



**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAvantage.gov.

**General Purpose Commercial Information
Technology Equipment, Software and Services**

FSC GROUP Class 70, STANDARD INDUSTRY GROUP: 70

FSC Product code: D399

Contract number: GS-35F-0067T

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: October 30, 2006 to October 29, 2021

Virtuo Group Corporation
DBA: Virtuo Group
6700 Woodlands Parkway, Suite 230-322
The Woodlands, TX 77382
CAGE Code: 3HM36 • DUNS: 122696433
Phone: 281-298-8571
Fax: 281-754-4638
E-mail: tblackwell@virtuogroup.com

Contractor's internet address/web site where schedule information can be found:
<http://www.virtuogroup.com>

Business size: Small

Customer Information

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN-132-51	Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING
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1b. Lowest priced model number and price for each SIN: \$77.77 - Jr. Network Administrator

1c. Hourly rates: See hourly rates beginning on page 3.

2. Maximum order. \$500,000

3. Minimum order. \$100.00

4. Geographic coverage (delivery area). 50 United States; District of Columbia; Puerto Rico

5. Point(s) of production (city, county, and State or foreign country).

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The Woodlands, TX 77382

6. Discount from list prices or statement of net price. Discount: Prices shown are net, discounts have been applied.

7. Quantity discounts. None.

8. Prompt payment terms. ½% - 10 days from receipt of invoice or date of acceptance, whichever is later.

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin). Not Applicable.

11a. Time of delivery. (Contractor insert number of days.) As negotiated with ordering agency.

11b. Expedited Delivery. Contact the Contractor.

11c. Overnight and 2-day delivery. Contact the Contractor.

11d. Urgent Requirements. Contact the Contractor.

12. F.O.B. point(s). Destination.

13a. Ordering address. Set forth above.

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address.

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The Woodlands, TX 77382

15. Warranty provision. None.

16. Export packing charges, if applicable. Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). None.
18. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
19. Terms and conditions of installation (if applicable). Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 20a. Terms and conditions for any other services (if applicable). Not Applicable
21. List of service and distribution points (if applicable). Not Applicable
22. List of participating dealers (if applicable). Not Applicable
23. Preventive maintenance (if applicable). Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable
25. Data Universal Number System (DUNS) number. 122696433
26. Contractor is registered in the SAM database until Expiration Date: 10/12/2016

Authorized GSA Price List

Title	GSA Price w/IFF
Deputy IT Project Manager	\$126.58
Executive IT Consultant	\$143.57
Executive IT Governance Liaison	\$138.78
IT Business Analyst	\$143.57
IT Governance Project Manager	\$129.21
IT Governance Program Manager	\$124.43
IT Program Manager	\$143.57
IT Technical Project Manager	\$126.58
Level2 IT Project Manager	\$119.64
Peoplesoft Implementer	\$100.50
Peoplesoft Program Manager	\$119.64
Peoplesoft Technical Manager	\$129.21
Peoplesoft Workflow Manager	\$100.50
Sr. IT Program Manager	\$205.78
Technical Application Migration Manager	\$205.78
Access Database Developer	\$115.57
Application Migration Specialist	\$126.58

Application Recovery Specialist	\$126.58
ASP Web Developer	\$126.58
ASP.NET Application Developer	\$115.57
Cold Fusion Web Developer	\$126.58
Database Migration Specialist	\$126.58
Database Recovery Specialist	\$126.58
Disaster Recovery Analyst	\$154.10
Flash Media Development	\$143.57
HP Openview Analyst	\$124.43
HP Openview Technical Support	\$124.43
HTML Programmer	\$115.57
InfoPath Developer	\$115.57
IT Project Control Specialist	\$104.57
JAVA Developer	\$115.57
Microsoft Exchange Administrator	\$119.64
Microsoft SQL Server Clustering Specialist	\$126.58
Microsoft SQL Server DBA	\$126.58
Oracle Financials Application Analyst	\$172.28
Peoplesoft Functional Engineer	\$100.50
Peoplesoft Oracle DBA	\$129.21
Peoplesoft SQL DBA	\$129.21
Sharepoint Portal Developer	\$104.57
Sr. Software Engineer	\$126.58
Sr. Systems Integration Engineer	\$126.58
Web Application Developer	\$143.57
Windows Web Server Support Specialist	\$126.58
Backup Administrator	\$154.10
Veritas Netbackup Engineer	\$154.10
Jr. Network Administrator	\$77.77
Linux System Administrator	\$80.40
Network Administrator	\$77.77
Sharepoint Server Administrator	\$104.57
Solaris System Administrator	\$80.40
UNIX System Administrator	\$80.40
Windows System Administrator	\$89.73
Web Media Graphic Artist	\$143.57

Labor Category Descriptions

Job Title	Description	Education	Years of Experience
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Deputy IT Project Manager	Maintains and manages portfolio of projects. Assists in the development of detailed work plans, schedules, project estimates, resource plans and status reports. Assists with project tracking and analysis. Assistance with adherence to project quality standards and review project deliverables. Assists with coordination and helps facilitate project meetings with internal technical and business resources as well as external resources.	Associates degree or commiserate experience	Two to Five years experience
Executive IT Consultant	Provides hands-on leadership and direction to team as well as manages client relationships. Facilitate process development, planning sessions and discussions. Advise leadership on critical activities. Provides knowledge and guidance to improve processes and procedures.	Bachelors degree or commiserate experience	Three to Five years experience
Executive IT Governance Liaison	Planning, executing, directing, and completing information systems audits, business process control reviews, and other service offerings and managing to budget. Review process and assess performance of staff for engagement reviews. Review operational, financial, and technology processes to provide management with an individual assessment of business risk, internal control, and the overall effectiveness and efficiency of the process. Work closely with clients and staff to develop project risk assessments, implement opportunities, and recommendations regarding business and IT process optimization, profit improvement, internal control, and compliance. Work with audit and assurance teams to plan engagement strategy, define objectives, and address technology-related controls risks and issues. Work with management consulting teams to implement controls in new systems deployment. Evaluate and test business processes and business controls and identify areas of risk. Perform general computer and application controls reviews.	Associates degree or commiserate experience	Three to Five years experience
IT Business Analyst	Responsible for defining process flows and assisting Project Manager. Assists in defining overall solutions. Defines and owns project specifications and requirements documents. Assembles business knowledge. Monitors solution quality and advises project manager on areas for process improvement. Advises and mentors junior analysts.	Bachelors degree or commiserate experience	Three to Five years experience
IT Governace Project Manager	Planning, executing, directing, and completing information systems audits, business process control reviews, and other service offerings and managing to budget. Review process and assess performance of staff for engagement reviews. Review operational, financial, and technology processes to provide management with an individual assessment of business risk, internal control, and the overall effectiveness and efficiency of the process. Work closely with clients and staff to develop project risk assessments, implement opportunities, and recommendations regarding business and IT process optimization, profit improvement, internal control, and compliance. Work with audit and assurance teams to plan engagement strategy, define objectives, and address technology-related controls risks and issues. Work with management consulting teams to implement controls in new systems deployment. Evaluate and test business processes and business controls and identify areas of risk. Perform general computer and application controls reviews.	Bachelors degree or commiserate experience	Three to Five years experience

IT Governance Program Manager	<p>For major programs, planning, executing, directing, and completing information systems audits, business process control reviews, and other service offerings and managing to budget. Review process and assess performance of staff for engagement reviews. Review operational, financial, and technology processes to provide management with an individual assessment of business risk, internal control, and the overall effectiveness and efficiency of the process. Work closely with clients and staff to develop project risk assessments, implement opportunities, and recommendations regarding business and IT process optimization, profit improvement, internal control, and compliance. Work with audit and assurance teams to plan engagement strategy, define objectives, and address technology-related controls risks and issues. Work with management consulting teams to implement controls in new systems deployment. Evaluate and test business processes and business controls and identify areas of risk. Perform general computer and application controls reviews.</p>	Bachelors degree or commiserate experience	Five to ten years experience
IT Program Manager	<p>Manages the creation and delivery of discrete deliverables directly to customers as well as providing leadership, assistance and advice to customers. Responsible for the overall program and/or project plan, budget, structure, schedule and staffing requirements with a major emphasis on management and coordination tasks. Manage customer and third-party vendor resources while ensuring good practices in standard methodologies and processes. Provides overall project leadership and guidance, ensuring that initiatives remain on schedule and within acceptable parameters. Provides advice and experience which includes greater industry knowledge and cross industry experience. Advises on status reports, assures timeline compliance, assesses risks and recommends alternative solutions to project issues.</p>	Bachelors degree or commiserate experience	Three to Five years experience
IT Technical Project Manager	<p>Maintains and manages portfolio of projects. Manages budgets associated with various projects and initiatives. Develops detailed work plans, schedules, project estimates, resource plans and status reports. Leads the design, development and deployment of large and small projects. Performs project tracking and analysis. Ensures adherence to project quality standards and review project deliverables. Coordinates and helps facilitate project meetings with internal technical and business resources as well as external resources.</p>	Associates degree or commiserate experience	Three to Five years experience
Level2 IT Project Manager	<p>Responsible for the overall planning, leading, organizing, and controlling of small to complex projects. This includes activities to identify business requirements and lead others in initiating, planning, controlling, executing and directing projects. The Project Manager establishes the project requirements, schedule, coordinates resources across one or more projects, manages the project budget, and monitors project progress.</p>	Bachelors degree or commiserate experience	Three to Five years experience
Peoplesoft Implementer	<p>Models and applies PeopleSoft software engineering methods and techniques to the design, definition, development, evaluation, integration, qualification and/or support of complex products, tools, or technologies in one or more areas of expertise. Works independently or cooperatively with other software developers. May function as a technical consultant or researcher.</p>	Associates degree or commiserate experience	Two to Five years experience

Peoplesoft Program Manager	Provides alignment for PeopleSoft project objectives and project business needs. Provides an escalation path for issues not resolved at the project level. Assists with the definition of team structure. Provides leadership in the effective use of facilities (functional and technical), maintaining a thorough understanding of PeopleSoft application functions, facilities, and technical architecture. Responsible for ensuring that the business model, functional and data design, and technical architecture are consistent across functional areas.	Bachelors degree or commiserate experience	Three to Five years experience
Peoplesoft Technical Manager	Responsible for the oversight and coordination of PeopleSoft projects and PeopleSoft technical teams to include; Database Administrators, PeopleSoft Engineers, Developers, etc. Communicate technical situations and incidents. Optimize technical processes. Oversee documentation of procedures and policies. Plan or schedule maintenance of PeopleSoft Applications and databases. Provide technical support to the technical team (DBAs, Engineers and Developers). Lead internal technical projects as assigned. Participate in Incident Resolution and coordinate resources and resolution.	Associates degree or commiserate experience	Three to Five years experience
Peoplesoft Workflow Manager	Develops, schedules and implements short- and long-term goals, objectives, policies and procedures for multiple PeopleSoft instances based on project requirements. Generates reports on scheduled maintenance, outages and PeopleSoft support activities. Coordinates, schedules, assigns and tracks daily and monthly work flow activities. Coordinates all aspects of the PeopleSoft instances.	Associates degree or commiserate experience	Two to Five years experience
Sr. IT Program Manager	Directs information services resources to architect complete business focused solutions and assess and enhance existing solutions. Participates on projects' lifecycle development and drives systems planning, analysis, design and testing phases of assigned projects. Understands business environment and document Business Requirements. May provide alternative design solutions that meet the Business Requirements. Provides leadership of business systems analysis tools and techniques, including requirements management, user interface design, prototyping, and testing techniques and methods. Manages the creation and delivery of discrete deliverables directly to customers as well as providing leadership, assistance and advice to customers. Responsible for the overall program and/or project plan, budget, structure, schedule and staffing requirements with a major emphasis on management and coordination tasks. Manage customer and third-party vendor resources while ensuring good practices in standard methodologies and processes. Provides overall project leadership and guidance, ensuring that initiatives remain on schedule and within acceptable parameters. Provides advice and experience which includes greater industry knowledge and cross industry experience. Advises on status reports, assures timeline compliance, assesses risks and recommends alternative solutions to project issues.	Bachelors degree or commiserate experience	Three to Five years experience
Technical Application Migration Manager	Develops processes and methodologies for migrating software applications from server to server. Performs application migrations and deploys to end user locations. Provides support to operational sites and performs problem resolution. Maintains and manages portfolio of projects. Manages budgets associated with various projects and initiatives. Develops detailed work plans, schedules, project estimates, resource plans and status reports. Leads the design, development and deployment of large and small projects. Performs project tracking and analysis. Ensures adherence to project quality standards and review project deliverables. Coordinates and helps facilitate project meetings with internal technical and business resources as well as external resources.	Bachelors degree or commiserate experience	Three to Five years experience

Access Database Developer	Creates Microsoft Access database solutions. Gathers user requirements, designs Access database tables, creates front-end data entry forms, generates queries and also creates reports in Access. Tests applications and provides solutions. Interacts with the end users to present the demonstration and adhere to business rules and also incorporate the changes requested by the user. Trains the end-users on the Access database, works with end users and perform acceptance test, and fixes all usability and other issues of performance within the Access database application.	Associates degree or commiserate experience	Two to Five years experience
Application Migration Specialist	Design, code, debug, and test software and web application components on Windows platforms. Provide input on testing, analyzing and optimizing the migrated software application. Provide troubleshooting of Web technologies including Java, J2EE, XML, JavaScript, CSS, HTML, and DHTML. Provide testing and problem resolution of migrated applications. Review and recommend configuration changes on existing applications upon migration.	Associates degree or commiserate experience	Two to Five years experience
Application Recovery Specialist	Provides technical support and troubleshooting for Windows IIS, web services, and test software and web application components on Windows platforms. Provide input on testing, analyzing and optimizing the migrated software application. Provide troubleshooting of Web technologies including Java, J2EE, XML, JavaScript, CSS, HTML, and DHTML. Provide testing and problem resolution of migrated applications. Review and recommend configuration changes on existing applications upon migration.	Associates degree or commiserate experience	Two to Five years experience
ASP Web Developer	Translates conceptual web applications into functional online web applications. Responsible for the development, implementation and support of web based products and services. Identification of site user needs and implementation of solutions. Provides programming and development in Microsoft ASP programming languages. Performs web application development and programming for Internet or Intranet web based applications.	Associates degree or commiserate experience	Two to Five years experience
ASP.NET Application Developer	Translates conceptual web applications into functional online web applications. Responsible for the development, implementation and support of web based products and services. Identification of site user needs and implementation of solutions. Provides programming and development in Microsoft ASP.NET programming languages. Performs web application development and programming for Internet or Intranet web based applications.	Associates degree or commiserate experience	Two to Five years experience
Cold Fusion Web Developer	Translates conceptual web applications into functional online web applications. Responsible for the development, implementation and support of web based products and services. Identification of site user needs and implementation of solutions. Provides programming and development in Cold Fusion programming languages. Performs web application development and programming for Internet or Intranet web based applications.	Associates degree or commiserate experience	Two to Five years experience

Database Migration Specialist	Installs, configures, maintain and supports SQL server 2000 databases. Provides support for mission critical applications. Creates, maintains and documents database maintenance functions such as backups, schema changes, views, triggers. Manage multiple SQL Server instances across various networks within various configurations. Provide optimal physical database design and SQL Server configurations best suited for a given server environment. Read execution plans and identify problems with SQL queries. Propose different installation and configuration options, understanding their benefits and ramifications. Consult regarding basic SQL Server design and/or applicable solutions to meet proposed business needs. Configure and troubleshoot advanced clustering issues on both the Operating System and SQL Server level. Set up and troubleshoot SQL Server replication and log shipping. Write comprehensive technical procedure documentation, as needed. Manage SQL Server backups, performance tuning, and general maintenance. Troubleshoot SQL Server clusters. Create Transact SQL Queries and Stored Procedures. Perform SQL Server backup and restore procedures. Migrate users, jobs, DTS packages and databases between different servers. Ensure that the Operating System is efficiently servicing SQL Server requests. Perform SQL Server diagnostics via Operating System and SQL Server performance counters. Diagnose low-level SQL Server bottlenecks by using SQL Profiler, interrogating internal system tables and using various other utilities. Identify SQL Server and Operating System operational problems by reviewing various logs. Diagnose and rectify issues with SQL Server Agent.	Associates degree or commiserate experience	Two to Five years experience
Database Recovery Specialist	Provides technical support and troubleshooting for Microsoft SQL and Access databases, and tests software and web application components on Windows platforms. Provides input on database troubleshooting, testing, analyzing and optimizing the migrated database. Provide additional troubleshooting of Web technologies. Provide testing and problem resolution of migrated databases. Review and recommend configuration changes on existing databases upon migration.	Associates degree or commiserate experience	Two to Five years experience
Disaster Recovery Analyst	Development and maintenance of a Disaster Recovery Plan. Coordination and facilitation of Disaster Recovery Testing. Designs, implements and administer policies, standards, guidelines and a quality assurance process for disaster recovery. Preparation of disaster recovery simulation testing. Coordinates with vendors of recovery services and facilities.	Associates degree or commiserate experience	Two to Five years experience
Flash Media Developer	Translates conceptual software applications into functional Macromedia FLASH applications. Responsible for the development, implementation and support of products and services programmed exclusively in Macromedia FLASH. Provides multimedia development in Macromedia FLASH. Performs Macromedia FLASH web application development and programming for Internet or Intranet web based applications.	Associates degree or commiserate experience	Two to Five years experience
HP Openview Analyst	Provide HP Openview technical implementation and production support. To evaluate and advise updates to the existing state of all monitoring solutions: tools, instrumentation, and processes. To understand/improve relationships between problem management and change management processes. Develop and implement a plan to meet contracted agreements for enterprise monitoring. Design, build, test and support integrated enterprise monitoring solutions based on an HP Openview platform to support needs for network, systems, database and application monitoring. Monitors rule configurations, automated ticketing/notification, performance and capacity planning reporting.	Bachelors degree or commiserate experience	Two to Five years experience

HP Openview Technical Support	Provide HP Openview technical implementation and production support. To evaluate and advise updates to the existing state of all monitoring solutions: tools, instrumentation, and processes. To understand/improve relationships between problem management and change management processes. Develop and implement a plan to meet contracted agreements for enterprise monitoring. Design, build, test and support integrated enterprise monitoring solutions based on an HP Openview platform to support needs for network, systems, database and application monitoring. Monitors rule configurations, automated ticketing/notification, performance and capacity planning reporting.	Associates degree or commiserate experience	Two to Five years experience
HTML Programmer	Translates conceptual web applications into functional online web applications. Responsible for the development, implementation and support of web based products and services. Identification of site user needs and implementation of solutions. Provides programming and development in HTML programming language. Performs web application development and programming for Internet or Intranet web based applications.	Associates degree or commiserate experience	One to Two years experience
InfoPath Developer	Develops, customizes and deploys Microsoft InfoPath forms to provide a dynamic experience using conditional visibility, data validation, and autopopulation. Designs rich form interface with structured and dynamic sections, multiple views, and calculations. Builds forms-based workflow processing into InfoPath forms using e-mail, SharePoint servers, and BizTalk. Uses the Microsoft .NET common language runtime-based object model to increase development flexibility. Creates forms that receive and submit data using back-end databases and Web services.	Associates degree or commiserate experience	One to Two years experience
IT Project Control Specialist	Monitor and provide reporting on the project work breakdown structure, produce and update project schedules including weekly and periodic look ahead schedules. Monitor progress accurately and provide reporting that verified actual progress is reflected in the project schedule. Produce progress and manpower reports that illustrate actual versus planned progress for the various phases of the work. Provide reporting on the progress of the project and be able to assess the status of the schedule, identifying the most critical activities as well as the greatest opportunities for improvement. Provide weekly and monthly progress reporting with written narrative reports. Assists with coordination and helps facilitate project meetings with internal technical and business resources as well as external resources.	Associates degree or commiserate experience	One to Two years experience
JAVA Developer	Responsible for the development, implementation and support of JAVA based products and services. Identification of site user needs and implementation of solutions. Provides programming and development in JAVA programming language. Performs JAVA development and programming for Internet or Intranet applications or software applications.	Associates degree or commiserate experience	Two to Five years experience

Microsoft Exchange Administrator	<p>The Exchange Administrator is responsible for the configuration and administration of Exchange 2000/2003: Exchange 2000/2003 instant messaging and conferencing, and wireless e-mail services. The Administrator will be responsible for the creation of system architecture and operations documentation, exchange environment disaster recovery operations and procedures; and for monitoring of all messaging operations. The Exchange Administrator has Server background with Windows NT/2000/XP, Active Directory, Microsoft Office (2000/3), E-mail systems (Outlook/Exchange), Internet Browsers (Internet Explorer), Ethernet, TCP/IP protocols, Cisco Routing, Cisco Switching.</p>	Associates degree or commiserate experience	Two to Five years experience
Microsoft SQL Server Clustering Specialist	<p>Installs, configures, maintain and supports SQL server 2000 databases. Provides support for mission critical applications. Creates, maintains and documents database maintenance functions such as backups, schema changes, views, triggers. Manage multiple SQL Server instances across various networks within various configurations. Provide optimal physical database design and SQL Server configurations best suited for a given server environment. Read execution plans and identify problems with SQL queries. Propose different installation and configuration options, understanding their benefits and ramifications. Consult regarding basic SQL Server design and/or applicable solutions to meet proposed business needs. Configure and troubleshoot advanced clustering issues on both the Operating System and SQL Server level. Set up and troubleshoot SQL Server replication and log shipping. Write comprehensive technical procedure documentation, as needed. Manage SQL Server backups, performance tuning, and general maintenance. Troubleshoot SQL Server clusters. Create Transact SQL Queries and Stored Procedures. Perform SQL Server backup and restore procedures. Migrate users, jobs, DTS packages and databases between different servers. Ensure that the Operating System is efficiently servicing SQL Server requests. Perform SQL Server diagnostics via Operating System and SQL Server performance counters. Diagnose low-level SQL Server bottlenecks by using SQL Profiler, interrogating internal system tables and using various other utilities. Identify SQL Server and Operating System operational problems by reviewing various logs. Diagnose and rectify issues with SQL Server Agent.</p>	Associates degree or commiserate experience	Two to Five years experience
Microsoft SQL Server DBA	<p>Installs, configures, maintain and supports SQL server 2000 databases. Provides support for mission critical applications. Creates, maintains and documents database maintenance functions such as backups, schema changes, views, triggers. Manage multiple SQL Server instances across various networks within various configurations. Provide optimal physical database design and SQL Server configurations best suited for a given server environment. Read execution plans and identify problems with SQL queries. Propose different installation and configuration options, understanding their benefits and ramifications. Consult regarding basic SQL Server design and/or applicable solutions to meet proposed business needs. Configure and troubleshoot advanced clustering issues on both the Operating System and SQL Server level. Set up and troubleshoot SQL Server replication and log shipping. Write comprehensive technical procedure documentation, as needed. Manage SQL Server backups, performance tuning, and general maintenance. Troubleshoot SQL Server clusters. Create Transact SQL Queries and Stored Procedures. Perform SQL Server backup and restore procedures. Migrate users, jobs, DTS packages and databases between different servers.</p>	Associates degree or commiserate experience	Two to Five years experience

Oracle Financials Application Analyst	Provides support to Oracle Financials Systems including General Ledger, Accounts Payable, and Fixed Assets at international locations. Supports Accounts Payable workflow. Gather and document user requirements. Configure Oracle modules to meet user requirements. Develop extensions when standard Oracle does not support the requirements and participate in testing with users. Develop and test reports and custom forms. Troubleshoot and solve problems reported by users. Prepare project plans. Communicate status and plans to IT and user management.	Bachelors degree or commiserate experience	Two to Five years experience
Peoplesoft Functional Engineer	Models and applies PeopleSoft software engineering methods and techniques to the design, definition, development, evaluation, integration, qualification and/or support of complex products, tools, or technologies in one or more areas of expertise. Works independently or cooperatively with other software developers. May function as a technical consultant or researcher.	Associates degree or commiserate experience	Two to Five years experience
Peoplesoft Oracle DBA	Support the Oracle database activities within a PeopleSoft environment and the applications associated with that environment. Provide timely administration, updates and support. Provide various levels of security and auditing for Oracle databases. Must be able to evaluate systems specifications, input/output processes, and work parameters for hardware/software compatibility and provide optimum performance for systems being managed.	Associates degree or commiserate experience	Two to Five years experience
Peoplesoft SQL DBA	Support the SQL database activities within a PeopleSoft environment and the applications associated with that environment. Provide timely administration, updates and support. Provide various levels of security and auditing for SQL databases. Must be able to evaluate systems specifications, input/output processes, and work parameters for hardware/software compatibility and provide optimum performance for systems being managed.	Associates degree or commiserate experience	Two to Five years experience
Sharepoint Portal Developer	Fully maintains and administers Microsoft SharePoint Portal Server Intranet and Extranet environments. Configures and maintains document libraries, and lists, in addition to all aspects of SharePoint Administration work. Configures user authentication to Sharepoint. Manages Sharepoint Framework security configurations. Provide support for and customizations to the Sharepoint portals.	Associates degree or commiserate experience	One to Two years experience
Sr. Software Engineer	Design, develop, and test web-based applications. Design, implement, and unit test application / system components. Participate in product requirement and design reviews with product managers and other engineers. Develop technical documentation, and support the QA, release, and production support processes. Analyzing system software requirements and design specifications, Designing the software implementation, Translating the architecture and detailed design into computer software using formal specifications, Database management systems, Other software development environments, Analyzing and developing corrective actions for problems of performance and interfacing, Preparing required documentation including software development plans, program level and user level documentation, Enhancing software to reduce operating time or improve efficiency.	Associates degree or commiserate experience	Two to Five years experience

Sr. Systems Integration Engineer	Design, develop, and test web-based applications. Design, implement, and unit test application / system components. Participate in product requirement and design reviews with product managers and other engineers. Develop technical documentation, and support the QA, release, and production support processes. Analyzing system software requirements and design specifications, Designing the software implementation, Translating the architecture and detailed design into computer software using formal specifications, Database management systems, Other software development environments, Analyzing and developing corrective actions for problems of performance and interfacing, Preparing required documentation including software development plans, program level and user level documentation, Enhancing software to reduce operating time or improve efficiency.	Associates degree or commiserate experience	Two to Five years experience
Web Application Developer	Translates conceptual web applications into functional online web applications. Responsible for the development, implementation and support of web based products and services. Identification of site user needs and implementation of solutions. Provides programming and development in multiple programming languages. Performs web application development and programming for Internet or Intranet web based applications.	Associates degree or commiserate experience	Two to Five years experience
Windows Web Server Support Specialist	Provides technical support and troubleshooting for Windows IIS, web services, and test software and web application components on Windows platforms. Provide input on testing, analyzing and optimizing the migrated software application. Provide troubleshooting of Web technologies including Java, J2EE, XML, JavaScript, CSS, HTML, and DHTML. Provide testing and problem resolution of migrated applications. Review and recommend configuration changes on existing applications upon migration.	Associates degree or commiserate experience	Two to Five years experience
Backup Administrator	Develops and maintains proper monitoring and reporting of utilization of the backup environment, including installing Veritas software, performance tuning, monitoring, troubleshooting, and throughput analysis; media handling. Works with the OS Support teams to resolve any O/S, hardware, or network based issues that may impact optimal performance of backup. Tape Backup software installation and upgrading, client, and server. Maintains vaulting capabilities of Tape Backup and Disaster Recovery (DR). Troubleshoots issues related to backup integrity	Associates degree or commiserate experience	Two to Five years experience
Veritas Netbackup Engineer	Develops and maintains proper monitoring and reporting of utilization of the backup environment, including performance tuning, monitoring, troubleshooting, and throughput analysis; media handling. Veritas backup software specialist. Works with the OS Support teams to resolve any O/S, hardware, or network based issues that may impact optimal performance of backup. Tape Backup software installation and upgrading, client, and server. Maintains vaulting capabilities of Tape Backup and Disaster Recovery (DR). Troubleshoots issues related to backup integrity	Associates degree or commiserate experience	Two to Five years experience
HP/UX System Administrator	Provides system support of HP/UX servers. Define and maintain server hardware and software configuration standards. Resolve daily server support issues. HP/UX Systems monitoring and performance tuning. Automates operations and processes through scripting. Defines hardware and software recommendations for load balancing.	Associates degree or commiserate experience	Two to Five years experience

Jr. Network Administrator	Assists in implementing and maintaining LAN and WAN. Assists with monitoring network connections to application servers, Internet connections and security. Monitors network performance. Assist with software installation and configuration on servers. Basic administrator duties such as creating and resetting user accounts.	Associates degree or commiserate experience	Six months to One year experience
Linux System Administrator	Provides system support of Linux servers. Define and maintain server hardware and software configuration standards. Resolve daily server support issues. Linux Systems monitoring and performance tuning. Automates operations and processes through scripting. Defines hardware and software recommendations for load balancing.	Associates degree or commiserate experience	Two to Five years experience
Network Administrator	Implements and maintains LAN and WAN. Provides and monitors network connections to application servers, Internet connections and security. Monitor network performance. Analyze information to provide recommendations for upgrades and modifications to the network infrastructure. Provide storage planning. Perform software installation and configuration on servers. Maintain IIS/SMS services. Configures and administers Active Directory. Sets up user permissions and directory structure for Active Directory.	Associates degree or commiserate experience	Two to Five years experience
Sharepoint Server Administrator	Fully maintains and administers Microsoft SharePoint Portal Server Intranet and Extranet environments. Configures and maintains document libraries, and lists, in addition to all aspects of SharePoint Administration work. Configures user authentication to Sharepoint. Manages Sharepoint Framework security configurations. Provide support for and customizations to the Sharepoint portals.	Associates degree or commiserate experience	One to Two years experience
Solaris System Administrator	Manages Sun Solaris system administration tasks including O.S. and patch release upgrades. Manage production and development environments with Volume Manager and Sun Volume Manager. Provides system performance monitoring and tuning.	Associates degree or commiserate experience	Two to Five years experience
UNIX System Administrator	Provides system support of UNIX servers. Define and maintain server hardware and software configuration standards. Resolve daily server support issues. UNIX Systems monitoring and performance tuning. Automates operations and processes through scripting. Defines hardware and software recommendations for load balancing.	Associates degree or commiserate experience	Two to Five years experience
Windows System Administrator	Designs, builds, monitors and maintains Windows NT/2000/2003 servers. Define and maintain server hardware and software configuration standards. Resolve daily server support issues. Windows server monitoring and performance tuning. Automates routine administration tasks. Administers, monitors and troubleshoots Windows systems in support of critical applications and production systems. Apply Windows software patches, upgrades and implementation of recommended security fixes. Install, maintain and troubleshoot Microsoft domains and domain controllers.	Associates degree or commiserate experience	Two to Five years experience
Web Media Graphic Artist	Leads the design process of Web graphics. Designs web site prototypes, visual interfaces and interactivity of Web -based applications. Provide direction in brand identity enforcement, including managing assets including logos, fonts and photos. Makes enhancements and modifications to existing Web site graphic files. Collaborates with developers and other technical team members to translate design solutions into working applications.	Associates degree or commiserate experience	Six months to One year experience

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003)

Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the

Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008)

(DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate.

Progress payments shall be based upon completion of defined milestones or interim products.

Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract.

For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

See the labor categories and pricing, set forth above.