



AUTHORIZED FEDERAL SUPPLY SERVICE
 INFORMATION TECHNOLOGY SCHEDULE PRICELIST
 GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
 EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

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|----------------|---|
| FPDS Code D301 | IT Facility Operation and Maintenance |
| FPDS Code D302 | IT Systems Development Services |
| FPDS Code D306 | IT Systems Analysis Services |
| FPDS Code D307 | Automated Information Systems Design and Integration Services |
| FPDS Code D308 | Programming Services |
| FPDS Code D310 | IT Backup and Security Services |
| FPDS Code D311 | IT Data Conversion Services |
| FPDS Code D316 | IT Network Management Services |
| FPDS Code D399 | Other Information Technology Services, Not Elsewhere Classified |

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services..

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

CSSI, Inc.
400 Virginia Ave. SW, Suite 210
Washington, DC 20024
202-863-2175
<http://www.cssiinc.com>

Contract Number: GS-35F-0045J
 Period Covered by Contract: 10/01/1998 to 09/30/2013

General Services Administration
 Federal Acquisition Service

Pricelist current through Modification #10, dated 1/10/2011.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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|--------------------------|---|---|--|---|
| OFFICE LOCATIONS: | Headquarters – Washington DC 400 Virginia Ave., SW, Ste. 210 Washington, DC 20024-2701 Tel: 202.863.2175 Fax: 202.863.7400 | New Carrollton 8201 Corporate Dr., Ste. 750 Landover, MD 20785 Tel: 202.863.2175 Fax: 202.863.2398 | New Jersey 1800 New Road Northfield, NJ 08225 Tel: 609.910.3416 Fax: 609.910.0632 | South Carolina 7011 Rivers Ave., Ste. 103 Charleston, SC 29406 Tel: 843.735.7020 Fax: 843.735.7002 |
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PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

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SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination. For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering and Payment Address:

CSSI, Inc.
400 Virginia Ave. SW, Suite 210
Washington, DC 20024

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(202) 863-2175

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 621420991
Block 30: Type of Contractor - B. Other Small Business
Block 31: Woman-Owned Small Business - Yes
Block 37: Contractor's Taxpayer Identification Number (TIN): 52-1698546

a. CAGE Code: 0YUD7

b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. SPECIAL ITEM NUMBER
132-51

DELIVERY TIME
To be determined between CSSI, Inc. and the ordering agency

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: 0% - Net 30 days from receipt of invoice or date of acceptance, whichever is later.

b. Quantity: None

c. Dollar Volume: None

d. Government Educational Institutions: Government Educational Institutions are offered the same discount as all other Government customers.

e. Other: None

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: NOT OFFERED

10. SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is \$100.00

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
- c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT)

Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

Please contact CSSI, Inc. directly at 202-863-2175 or visit www.cssiinc.com for specific information on Section 508 compliance. The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO APPLICABLE TO
INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

Provided are descriptions of each type of IT Professional Service offered under Special Item Number 132-51.

LABOR CATEGORIES

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|---|
| Position Title PROJECT MANAGER (PM) |
| Education and Experience: |
| Masters degree in an engineering/engineering management field and at least 8 yrs of demonstrated ability. In lieu of a master's degree, a bachelor's degree and 10 yrs of direct experience relating to the management/supervision of the design, development, test or acquisition of information technology engineering efforts. |
| Functional Responsibilities: |
| Position involves management/ supervision of the design development, test of acquisition or information technology engineering efforts, and implementation oversight of information technology systems. Contract administration includes quality control and cost schedule maintenance. |

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|--|
| Position Title: SENIOR PROJECT ANALYST (SPA) |
| Education and Experience: |
| Masters degree in an information systems related specialty and 10 years of related experience. In lieu of a master's degree, a bachelor's degree and 8 years related experience will suffice. |
| Functional Responsibilities: |
| Position requires management and coordination of information technology project activities, such as design, development, integrated logistics support, configuration management, project tracking, risk and cost management. Includes oversight of cost benefit studies, cost and project schedules, risk management analysis, and the CM program. |

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|--|
| Position Title: SENIOR SYSTEMS ANALYST 3 (SSA3) |
| Education and Experience: |
| Masters degree in engineering, mathematics, management information systems, computer science or related specialty and 10 years of experience related to the design, development, test, and implementation of information systems, In lieu of a masters degree, a bachelors degree and 15 years of related experience will suffice. Advanced degree is preferred. |
| Functional Responsibilities: |
| Position involves the support of design and development activities for information systems, development and review of associated technical documentation, simulation modeling, and information systems testing. Individual has experience and expertise to perform analysis from a total information system perspective, including system interface and integration. |

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|--|
| Position Title: SENIOR SYSTEMS ANALYST 2 (SSA2) |
| Education and Experience: |
| Masters degree in engineering, mathematics, management information systems, computer science or a related specialty and at least 8 years of experience in acquisition life cycle engineering activities. In lieu of a master's degree, a bachelor's degree and at least 15 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves information systems engineering documentation development and review, and information technology requirements analysis and verification, test and implementation planning and conduct. Includes, but is not limited to technical analysis of hardware, software, and computer human interface elements of information systems. |

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|--|
| Position Title: SENIOR SYSTEMS ANALYST 1 (SSA1) |
| Education and Experience |
| Masters degree in engineering, management information systems, computer science or a related specialty and at least 5 years of experience in information systems acquisition program activities. In lieu of a master's degree, a bachelor's degree and at least 10 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves technical information systems paper development, electronic data collection and analysis, and simulation and modeling. Also includes basic experience in information systems sub-component development and data requirements from information technology perspective. |

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|--|
| Position Title: SENIOR SYSTEMS ENGINEER (SSE) |
| Education and Experience: |
| Master's degree in engineering, mathematics, physics, computer science or a related specialty and at least 10 years of experience in information systems design and development support experience. In lieu of a master's degree, a bachelor's degree and at least 12 years of related experience will suffice. Minimum requirement for this position is 15 years of direct related experience. |
| Functional Responsibilities: |
| Position involves information systems engineering, functional analysis of information technology requirements, development, production, test and evaluation of information systems. Includes, but not limited to, systems engineering activities oversight, demonstrated expertise with new and legacy systems, technical alternative analyses, acquisition management of information systems, and information management tools. |

| |
|---|
| Position Title: SOFTWARE ENGINEER 7 (SE7) |
| Education and Experience |
| Master's degree in computer science, mathematics or a related specialty and at least 20 years of experience. In lieu of a master's degree, demonstrated ability and comparable experience and credentials will suffice. |
| Functional Responsibilities: |
| Position involves in-depth knowledge of object-oriented software design and development, and demonstrated experience in complete software life cycle design, development, release, and implementation activities. Includes demonstrated application development experience in C and/or C++, X-Windows, and Motif. UNIX experience required. |

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|--|
| Position Title: SOFTWARE ENGINEER 6 (SE6) |
| Education and Experience |
| Master's degree in computer science, mathematics or a related specialty and at least 15 years of experience. In lieu of a master's degree, a bachelor's degree and at least 12 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves conducting requirements analysis, design and development, and implementation of information systems. Includes demonstrated experience with Oracle, Developer 2000, HP-VX and Solaris, as well as performance of system administration functions. |

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| Position Title: SOFTWARE ENGINEER 5 (SE5) |
| Education and Experience |
| Master's degree in computer science or a related specialty and at least 10 years of experience. In lieu of a master's degree, a bachelor's degree and at least 12 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves development of software applications, including modeling/simulation programs and change tracking applications, software testing and software documentation development. Includes programming experience in C and/or C++, experience conducting software testing applying tools such as TestCenter. |

| |
|---|
| Position Title: SOFTWARE ENGINEER 4 (SE4) |
| Education and Experience |
| Bachelor's degree in computer science, engineering or a related specialty and at least 8 years of experience. In lieu of a bachelor's degree, at least 10 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves the development of software applications, software documentation development and review, testing, and software configuration management. Includes programming experience in C and/or C++. |

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|---|
| Position Title: SOFTWARE ENGINEER 3 (SE3) |
| Education and Experience |
| Bachelor's degree in computer science, engineering or a related specialty and at least 5 years of experience. In lieu of a bachelor's degree, at least 8 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves LAN/WAN development and management, training conduct, network administration, maintenance, and repair, cable plant maintenance, test evaluation and implementation of new technologies, and customer support. |

| |
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| Position Title: SOFTWARE ENGINEER 2 (SE2) |
| Education and Experience |
| Bachelor's degree in a related specialty and 2-3 years of related experience. In lieu of a bachelor's degree, 5 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves support in application and configuration design/development activities. Includes, but is not limited to, programming experience in C and/or C++. |

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| Position Title: SOFTWARE ENGINEER 1 (SE1) |
| Education and Experience: |
| Bachelor's degree in computer science, engineering or a related specialty or related technical/trade certification. |
| Functional Responsibilities: |
| Position involves support to staff members in LAN/WAN configuration and setup, and trouble calls. Includes operational use and configuration management of LAN/WAN hardware and software, PC installation, maintenance and repair, and help desk operation and management. |

| |
|--|
| Position Title: LOGISTICS MANAGER (LM) |
| Education and Experience |
| Master's degree in an engineering specialty and 15 years of experience in managing integrated logistics support programs. In lieu of a master's degree, 15 to 20 years direct related experience and demonstrated ability. |
| Functional Responsibilities: |
| Position involves management of integrated logistics support for management information systems. Includes development and direction of logistics strategy for program and system procurements. |

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|---|
| Position Title: LOGISTICS ANALYST 6 6 (LA6) |
| Education and Experience: |
| Master's degree in a related technical discipline and 15 years of related experience. In lieu of a graduate degree, a bachelor's degree and 12 years directly related experience. |
| Functional Responsibilities: |
| Position involves information system integrated logistics support, planning, coordination and conduct of related reviews, and ILSP and related documentation preparation. Includes, but is not limited to, review of final ILS related plans and other logistics documentation, and demonstrated ability to ensure compliance with government guidance for logistics support. |

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|---|
| Position Title: LOGISTICS ANALYST 5 (LA5) |
| Education and Experience |
| Master's degree in a related technical discipline and 10 years related experience. In lieu of a master's degree, a bachelor's degree and 8 years related experience. |
| Functional Responsibilities: |
| Position involves information system technical documentation preparation and review, ILS planning and preparation, implementation planning and site preparation. Specific skills include, but are not limited to, impact analysis of logistics alternatives, and recommendation with justification of "best" option(s). |

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| Position Title: LOGISTICS ANALYST 4 (LA4) |
| Education and Experience: |
| Bachelor's degree in a related technical discipline and 8 years related experience. In lieu of a bachelor's degree, at least 10 years of experience related to integrated logistics support. |
| Functional Responsibilities: |
| Position involves coordination of ILS materials with other staff/organizations, support in ILS reviews and documentation preparation, and planning. Specific skills include, but are not limited to, support of training package development, sparing analysis, and implementation and transition planning of information systems. |

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|---|
| Position Title: LOGISTICS ANALYST 3 (LA3) |
| Education and Experience: |
| Bachelor's degree in a related technical discipline and 3 yrs of related experience. . In lieu of a bachelor's degree, 8 years of experience relating to integrated logistics support. |
| Functional Responsibilities: |
| Position involves support to staff members in the preparation and planning of ILS activities for information systems. Includes, but is not limited to, ILS documents development and logistics conference agenda preparation. |

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| Position Title: LOGISTICS ANALYST 2 (LA2) |
| Education and Experience: |
| Bachelor's degree in a r elated technical discipline. In lieu of a bachelor's degree, 5 years of related experience will suffice. |
| Functional Responsibilities: |
| Position involves support to staff members in the preparation and planning of ILS activities for information systems. Includes, but is not limited to, logistics guidance research and preparation of templates for specific ILS documents. |

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| Position Title: LOGISTICS ANALYST 1 (LA1) |
| Education and Experience: |
| High School diploma and 2 to 3 year s of related experience. |
| Functional Responsibilities: |
| Position involves support to staff members supporting integrated logistics support activities for information systems. Includes, but is not limited to, inventory and audit conduct, and support of ILS document preparation. |

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|---|
| Position Title: SYSTEMS ANALYST 6 (SA6) |
| Education and Experience: |
| Master's degree in an engineering, computer science or related specialty and at least 3 years of information systems experience. In lieu of a graduate degree, a bachelor's degree and 10 years of related experience. |
| Functional Responsibilities: |
| Position involves information systems design, development, test planning and conduct, and associated engineering documentation development and review. Specific skills include, but are not limited to, expertise with new and legacy information systems, conduct of technical alternative analysis, acquisition management of information systems, and expertise with information management tools. |

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|---|
| Position Title: SYSTEMS ANALYST 5 (SA5) |
| Education and Experience: |
| Bachelor's degree in engineering, computer science or related specialty and at least 8 years of related experience. In lieu of a bachelor's degree, 12 years of related experience. |
| Functional Responsibilities: |
| Position involves the design, and development of information systems including requirements development, cost analysis, and contract monitoring. Specific skills include, but are not limited to, knowledge of new and legacy information systems, expertise in system, operational, and performance requirements development, direct oversight of test activities, and life cycle system support experience. |

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|---|
| Position Title: SYSTEMS ANALYST 4 (SA4) |
| Education and Experience: |
| Bachelor's degree in an engineering, computer science, management information systems or related specialty and at least 5 years of related experience. In lieu of a bachelor's degree, 8 years of related experience. |
| Functional Responsibilities: |
| Position involves information systems performance monitoring acquisition life cycle management, development of system training materials and training conduct, and information system documentation development and review, and systems configuration support. Specific experience includes, but is not limited to, direct knowledge of all phases of information systems development with emphasis in system design and testing. |

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| Position Title: SYSTEMS ANALYST 3 (SA3) |
| Education and Experience: |
| Bachelor's degree in an engineering, computer science, management information systems or related specialty and at least 2 years of related experience. |
| Functional Responsibilities: |
| Position involves support to staff members in the development, management and coordination of information system documentation, technical paper and presentation material development, and configuration management. Specific skills include analysis of technical studies and proposals, editing technical documentation for format and content, and development of change proposals and problem reports, and management of configuration management databases. |

| |
|--|
| Position Title: SYSTEMS ANALYST 2 (SA2) |
| Education and Experience: |
| Bachelor's degree in an engineering, computer science, management information systems or related specialty. |
| Functional Responsibilities: |
| Position involves support to senior systems analysts, configuration management support, and presentation material development. Specific skills include but are not limited to expertise with databases, configuration management, documentation, and presentation tools. |

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|---|
| Position Title: SYSTEMS ANALYST 1 (SA1) |
| Education and Experience: |
| High school diploma and 5 years of experience relating to engineering or management information systems support. Technical/trade training is preferred. |
| Functional Responsibilities: |
| Position involves engineering support to staff members such as management of design and development documentation and system configuration support. Specific skills include, but are not limited to, knowledge of configuration management and automated documentation tools. |

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| Position Title: TELECOMMUNICATIONS ANALYST 3 (TA3) |
| Education and Experience: |
| Bachelor's degree in electrical engineering, computer engineering or a related specialty and 8 years related experience. In lieu of a bachelor's degree, 12 years of related experience. |
| Functional Responsibilities: |
| Position involves information systems development and analysis, design, development and testing, and associated documentation development and review. Includes, but is not limited to, expertise in telecommunication systems development, conduct of technical analysis and testing, and information systems, acquisition management support. |

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| Position Title: TELECOMMUNICATIONS ANALYST 2 (TA2) |
| Education and Experience: |
| Bachelor's degree in electrical engineering, computer engineering or a related specialty and 5 years related experience. In lieu of a bachelor's degree, 8 years of related experience. |
| Functional Responsibilities: |
| Position involves design and development of information systems and implementation support. Includes, but is not limited to, performance of information systems design and development, development and coordination of technical documentation, and analysis and testing support. |

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|---|
| Position Title: TELECOMMUNICATIONS ANALYST 1 (TA1) |
| Education and Experience: |
| Bachelor's degree in electrical engineering, computer engineering or a related specialty. In lieu of a bachelor's degree, 5 years of related experience. |
| Functional Responsibilities: |
| Position involves support in the design, development and implementation of information systems. Includes, but is not limited to, support to senior telecommunications analysts, design and development of information system subcomponents, and implementation support. |

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| Position Title: PROGRAM ANALYST 3 (PA3) |
| Education and Experience: |
| Bachelor's degree in a related specialty and 8 years of related experience. In lieu of a bachelor's degree, 10 years of related experience. |
| Functional Responsibilities: |
| Position involves performance of cost/benefits analysis, project funding tracking, technical documentation review, contract monitoring, and configuration management of information systems. Includes, but is not limited to, cost/benefit research, regulatory evaluation support, cost baseline management, and review and monitoring of SOWs, CDRLs, and DIDs. |

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| Position Title: PROGRAM ANALYST 2 (PA2) |
| Education and Experience: |
| Bachelor's degree in a related specialty and 5 years of related experience. In lieu of a bachelor's degree, 8 years of related experience. |
| Functional Responsibilities: |
| Position involves the performance of life cycle configuration management of information systems. Includes, but is not limited to, CM plan/requirements development and review, configuration audit planning and conduct, and CM process analysis and development, and change proposal development and review. Also demonstrated ability/understanding of life cycle CM concepts and processes audits, CM program planning and development, and automated CM support tool. |

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| Position Title: PROGRAM ANALYST 1 (PA1) |
| Education and Experience: |
| Bachelor's degree in a related specialty. In lieu of a bachelor's degree, 5 years of related experience. |
| Functional Responsibilities: |
| Position involves configuration management support of information systems. Includes, but is not limited to, configuration control and status accounting, change proposal development and review support, change coordination, and CM data and CM tool maintenance. |

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| Position Title: CLERK/WORD PROCESSOR 5 (WP5) |
| Education and Experience: |
| High school diploma and at least 15 years of direct related experience. Proficiency in standard office equipment and office automation applications, such as MS Word, Excel, and/or Lotus, and PowerPoint is required. |
| Functional Responsibilities: |
| Position involves office management, office automation, support to executive staff, including accounting, human resources, and acquisition of office equipment and supplies. Specific skills include, those listed in C/WP positions 1 through 4, plus management of ccMail and calendars for staff positions. |

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| Position Title: CLERK/WORD PROCESSOR 4 (WP4) |
| Education and Experience: |
| High school diploma and at least 10 years of direct related experience. Proficiency in standard office equipment and office automation applications is required. |
| Functional Responsibilities: |
| Position involves word processing, photocopying, office inventory, acquisition of office equipment and supplies, and support to management staff. Includes word processing and formats necessary for corporate and government correspondence, as well as the capability to perform data entry. |

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| Position Title: CLERK/WORD PROCESSOR 3 (WP3) |
| Education and Experience: |
| High school diploma and at least 5 years of direct related experience. Knowledge of standard office equipment and office automation applications is required. |
| Functional Responsibilities: |
| Position involves word processing, photocopying, mail handling, and support to management staff. Specific skills also include PC word processing. |

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|---|
| Position Title: CLERK/WORD PROCESSOR 2 (WP2) |
| Education and Experience: |
| High school diploma and 2 to 3 years of direct related experience. Knowledge of standard office equipment and automation applications is required. |
| Functional Responsibilities: |
| Functional Responsibility: Position involves knowledge of office equipment, telephone/switchboard operation, word processing, photocopying, and mail handling. Includes preparation of facsimile cover sheets and the ability to transmit and receive facsimiles. |

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| Position Title: CLERK/WORD PROCESSOR 1 (WP1) |
| Education and Experience: |
| High school diploma. Knowledge of standard office equipment and familiarity with computers is preferred. |
| Functional Responsibilities: |
| Position involves telephone/switchboard operation, typing, photocopying and mail handling. |

PRICE LIST

| Code | LABOR CATEGORY | Dec 2008 | Dec 2009 | Dec 2010 | Dec 2011 | Dec 2012 |
|------|------------------------------|----------|----------|----------|----------|----------|
| LA1 | LOGISTICS ANALYST 1 | \$65.52 | \$67.81 | \$70.18 | \$72.64 | \$75.18 |
| LA2 | LOGISTICS ANALYST 2 | \$69.88 | \$72.33 | \$74.86 | \$77.48 | \$80.19 |
| LA3 | LOGISTICS ANALYST 3 | \$74.25 | \$76.85 | \$79.54 | \$82.32 | \$85.20 |
| LA4 | LOGISTICS ANALYST 4 | \$78.62 | \$81.37 | \$84.22 | \$87.17 | \$90.22 |
| LA5 | LOGISTICS ANALYST 5 | \$83.00 | \$85.91 | \$88.92 | \$92.03 | \$95.25 |
| LA6 | LOGISTICS ANALYST 6 | \$87.35 | \$90.41 | \$93.57 | \$96.84 | \$100.23 |
| LM | LOGISTICS MANAGER | \$96.07 | \$99.43 | \$102.91 | \$106.51 | \$110.24 |
| PA1 | PROGRAM ANALYST 1 | \$58.72 | \$60.78 | \$62.91 | \$65.11 | \$67.39 |
| PA2 | PROGRAM ANALYST 2 | \$89.86 | \$93.01 | \$96.27 | \$99.64 | \$103.13 |
| PA3 | PROGRAM ANALYST 3 | \$98.02 | \$101.45 | \$105.00 | \$108.68 | \$112.48 |
| PM | PROJECT MANAGER | \$110.41 | \$114.27 | \$118.27 | \$122.41 | \$126.69 |
| SA1 | SYSTEMS ANALYST 1 | \$44.96 | \$46.53 | \$48.16 | \$49.85 | \$51.59 |
| SA2 | SYSTEMS ANALYST 2 | \$63.77 | \$66.00 | \$68.31 | \$70.70 | \$73.17 |
| SA3 | SYSTEMS ANALYST 3 | \$78.73 | \$81.49 | \$84.34 | \$87.29 | \$90.35 |
| SA4 | SYSTEMS ANALYST 4 | \$89.84 | \$92.98 | \$96.23 | \$99.60 | \$103.09 |
| SA5 | SYSTEMS ANALYST 5 | \$98.00 | \$101.43 | \$104.98 | \$108.65 | \$112.45 |
| SA6 | SYSTEMS ANALYST 6 | \$106.17 | \$109.89 | \$113.74 | \$117.72 | \$121.84 |
| SE1 | SOFTWARE ENGINEER 1 | \$58.46 | \$60.51 | \$62.63 | \$64.82 | \$67.09 |
| SE2 | SOFTWARE ENGINEER 2 | \$71.41 | \$73.91 | \$76.50 | \$79.18 | \$81.95 |
| SE3 | SOFTWARE ENGINEER 3 | \$83.32 | \$86.24 | \$89.25 | \$92.38 | \$95.61 |
| SE4 | SOFTWARE ENGINEER 4 | \$90.98 | \$94.16 | \$97.46 | \$100.87 | \$104.40 |
| SE5 | SOFTWARE ENGINEER 5 | \$97.88 | \$101.31 | \$104.86 | \$108.53 | \$112.33 |
| SE6 | SOFTWARE ENGINEER 6 | \$114.29 | \$118.29 | \$122.43 | \$126.72 | \$131.16 |
| SE7 | SOFTWARE ENGINEER 7 | \$130.69 | \$135.26 | \$139.99 | \$144.89 | \$149.96 |
| SPA | SR. PROJECT ANALYST | \$96.16 | \$99.53 | \$103.01 | \$106.62 | \$110.35 |
| SSA1 | SR. SYSTEMS ANALYST 1 | \$114.33 | \$118.33 | \$122.47 | \$126.76 | \$131.20 |
| SSA2 | SR. SYSTEMS ANALYST 2 | \$122.52 | \$126.81 | \$131.25 | \$135.84 | \$140.59 |
| SSA3 | SR. SYSTEMS ANALYST 3 | \$130.68 | \$135.25 | \$139.98 | \$144.88 | \$149.95 |
| SSE | SR. SYSTEMS ENGINEER | \$143.65 | \$148.68 | \$153.88 | \$159.27 | \$164.84 |
| TA1 | TELECOMMUNICATIONS ANALYST 1 | \$76.09 | \$78.75 | \$81.51 | \$84.36 | \$87.31 |
| TA2 | TELECOMMUNICATIONS ANALYST 2 | \$82.18 | \$85.06 | \$88.04 | \$91.12 | \$94.31 |
| TA3 | TELECOMMUNICATIONS ANALYST 3 | \$90.38 | \$93.54 | \$96.81 | \$100.20 | \$103.71 |
| WP1 | CLERK/WORD PROCESSOR 1 | \$30.27 | \$31.33 | \$32.43 | \$33.57 | \$34.74 |
| WP2 | CLERK/WORD PROCESSOR 2 | \$33.74 | \$34.92 | \$36.14 | \$37.40 | \$38.71 |
| WP3 | CLERK/WORD PROCESSOR 3 | \$37.04 | \$38.34 | \$39.68 | \$41.07 | \$42.51 |
| WP4 | CLERK/WORD PROCESSOR 4 | \$40.73 | \$42.16 | \$43.64 | \$45.17 | \$46.75 |
| WP5 | CLERK/WORD PROCESSOR 5 | \$44.43 | \$45.99 | \$47.60 | \$49.27 | \$50.99 |

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

CSSI, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact: Walter Monk ; 202-863-2175; wmonk@cssiinc.com, 202-863-7433



BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

| MODEL NUMBER/PART NUMBER | *SPECIAL BPA DISCOUNT/PRICE |
|--------------------------|-----------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(2) Delivery:

| DESTINATION | DELIVERY SCHEDULES / DATES |
|-------------|----------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

| OFFICE | POINT OF CONTACT |
|--------|------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.