources, data flow, system interactions, and computer equipment and software applications. May perform selected project tasks independently or with minimal direction. Provides technical support to the project team. Establishes and maintains development, testing environments and the configuration management process and structures. Serves as point-of-contact for third-party software and hardware vendors.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical). Candidates having Associate Degree in any discipline will also be considered if they have atleast six (6) years of experience in independently developing industry applications.

7) Commercial Job Title: Systems Engineer

Minimum Technical Qualifications/Experience: Two (2) years of experience in designing, installing, configuring, and maintaining organization's operating systems, databases, applications, and network components to ensure security and optimal performance.

Functional Responsibility: Designs, installs, configures and maintains organization's operating systems, databases, applications, and network components to ensure security and optimal performance. Responsible for the installing, managing, maintaining and troubleshooting hardware and software on systems, to maintain the on-going operational performance of programs (software) and the hardware on which the programs run within the Mainframe, Mid-Range, or PC environments. Implements and supports local area network (LAN) and Wide area network (WAN) hardware and software. Analyzes customer workflow and procedures to recommend operational support tools and technologies to satisfy customer needs. Acts as a liaison between the customer, suppliers, and other technical groups to resolve network and hardware problems. Analyzes performance problems and recommends solutions to enhance functionality, reliability and/or usability. Implements operational support standards and procedures relating to change management, performance management, and security. Recommends changes and improvements to existing standards. Develops site administration manual (SAM) documentation. Provides user orientation on hardware, software and network operations. Analyzes and resolves problems associated with server hardware, operating systems, applications software. Detects, diagnoses, and reports windows related problems on both server and desktop systems. Performs a wide variety of tasks in software/hardware maintenance and operational support of Servers and systems. Analyzes general information assurance-related technical problems and provides basic engineering and technical support in solving these problems. Designs, develops, engineers, and implements solutions that meet network security requirements. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if and only if they have atleast four (4) years of relevant experience in

designing, installing, configuring, and maintaining organization's operating systems, databases, applications, and network components.

8) Commercial Job Title: Systems Engineer Intermediate

Minimum Technical Qualifications/Experience: At least four (4) years of experience in networking administration. Must be knowledgeable in computer technology, including architecture, operating systems, and hardware components, such as workstations, disks, and graphics input and output devices; must be knowledgeable in distributed computing system concepts, including client/server computing issues, mass storage technology, and computer network technology. Network experience must include configuring one or more networks based on serial communications, MODEMS, Ethernet, TCP/IP, and NFS.

Functional Responsibility: Responsible for developing, refining, and troubleshooting a large distributed environment, involving UNIX and/or MS-DOS platforms. Designs, develops, tests and implements new system software modules and enhancements to current systems; designs, develops, tests, and implements diagnostic utilities to analyze and report system status and performance. Monitors and evaluates overall system performance of operating system facilities, software products, computer services, and communications and networking facilities; specifies, installs and tests system components as required to enable system to meet desired performance objectives.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having associate Degree in any discipline will also be considered if they have at least six (6) years of experience in developing, refining, and troubleshooting a large distributed environment, involving UNIX and/or MS-DOS platforms.

9) Commercial Job Title: Senior Systems Engineer

Minimum Technical Qualifications/Experience: At least six (6) years of experience in managing complex Information Systems, Databases, software applications, and networks, and ensure their security and optimal performance.

Functional Responsibility: Responsible for managing complex Information Systems, Databases, software applications, and networks, and ensure their security and optimal performance. Manage, monitor and resolve issues related to network design, NT and Exchange implementation, ongoing network operating system and application support. Additional responsibilities include, but are not limited to, assessing effectiveness of software tools on system and evaluating/recommending new products to enhance system and user efficiency. Provides guidance to technical staff in performance of duties. Provide ongoing network operating system and application support. Trouble shoots, advises and provides problem-solving expertise in the design and development of software application systems, database application and tuning. Manages system administration of Network, Web, and/or communications systems, including Local Area Network (LAN), Wide Area Network (WAN). Manages the server maintenance, creates monitoring reports and logs and ensures functionality of links. Modify floor plans, designs and implements rack layouts for the installation of switches, routers, cryptographic equipment, multiplexers, modems, etc. Provide Quality Assurance before and after projects. Provide BOM and work packages necessary to complete projects correctly and in a timely fashion.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have at least eight (8) years of relevant experience.

10) Commercial Job Title: Management Consultant

Minimum Technical Qualifications/General Experience: At least six (6) years of experience in analyzing the information systems' business processes, identify IT performance bottlenecks, re-engineer, re-design, integrate, and implement the IT Systems and management processes.

Functional Responsibility: Provide configuration management and corporate board support to various organizations. Facilitate Executive Technical Requirements Board to review status, issues, and actionable resolutions of organizational IT programs/projects. Provides systems analysis, and IT program management support; system-engineering support; documentation support; technical support; and generating Risk Management Implementation Plan. Conduct policy, program, and technical review of activities and documents related to the utility of various technologies. Provide source material/briefings on IT Project Management techniques, processes, and accreditations.

Minimum Education: Bachelor's degree or equivalent technical qualifications with 2-3 years of additional experience.

11) Commercial Job Title: Senior Consultant

Minimum Technical Qualifications/Experience: Eight (8) years of experience in studying, analyzing, evaluating, designing and improving specialized IT modernization programs and business processes (example: expertise in Naval Air Defense Systems, Child Support Programs, Teachers Licensing Programs, CFR validation, Treasury Systems, Driver Licensing Systems, Housing Loan Programs or any other program critical to designing/improving the Information Systems), help define the Software Requirement Specifications and Business Process Documents and assist the System Architects in architecting the systems. Excellent interpersonal and communication skills are a requirement.

Functional Responsibility: Responsible for serving as facilitator for Integrated Product Team, defining/ameliorating the policies and procedures of an organization, process or program. Utilizing their specialization and subject matter knowhow to assist the business analysts and Project Managers in defining the Software Requirement Specifications and Business Process Documents and assist the System Architect in architecting the system. Also assist the testing team in Integrated System testing to ensure that the system is working under various conditions/scenarios critical for the program or the application. Responsible for leading and/or coordinating the evaluation and redesign of current business processes to ensure effective and efficient use of business information technology and resources, and improve IT Systems' process performance. Recommends and designs cost effective strategies for use of latest system technologies to meet customer information resource management goals and objectives. Responsible for the analysis, design and development of large business information systems.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have at least ten (10) years of experience working with the functional and technical aspects of various programs like Naval Air Defense Systems, Child Support Programs, Teachers Licensing Programs, CFR validation, Treasury Systems, Driver Licensing Systems, Housing Loan Programs or any other programs critical to designing/improving the Information Systems.

12) Commercial Job Title: Senior Capital Planning Analyst

Minimum Technical Qualifications/Experience: Five (5) years of experience in IT capital planning, OMB Exhibit 300 process for IT Systems, and OIG and GAO Audits.

Functional Responsibility:

- Provide Project Management Professional (PMP) best practices techniques and advice in support of the client's IT portfolio investments, and develop standardized procedures
- Perform IT Systems business analysis and IT capital planning duties associated with the Capital Planning and Investment Control (CPIC) process in satisfying OMB: A-11 Requirements in alignment with the GAO ITIM
- Provide consultation services for the client's IT investments through the CPIC phases
- Prepare, submit, and maintain Exhibit 300 documentation for individual IT investments to be submitted to OMB
- Prepare, maintain, and interpret Exhibit 53 and Green Book documentation
- Assist Government and other contractor personnel in the preparation, submission, and maintenance of project documentation required by the Exhibit 300 process (Alternatives Analysis, Risk Management Plan, etc.)
- Assist Government and other contractor personnel in the collection and presentation of planned versus actual IT spending and planned versus actual IT Project schedule performance figures
- Continuing the improvement of CPIC practices
- Develop and present CPIC-related courses, and provide specialized individual training

Minimum Education: Bachelor's degree in Business Administration or Finance or equivalent combination of education and experience.

13) Commercial Job Title: Network/Security Engineer

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in installing, configuring, and maintaining organization's operating systems, and network components to ensure security of networks.

Functional Responsibility: Installs, configures and maintains organization's operating systems. Analyzes and resolves problems associated with server hardware, operating systems, and applications software. Detects, diagnoses, and reports OS related problems on both server and desktop systems. Performs a wide variety of tasks in software/hardware maintenance and operational support of Servers and systems. Analyzes general information assurance-related technical problems and provides basic engineering and technical support in solving these problems. Designs, develops, engineers, and implements solutions that meet network security requirements. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle as well as in the maintenance of applications and networks.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least seven (7) years of relevant experience in installing, configuring, maintaining organization's operating systems and network components, and performing vulnerability scans and analyses.

14) Commercial Job Title: EVM Specialist

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in implementation and management of Earned Value for large Federal IT programs and contracts, tracking and analysis of IT contracts expenditure versus the initially allocated project budget.

Functional Responsibility: Implementation and management of Earned Value for large scale multi-disciplined IT Development Programs. Responsibilities include tracking and analysis of IT contract expenditures vs. budget vs. work performed vs. estimates at completion. Activities and tasks also include:

- Prepare estimate to completion data for IT projects
- Preparation, analysis, and issuance of financial and earned value reports to customers and internal management
- Implement IT Systems with EVM software such as Primavera, MS-Project, etc., for EVM analysis
- Provide proactive financial support, pricing, and program control support, and analysis on numerous task orders
- Develop financial controls, procedures, systems, and forecasting techniques to evaluate contract/program status and ensure compliance with government and customer requirements
- Provide EVM training to IT Project Managers/Team Leads
- Monitor cost performance against plans to ensure contractual cost obligations are met
- Perform complex financial/administrative reporting for major IT contracts and/or programs
- Conduct complex financial analysis and variance analysis for IT systems

Minimum Education: Bachelor's degree in Business, Commerce, Finance or Accounting or equivalent combination of education and experience.

15) Commercial Job Title: Database Developer/Administrator Level I

Minimum Technical Qualifications/Experience: Overall four (4) years experience in analyzing, designing, developing, and administering databases (e.g., Oracle, MS SQL, DB2, DMS, Sybase, MS-Access).

Functional Responsibility: Responsible for designing, tuning, and maintaining the database. This includes the design of the tables, fields, screens, triggers and stored procedures so as to optimize the database performance (efficiency, reliability, scalability). Will analyze database systems and programs, which include access methods, access time, file structures, device allocation, validation checks, statistical methods, and security. Will also work with user community to understand data access and integration needs, ensure integration of systems through the database structure, perform data modeling, monitor database standards and procedures, system usage and performance, troubleshoot and resolve database and data problems, and develop and administer disaster recovery plans. Other responsibilities may include:

- ❖ Maintaining and creating Users, Nodes, Instances, Databases, Tables Spaces, Containers, Buffer Pools and Logs.
- ❖ Installing the database on the server as well as installing the clients.
- ❖ Migrating data between databases.
- ❖ Extracting data from one system into flat files and then loading into the database without constraints.
- ❖ Writing Stored procedures, Triggers to populate data from non-constraints tables to normalized tables with constraints.

- ❖ Writing scripts to create instances, databases, scheduling online, offline backups and restoring databases.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have atleast six (6) years of experience analyzing and designing databases.

16) Commercial Job Title: Junior Analyst

Minimum Technical Qualifications/Experience: Overall two (2) years of experience in analyzing the business processes, data and Information Systems of organizations, coordinating and supporting the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using information technology. Strong computer skills with better – than – average proficiency in using standard MS products (including word, excel, powerpoint, MS Access) are required.

Functional Responsibility: Analyzes IT security requirements, principles, policies and procedures to implement in all the phases of systems development life cycle. Exercises analytical techniques when gathering information from users, defining work problems, designing a system of computer programs and developing procedures to resolve the problems. Participates in data analysis, document discovery, archival database maintenance, and user training. Develops complete specifications to enable computer programmers to prepare required programs. Independently works on routine assignments. Receives guidance from Systems Analyst on complex assignments. Reviews task proposal requirements, gather information, analyze the data, prepare project synopsis, compare alternatives, prepare specifications for programs, resolve processing problems, coordinate work with programmers, and orient users to new systems. Assists in quality assurance and testing of programs /applications.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have atleast four (4) years of experience in analyzing the IT business processes and Information Systems.

17) Commercial Job Title: Junior Analyst Level III

Minimum Technical Qualifications/Experience: Overall three (3)years of experience in analyzing the business processes, data and Information Systems of organizations, mentoring other Business/System Analysts, coordinating and supporting the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using information technology.

Functional Responsibility: Coordinates and supports the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using information technology. Also responsible for technically analyzing the IT business processes, data and/or Information Systems. This includes the analysis of the architecture of the system and the required IT security requirements. Provides guidance in data analysis, document discovery, archival database maintenance, and user training. Recommends IT business solutions based on customer requirements and industry trends. Leads, plans, schedules, and controls IT projects

and activities with customers, support groups, and vendors on concurrent projects. Applies extensive knowledge of the customer's business and industry to develop project specifications. Advises on methods to improve IT business processes and remove non-value added activities.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have atleast five (5) years of experience in analyzing the IT business processes and Information Systems.

18) Commercial Job Title: Systems Administrator - Intermediate

Minimum Technical Qualifications/Experience: Overall four years (4) of experience in installing, managing, maintaining and troubleshooting hardware and software on systems (e.g., Windows, HP Unix, Sun Solaris, MVS, VMM Unisys 2200, IBM AIX) on different platforms like mainframe, midrange and PCs.

Functional Responsibility: Responsible for the installing, managing, maintaining and troubleshooting hardware and software on systems, to maintain the on-going operational performance of programs (software) and the hardware on which the programs run within the Mainframe, Mid-Range, or PC environments. Implements and supports local area network (LAN) and Wide area network (WAN) hardware and software. Analyzes customer workflow and procedures to recommend operational support tools and technologies to satisfy customer needs. Acts as a liaison between the customer, suppliers, and other technical groups to resolve network and hardware problems. Analyzes performance problems and recommends solutions to enhance functionality, reliability and/or usability. Implements operational support standards and procedures relating to change management, performance management, and security. Recommends changes and improvements to existing standards. Develops site administration manual (SAM) documentation. Provides user orientation on hardware, software and network operations. Provides support for the overall IT system administration activities such as user access, backup and recovery procedures, patches and upgrades, tuning, and performance.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have atleast six (6) years of experience in installing, managing, maintaining and troubleshooting hardware and software on systems (Windows, HP Unix, Sun Solaris, IBM AIX, MVS, VMM Unisys 2200) on different platforms like mainframe, midrange and PCs.

19) Commercial Job Title: Business Analyst

Minimum Technical Qualifications/Experience: Four (4) years of experience in analyzing the business processes and producing systems requirements specification documents for the automation of business processes using the pertinent technologies.

Functional Responsibility: Responsible for analyzing the various business processes and systems in an organization and how they interact with each other. Defines and documents business needs and translates them into IT system requirements. Analyzes the SDLC relationship and implications to the business requirements deliverables. Coordinates with business stakeholders, and interact with the customers' technology team to ensure the alignment of the customers' business needs and IT solutions. Responsible for identifying the performance bottlenecks and recommend steps to eradicate them with the goal of making the processes and therefore the systems more efficient.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least six (6) years of experience in analyzing the business processes and Information Systems.

20) Commercial Job Title: Senior Business Analyst

Minimum Technical Qualifications/Experience: Overall eight (8) years of experience in analyzing the business processes of organizations, mentoring other Business Analysts, coordinating and supporting the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using latest information technology practices and trends.

Functional Responsibility: Coordinates and supports the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using information technology. Also responsible for analyzing the business processes, data and/or Information Systems of organizations. This includes the analysis of the architecture of the system, what hardware, operating system and software the organization uses, what is the role of each hardware and software element, what databases the organization runs and on what platforms, is the data being used reliable, which processes run on which platform/hardware, in what programming languages have the business logic been written. Anticipates and identifies user problems and needs. Recommends IT Systems solutions based on customer business requirements and industry trends. Leads, plans, schedules, and controls complex IT projects and activities with customers, support groups, and vendors on concurrent IT projects. Applies extensive knowledge of the customer's business and industry to develop IT system specifications. Advises on methods to improve business processes and remove non-value added activities to enhance IT system performance. Leads customer training and builds relationships with multiple customer levels.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least ten (10) years of experience in analyzing the business processes and Information Systems.

21) Commercial Job Title: Business Analyst Intermediate

Minimum Technical Qualifications/Experience: Overall six (6) years of experience in analyzing the business processes, coordinating and supporting the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using latest information technology practices and trends.

Functional Responsibility: Coordinates and supports the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using information technology. Responsible for analyzing the various business processes and systems in an organization and how they interact with each other. Responsible for identifying the performance bottlenecks and recommend steps to eradicate them with the goal of making the processes and therefore the systems more efficient. Identify ways to re-design and improve the processes, work closely with the design group to implement the process changes, and integrate them. Constantly monitor the performance of the IT systems and ensure optimal process efficiency and performance. Coordinates with business stakeholders, and interact with the customers' technology team to ensure the alignment of the customers' business needs and IT solutions. Also perform the analysis of the architecture of the system, study what hardware, operating system and software the organization uses, what is the role of each hardware and software element, what databases the organization runs and on what platforms, is the data being

used reliable, which processes run on which platform/hardware, in what programming languages have the business logic been written. Anticipates and identifies user problems and needs. Recommends IT solutions based on customer requirements and industry trends.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have atleast eight (8) years of experience in analyzing the business processes and Information Systems.

22) Commercial Job Title: Help Desk Coordinator

Minimum Technical Qualifications/Experience: Overall one to two years of experience in providing IT help desk customer support. The functions include assisting users and system developers with issues and problems in IT system operations. PC and Windows environment technical support skills are a must.

Functional Responsibility: Under general supervision, responds to and diagnoses IT systems problems through discussions with users. This includes problem recognition, research, isolation, and resolution steps. Takes user calls, perform analysis, and elevate complex IT problems to the appropriate senior members of the technical staff for resolution. Utilize problem management databases and IT help desk systems to track customer calls and issues. The other functionalities include functions like back ups, reports generation, modify/upgrade software, user training, version control, and technical support.

Minimum Education: High School Certificate or equivalent combination of education and experience.

23) Commercial Job Title: Program Administration Specialist

Minimum Technical Qualifications/Experience: Overall four (4) years with one to two years of specialized experience in program administration.

Functional Responsibility: Under general supervision, assists in the preparation of management plans and reports. Coordinates schedules to facilitate completion of projects, contract deliverables, and briefings/presentations. Performs analysis, development, and review of program administrative operating procedures. Assists in reviewing vendor invoices, vendor purchase orders and corresponding modifications, maintaining budgets, EVM reports, and assisting in other program administration activities. The responsibilities may also include Project Documentation, Financial Forecasting, and Issue/Risk tracking.

Minimum Education: Associate degree in any technical discipline or equivalent combination of education and experience.

24) Commercial Job Title: Technical Writer

Minimum Technical Qualifications/Experience: Overall two (2) years of experience in preparing technical and business documents including manuals.

Functional Responsibility: Prepare technical documentation working with management, technical personnel, and authors, including but not limited to, Technical System Manuals, Operations Manuals, Training documents, functional specifications, test and validation reports, and software application documents. Responsible for editorial consultation, copy design/editing, proofreading, or overall documentation review. Analyzes the data and user requirements to ensure that documentation is clear, concise, and valid. Ensures that documents follow the appropriate style guide. May be responsible for any activity in the production cycle through document delivery and maintenance.

Minimum Education: Associate degree in any technical discipline or equivalent combination of education and experience.

25) Commercial Job Title: Data Architect

Minimum Technical Qualifications/Experience: Overall ten (10) years of experience in architecture, design, and implementation of databases to support various applications and systems. Candidate must be proficient in ETL technologies and Enterprise architecture frameworks.

Functional Responsibility: Responsibilities include advising and providing independent verification and validation of data management related activities including Data Architecture, Systems Integration, Data Migration, Data Quality and Data Technologies. Also responsible for:

- 1) Collaborate with technical project staff within the organization as well as other consulting groups to raise awareness about architectural standards and best practices and will work in a pro-active manner towards successful implementation of data integration and other data related projects.
- 2) Involve in definition and implementation of comprehensive architecture.
- 3) Exhibit strong knowledge of large databases, data warehousing environments and be familiar with full life cycle software development processes especially as they pertain to data movement and data integration.
- 4) Support the planning, design, deployment assessment and evolution of an IT Architecture containing so called Intelligence components (Data Population Architecture, Data Storage/Data Management, and Data Access Architecture). Support the process of determining the technical architecture, the integration architecture, data architecture, and data strategy respectively.
- 5) Contribute to an appropriate integration of the Client technology stack in the overarching given IT landscape of a customer or prospect.
- 6) Provide guidance related to the Operational Data Store and Data Warehouse technology stack and facilitates the usage of the Enterprise Architecture Blueprint.
- 7) Support customers and prospects in defining the roadmap considering business, technical and functional requirements and budget constraints.
- 8) Support the project management in designing appropriate work packages, schedules, milestones and deliverables, and in identifying and options to mitigate risks with regard to architectural fitness and compliancy.
- 9) Exhibits a thorough knowledge of all aspects of data integration operations in order to translate requests and business priorities to IT strategies and priorities

10) Involve in auditing data in the environment and for the conformance of the report requirements including: data models, data profiling, data quality assessment, and technical specifications for operational and analytical reports.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical) or related field or equivalent combination of education and experience. Candidates having a bachelor's degree in disciplines other than those listed above may also be considered if they have at least twelve (12) years of experience in architecting and implementing databases.

26) Commercial Job Title: Application Engineer - Intermediate

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in developing, testing, and implementation of various applications using various programming languages and applications' development tools. Must be skilled in the relevant programming language(s) (e.g.,Java, XML, .Net, Web Methods, C, C++, Perl, COBOL, Oracle PL/SQL, Unix Shell scripting).

Functional Responsibility: Under general supervision, assist in the business logic and the data modeling associated with application development. Perform the software development and/or programming, and implementation of information processing systems and applications that use current operating systems, programming languages and applications development tools, computer systems, database management techniques, and data communications protocols. Work independently in support of joint applications development efforts. Responsible for writing application software, data manipulation scripts, database programming, testing and implementation, developing technical and user documentation, and software conversions. The resource will be familiar with, but not limited to, mainframe, mid-range, personal computers, laptops, mobile devices, and other emerging technology platforms.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical) or related field or equivalent combination of education and experience. Candidates having a bachelor's degree in disciplines other than those listed above may also be considered if they have at least six (6) years of experience in developing industry applications.

27) Commercial Job Title: Application Engineer - Senior

Minimum Technical Qualifications/Experience: Overall six (6) years of experience in developing, testing, and implementation of various applications using various programming languages and applications' development tools. Must be skilled in the relevant programming language(s) (e.g.,Java, XML, .Net, Web Methods, C, C++, Perl, COBOL, Oracle PL/SQL, Unix Shell scripting).

Functional Responsibility: With minimal guidance from Program/Project Manager, lead the business logic and the data modeling associated with application development. Perform the software development and/or programming, and implementation of information processing systems and applications that use current operating systems, programming languages and applications development tools, computer systems, database management techniques, and data communications protocols. Work independently in support of joint applications development efforts. Responsible for writing application software, data manipulation scripts, database programming, testing and implementation, developing technical and user documentation, and software

conversions. The resource will be familiar with, but not limited to, mainframe, mid-range, personal computers, laptops, mobile devices, and other emerging technology platforms.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering (Electrical, Computer, Mechanical) or related field or equivalent combination of education and experience. Candidates having a bachelor's degree in disciplines other than those listed above may also be considered if they have at least eight (8) years of experience in developing industry applications.

28) Commercial Job Title: Data Management Specialist

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in analyzing and managing the data, data quality issues, and supporting Information Management Authority (IMA) including any necessary data management tools. Experience in one or more database management systems such as Oracle, MS SQL, DB2, DMS, Sybase, MS-Access, etc.

Functional Responsibility: Responsible for the analysis of data, databases, data quality issues, and user access methods which include validation checks, security, data anomalies, and data redundancy. Work with user community to understand data access and integration needs, ensure integration of systems through the database structure, create appropriate the data dictionaries, assist in reviewing database standards and procedures, system usage and performance, troubleshoot and resolve data quality issues and data problems, and develop and administer disaster recovery plans. Assist in developing schedules and plans for the migration of databases. Responsible to create and execute scripts and stored procedures for loading and unloading of data.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least six (6) years of experience in analyzing and managing data.

29) Commercial Job Title: IRM Analyst

Minimum Technical Qualifications/Experience: Overall two (2) years of experience in analyzing the business processes, data and Information Systems of organizations, coordinating and supporting the development, enhancement, and maintenance of products and services applicable to multiple lines of a customer's business using information technology.

Functional Responsibility: Under general supervision, analyzes IT requirements (including specifications, requirements analysis, etc), policies, and procedures to implement in all phases of project life cycle. Reviews the work products produced by the team and prepares the required reports. Participates in data analysis, document discovery, archival database maintenance, and user training. Develops complete specifications to enable computer programmers to prepare required programs. Reviews project requirements, gather information, analyze the data, prepare project synopsis, compare alternatives, prepare specifications for programs, resolve processing problems, coordinate work with programmers, and orient users to new systems. Assists in quality assurance and testing of programs /applications.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least four (4) years of experience in analyzing the IT business processes and Information Systems.

30) Commercial Job Title: Systems Administrator - Junior

Minimum Technical Qualifications/Experience: Overall two years (2) of experience in installing, managing, maintaining and troubleshooting hardware and software on systems (Windows, HP Unix, Sun Solaris, MVS, VMM Unisys 2200, IBM AIX) on different platforms like mainframe, midrange and PCs.

Functional Responsibility: Under general supervision, provide support in maintaining and troubleshooting hardware and software on systems, to maintain the on-going operational performance of programs (software) and the hardware on which the programs run within the Mainframe, Mid-Range, or PC environments. Supports local area network (LAN) and Wide area network (WAN) hardware and software. Support the lead in the analysis of customer workflow and procedures to recommend operational support tools and technologies to satisfy customer needs. Acts as a liaison between the customer, suppliers, and other technical groups to resolve network and hardware problems. Analyzes performance problems and recommends solutions to enhance functionality, reliability and/or usability. Support the implementation of operational support standards and procedures relating to change management, performance management, and security. Implement the recommended changes and improvements to existing standards. Develops site administration manual (SAM) documentation. Provides user orientation on hardware, software and network operations. Provides support for the overall IT system administration activities such as user access, backup and recovery procedures, patches and upgrades, tuning, and performance.

Minimum Education: Associate degree in Computer Sciences, Information Systems, Mathematics or Engineering or equivalent combination of education and experience or equivalent combination of education and experience. Candidates having a High school certificate will also be considered if they have atleast four (4) years of experience in installing, managing, maintaining and troubleshooting hardware and software on systems (Windows, HP Unix, Sun Solaris, IBM AIX, MVS, VMM Unisys 2200) on different platforms like mainframe, midrange and PCs.

31) Commercial Job Title: IT PMO Consultant

Minimum Technical Qualifications/Experience: Overall six (6) years of experience in project management and PMO Office activities. Requires competence in software and hardware implementations, analysis techniques, concepts and methods. Has the proven ability to work well independently with minimal supervision.

Functional Responsibility: Conduct technical analysis for software, hardware, and benchmarking activities. Responsible for assessing the design, code and testing for multiple functions with highly complex technical requirements related to various systems. Assess technical scope, requirements, business and technical designs and/or maintenance activities. Responsible for providing project management expertise including the financial forecasts and preparing the EVM reports as necessary. Responsible for reviewing application software, data manipulation, databases programming, testing and implementation, technical and user documentation, software conversions. Coordinates and collaborate with SMEs for the capital planning activities and leads the data collection and research teams as necessary. Responsible for dealing with different project managers and their teams to obtain the weekly and monthly statuses to compare the schedule and cost variances.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have atleast eight (8) years of experience with PMO activities to communicate and coordinate with various teams and vendors.

32) Commercial Job Title: IT Strategic Planning Analyst

Minimum Technical Qualifications/Experience: Overall eight (8) years of experience in analyzing environments, reviewing software/hardware, and recommending improvements. Requires competence in finding alternative solutions and strategies for conducting market research and using planning tools. Has the proven ability to work well independently with minimal supervision and must possess good communication and interpersonal skills.

Functional Responsibility: Coordinate and work with a diverse team of client's IT and business units and executive management to support the IT strategic planning activities such as building an IT strategic roadmap, building business case packages, market research, benchmarking, cost estimation, alternative analysis for different solutions, calculation of ROI, and preparing EVM standards for the organization. Provide support to CIO office, IT, and business units for all aspects of business and technical applications, re-engineering and modernizing the IT systems, and preparing the deployment plans for new applications and environments. Prepare and track the project schedules, budgets, risks, and implement proper risk mitigation plans as required. Provide support for all aspects of project management overall project life cycle phases, coordination, documentation, project planning, risk planning and management, communication management, change management, and stakeholder management.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have atleast eight (10) years of experience.

33) Commercial Job Title: Systems Integration Engineer

Minimum Technical Qualifications/Experience: Overall six (6) years of experience in providing technical experience with the integration of multi-vendor software and hardware components in Client/Server, LAN and WAN environments. Requires competence in software and hardware implementation, analysis techniques, concepts and methods. Has the proven ability to work well independently with minimal supervision.

Functional Responsibility: Provide computer systems expertise relative to automated information system(s) integration with existing infrastructure, architecture, and/or other systems. Perform systems analysis, alternative solutions, and design of technical and business solutions. Under minimal guidance and supervision, conduct project feasibility and implementation studies, including the development of project plans, testing methodologies/plans, and overarching project management documentation. Develop and implement data conversion routines. Perform or lead system testing to ensure satisfactory results matching with the requirements. Duties require knowledge of data sources, data flow, system interactions, computer equipment, including hardware and software applications to support the systems integration activities. Develop and test the required system interfaces to integrate multiple systems via EDI and/or other data mapping structures. Implement and configure the required interface engines such as Eclipse, Rhapsody, Amalga etc. Provide technical support to the project team as necessary. Establish and maintain development, testing, and production environments with proper configuration management processes and structures. Serve as a primary point-of-contact for third party software and hardware vendors as necessary.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have atleast eight (8) years of experience with the integration of multi-vendor software and hardware components.

34) Commercial Job Title: Interface System Consultant

Minimum Technical Qualifications/Experience: Overall five (5) years of experience in systems analysis, defining data mapping, data translations, and creating interface control documents. Must have strong written and oral communications with good organizational skills. Must be able to function independently and in a team.

Functional Responsibility: Under general supervision, analyzes and evaluates business systems and user needs and documents detailed interface specifications, conducts mappings and records translation table values, conducts testing with the field, and supports interface and integration change requests. Collects appropriate data, reviews and analyzes data to evaluate the effectiveness of systems and procedures and makes recommendations for change in systems or processes which will improve effectiveness and efficiencies of integrations. Makes decisions and recommendations which reflect appropriate levels of analysis and evaluation of options. Considers organization's values, priorities and related regulatory and legal requirements. Familiar with a variety of the field's concepts, practices and procedures. Provides support in a variety of project management, documentation, and training tasks in support of planning, development, and deployment of interfaces and integration packages. Consults with client or department heads to define need or problem, conducts research, performs studies and surveys to obtain data, and analyzes problems to advise on or recommend solutions, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have at least eight (7) years of overall experience.

35) Commercial Job Title: Technical Analyst

Minimum Technical Qualifications/Experience: Overall eight (8) years of experience in analyzing environments, reviewing software/hardware, and recommending improvements. Requires competence in software and hardware implementation, analysis techniques, concepts and methods. Has the proven ability to work well independently with minimal supervision.

Functional Responsibility: Conduct technical analysis for software, hardware, and networks as necessary. Responsible for assessing the design, code, and testing for multiple functions with highly complex technical requirements related to various systems. Assess technical scope, requirements, business and technical designs and/or maintenance activities. Responsible for providing expertise related to various relational databases. Responsible for reviewing application software, data manipulation, databases programming, testing and implementation, technical and user documentation, software conversions. Conduct user and administrator training courses to the teams as needed. Ensures that architecture deployment and environment are in conformity with industry best practices. Support various environments that include, but are not limited to, mainframe, mid-range, personal computers, laptops, mobile devices, and other emerging technology platforms.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree in any discipline will also be considered if they have at least ten (10) years of experience with the integration of multi-vendor software and hardware components.

36) Commercial Job Title: Document Management Specialist

Minimum Technical Qualifications/Experience: Overall six (6) years of experience with at least three (3) years of experience in planning and configuring document management systems.

Functional Responsibility: Responsible for planning & configuring document management systems. Defining metadata, workflow mappings, and retrieval strategies for document and/or file management systems. Work with users to define the requirements and implement document management policies and procedures. Lead and perform document taxonomy studies. Conduct the required interviews and group meetings and document the workflows, business processes, environment details. Responsible for user training and assist in change management of the customer environments.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least eight (8) years of overall experience.

37) Commercial Job Title: Database Administrator

Minimum Technical Qualifications/Experience: Overall six (6) years of experience with at least three (3) years in performing database administration tasks using at least one of the following DBMS products relevant to the specific task: IMS, DB2, ORACLE, SYBASE, SQL Server, or similar.

Functional Responsibility: Responsible for building/installing databases on servers/clients. Maintain and create users, nodes, instances, databases, tablespaces, containers, and logs. Migrate data between databases. Write stored procedures, functions, and triggers to populate data from non-constraints tables to normalized tables with constraints. Assist in tuning the database manager configuration, database configuration parameters like shared memory variables, I/O variables, application heap, database heap size, logs, and sort area to increase performance of the system. Write scripts to create instances, databases, scheduling online/offline backups and restoring databases. Must be capable of executing and implementing all required database administration policies, procedures, standards, and guidelines.

Minimum Education: Bachelor's degree in Computer Sciences, Information Systems, Business, Mathematics or Engineering or equivalent combination of education and experience. Candidates having Associate Degree will also be considered if they have at least eight (8) years of overall experience.

38) Commercial Job Title: Project Coordinator

Minimum Technical Qualifications/Experience: Overall four (4) years of experience in general project coordination and administration functions. Strong communication and customer service skills along with the ability to multi-task are required. Should be self-motivated and detail oriented.

Functional Responsibility: Under general supervision develops and maintains detailed project schedules, coordinates team meetings, and maintains team calendars. Provides administrative support functions including data entry, plan tracking, and basic task assignments. Procure and maintain the required inventory of goods required for the teams and projects.

Minimum Education: Associate's degree in any discipline or equivalent combination of education and experience.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Synergetic Information Systems, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact.

Point of Contact: Achuta K. Rayaprolu

Title: President & CEO

Tel: 202-434-8680

Fax: 866-488-4122

Email: aravapro@gosynergetic.com



BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"**

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.