AUTHORIZED FEDERAL ACQUISITION SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data services or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.
Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.
Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

CORMAC Corporation
13921 Park Center Road, Suite 180
Herndon, VA 20171
Phone: (703) 793-0931
Fax: (703) 793-0572
Email Contact: dominic@cormac-corp.com
www.cormac-corp.com

Contract Number: **GS-35F-0045U**
Period Covered by Contract: **October 22, 2012 - October 21, 2017**

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # PS-0021, dated May 17, 2016.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal

Acquisition Service's Home Page via the Internet at http://www.fss.gsa.gov/

Table of Contents

INFORMATION FOR ORDERING ACTIVITIES 3

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NO.132-51) 12

DESCRIPTION OF IT SERVICES AND PRICING 17

I. Education/Experience Substitutions 17

II. Job Description 17

GSA IT SCHEDULE CONTRACT - PRICE LIST **28**

GSA Rates SIN 132-51 28

APPENDIX A: USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS 30

APPENDIX B: BEST VALUE BLANKET PURCHASE AGREEMENT - FEDERAL SUPPLY SCHEDULE 31

APPENDIX C: BASIC GUIDELINES USING "CONTRACTOR TEAM ARRANGEMENTS" 34

INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.
For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs' pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!□ On-line shopping service (www.fss.gsa.gov). The catalogs' pricelists, GSA Advantage!□ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.
This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. **GEOGRAPHIC SCOPE OF CONTRACT:** The geographic scope of this contract is the 48 contiguous States, the District of Columbia, Alaska, Hawaii, the Commonwealth of Puerto Rico and all other U.S. Government installations and'or agencies abroad.

2. **ORDERING AND PAYMENT ADDRESS:**

Ordering Office: CORMAC Corporation
13921 Park Center Road
Suite 180
Herndon, VA 20171
Phone: (703) 793 0931 x 103
Fax: (703) 793-0572
Email Contact: dominic@cormac-corp.com
Attention: Dominic Raj

Payment Office: CORMAC Corporation
13921 Park Center Road
Suite 180
Herndon, VA 20171
Phone: (703) 793 0931 x 101
Fax: (703) 793-0572
Email Contact: sumi@cormac-corp.com
Attention: Accounting

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: **122154771**
Block 30: Type of Contractor - **B – Other small business**

Block 31: Woman-Owned Small Business - **Yes**

Block 36: Contractor's Taxpayer Identification Number (TIN): **13-4205991**

4a. CAGE Code: 38BU8
4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB POINT Destination including the Continental U.S., Alaska, Hawaii, and Puerto Rico

6. DELIVERY SCHEDULE

a.Time Of Delivery: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	**As agreed upon between CORMAC and ordering activity**

b. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: **net - 30** days from receipt of invoice or date of acceptance, whichever is later.

b. Quantity - **none**

c. Dollar Volume - **none**

d. Government Educational Institutions - Educational Institutions are offered the same discounts as all other Government customers

e. Other – **none**

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: NOT APPLICABLE

10. Small Requirements: The minimum dollar value of orders to be issued is $ **100.**

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is

$500,000: Special Item Number 132-51 - Information Technology (IT) Professional Services

12. ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable " FI PS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (N IST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FI PS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (N IST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1) Manufacturer;
(2) Manufacturer's Part Number; and
(3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.fss.gsa.gov/.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

(1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: **NONE**

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.cormac-corp.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In
the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCEWORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NO.132-51)

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor. An

"Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e) (3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

DESCRIPTION OF IT SERVICES AND PRICING

I. Education/Experience Substitutions

2 Years' Experience	Equals	Associate Degree (AA or AS)
2 Years Experience + AA/AS Degree	Equals	Bachelor's Degree (BS or BA)
4 Years Experience	Equals	BS/BA Degree
3 Years Experience + BS/BA	Equals	Masters Degree
7 Years Experience	Equals	Masters Degree (MS)
4 Years Experience + MS	Equals	PhD

II. Job Description

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
Data Warehouse Architect III	Bachelor's Degree	6	Works in a data warehouse environment, which includes data design, database architecture, and metadata and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, or integrating systems. Create overall data warehouse architecture standards, common data definitions, design databases using STAR or other new era schema, provide leadership or assistance to programmers, team leads, and analysts in designing solutions and in resolving design problems.	$125.99

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
Systems Architect III	Bachelor's Degree	6	Oversees the determination of systems specifications, input/output processes, and working parameters for hardware/software compatibility and maintenance of system security. Directs the coordination of design of subsystems and integration of total system. Ensures program support deficiencies are identified, analyzed, and resolved. Ensures corrective actions are developed and recommended. May provide technical guidance for database administrators and software developers. Develops plans, organizes, and leads major systems architecture assignments. Determines objectives and methodology. May function as a technical expert on own or other assignments.	$129.48
Project Manager III	Bachelor's Degree	12	Provides management and technical direction to one or multiple projects. Regularly exercises independent judgment, as well as a high level of analytical skill in solving complex and unusual technical, administrative and managerial problems. Provides overall direction of program activities. Analyzes designs, codes and documents complex applications for computers and related equipment appropriate to scientific and commercial projects. Exercises independent judgment and creativity in solving highly complex technical problem areas. May provide supervision for one or more professional/technical staff on an assigned project and will participate at all levels in systems analysis and design definition. Maintains contact with customers.	$145.65
Systems Analysts III	Bachelor's Degree	5	Performs studies and analyses to develop improvements to management, organization, and business applications for the advancement of quality enhancements through reengineering techniques. Provides support to complex systems analysis, design, development, or testing activities. Works independently or as a member of a team. Defines the problem and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Closely	$118.99

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
			coordinates with programmers to ensure proper implementation of program and system specifications.	
Business Intelligence Specialist III	Bachelor's Degree	6	Perform Business Intelligence (BI) services which includes development or administration support for decision support and analytical systems. Perform Business requirements analysis and documentation, business metrics definition and development, Source to target analysis or mapping design. Expertise in one or more BI COTS products such as MicroStrategy, COGNOS or Business Objects. Communicate with all parties to understand feasibility and constraints of potential solutions. Key liaison to Project Management ensuring BI features and changes are successfully released. Assist business managers with the information gathering/research phase of project finalization.	$121.38
Software Engineer III	Bachelor's Degree	5	Develop computer programs to store, locate, and retrieve specific documents, data, and information. Write programs to classify, index, input, store, and retrieve data/facts, display devices, and interface with other system equipment. Devises sample input data to test accuracy of program. Observes or runs test of program using sample or actual data. Debug program, modifying steps and sequence, as appropriate. Resolve questions of program intent, input data acquisition, time-sharing, output requirements, coding use and modification, and inclusion of internal checks and controls for system integrity. Observe and run test of program using sample or actual data. Debug program, modifying steps and sequence, as appropriate. Resolve questions of program intent, input data acquisition, time-sharing, output requirements, coding use and modification, and inclusion of internal checks and controls for system integrity.	$113.19

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
Data Base Administrator (DBA) III	Bachelor's Degree	6	Establishes and enforces processes to ensure a consistent, well managed and integrated data infrastructure. Provides all activities related to the administration of databases. Projects long-range requirements for database administration and design in conjunction with other managers in the information systems function. Facilitates change control, problems management and communication among architects, engineers and analysts. Monitors use of resources or backs up files as required. Responds to frequent management requests for information. Requires very little supervision. M S-Access, MS-SQL Server, Oracle, IBM DB2, Sybase or other database management system.	$127.07
Data Architect III	Bachelor's Degree	8	Provides database design and implementation for online applications and decision support systems using specific database design tools and common database development languages. Designs normalized database structures based on functional requirements. Applies expertise in structured database development procedures to create or optimize databases that support overlying applications.	$131.77
Project Director I	Master's Degree or equivalent	8	Provide management support in multiple areas that include systems integration, software development, system administration, networking and communication, business consulting, or customer support; provides advances technical and business skills in overseeing multifaceted projects. Oversees senior managers and managers working on client engagements within the program.	$136.16
Project Director II	Master's Degree or equivalent	10	Provide management support in multiple areas that include systems integration, software development, system administration, networking and communication, business consulting, or customer support; provides advances technical and business skills in overseeing multifaceted projects. Oversees	$151.26

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
			senior managers and managers working on client engagements within the program. Takes a lead role in monitoring the identification and development of strategic accounts.	
Project Manager I	Bachelor's Degree or equivalent	6	Provide project management support in the areas of systems integration, systems analysis, software development, system administration, networking and communication, business consulting, training, or customer support. Enforces policies, procedures and contract requirements.	$108.06
Project Manager II	Bachelor's Degree	12	Manages the day to day operational and tactical aspects of the project. Serves as key participant in client and team meetings. Manages day to day client interaction and expectations. Anticipates client's needs and proposes alternative business solutions.	$122.42
Program Manager I	Bachelor's Degree	5	Responsible for overseeing the scheduling, pricing, and technical performance of the organizational programs. Ensures plans and schedules are followed, developing solutions and directing Senior Managers for successful completion of project on time and on budget. Responsible for developing plans to orchestrate projects and planning resources. Performs ongoing assessments and systematically applying knowledge for program success.	$127.93
PMO Support II	Associates Degree or equivalent	7	Provide program administration support to project/program management and the senior technical and analytical staff; Provide project tracking, documentation, and project reporting support.	$47.54
Application Programmer I	Associates Degree or higher	3	Performs assigned portions of systems analysis, design, integration, programming, documentation and implementation of applications. Gather feedback from users to understand what is needed. Format input data and help develop the program structure. Maintain and update flow charts, programming logic and coding according to user's specifications.	$55.33

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
Application Programmer II	Bachelor's Degree	6	Participate in the design of software tools and subsystems to support business use and software implementation. Assists in the development of block diagrams and logic flow charts, and translates designs into computer software. Analyzes, designs and specifies, documents or implements hardware or software solutions	$77.79
Business Analyst I	Associate's Degree or higher	5	Provide support in one or more of the areas of Business Analysis, Functional Analysis, or Enterprise Resource Management. Prepare and provide timely and accurate project financials to internal and external customers.	$52.63
Business Analyst II	Bachelor's Degree or higher	8	Provide support in one or more of the areas of Business Analysis, Functional Analysis, or Enterprise Resource Management. Prepare and provide timely and accurate project financials to internal and external customers.	$76.08
Business Analyst III	Bachelor's Degree or higher	10	Provide support in one or more of the areas of Business Analysis, Functional Analysis, or Enterprise Resource Management. Prepare and provide timely and accurate project financials to internal and external customers.	$86.46
Business Analyst IV	Bachelor's Degree or equivalent	15	Provides support in business process and system analysis, design, improvement, and implementation efforts. Provides expertise in change management and training support. Provides organizational and strategic planning for a wide variety of technical and functional environments. Assess the operational and functional baseline of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed.	$95.09

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
Business Analyst V	Bachelor's Degree or equivalent	15	Provides support in business process and system analysis, design, improvement, and implementation efforts. Provides expertise in change management and training support. Provides organizational and strategic planning for a wide variety of technical and functional environments. Assess the operational and functional baseline of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed.	$108.06
DW/Data Architect I	Bachelor's Degree in Eng., Computer Science,	5	Provide support for data integration, data architecture, data warehousing, data mining, or data repository efforts; provide support in the areas of data analysis, data modeling, data administration, and information/systems support; provide support for data warehousing, and database development, management, administration, and support.	$75.21
DW/Data Architect V	Bachelor's Degree in Eng., Computer Science,	15	Assess system requirements and specifications to help design system architecture. Prepares briefing and technical reports for the Program Manager. Recommends practical solutions and new technology selection to help improve organizations while minimizing any program impact. Adjusts architecture as necessary to meet changing program needs. Provides oversight as needed, chairs and facilitates meetings to discuss and review the system under development.	$151.26
ETL Specialist II	Bachelor's Degree in Eng., Computer Science,	5	Responsible for the successful design, development and administration of extract/transform/load solutions. Expertise in Extract Transform Load (ETL), design and documentation of data movement schemes, and mapping between applications within ETL.	$93.35
ETL Specialist III	Bachelor's Degree in Eng., Computer	8	Responsible for the successful design, development and administration of extract/transform/load solutions. Expertise in Extract Transform Load (ETL), design and documentation of data movement	$110.61

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
	Science,		schemes, and mapping between applications within ETL.	
ETL Specialist IV	Master's Degree or equivalent	10	Provides oversight and support to subordinates for the successful design, development, testing and implementation of program logic for ETL development. Mentors and Leads the ETL team in the appropriate use of technology. Provides daily reporting on health and performance of ETL environment. Implements procedures for maintenance, monitoring, backup and recovery operations for the ETL environment.	$115.81
DBA I	Bachelor's Degree in Eng., Computer Science,	5	Analyze database requirements of assigned projects. Analyze and determine information needs and elements, database relationships and attributes, proposed manipulation, data flow and storage requirements, and data output and reporting capabilities. Apply knowledge of database management systems to coordinate maintenance and changes to databases. Test and implement changes or new database designs. Write logical and physical database descriptions, including location, space, access method, and security requirements. Provide direction to programmers and analysts as required to affect changes to database management systems. Provide answers to database questions. Knowledge of and ability to monitor databases and to analyze and organize data and apply new technology designs and programs.	$95.07
Technical Writer II	Bachelor's Degree or equivalent	5	Write and/or edit technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather technical and background information for inclusion in project documentation and deliverables.	$70.87

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
			Consult relevant information sources, including library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables. Commensurate experience, education, and level of supervision and direction.	
Test Engineer II	Bachelor's Degree or equivalent	10	Design and develop high quality test plans and test cases. Provide feedback on design (product and technical) and user scenarios. Drive improvements in unit testing coverage, develop test suites, expand our automated testing harness, and automate end to end tests. Analyze defect patterns and drive test initiatives to resolve these to completion. Design and develop test tools to scale out to support new features. Work with feature teams to collect the right data to base decisions from. Validate metrics and reporting accuracy. Develop test strategies and tactics for complex networking environments with emphasis on networking, DNS and security. Implement automated and manual testing including scripting, automated test framework maintenance, test provisioning, test and quality metrics collection and issue tracking	$80.38
Configuration Management Engineer II	Bachelor's Degree in Eng., Computer Science,	5	Provide configuration management support for project implementation, tracking, and maintenance. Provide configuration management or quality assurance support for product development efforts. Provide support for compliance with business and functional requirements and mandates.	$60.51
QA Specialist I	Bachelor's Degree or equivalent	5	Establish and maintain a process for evaluating software and associated documentation. Determine the resources required for quality control. Maintain the level of quality throughout the software life cycle. Conduct formal and informal reviews at pre-determined points throughout the development life cycle. Provide daily supervision and direction to support staff.	$60.51

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
QA Specialist II	Bachelor's Degree or equivalent	10	Establish and maintain a process for evaluating software and associated documentation. Determine the resources required for quality control. Maintain the level of quality throughout the software life cycle. Responsible for the design and implementation of policies and procedures to ensure that quality standards are met during production. Conduct formal and informal reviews at pre-determined points throughout the development life cycle. Provide daily supervision and direction to support staff.	$85.57
Financial Analyst I	Bachelor's Degree	5	Provide assistance and support in the area of budget tracking to allow real-time reporting of budget information at designated reporting levels. Prepare and submit budget status reports to provide fidelity on budgetary milestones. Prepare and communicate monthly project reports. Monitor and coordinate the preparation of financial reports and schedule including budget related reports. Analyzing program account issues, Assessing reserve requirements and risk exposures.	$54.45
Financial Analyst II	Bachelor's Degree	8	Provide assistance and support in the area of budget tracking to allow real-time reporting of budget information at designated reporting levels. Prepare and submit budget status reports to provide fidelity on budgetary milestones. Prepare and communicate monthly project reports. Monitor and coordinate the preparation of financial reports and schedule including budget related reports. Analyzing program account issues, Assessing reserve requirements and risk exposures.	$69.15
Consultant I	Bachelor's Degree in Eng., Computer Science,	10	Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking;	$164.23

Commercial Job Title	Minimum Education	Min. Years Expr.	Functional Responsibility	Rates
			telecommunications, automation; communications protocols, risk management/electronic analysis, software; lifecycle management, software development methodologies, and modeling and simulation.	
Consultant II	Bachelor's Degree in Eng., Computer Science,	15	Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation.	$187.69
Consultant III	Master's Degree or equivalent	15	Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation	$211.15
Consultant-Principal	Master's Degree or equivalent	20	Functions as a practice leader developing, securing funding for, and managing multiple consulting assignments and clients within one or more specialty area. Responsible for practice financial management, developing business and strategic plans, proposals and presentations. Leads major projects working with senior staff members, interfaces with high-level government officials and develops responsive IT solutions	$250.71

GSA Rates SIN 132-51

Hourly Rates for Customer/Agency Site Services Only:

Note: Rates Include Industrial Funding Fee

No.	Labor Category	Hourly Rates
1	Data Warehouse Architect III	$125.99
2	Systems Architect III	$129.48
3	Project Manager III	$145.65
4	Systems Analysts III	$118.99
5	Business Intelligence Specialist III	$121.38
6	Software Engineer III	$113.19
7	Data Base Administrator (DBA) III	$127.07
8	Data Architect III	$131.77
9	Project Director I	$136.16
10	Project Director II	$151.26
11	Project Manager I	$108.06
12	Project Manager II	$122.42
13	Program Manager I	$127.93
14	PMO Support II	$47.54
15	Application Programmer I	$55.33
16	Application Programmer II	$77.79
17	Business Analyst I	$52.63
18	Business Analyst II	$76.08
19	Business Analyst III	$86.46
20	Business Analyst IV	$95.09
21	Business Analyst V	$108.06
22	DW/Data Architect - I	$75.21
23	DW/Data Architect - V	$151.26
24	ETL Specialist II	$93.35
25	ETL Specialist III	$110.61
26	ETL Specialist IV	$115.81
27	DBA I	$95.07
28	Technical Writer II	$70.87
29	Test Engineer II	$80.38
30	Configuration Management Engineer II	$60.51
31	QA Specialist I	$60.51
32	QA Specialist II	$85.57

No.	Labor Category	Hourly Rates
33	Financial Analyst I	$54.45
34	Financial Analyst II	$69.15
35	Consultant I	$164.23
36	Consultant II	$187.69
37	Consultant III	$211.15
38	Consultant -Principal	$250.71

APPENDIX A: USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

CORMAC Corporation provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

Company Point of Contact: Dominic Raj
Phone Number: (703) 793-0931 x 103
Email: dominic@cormac-corp.com
Fax Number: (703)793-0572

APPENDIX B: BEST VALUE BLANKET PURCHASE AGREEMENT - FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity	Date	Contractor	Date
_____			

BPA NUMBER _____

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____ , Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be_____ .

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

(b) Contract Number;

(c) BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Purchase Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

APPENDIX C: BASIC GUIDELINES USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- ☐ The customer identifies their requirements.
- ☐ Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- ☐ Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- ☐ Customers make a best value selection.