

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

SCHEDULE 70 – General Purpose Commercial Information Technology Equipment, Software, and Services



Manning Services, Inc.
16065 Deer Park Drive • Dumfries, VA 22026
P. 703-203-0760 • F. 703-538-8986

Contract Number: GS-35F-0027U
Contract period: October 11, 2007 through October 10, 2017
Pricelist Version: PS-0033 dated September 23, 2016
DUNS: 095250895
NAICS: 541519
WEB: www.MS-I.com
Business size: Veteran-Owned Small Business (VOSB)

SIN	Description
132-51	Information Technology Professional Services

NOTE 1: ALL NON-PROFESSIONAL LABOR CATEGORIES MUST BE INCIDENTAL TO AND USED SOLELY TO SUPPORT HARDWARE, SOFTWARE AND/OR PROFESSIONAL SERVICES, AND CANNOT BE PURCHASED SEPARATELY.

NOTE 2: OFFEROR'S AND AGENCIES ARE ADVISED THAT THE GROUP 70 – INFORMATION TECHNOLOGY SCHEDULE IS NOT TO BE USED AS A MEANS TO PROCURE SERVICES WHICH PROPERLY FALL UNDER THE BROOKS ACT. THESE SERVICES INCLUDE, BUT ARE NOT LIMITED TO, ARCHITECTURAL, ENGINEERING, MAPPING, CARTOGRAPHIC PRODUCTION, REMOTE SENSING, GEOGRAPHIC INFORMATION SYSTEMS, AND RELATED SERVICES. FAR 36.6 DISTINGUISHES BETWEEN MAPPING SERVICES OF AN A/E NATURE AND MAPPING SERVICES WHICH ARE NOT CONNECTED NOR INCIDENTAL TO THE TRADITIONALLY ACCEPTED A/E SERVICES.

NOTE 3: THIS SOLICITATION IS NOT INTENDED TO SOLICIT FOR THE RESELLING OF IT PROFESSIONAL SERVICES, EXCEPT FOR THE PROVISION OF IMPLEMENTATION, MAINTENANCE, INTEGRATION, OR TRAINING SERVICES IN DIRECT SUPPORT OF A PRODUCT. UNDER SUCH CIRCUMSTANCES, THE SERVICES MUST BE PERFORMED BY THE PUBLISHER OR MANUFACTURER OR ONE OF THEIR AUTHORIZED AGENTS

Contact for Contract Administration:
Lonnie Manning, CEO, lwm@ms-i.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.fss.gsa.gov

Table of Contents

1a.	TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):	
1b.	LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:	
1c.	HOURLY RATES: (Services Only):	
2.	MAXIMUM ORDER:.....	
3.	MINIMUM ORDER:.....	
4.	GEOGRAPHIC COVERAGE:	
5.	POINT(S) OF PRODUCTION:.....	
6.	DISCOUNT FROM LIST PRICES:.....	
7.	QUANTITY DISCOUNT(S):.....	
8.	PROMPT PAYMENT TERMS:.....	
9A.	GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.	
9B.	GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.	
10.	FOREIGN ITEMS:.....	
11a.	TIME OF DELIVERY:.....	
11b.	EXPEDITED DELIVERY:.....	
11c.	OVERNIGHT AND 2-DAY DELIVERY:.....	
11d.	URGENT REQUIREMENTS:.....	
12.	FOB POINT:.....	
13a.	ORDERING ADDRESS:	
13b.	ORDERING PROCEDURES:.....	
14.	PAYMENT ADDRESS:.....	
15.	WARRANTY PROVISION:.....	
16.	EXPORT PACKING CHARGES:	
17.	TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:.....	
18.	TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):	
19.	TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):.....	
20.	TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):	
20a.	TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):	
21.	LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):.....	
22.	LIST OF PARTICIPATING DEALERS (IF APPLICABLE):.....	
23.	PREVENTIVE MAINTENANCE (IF APPLICABLE):	
24a.	SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES	
24b.	SECTION 508 COMPLIANCE FOR EIT:.....	
25.	DUNS NUMBER:.....	
26.	NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:.....	
	USA Commitment to Promote Small Business Participation	
	Best Value Blanket Purchase Agreement Federal Supply Schedule.....	
	Basic Guidelines for Using "Contractor Team Arrangements".....	

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

SIN	Description
132-51	Information Technology Professional Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
Not Applicable. Services Only.

1c. HOURLY RATES: (Services Only):

Labor Category Title	GSA Approved Rates
BPM Developer	\$122.31
DB Analyst / Sr. Programmer	\$130.79
Junior Analyst – Help Desk	\$40.65
Junior Analyst – Help Desk Lead	\$44.52
Junior Applications Developer	\$69.62
Mid-Level Analyst	\$119.89
Mid-Level Programmer	\$82.14
Senior Analyst	\$134.70
Senior Analyst III	\$138.76
Senior Application Architect	\$124.11
Senior Application Developer	\$134.70
Senior Systems Engineer	\$130.79
Senior Systems Engineer II	\$134.70
Senior Systems Engineer III	\$139.52
Senior Systems Engineer, Developer III	\$138.76
SharePoint Analyst	\$81.61
Software Architect	\$140.92
Tester	\$32.70
Program Manager III	\$126.59

BPM Developer:

Duties/Responsibilities: Member of the development team responsible for developing system components of an application. Can be involved in analysis, design, installation, testing and maintenance functions.

Education: BS Degree in Computer Science or related field

Experience: 7 years' experience in related field

Acceptable Substitution

Education	Years' Experience
High School	11
Associate's	9
Master's	5

DB Analyst / Sr. Programmer:

Duties/Responsibilities: Able to install, maintain, upgrade and administrate full-featured database management systems such and related tools. Able to address system administration issues related operating systems (UNIX, DOS, Windows NT, etc.). Able to plan, design, develop, and modify databases structures, and database administration tools using products and programming languages such as PL/SQL, Visual Basic, or ORACLE Forms. Able to work with other senior technical and user staff to complete projects. Able to provide assistance and guidance to less experienced technical staff

Education: BS Degree in Computer Science or related field

Experience: 7 years' experience in HTML and browser compatibility baselines. Knowledge of section 508 user accessibility guidelines and database design and database driven web development.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	11
Associate's	9
Master's	5

Junior Analyst – Help Desk:

Duties/Responsibilities: Responsible Under the supervision of a Task Manager provide help desk activity for purposes of resolving end-users hardware and software problem through telephone assistance for application software.

Education: High School Diploma

Experience: 0 years' experience

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
Associate's	0
Bachelor's	0
Master's	0

Junior Analyst – Help Desk Lead:

Duties/Responsibilities: Under the supervision of a Task Manager provide help desk activity for purposes of resolving end-users hardware and software problem through telephone assistance for application software.

Education: High School Diploma

Experience: 2 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
-----------	-------------------

Associate's	0
Bachelor's	0
Master's	0

Junior Applications Developer:

Duties/Responsibilities: Programmer with in interface design, database access technology and client-server or stand-alone application development. Ability to work independently on subroutines, small applications or database updates and modifications. Responsible for keeping abreast of current application development and database technology. Attends project meetings and contributes advice on the design of the application. Reports to the project leader on progress, obstacles encountered and solution alternatives.

Education: BS Degree in Computer Science or related field

Experience: 3 years' experience in help desk support

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	7
Associate's	5
Master's	1

Mid-Level Analyst:

Duties/Responsibilities: 5 years' experience in providing analytical and administrative services in support of advanced technology and automation resource management programs.

Education: BS Degree in Computer Science or related field

Experience: 5 years' experience in providing analytical and administrative services in support of advanced technology and automation resource management programs.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	9
Associate's	7
Master's	3

Mid-Level Programmer:

Duties/Responsibilities: Applies joint application design methodologies, rapid prototyping techniques, and computer aided software engineering tools. Requires specialized subject matter expertise in operating systems and related software for computers in a multi-user environment.

Education: BS Degree in Computer Science or related field

Experience: 5 years' experience in life cycle systems analysis and development.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	9
Associate's	7
Master's	3

Senior Analyst:

Duties/Responsibilities: Requires specialized subject matter expertise in operating systems and related software for computers in a multi-user environment. Applies the concept of operations set of principles for planning, analysis, design and construction of information systems across a major sector of the organization. Applies business process improvement practices to re-engineer methodologies/principles and business modernization projects.

Education: BS Degree in Computer Science or related field

Experience: 9 years in the design, development, and implementation of systems software and/or business application systems for computer system using advanced programming languages.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	13
Associate's	11
Master's	7

Senior Analyst III:

Duties/Responsibilities: Requires specialized subject matter expertise in operating systems and related software for computers in a multi-user environment. Applies the concept of operations set of principles for planning, analysis, design and construction of information systems across a major sector of the organization. Applies business process improvement practices to re-engineer methodologies/principles and business modernization projects.

Education: BS Degree in Computer Science or related field

Experience: 10 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	14
Associate's	2
Master's	8

Senior Application Architect:

Duties/Responsibilities: Requires specialized subject matter expertise in the principles and techniques of systems design, programming, and project management as well as extensive, directly related and progressive experience. Knowledge is applied to research and evaluation involving innovative solutions and alternatives. Make decisions of critical consequence

impacting administration and management of major, broad organizational services and long range goals. Has first level supervisory responsibility for managing several project teams with subordinate professional supervisors.

Education: BS Degree in Computer Science or related field

Experience: 9 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	12
Associate's	11
Master's	7

Senior Application Developer:

Duties/Responsibilities: Requires subject matter expertise in the design and development of new software applications or major enhancements to existing applications. Contributes to large development teams in design of highly complex software systems. Requires the highest level of technical expert, problem solving of system integration, compatibility, and multiple platforms.

Education: BS Degree in Computer Science or related field

Experience: 9 years' experience

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	13
Associate's	11
Master's	7

Senior Systems Engineer:

Duties/Responsibilities: Contributes to the development and implementation of system methods, procedures, and standards necessary to maintain the integrity, reliability, and maintainability of systems. Apply structured methodology to the planning, oversight, and status communication of a project with an understanding of object-oriented technologies for project management. Proficient with the principles of risk assessment and requirements specification. Understanding of requirements from clients and how to identify project risks. Familiarity with techniques used on each stage of development and understanding of how decisions are made at each stage affect the life cycle of the project.

Education: BS Degree in Computer Science or related field

Experience: 9 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
-----------	-------------------

High School	13
Associate's	11
Master's	7

Senior Systems Engineer II:

Duties/Responsibilities: Contributes to the development and implementation of system methods, procedures, and standards necessary to maintain the integrity, reliability, and maintainability of systems. Apply structured methodology to the planning, oversight, and status communication of a project with an understanding of object-oriented technologies for project management. Proficient with the principles of risk assessment and requirements specification. Understanding of requirements from clients and how to identify project risks. Familiarity with techniques used on each stage of development and understanding of how decisions are made at each stage affect the life cycle of the project.

Education: BS Degree in Computer Science or related field

Experience: 11 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	15
Associate's	13
Master's	9

Senior Systems Engineer III:

Duties/Responsibilities: Contributes to the development and implementation of system methods, procedures, and standards necessary to maintain the integrity, reliability, and maintainability of systems. Apply structured methodology to the planning, oversight, and status communication of a project with an understanding of object-oriented technologies for project management. Proficient with the principles of risk assessment and requirements specification. Understanding of requirements from clients and how to identify project risks. Familiarity with techniques used on each stage of development and understanding of how decisions are made at each stage affect the life cycle of the project. Supervises lower level engineers and meets with client executives.

Education: BS Degree in Computer Science or related field

Experience: 13 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	17
Associate's	15
Master's	11

Senior Systems Engineer, Developer III:

Duties/Responsibilities: Craft innovative technical solutions combining hardware and software to solve customer problems. Provide market feedback and projections to engineering staff to help

direct ongoing product development. Conduct technical reviews, contribute to product architecture and module designs.

Education: Master's degree in Computer Science. Degrees in other engineering fields will be considered with demonstrated years of related experience.

Experience: 7 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	13
Associate's	11
Bachelor's	9

SharePoint Analyst:

Duties/Responsibilities: Plan, install, configure, monitor, and maintain Microsoft Office SharePoint Server (MOSS) infrastructure. Position requires expert knowledge of MOSS Architecture and capabilities coupled with a strong working knowledge of related technologies such as: Windows Server administration, Windows Architecture, SQL Server 200x, Internet Information Server, Active Directory, Kerberos, and Microsoft Office desktop application integration with SharePoint.

Education: BS Degree in Computer Science or related field

Experience: 5 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	9
Associate's	7
Master's	3

Software Architect:

Duties/Responsibilities: Position requires superior analytical, problem solving, and communications skills, and the ability to coordinate closely with other software engineers on large AI software systems design, development, testing, implementation, verification, and validation tasks.

Education: BS Degree in Computer Science or related field

Experience: 7 years' experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	11
Associate's	9

Master's	5
----------	---

Tester:

Duties/Responsibilities: Requires specialized subject matter expertise in operating systems and related system software for computers in a multi-user environment; the characteristics, capabilities, and uses operating system components related to software packages. Knowledge is applied to research and evaluation significant impact or consequence involving technical areas recommendations and development of new policies, procedures and services

Education: High School Diploma

Experience: 0 year experience.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
Associate's	0
Bachelor's	0
Master's	0

Program Manager III:

Duties/Responsibilities: The Program Manager's duties involve managing program budgets, overall management of the specific task order(s) and insuring that the technical solutions are implemented within budget in a timely manner. A Program Manager is an expert in program management tools, methods and familiar with utilizing PMP standard practices. The Program Manager will ensure that quality assurance and total quality management practices are implemented with regard to the overall contract.

Education: BS or MS Technical Degree or MBA or equivalent experience

Experience: 7 years' experience within information system project oriented environments.

Certification: Certification specific to the Labor Category may replace Secondary Degree requirements.

Acceptable Substitution

Education	Years' Experience
High School	11
Associate's	9
Master's	5

- 2. **MAXIMUM ORDER:**
132-51: \$500,000
- 3. **MINIMUM ORDER:**
\$100.00
- 4. **GEOGRAPHIC COVERAGE:**
Domestic Delivery Only (the 48 contiguous states, Washington, D.C., Hawaii, Alaska & U.S. Territories. Domestic Delivery also includes a port of consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. POINT(S) OF PRODUCTION:

Manning Services, Inc.
16065 Deer Park Drive
Dumfries, VA 22026

6. DISCOUNT FROM LIST PRICES:

Prices are listed as GSA Net, Discount Deducted and IFF included.

7. QUANTITY DISCOUNT(S):

Quantity	Additional Discount
2 – 4	.05%
5 – 8	.20%
9 – 11	.25%
12 – 16	.50%

8. PROMPT PAYMENT TERMS:

Net 30

9A. GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.

Yes. Government Purchase Cards are accepted at or below the micro-purchase threshold.

9B. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.

Yes. Government Purchase Cards are accepted above the micro-purchase threshold.

10. FOREIGN ITEMS:

N/A

11a. TIME OF DELIVERY:

TBD with Ordering Agency

11b. EXPEDITED DELIVERY:

TBD with Ordering Agency

11c. OVERNIGHT AND 2-DAY DELIVERY:

TBD with Ordering Agency

11d. URGENT REQUIREMENTS:

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contract the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing). If the Contractor offers an accelerated delivery time acceptable to the ordering agency, an orders(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions.

12. FOB POINT:

Destination

13a. ORDERING ADDRESS:

Manning Services, Inc.
16065 Deer Park Drive
Dumfries, VA 22026

- 13b. ORDERING PROCEDURES:**
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
- 14. PAYMENT ADDRESS:**
Manning Services, Inc.
16065 Deer Park Drive
Dumfries, VA 22026
- 15. WARRANTY PROVISION:**
As identified in Statement of Work between Manning and Contracting Agency.
- 16. EXPORT PACKING CHARGES:**
N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Yes. Government purchase cards are accepted for payment below, equal to and above the Micropurchase threshold.
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**
N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):**
N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):**
N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):**
N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):**
Manning Services, Inc.
16065 Deer Park Drive
Dumfries, VA 22026
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):**
N/A
- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):**
N/A
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES**
N/A
- 24b. SECTION 508 COMPLIANCE FOR EIT:**
The EIT Standards can be found at: www.section508.gov/
Information can be found at: www.MS-I.com
- 25. DUNS NUMBER:**
095250895
- 26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:**
Contractor has an Active Registration in the SAM database.

USA Commitment to Promote Small Business Participation

Manning Service, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact LONNIE MANNING, CEO, (703) 203-0760, LWM@MS-I.COM, FAX: (703) 538-8986.

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

Basic Guidelines for Using "Contractor Team Arrangements"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.