Multiple Award Schedule (MAS) - 54151 Information Technology - IT Software

Note: Contractor has been awarded all Special Item Numbers under the Disaster Recovery and Cooperative Purchasing Programs.

SIN 54151- INFORMATION TECHNOLOGY

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Datawiz Corporation
8200 Greensboro Drive, Suite 900
McLean, VA 22102
Tel: 703-288-5258, Fax: 703-991-5998
www.datawiz.net

Contract Number: GS-35F-0059S

Period Covered by Contract: Nov 8, 2020 to Nov 7, 2025

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov)
INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage! and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1a. Table of awarded special item number with appropriate cross-reference to item descriptions and awarded prices. See pricing for Special Item Number (SIN) MAS 54151 on page 17

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See pricing for Special Item Number (SIN) MAS 54151 on page 1
2. Maximum order: $500,000
3. Minimum order: $100
4. Geographic coverage (delivery area): Domestic Delivery
5. Point(s) of production (city, county, and State or foreign country): United States
6. Discount from list prices or statement of net price: Prices listed are net
7. Quantity discounts: None
8. Prompt payment terms: 1%, 10 days; Net 30 days
9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.
9b. Notification that Government purchase cards are accepted or not accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin): Not Applicable
11a. Time of delivery: As Negotiated
11b. Expedited Delivery: Contact Contractor
11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
12. F.O.B. point: Destination
13a. Ordering address:

Datawiz Corporation
8200 Greensboro Drive, Suite 900
McLean, VA 22102

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address:
15. Warranty provision: Not Applicable
16. Export packing charges, if applicable: Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Not Applicable
18. Terms and conditions of rental, maintenance, and repair (if applicable): Not Applicable
19. Terms and conditions of installation (if applicable): Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not Applicable
20a. Terms and conditions for any other services (if applicable): Not Applicable
21. List of service and distribution points (if applicable): Not Applicable
22. List of participating dealers (if applicable): Not Applicable
23. Preventive maintenance (if applicable): Not Applicable
24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
25. Data Universal Number System (DUNS) number: 131980703
26. Notification regarding registration in the System for Award Management. CAGE Code 3F1L6
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY(IT) IT SOFTWARE
(SPECIAL ITEM NUMBER MAS 54151)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number MAS 54151 Information Technology- IT Software apply exclusively to IT Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor’s cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.
9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.
13. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**
Please find enclosed awarded IT Professional Services labor categories and rates.
<table>
<thead>
<tr>
<th>CLIN</th>
<th>Labor Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Application Programmer</td>
<td>$78.62</td>
</tr>
<tr>
<td>002</td>
<td>Computer specialist II</td>
<td>$71.28</td>
</tr>
<tr>
<td>003</td>
<td>Oracle DBA</td>
<td>$115.62</td>
</tr>
<tr>
<td>004</td>
<td>Helpdesk support specialist</td>
<td>$45.22</td>
</tr>
<tr>
<td>005</td>
<td>Helpdesk coordinator</td>
<td>$59.93</td>
</tr>
<tr>
<td>006</td>
<td>Network Administrator</td>
<td>$84.09</td>
</tr>
<tr>
<td>007</td>
<td>Software Engineer Level II</td>
<td>$89.34</td>
</tr>
<tr>
<td>008</td>
<td>Senior Programmer</td>
<td>$101.95</td>
</tr>
<tr>
<td>009</td>
<td>Subject matter expert</td>
<td>$183.89</td>
</tr>
<tr>
<td>010</td>
<td>Web developer</td>
<td>$81.75</td>
</tr>
<tr>
<td>011</td>
<td>Information Security Analyst III</td>
<td>$99.76</td>
</tr>
<tr>
<td>012</td>
<td>Information Security Analyst II</td>
<td>$83.89</td>
</tr>
<tr>
<td>013</td>
<td>Information Security Analyst I</td>
<td>$78.59</td>
</tr>
<tr>
<td>014</td>
<td>Information Security Auditor III</td>
<td>$105.06</td>
</tr>
<tr>
<td>015</td>
<td>Information Security Auditor II</td>
<td>$89.17</td>
</tr>
<tr>
<td>016</td>
<td>Information Security Auditor I</td>
<td>$83.89</td>
</tr>
<tr>
<td>017</td>
<td>Program Manager</td>
<td>$89.17</td>
</tr>
<tr>
<td>018</td>
<td>Project Manager</td>
<td>$99.76</td>
</tr>
<tr>
<td>019</td>
<td>Documentation Specialist</td>
<td>$78.59</td>
</tr>
<tr>
<td>020</td>
<td>Applications Engineer</td>
<td>$94.47</td>
</tr>
<tr>
<td>021</td>
<td>Computer Security Systems</td>
<td>$99.76</td>
</tr>
<tr>
<td>022</td>
<td>Security Engineer</td>
<td>$115.37</td>
</tr>
<tr>
<td>023</td>
<td>Database Administrator</td>
<td>$94.47</td>
</tr>
<tr>
<td>024</td>
<td>Project Coordinator</td>
<td>$112.64</td>
</tr>
<tr>
<td>025</td>
<td>Technology Analyst</td>
<td>$91.74</td>
</tr>
<tr>
<td>026</td>
<td>Technology Analyst - Senior</td>
<td>$102.97</td>
</tr>
<tr>
<td>027</td>
<td>Cyber Security Specialist</td>
<td>$74.71</td>
</tr>
<tr>
<td>028</td>
<td>Security Control Assessor</td>
<td>$88.85</td>
</tr>
<tr>
<td>029</td>
<td>SOC System Engineer</td>
<td>$71.13</td>
</tr>
<tr>
<td>030</td>
<td>Cyber Security SME</td>
<td>$146.45</td>
</tr>
<tr>
<td>Labor Category</td>
<td>Function &amp; Qualification</td>
<td></td>
</tr>
<tr>
<td>-----------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Application Programmer</td>
<td><strong>Function:</strong> Analyzes functional business applications and design specifications for functional activities. Translates detailed design into computer software. Tests, debugs and refines software. Prepares documentation.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Qualification:</strong> 5 years progressive experience in computer programming and/or information systems development or a relevant technical discipline. Bachelor’s degree in Computer Science, Information Systems, Engineering or other related discipline. Two years specialized experience may be substituted for each year of required degree.</td>
<td></td>
</tr>
<tr>
<td>Computer Specialist II</td>
<td><strong>Function:</strong> Assesses malfunctions of beta work hardware and/or software applications (e.g. operating systems, applications, protocols, routers, cable, etc.) for the purpose of determining appropriate actions to maintain operations, Develops installation, configuration and maintenance plans for the purpose of meeting district distributed processing requirements.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Qualification:</strong> A minimum of four (4) years of experience in such areas as installing, upgrading, and troubleshooting commercial software packages; installing, maintaining, and troubleshooting Ethernet network software on networks; and design, analysis, coding, and documentation of data management systems installed on a local network.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MINIMUM EDUCATION: An Associates (A.A) degree from an accredited university in computer science, information systems management, operations research, or a related technical discipline. (An additional three (3) years experience may be substituted for educational requirements and a Bachelor’s degree in computer sciences or a related technical discipline will be equivalent to two (2) years experience).</td>
<td></td>
</tr>
<tr>
<td>Oracle DBA</td>
<td><strong>Function:</strong> Java/SQL Oracle/Oracle Applications Lead with commercial experience of Oracle enterprise environments, SQL, PL/SQL, Reports 6i, Workflow required within a leading multinational consultancy. The ideal candidate will have development skills with Java, HTML and Shell Scripting. Exposure to Oracle Financials and/or HR with experience as an apps DBA and performance tuning along with good knowledge of Windows, Unix and middleware highly advantageous. The role will include leading large teams in implementing, analyzing and developing Oracle Applications modules and providing technical support of Oracle Applications within a busy environment.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Qualification:</strong> Candidates must have 5 years’ experience and university degree in a relevant subject or Oracle Certified DBA Certification along with proven commercial Oracle DBA/development experience. Strong database and technical PL/SQL and SQL skills.</td>
<td></td>
</tr>
<tr>
<td>Labor Category</td>
<td>Function &amp; Qualification</td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
</tbody>
</table>
| Help Desk Support Specialist   | **Function:** Performs variety of professional support functions using organizations office automation systems. Able to advise other staff in the use of IT systems and their functions. Advises management and staff of relevant issues, policies and procedures. Performs business and technical analysis as required to troubleshoot user performance issues. Generates reports on various technical and administrative issues.  
  **Qualification:** Two years of experience in providing general information technology systems and project support. Experience and knowledge with a wide variety of software and office automation systems. Demonstrated ability to interface with diverse computer users to successfully complete problem resolution. |
| Help Desk Coordinator          | **Function:** Under immediate direction of the Help Desk Manager or senior help desk personnel, responds to and diagnoses problems through discussions with users. Includes problem recognition, research, isolation and resolution steps. Typically is able to resolve less complex problems immediately, while more complex problems are assigned to second level support, senior operator or supervisor. May involve use of problem management database and help desk systems.  
  **Qualification:** 3 years of experience in providing general information technology systems and project support. Experience and knowledge with a wide variety of software and office automation systems. |
| Network Administrator          | **Function:** Analyze client LANs/WANs, isolate source of problems, and recommend reconfiguration and implementation of new network hardware to increase performance. Modifies command language programs, network startup files, assigns/re-assigns network device addresses, participates in load balancing efforts throughout the network.  
  **Qualification:** Five (5) years of experience in one or more of the following areas: data communications engineering, data communications hardware or software analysis, network administration or management, data communication equipment installation and maintenance, or computer systems administration and management. |
| Software Engineer Level III    | **Function:** Designs software tools and subsystems to support software design, development, reuse and/or integration of complex software systems. Manages software development and tool utilization. Controls software development and support using formal software specifications.  
  **Qualification:** Five years of experience providing software design and development support, similar to that described under functional responsibility and having knowledge and understanding of applicable technical concepts and practices. Bachelors Degree in a related engineering, computer science, physical science or technical field. An additional 4 years of applicable experience can be used instead of a Bachelor’s Degree. |
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Function &amp; Qualification</th>
</tr>
</thead>
</table>
| Senior Programmer       | **Function:** Manages software development and tool utilization. Controls software development and support using formal software specifications, data flow diagrams and related software design/development techniques and tools. Estimates software development costs and schedules.  
                         | Assists in the evaluation of existing programs by making refinements, which reduce operating time and improve current software support techniques and methodologies.  
                         | **Qualification:** 5 years of experience providing software design and development support Bachelors’ Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. This position requires a minimum of six years’ experience, of which at least three years must be specialized. Specialized experience includes: experience as an applications programmer on large-scale data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently and |
| Subject Matter Expert   | **Function:** Provides high-level functional systems analysis, design, integration, documentation, and implementation advice on exceptionally complex studies, which require an expert knowledge of the subject matter for effective problem solution.  
                         | Participates in all phases of study development with emphasis on the planning, analysis, documentation, and presentation phases. Applies higher-level mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other physical sciences to arrive at automated solutions. Reviews and approves the design and preparation of technical documentation and reports. Prepares and delivers senior management presentations and briefings as required by the task order. May serve as a Task Leader, responsible for ensuring the quality and timeliness of services delivered.  
                         | **Qualification:** shall possess at least 15 years of defense or industrial experience in their recognized field of expertise. The SME generally has an advanced degree, but it is not required. A person is typically designated as a SME by a consistent and widespread reputation across the community and discipline in which they work and it is indicative of compensation which is well above the norm if solely based on degree or years of experience. Education requirement is Bachelor’s degree or equivalent |
| Web Developer           | **Function:** Manages web server software to support multiple web sites on a single server. Work with customer representatives to develop web site requirement. Design web sites using standard graphic tools such as Photoshop and Illustrator.  
<pre><code>                     | **Qualification:** Associates Degree in technology related field plus 3 years’ experience developing professional web pages using standard web development tools. |
</code></pre>
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Function &amp; Qualification</th>
</tr>
</thead>
</table>
| Security Analyst III | **Function:** Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization’s mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analysis and assessment.   
**Qualifications:** A Master’s degree in a technical field (Computer Science, MIS, and Engineering) is desirable. In-depth knowledge of system documentation security compliance requirements. (FSIMA, OMB, NIST etc.) |
| Information Security Analyst II | **Function:** Subject matter expert on network/system security implementation. It is the responsibility of this position to recognize and resolve security issues or conflicts internal or external. This individual is responsible for recommending viable solutions and brings them to management’s attention. This individual is further responsible for analyzing the information security environment and developing security measures to safeguard information against accidental or unauthorized modification, destruction, or disclosure, make recommendations to minimize risks. 
**Qualifications:** A Bachelor’s degree in a technical field (Computer Science, MIS, and Engineering) is required. In-depth knowledge of system documentation security compliance requirements. (FSIMA, OMB, NIST etc.) |
| Information Security Analyst I | **Function:** Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization’s mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analysis and assessment. 
**Qualifications:** A Bachelor’s degree in a technical field (Computer Science, MIS, and Engineering) is desirable; an Associate degree in the above-mentioned fields is required. Knowledge of FSIMA, OMB, NIST standards. |
| Information Security Auditor III | **Function:** Subject matter expert on network/system security implementation. It is the responsibility of this position to recognize and resolve security issues or conflicts internal or external. This individual is responsible for recommending viable solutions and brings them to management’s attention. This individual is further responsible for analyzing the information security environment and developing security measures to safeguard information against accidental or unauthorized modification, destruction, or disclosure, make recommendations to minimize risks. 
**Qualifications:** A Master’s degree in a technical field (Computer Science, MIS, and Engineering) is desirable; a Bachelor’s degree in the above-mentioned fields is required. Minimum of 5 Years’ experience is required. |
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Function &amp; Qualification</th>
</tr>
</thead>
</table>
| Information Security Auditor II | **Function:** Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization’s mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analysis and assessment.  
**Qualifications:** A Bachelor’s degree in a technical field (Computer Science, MIS, and Engineering) is required. Minimum of 3 Years’ experience. |
| Information Security Auditor I | **Function:** Subject matter expert on network/system security implementation. It is the responsibility of this position to recognize and resolve security issues or conflicts internal or external. This individual is responsible for recommending viable solutions and brings them to management’s attention. This individual is further responsible for analyzing the information security environment and developing security measures to safeguard information against accidental or unauthorized modification, destruction, or disclosure, make recommendations to minimize risks.  
**Qualifications:** A Bachelor’s degree in a technical field (Computer Science, MIS, and Engineering) is desirable; an Associate degree in the above-mentioned fields is required. Minimum of 1 year experience. |
| Program Manager          | **Function:** Acts as the overall lead, manager and administrator for the contract efforts. Serves as the primary interface and point of contact with Government program authorities and representatives on the technical and program/project issues. Supervises program/project operations by developing procedures, planning and directing execution of the technical, programming, maintenance, administrative support effort and monitoring and reporting progress. Manages acquisition and employment of program/project resources. Manages and controls financial and administrative aspect of program/project with respect to contract requirements. As a result of the above function, a secret clearance is required for this position.  
**Qualifications:** A Master’s degree in Computer Science, Mathematics, Engineering, Statistics or Business Administration from an accredited college or university and 8 years of management and supervisory experience including performance in each of the foregoing functions with respect to technical program/project or a Bachelor’s degree in Computer Science, Mathematics, Statistics, Engineering, Operation Research or Business Management from an accredited college or university and 12 years of management and supervisory experience including performance in each of the foregoing functions with respect to technical program/projects. |
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Function &amp; Qualification</th>
</tr>
</thead>
</table>
| Project Manager        | **Function**: Acts as the overall system engineer, technical manager and administrator for one or more delivery orders; serves as the primary interface and point of contact with the Program Manager on technical program/project issues. Supervises program/project operations by developing system engineering and management procedures, planning and execution of the engineering and technical effort. Responsible for monitoring and reporting progress, management of acquisition and employment of the program/project with respect to contract requirements.  
**Qualifications**: A Bachelor’s degree in technical or management field and 8 years of recent experience performing the foregoing system engineering functions. At least 5 years of the total experience should consist of management and supervisory experience including the performance of functions with respect to engineering program/project; at least 2 years of the total experience spent as team leader investigating large and complex problems. Demonstrates ability to make sound recommendations relevant to computing, quality control, analysis and testing systems. |
| Documentation Specialist | **Function**: Applies knowledge of word processing to perform page layouts, graphics, layouts, and proper selection and use of English language and grammar to develop, draft, edit, and revise User Manuals, Operating Guides, Reports, and presentation materials for corporate and/or stand alone computing applications.  
**Qualifications**: A Bachelor’s degree in Arts, political science, language or equivalent and 1-year experience performing typing and/or word processor functions. |
| Applications Engineer  | **Function**: Analyzes and studies complex system requirements. Design software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assist in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.  
**Qualifications**: A Bachelor’s degree in Computer Science, Information Systems, and Engineering, Business or other related discipline. Position requires a minimum of 4 years of experience managing or performing software engineering activities. |
| Computer Security Systems Specialist | **Function**: Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization’s mission goals and needs, existing security products, and ongoing programs in the MLS arena. Perform risk analysis and assessment.  
**Qualifications**: A Bachelor in Electrical Engineering, Information Science, Information Systems, Computer Science, Physics, Mat, or other related discipline may be submitted for 3 years experience. A minimum of 5 years, 3 of which shall be in defining computer security requirements for high-level applications, evaluation of approved security products capabilities, and developing solutions to MLS problems. |
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Function &amp; Qualification</th>
</tr>
</thead>
</table>
| Security Engineer   | **Function:** Subject matter expert on network/system security implementation. It is the responsibility of this position to recognize and resolve security issues or conflicts internal or external. This individual is responsible for recommending viable solutions and brings them to management’s attention. This individual is further responsible for analyzing the information security environment and developing security measures to safeguard information against accidental or unauthorized modification, destruction, or disclosure, make recommendations to minimize risks.  
  **Qualifications:** A Masters degree in a technical field (Computer Science, MIS, and Engineering) is required. Minimum of 3 Years experience. |
| Database Administrator | **Function:** Applies knowledge of computer science concepts and techniques in the design, development installation and maintenance of relational databases to satisfy engineering, scientific or business data acquisition and management. Develops and maintains necessary public synonyms, database links and user access controls. Provides database tuning and monitoring to insure effective and efficient data access to include comparison of performance ratios, tuning of memory configuration, disk I/O, and application software, design and maintenance of physical layout of the databases and calculating disk space requirements for the database tables and indexes. Responsible for developing project plans, justifications, guidelines, and controls.  
  **Qualifications:** A Bachelors of Science degree in Computer Science, Mathematics, Statistics or Engineering from an accredited institution. Minimum of 4 years of experience in programming database systems is required. |
| Project Coordinator | **Function:** Oversees all aspects of the cyber security project(s), leading a team on projects or a significant segment of large and complex projects. Analyze new and complex project-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project.  
  **Qualifications:** Bachelor’s Degree in Information Technology or Computer Science. Minimum of 3 Years of experience |
| Technology Analyst  | **Function:** Supports scanning, scanning plan development, audit and other assessment functions throughout the engagement. Supports testing, test plan development, and project management. Performs supporting business functions and content development to support any other team members working on the project.  
  **Qualifications:** Bachelor’s Degree in Information Technology, Computer Science or Mathematics. Minimum of 2 Year Experience |
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Function &amp; Qualification</th>
</tr>
</thead>
</table>
| Technology Analyst - Senior | **Function:** Supports scanning, scanning plan development, audit and other assessment functions throughout the engagement. Supports testing, test plan development, and project management. Performs supporting business functions and content development to support any other team members working on the project.  
**Qualifications:** Bachelor’s Degree in Information Technology, Computer Science or Mathematics. Minimum 3 Years of Experience. |
| Cyber Security Specialist   | **Function:** Supports testing of systems and defending systems from hostile attacks. Develops software to restore the network if brought down by an attack. Tests new application and hardware to insure they are free from virus and developers’ backdoors. Plans for system redundances to meet outside threats.  
**Qualifications:** Bachelor’s Degree in Information Technology, Computer Science or Mathematics. Minimum 2 Years of experience |
| Security Control Assessor   | **Function:** Supports testing of IT systems, evaluates the cyber posture of the network. Exams vulnerabilities, audits systems to detect potential harmful threats to the network and evaluates other functions throughout the engagement. Works with system personnel to assess the security posture of the network and reports control failures, including: poor security practice, misconfigurations, patch management process.  
**Qualifications:** Bachelor’s Degree in Information Technology, Computer Science or Mathematics. Minimum of 3 Years experience  |
| SOC System Engineer         | **Function:** Supports testing, test plan development, project management, contract administration, audit and other assessment functions throughout the engagement. Works with system personnel to assess the security posture of the network and reports control failures, including: poor security practice, misconfigurations, patch management process.  
**Qualifications:** Bachelor’s Degree in Information Technology, Computer Science or Mathematics. Minimum of 3 Years’ experience. |
| Cyber Security SME          | **Function:** Provides technical knowledge and analysis of highly specialized applications and operational environment. Conducts vulnerability scans, risk assessments, penetration testing and code review using various industry tools and automated scanners on high-level functional systems analysis, design, integration, documentation and implementation advice on highly complex problems relating to cyber security that require an appropriate level of knowledge of the subject matter for effective implementation.  
**Qualifications:** Minimum of 3 Years’ experience. Bachelor’s Degree in Information Technology or Computer Science |
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION

PREAMBLE
(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT
To actively seek and partner with small businesses.
To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

Waseem Haider
Title: President
Ph: (703) 628-2262
Fax: 703.991.5998
whaider@datawiz.net
BEST VALUE BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s). Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

- This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

<table>
<thead>
<tr>
<th>Ordering Activity</th>
<th>Date</th>
<th>Contractor</th>
<th>Date</th>
</tr>
</thead>
</table>

19
Pursuant to GSA Federal Supply Schedule Contract Number(s), Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>*SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>________________________</td>
<td>__________________________</td>
</tr>
<tr>
<td>________________________</td>
<td>__________________________</td>
</tr>
</tbody>
</table>

(2) Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be_______________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on______________or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>BPA: OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(c) Purchase Order Number;
(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

**************************************************************************

**************************************************************************
BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

• The customer identifies their requirements.
• Federal Supply Schedule Contractors may individually meet the customers needs, or -
• Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet thecustomer’s requirement.
• Customers make a best value selection.