

AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

PRICELIST COVER PAGE

Ron McNutt Consulting, Inc. provides consulting services in the areas of Project Management, Project Management Offices (PMOs), and Business Process Reengineering. These services are provided using over 20 years of executive and management experience from a broad range of industries, including (federal and state) Government, (government and non-profit) Healthcare, Supply Chain Management, and Banking.

A Project Management Professional (PMP) certification from the Project Management Institute (PMI) provides industry acknowledgement that proper approaches and methodologies are used in all projects. Project management and PMO services are provided using PMI's standards for all phases of the project, including initiation, planning, execution, control, and closure. Over 20 years of experience in large, complex projects brings the ability to implement the proper processes and controls that enable repetitive success in projects.

Six Sigma methodologies are followed for all Process Reengineering services. The continuous process improvement (CPI) methodologies of Six Sigma are enhanced by years of experience leading reengineering efforts. These CPI projects were conducted in (government and non-profit) healthcare organizations as well as federal, state, and local government agencies. These process reengineering approaches can lead to dramatic improvements in efficiency and/or effectiveness of virtually any group within an organization.

Ron McNutt Consulting, Inc. provides these Special Items Numbers (SIN) in this Information Technology Pricelist:

- Special Item No. 132-51 Information Technology Professional Services
 - FPDS Code D302 IT Systems Development Services
 - FPDS Code D306 IT Systems Analysis Services
 - FPDS Code D307 Automated Information Systems Design and Integration Services
 - FPDS Code D308 Programming Services
 - FPDS Code D316 IT Network Management Services
 - FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified
 - Project Management Services
 - Project Management Office Services
 - Process Reengineering Services

Contract Number: _____

Period Covered by Contract: _____

General Services Administration
Federal Supply Service

Pricelist current through Modification # _____, dated _____.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>.

TABLE OF CONTENTS

SPECIAL NOTICE TO AGENCIES: Small Business Participation	95
TERMS AND CONDITIONS	103
SCOPE	103
PERFORMANCE INCENTIVES	103
ORDER	103
PERFORMANCE OF SERVICES	103
STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)	104
INSPECTION OF SERVICES	104
RESPONSIBILITIES OF THE CONTRACTOR	104
RESPONSIBILITIES OF THE ORDERING ACTIVITY	104
INDEPENDENT CONTRACTOR	105
ORGANIZATIONAL CONFLICTS OF INTEREST	105
INVOICES	105
PAYMENTS	105
RESUMES	105
INCIDENTAL SUPPORT COSTS	106
APPROVAL OF SUBCONTRACTS	106
DESCRIPTION OF IT/EC SERVICES AND PRICING	106
PRODUCTS AND SERVICES PRICELIST	107
IT Services offered under Special Item Number 132-51	108

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering Address: Ron McNutt Consulting, Inc.
5726 S. Danube Cir.
Aurora, CO 80015-5147

Payment Address: Ron McNutt Consulting, Inc.
5726 S. Danube Cir.
Aurora, CO 80015-5147

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Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(720) 530-5880

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 785627857

Block 30: Type of Contractor - B. Other Small Business

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 20-5053105

4a. CAGE Code: 4K8B8

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

DELIVERY TIME (Days ARO)

132.51

As agreed upon between the contractor
and the ordering activity

_____ Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to

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the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

- 7. DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
- a. Prompt Payment: 0.5% discount for payment within 15 calendar days of invoice submission
 - b. Quantity:
 - c. Dollar Volume:
 - d. Government Educational Institutions - Government Educational Institutions are offered the same discounts as all other Government customers
 - e. Other:

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: None

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S.

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Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

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(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

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- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply

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contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

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27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

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TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND
ELECTRONIC COMMERCE (EC) SERVICES (SPECIAL ITEM NUMBER 132-52)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

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5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

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9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

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14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

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PRODUCTS AND SERVICES PRICELIST
SIN: 132-51

Labor Category (Title)	GSA Price 10/03/2007 to 10/02/2008	GSA Price 10/03/2008 to 10/02/2009	GSA Price 10/03/2009 to 10/02/2010	GSA Price 10/03/2010 to 10/02/2011	GSA Price 10/03/2011 to 10/02/2012
Senior Project Manager	\$149.61	\$154.38	\$159.30	\$164.37	\$169.60
Project Manager	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
Senior PMO Manager	\$149.61	\$154.38	\$159.30	\$164.37	\$169.60
PMO Manager	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
Risk / Issue Manager	\$119.64	\$123.45	\$127.38	\$131.44	\$135.63
Configuration Management (CM) Manager	\$119.64	\$123.45	\$127.38	\$131.44	\$135.63
Senior Project Scheduler	\$125.81	\$129.82	\$133.95	\$138.22	\$142.62
Project Scheduler	\$110.07	\$113.58	\$117.19	\$120.93	\$124.78
Senior CPI Analyst Manager	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
CPI Analyst	\$125.81	\$129.82	\$133.95	\$138.22	\$142.62
Senior Technical Analyst	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
Technical Analyst	\$125.81	\$129.82	\$133.95	\$138.22	\$142.62
Senior Quality Manager	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
Quality Manager	\$125.81	\$129.82	\$133.95	\$138.22	\$142.62
Senior Solution Architect	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
Solution Architect	\$125.81	\$129.82	\$133.95	\$138.22	\$142.62
Senior Technical / Network Architect	\$136.01	\$140.34	\$144.81	\$149.43	\$154.19
Technical / Network Architect	\$125.81	\$129.82	\$133.95	\$138.22	\$142.62

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IT Services offered under Special Item Number 132-51

Commercial Job Title: Senior Project Manager

Minimum/General Experience: Five years experience managing projects with at least two of those years managing multiple large-scale, multi-year complex projects with multi-organizational impact and/or international scope. Requires PMP certification and competence in all phases of standard PMI processes from Initiation through Closing, including use and implementation of Earned Value Management (EVM).

Functional Responsibility: Leads large, complex IT projects, assesses and reports on project progress to all levels of the organization, advises alternative approaches.

Minimum Education and Certification: Bachelor's Degree and PMP Certification required.

Commercial Job Title: Project Manager

Minimum/General Experience: Two years experience managing projects. Requires PMP certification and competence in all phases of standard PMI processes from Initiation through Closing, including understanding of Earned Value Management (EVM).

Functional Responsibility: Leads IT projects, assesses and reports on project progress to all levels of the organization, advises alternative approaches.

Minimum Education and Certification: Bachelor's Degree and PMP Certification required.

Commercial Job Title: Senior PMO Manager

Minimum/General Experience: Five years experience overseeing one or more projects simultaneously with at least two of those years overseeing one or more large-scale, multi-year complex projects with multi-organizational impact and/or international scope. Requires PMP certification and competence in all phases of standard PMI processes from Initiation through Closing, including use and implementation of Earned Value Management (EVM).

Functional Responsibility: Leads large, complex groups of IT projects, assesses and reports on project progress to all levels of organization, and advises alternative approaches.

Minimum Education and Certification: Bachelor's Degree and PMP Certification required.

Commercial Job Title: PMO Manager

Minimum/General Experience: Two years experience overseeing one or more projects simultaneously. Requires PMP certification and competence in all phases of standard PMI processes from Initiation through Closing, including understanding of Earned Value Management (EVM).

Functional Responsibility: Leads groups of IT projects, assesses and reports on project progress to all levels of organization, and advises alternative approaches.

Minimum Education and Certification: Bachelor's Degree and PMP Certification required.

Commercial Job Title: Risk / Issue Manager

Minimum/General Experience: One year experience assessing, tracking, and managing risks and issues for large-scale, complex IT projects. Experience create tracking and reporting systems to mitigate and/or

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eliminate risks and issues, within a ClearQuest (or similar) application. Able to implement solutions and create / track actions items that lead to the mitigation and/or elimination of risks and issues.

Functional Responsibility: Identifies and tracks issues and risks, provides guidance on resolution and/or mitigation, reports on progress to all levels of the organization.

Minimum Education: Bachelor's Degree or three years of equivalent experience required.

Commercial Job Title: Configuration Management (CM) Manager

Minimum/General Experience: Two years experience managing and/or tracking solution and/or technical changes within large-scale, complex projects. Able to create tracking and reporting systems to reduce the impact of change within the project environment, within a ClearQuest (or similar) application.

Functional Responsibility: Identifies and tracks all potential and actual changes to technical and/or software requirements, gains approvals prior to implementation, and reports on changes to all levels of the organization.

Minimum Education: Bachelor's Degree or three years of equivalent experience required.

Commercial Job Title: Senior Project Scheduler

Minimum/General Experience: Three years experience creating and managing project schedules for large-scale, complex projects. Ability to include resource and cost tracking with the projects as well as the implementation and assessment of Earned Value Management (EVM). Experienced at translating IT project goals and actions into an ordered project that can be measured and tracked.

Functional Responsibility: Creates and manages large, complex IT project schedules, resources, and costs; and works with project leads to ascertain current schedule status. Reports on progress to all levels of the organization.

Minimum Education: Bachelor's Degree or three years of equivalent experience required.

Commercial Job Title: Project Scheduler

Minimum/General Experience: One year experience creating and managing IT project schedules for large-scale, complex projects. Ability to include resource and cost tracking within projects, as well as the tracking and updating of Earned Value Management (EVM). Experienced at translating IT project goals and actions into an ordered project that can be measured and tracked.

Functional Responsibility: Creates and manages IT project schedules, resources, and costs; and works with project leads to ascertain current schedule status. Reports on progress to all levels of the organization.

Minimum Education: Bachelor's Degree or three years of equivalent experience required.

Commercial Job Title: Senior Continuous Process Improvement (CPI) Analyst Manager

Minimum/General Experience: Two years experience leading CPI projects with at least one of those years leading CPI projects in a large organization. Requires Six Sigma and/or LEAN experience and competence in all phases of standard Six Sigma and/or LEAN processes.

Functional Responsibility: Leads large, complex CPI projects and teams, advises direction for organizational change, tracks and reports on progress on progress to all levels of the organization.

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Minimum Education: Bachelor's Degree required and Six-Sigma (or equivalent experience) preferred.

Commercial Job Title: Continuous Process Improvement (CPI) Analyst Manager

Minimum/General Experience: One year experience leading CPI projects. Requires Six Sigma and/or LEAN experience and competence in all phases of standard Six Sigma and/or LEAN processes.

Functional Responsibility: Leads CPI projects and teams, advises direction for organizational change, tracks and reports on progress to all levels of the organization.

Minimum Education: Bachelor's Degree required and Six-Sigma (or equivalent) experience preferred.

Commercial Job Title: Senior Quality Manager

Minimum/General Experience: Three years experience as a Testing Manager and/or Quality Manager. Serves as a lead in creating quality plans to prevent defects and test plans for evaluating the quality of the code and configurations necessary for meeting requirements specifications.

Functional Responsibility: Leads large teams in quality analysis and testing, determines whether systems match requirements, and provides detailed results reporting on quality examinations and tests.

Minimum Education: Bachelor's Degree or three years of equivalent experience required, plus certification in industry-recognized quality program.

Commercial Job Title: Quality Manager

Minimum/General Experience: One year experience as a Tester and/or Quality Analyst. Creates quality plans to prevent defects and test plans for evaluating the quality of the code and configurations necessary for meeting requirements specifications.

Functional Responsibility: Leads teams in quality analysis and testing, determines whether systems match requirements, and provides detailed results reporting on quality examinations and tests.

Minimum Education: Bachelor's Degree or two years of equivalent experience required

Commercial Job Title: Senior Solution Architect

Minimum/General Experience: Two years implementing and evaluating/analyzing IT software solutions for large organizations. Knowledgeable of the integrations necessary to make the solution work in various technical environments. Experience creating graphical designs depicting and verifying solution environment.

Functional Responsibility: Guides users in formulating solution requirements, advises alternative approaches, and designs solution.

Minimum Education: Bachelor's Degree or three years of equivalent experience required.

Commercial Job Title: Solution Architect

Minimum/General Experience: One year assisting with implementing and evaluating/analyzing IT software solutions for large organizations. Knowledgeable of the integrations necessary to make the solution work in various technical environments. Experience creating, or assisting with, graphical designs depicting and verifying solution environment.

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Functional Responsibility: Guides users in formulating solution requirements, advises alternative approaches, and designs solution.

Minimum Education: Bachelor's Degree or two years of equivalent experience required.

Commercial Job Title: Senior Technical / Network Architect

Minimum/General Experience: Two years experience designing and implementing the technical and/or network architectures required to meet the requirements/goals of the organization as well as the IT solution requirements. Knowledgeable in the hardware, operating system, networking, and other technical aspects needed to implement large-scale, complex systems in large organizations

Functional Responsibility: Guides users in formulating technical requirements, advises alternative approaches, designs technical solution.

Minimum Education: Bachelor's Degree or three years of equivalent experience required.

Commercial Job Title: Technical / Network Architect

Minimum/General Experience: One year experience assisting with designing and implementing the technical and/or network architectures required to meet the requirements/goals of the organization as well as the IT solution requirements. Knowledgeable in the hardware, operating system, networking, and other technical aspects needed to implement large-scale, complex systems in large organizations.

Functional Responsibility: Guides users in formulating technical requirements, advises alternative approaches, designs technical solution.

Minimum Education: Bachelor's Degree or two years of equivalent experience required.