



Westat[®]

Information Technology Equipment, Software and Services | **IT 70**

Information Technology Schedule Price List

General Services Administration Federal Acquisition Service

SIN 132-32 – Term Software
Licenses

FSC CLASS 7030 – Information
Technology Software

Large-scale Computers and Micro-
computers – Application Software

SIN 132-34
Maintenance of Software

SIN 132-50
Training Courses for Information
Technology Software (FPDS Code
U012)

SIN 132-51
Information Technology (IT)
Professional Services/

FPDS Code D302

FPDS Code D306

FPDS Code D307

FPDS Code D308

FPDS Code D311

FPDS Code D399

Contract Number: GS – 35F – 0069V

Contract Period: November 10, 2008
through November 9, 2013

This catalog represents a verbatim extract from Westat's commercial price list.

Products and ordering information in this Authorized FSS Information Technology
Schedule Pricelist are also available on the GSA Advantage! System. Agencies
can browse GSA Advantage! by accessing the Federal Acquisition Service's Home
Page via the Internet at <http://www.fss.gsa.gov/>

Note 1: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is **not** to be used as a means
to procure services which properly fall under the Brooks Act.

Note 2: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of imple-
mentation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services
must be performed by the publisher or manufacturer or one of their authorized agents.

Price list current through Modification: FX65 (Refresh 22, dated December 8, 2008)

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Rockville, MD 20850-3129
301-251-8235
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Catalog and Price List



Westat's research, technical, and administrative staff of more than 2,000 is located at our headquarters in Rockville, Maryland. Depending on the number of active projects at any time, up to several thousand data collection and processing staff work at Westat's survey processing facilities, at our Telephone Research Center facilities, and at data collection sites throughout the Nation. Westat also maintains research offices near our clients in Bethesda, Maryland; Atlanta, Georgia; Durham, North Carolina; Philadelphia, Pennsylvania; and Houston, Texas. Westat also has staff in China, Costa Rica, Ethiopia, India, South Africa, and Thailand.

I. Information Technology Services Available

1. SIN 132-32

Term Software Licenses

For SIN 132-32, we offer Blaise Commercial as a product on the GSA Schedule 70. Since many Blaise users are Federal Government agencies, provision of these products and services on the GSA Schedule provides a convenient way to evaluate and order these products and associated services.

Descriptions of services and prices for Blaise Software are shown in Section VII.

Product Description

Blaise is designed primarily for developing and processing survey data collection computer-assisted interviewing instruments. Blaise is a powerful and flexible system. It can be used for many tasks, including computer-assisted telephone interviewing (CATI), computer-assisted personal interviewing (CAPI), computer-assisted self-interviewing (CASI), computer-assisted web interviewing (CAWI), interactive editing, high-speed data entry, and data manipulation. It also has survey management capabilities.

Blaise is especially useful for surveys/studies that are complicated and lengthy with many routing conditions, calculations, and edits. Blaise is also well-suited for surveys that have hierarchical data structures, where there is a need to navigate between the hierarchy levels and to compare data between them. Blaise handles these and other routing, screen presentation, and database issues.

The Blaise language is well-suited for producing instruments for programs of surveys, where reuse and standardization are particularly important. Blaise can be integrated with other Windows® systems with Dynamic Link Libraries (DLLs) or with the Open Blaise Architecture (OBA). The latter features an Application Programmer Interface (API) and other integration tools.

Blaise has a state-of-the-art coding module with three methods of coding: hierarchical, alphabetical, and trigram. These allow interviewers or coders to quickly and easily inspect coding frames of thousands of lines of descriptions. The Blaise database is specially designed to meet the demands of interviewing. The dataset is optimized for quick network access for CATI or data editing. Exporting data to statistical or database packages is easy with the metadata modules, which can recast the information from Blaise into the syntax of other packages. Data can be exported in quasi-relational data tables or in rectangular form.

Blaise System Information

Blaise is a full 32-bit program for the Windows operating system and Internet. The current release of Blaise has multiuser network capability under local area network (LAN) operating systems. The specific modules in Blaise are the following:

2. SIN 132-34 Maintenance of Software

Maintenance and support of the Blaise software and a 60-day warranty are included in the cost of the licensing fee. There is no additional cost for software maintenance.

3. SIN 132-50 Training

Westat offers a wide range of Blaise training courses described below. The courses are offered at Westat or under arranged conditions at the client's site. Pricing for the courses is available in Section VII of this catalog or found on the web site, www.westat.com, as referenced above.

Course I: Basic Blaise Training

The Basic Blaise Training is a 3-day course that gives new Blaise developers the information they need to produce data collection instruments and to run them in a production environment. The course is relevant for those working with CATI, CAPI, and CASI.

Westat has a team of trainers who have years of experience using and teaching Blaise® in the United States and around the world. The course combines lecture and demonstration with practical, hands-on exercises that students work through at their own pace. Though programming experience is not required, students should be familiar with using computers and Windows.

Basic Blaise Training covers the following topics:

- Overview of the Blaise system;
- Overview of Blaise instrument development;

- Introduction to Blaise data models: data fields, execution rules, consistency checks, and creating new data types;
- Further programming in Blaise: blocks, procedures, tables, and primary and secondary keys;
- Developing instruments in a team environment: project-defined common blocks, standard type definitions, and development and testing of individual modules;
- Introduction to advanced programming in Blaise: using external data models, coding for key word searches, and lookup schemes;
- Introduction to the system tool Manipula;
- More advanced work with Manipula: initializing data files, selecting subsets of the data, linking multiple input data files, and writing reports;
- Working with Blaise metadata using the system tool Cameleon; and
- Blaise's CATI management system.

Students may also introduce topics from their own work environment for discussion.

Course II: Blaise Basic CATI Training

This is a 3-day course on Blaise CATI call scheduling, call management, and the development and use of specialized CATI components. It covers the handling of various dial results, appointments, delivery priorities, quotas, time zones, and time slices. Also covered are basic datamodel methods and administrative support programming.

4. SIN 132-51 Information Technology Professional Services

The range of services Westat offers on the GSA schedule includes systems analysis and development, systems design and integration, systems and application programming, and data conversion and maintenance of all software developed for projects. The price list by labor category and labor category descriptions is in Section VII of this catalog.

Systems Analysis and Development

Our systems analysis and design services focus on client requirements, the operational environment, and the IT technology available to capture, transmit, and receive and review the information with required format and structure. The analysis and development provide the basis for meeting appropriate documentation, security, confidentiality, and privacy requirements. Our expertise in the systems analysis and design areas allows us to design into the systems COTS as well as proprietary software to optimize the database design with proper interfaces and data structures from point of data entry, to data review, and final files and analyses, in a cost-efficient manner. For example, our experience with the National Health and Nutrition Examination Survey has proven cost and program efficiencies in reducing the time from collection to the time of analysis by many months.

Included in our project experience are systems involving:

- Multisite data collection systems;
- Coordinating center and data warehousing systems;
- Web site data collection systems;
- Management and cost tracking systems for centralized and decentralized studies; and
- Statistical and analytic systems.

Design and Integration

The systems referred to under Systems Analysis and Development generally involve multiple platforms, languages, and operating systems. Using COTS and proprietary tools and methods, we design systems that produce well-documented information products that meet or exceed user requirements. The user products in our experience base include well documented analytic, management, or cost files; summary files of results; and web accessible files. The users of these files range from researchers, to project managers, to the general public. The media through which the information products are accessible include high-capacity data tapes, web-accessible files, CD-ROM and DVD media, and secure LAN-WAN access.

- **Project-specific client-specified applications.** Our staff are experienced in developing custom applications to meet requirements dictated by study-specific environments, the data capture requirements and the technology available to capture or develop the information necessary and provide for its secure and confidential transmittal, review and quality control processes, and establishing complete and user friendly documentation for clients and other users. These activities may require different platforms (microcomputers, mainframes, telephones, web sites, laboratory equipment, etc.), architectures, and programming languages for data capture and manipulation. These operate on a host of interfaces that link sources, COTS, and data in the overall application and system. They use a number of data transformations and manipulations to convert or transmit the information in appropriate form for use from distributed sources to centralized ones or vice-versa. We have experience in designing and programming all aspects of such systems, including building unique data editing and validation systems to support quality assurance and control in operations.
- **Other information technology services.** With the expertise identified above, we also offer general consulting services in web site evaluation, programming and reprogramming existing systems, and general consulting using IT methodologies as part of program evaluation and program management.

Web Evaluation and Design

Westat offers a cohesive, research-based set of web evaluation and design services to help clients understand the impact of their web sites and to answer important questions for their organizations: Who is using the web site? What are they looking for? Did they find it? What factors influence the user experience? Where are the design flaws in the web site? How can they be corrected? What messages do users take away from the web site?

Westat's services integrate audience-centered communication research with user-centered usability testing. Our services that aid web site evaluation design include the following.

- **Audience analysis.** Information about the users is drawn from server log analysis; public inquiry analysis; stakeholder interviews; focus groups; surveys implemented as a web-enabled form; audience segmentation; and contextual inquiry, in which observation of user behavior in real-world settings supports system design.
- **Analysis of information assets.** Taking stock of a web site's content can be a daunting task, especially when the site is large. How applicable is the content of an organization's web site to the changing goals of users and the organization? How can the content be changed to attract and retain important audiences? Answers to these questions have an important impact on the design and programming of the web sites.

II. Information for Ordering Activities Applicable to All Special Item Numbers

Special Notice To Agencies: Small Business Participation

The Small Business Administration (SBA) strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/price lists of at least three schedule contractors or consider reasonably available information by using the *GSA Advantage!* on-line shopping service (www.fss.gsa.gov). The catalogs/price lists, *GSA Advantage!*, and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It also should be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting price lists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract

Domestic delivery is delivery within the 48 contiguous states; Alaska; Hawaii; Puerto Rico; Washington, DC; and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states; Washington, DC; Alaska; Hawaii; Puerto Rico; and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. Contractor's Ordering Address and Payment Information

■ Ordering Address:

Westat
1600 Research Boulevard
Rockville, MD 20850-3129
301-251-8235

■ Payment Address:

Westat
P. O. Box 1004
Rockville, MD 20850-3129
301-251-8243

Contractors are required to accept credit cards for payments equal to or less than the micropurchase threshold for oral or written delivery orders. Credit cards will not be acceptable for payment above the micropurchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number can be used by ordering activities staff to obtain technical and/or ordering assistance: 301-251-8235

3. Liability for Injury or Damage

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 049508120
- Block 30: Type of Contractor—C. Large business
- Block 31: Woman-Owned Small Business—No
- Block 36: Contractor's Taxpayer Identification Number (TIN): 52-1159345
- 4a. CAGE Code: None
- 4b. The Contractor has registered with the Central Contractor Registration Database

5. FOB Destination

6. Delivery Schedule

- A. Time of delivery.** As negotiated for each project if in excess of 30 days. Urgent requirements: as agreed upon with the ordering agency.

B. Urgent requirements. When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities staff are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by Westat in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract. Prices remain as negotiated with the ordering agency.

7. Discounts

For projects in excess of the Maximum Order, discounts are negotiated relevant to the project. Discounts are for Federal Government clients only.

Labor Rates: A 2% discount off all labor category prices

Packaged Training: A 5% discount off packaged courses

Software: A 75% discount is included in the list price

Nonlabor Items: None

Prompt Payment: None

Quantity: None

Dollar Volume: None

Government Educational Institutions: None

Discount for use of Government Commercial Credit Card: None

Other: None

8. Trade Agreements Act of 1979, as Amended

All items are U.S. made end products except for Blaise, which is a product of Statistics Netherlands. The Netherlands is a designated country as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing

Not applicable.

In selecting the supply or service representing the best value, the ordering office may consider the following:

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Probable life of the item selected as compared with that of a comparable item;
- (3) Warranty considerations;
- (4) Maintenance availability; and
- (5) Past performance.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall:

- (1) Review additional Schedule Contractors' catalogs/pricelists or use the *GSA Advantage!* on-line shopping service;
- (2) Based on the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and

- (3) After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements. The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

13.2 Federal Telecommunication Standards

Telecommunication products under this Schedule that do not conform to FED-STDS should not be acquired unless a waiver has been granted in accordance with the applicable FED-STD. Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology, pursuant to the National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number 202-619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number 301-975-2833.

14. Contractor Tasks/Special Requirements (C-FSS-370) (NOV 2001)

- a. Security clearances.** The contractor may be required to possess or obtain varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- b. Travel.** The contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub.L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regard to this contract.
- c. Certifications, licenses, and accreditations.** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses, and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses, and accreditations are factored into the price offered under the Multiple Award Schedule program.
- d. Insurance.** As a commercial practice, the contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance are factored into the price offered under the Multiple Award Schedule program.
- e. Personnel.** The contractor may be required to provide key personnel, resumes, or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

f. Organizational conflicts of interest.

Where there may be an organizational conflict of interest as determined by the ordering agency, the contractor's participation in such an order may be restricted in accordance with FAR Part 9.5.

g. Documentation/Standards. The contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards, and documentation as specified by the agency's order.

h. Data/Deliverable requirements. Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

i. Government-furnished property. As specified by the agency's order, the Government may provide property, equipment, materials, or resources as necessary.

j. Availability of funds. Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be currently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. Contract Administration for Ordering Activities

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience and (m) Termination for Cause (See C.1).

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. *GSA Advantage!* will allow the user to perform various searches across all contracts including, but not limited to:

- Manufacturer;
- Manufacturer's Part Number; and
- Product categories.

Agencies can browse *GSA Advantage!* by accessing <http://www.fss.gsa.gov/>.

17. Purchase of Open Market Items

Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity Contracting Officer may add items not on the Federal Supply Multiple Award Schedule (MAS)—referred to as open market items—to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if the following apply:

- All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- The ordering activity contracting officer has determined that the price for the items not on the Federal Supply Schedule is fair and reasonable;
- The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. Contractor Commitments, Warranties, and Representations

For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- Time of delivery/installation quotations for individual orders.
- Technical representations and/or warranties of products concerning performance; total system performance and/or configuration; physical, design, and/or functional characteristics and capabilities of a product/service/software package submitted in response to requirements which result in orders under this schedule contract.
- Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

The above list is not intended to encompass items not currently covered by the GSA Schedule contract.

19. Overseas Activities

The terms and conditions of this contract shall apply to all orders with no exceptions, for installation, maintenance, and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia.

20. Blanket Purchase Agreements

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. Contractor Team Arrangements

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee (IFF) and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

INSTALLATION, DEINSTALLATION, REINSTALLATION: Not applicable

22. Section 508 Compliance

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at www.Section508.gov/.

III. Terms And Conditions Applicable to Term Software Licenses

(Special Item Number 132-32)

1. Inspection/Acceptance

The contractor shall tender for acceptance only those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. Guarantee/Warranty

Unless specified otherwise in this contract, the contractor's standard commercial guarantee/warranty as stated in the contract's commercial price list will apply to this contract.

In accordance with FAR 8.404: By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

- a. **Orders placed at or below the micropurchase threshold.** Ordering offices can place orders at or below the micropurchase threshold with any Federal Supply Schedule contractor.
- b. **Orders exceeding the micropurchase threshold but not exceeding the maximum order threshold.** Orders should be placed with the Schedule contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the *GSA Advantage!* on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider the following:
 - (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
 - (2) Trade-in considerations;
 - (3) Probable life of the item selected as compared with that of a comparable item;

- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall

- (1) Review additional Schedule contractors' catalogs/pricelists or use the *GSA Advantage!* on-line shopping service;
- (2) Based on the initial evaluation, generally seek price reductions from the Schedule contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the contractor may:

- (1) Offer a new, lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements. The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule contractors are not required to pass on to all Schedule users a price reduction extended only to an individual agency for a specific order.

- f. **Small business.** For orders exceeding the micropurchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.
- g. **Documentation.** Orders should be documented, at a minimum, by identifying the contractor from whom the item was purchased, the item purchased, and the amount paid. If an agency requirement in excess of the micropurchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.
- h. **Warranty.** The contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract. This warranty is for 60 days.
- i. **Limitation of liability.** Except as otherwise provided by an express or implied warranty, the contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. Technical Services

The contractor, without additional charge to the ordering activity, shall provide a hot line technical support number **(301-251-1500)** for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9 a.m. to 5 p.m. EST.

4. Software Maintenance

Software maintenance service shall include the following:

60 days of support and maintenance included in the price of the Blaise Term agreement.

5. Periods of Term Licenses (132-32) and Maintenance (132-34)

- a. The contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Term licenses and/or maintenance may be discontinued by the ordering activity on 30 calendar days written notice to the contractor.
- c. **Annual funding.** When annually appropriated funds are cited on an order for term licenses and/or maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the term license and/or maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. **Cross-year funding within contract period.** Where an ordering activity's specific appropriation authority provides for funds in excess of a 12-month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

- At no time will the end user provide the Software to users in excess of the number of users specified in the Order Form. The end user agrees that it will not rent or lease the Software to any third parties or use the Software as part of any commercial time-sharing or service bureau operation.
- (3) **Support.** During the term of this Agreement, Westat shall provide the end user with the following maintenance and support:
- Free updates to the Software as such Updates are generally made available by Westat to its standard licensees. An update shall be defined as any additional or replacement code, patch, bug fix, or similar modification to the Software, but not necessarily including any new features or functionality of the Software.
 - Unless otherwise specified on the Order Form, the support included with this license is limited to email consultation concerning installation, syntax, functionality, appropriate use, and other technical questions. This support is limited to those questions which in Westat's judgment can be answered within an acceptable timeframe and within an acceptable amount of Westat staff time. Email questions will be acknowledged within 2 business days of receipt.
 - If the Order Form indicates a Corporate License Agreement, the end user may contact Statistics Netherlands to request information about participating in the Blaise Corporate License User Board (BCLUB), which is organized and led by Statistics Netherlands.
 - Westat's obligation to provide support and maintenance applies only to those releases of the Software shipped to the end user by Westat. Westat shall have the right, at any time after Westat declares a particular release to be superseded by another release, to terminate support with respect to the superseded release upon giving not less than 180 days written notice.
- (4) **Intellectual property rights.** The end user acknowledges that the Software is the property of Westat and its licensors and Westat and its licensors retain all right, title, and interest in and to the Software and all copies of all or any part of the Software regardless of the form or media in or on which the original or other copies may subsequently exist. The end user shall not, and shall not attempt to, alter or impair the foregoing proprietary rights. Except as expressly provided by this Agreement, the end user shall not have any right or license in the Software, whether by implication, estoppel, or otherwise. The Software is copyrighted by Westat and its licensors and is protected by United States copyright laws and international treaty provisions.

- (7) **Term and termination.** The term of this Agreement shall be the effective dates specified on the attached Order Form(s), unless earlier terminated as set forth in this Agreement. This Agreement shall automatically be renewed for additional 1-year terms upon issue of an Order Form by Westat and payment of additional license fees as specified on the Order Form, unless either party provides written notice to the other of nonrenewal at least 30 days before the expiration date of the then current term. This Agreement may be terminated by Westat in the event that the end user breaches a material term of this Agreement and fails to cure such breach within 30 days of notice from Westat of the breach. The right to use the Software shall expire upon the termination or expiration date specified on the attached Order Form(s) and the end user shall return the Software and all copies of the Software to Westat or, at the option of Westat, certify in writing as to the destruction of such items. The end user shall not be entitled to a refund of any payments upon expiration or termination of this Agreement.
- (8) **Delivery.** Westat will deliver one copy of the Software to the End User either electronically or via first class mail, postage prepaid. If requested, the Software may be sent using an alternative means, at the cost of the end user. The end user shall be solely responsible for installation of the Software on its equipment.
- (9) **Warranties, Limitation of liability.** Westat warrants that the media on which the Software is furnished is free of defects in workmanship and material under normal use for a period of 60 days from the date of shipment by Westat. The sole responsibility of Westat and the end user's exclusive remedy under this warranty will be replacement of the defective media, or a full refund of the license fees paid and termination of this Agreement if Westat is unable to deliver media that is free from defects in workmanship and materials.
- Neither Westat nor its licensors or suppliers, including Statistics Netherlands, warrant that the functions performed by the Software will meet the end user's requirements, or that the Software will operate error free, or that its operation will be uninterrupted, or that it processes or stores data correctly, or that it will operate correctly in combination with other software. Except for the limited media warranty provided above, Westat makes no other warranties regarding the Software, or training, or support provided by Westat, either expressed, implied, or statutory, including but not limited to implied warranties of merchantability, fitness for a particular purpose, and noninfringement and all such warranties, are expressly disclaimed.

(11) **Nonsolicitation.** During the term of this Agreement and for 12 months after its expiration or earlier termination, the end user agrees to not solicit for employment, either directly or indirectly, any then-current employee, agent, or contractor of Westat involved in development or performance of Blaise Services at Westat. In the event the end user hires as an employee or contractor or consultant, either directly or indirectly, during the term of this Agreement and for 12 months after its expiration or termination any employee, contractor, or agent of Westat involved in the performance of Westat's obligations under this Agreement, the end user shall pay Westat within 30 days of the date of such hiring, an amount equal to 100 percent of the annual salary paid such employee, agent, or contractor immediately prior to such employee's, contractor's, or agent's departure or the total first-year compensation paid to such employee, contractor, or agent, whichever is greater, as a fee for the additional benefit obtained by the end user. This provision will survive any termination or expiration of this agreement.

(12) **General provisions.** This Agreement may not be assigned or transferred by the end user without the prior written consent of Westat. This Agreement may only be modified by a writing signed by an authorized officer of both parties. This Agreement, together with any Order Forms attached hereto, constitutes the entire agreement between the parties with respect to its subject matter, and supersedes all other prior or contemporaneous communications between the parties (whether written or oral) relating to the subject matter of this Agreement. This Agreement is subject to the laws of the State of Maryland, U.S.A., excluding

its conflict of laws and principles. If any part of this Agreement is found to be void and unenforceable, it will not affect the validity of the remaining terms of this Agreement, which shall remain valid and enforceable according to its terms.

9. Software Conversions (132-32)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the Software to another is made as the result of a change in operating system, or from one computer system to another. Under a term license (132-32), conversion credits that accrued while the earlier version was under a term license shall carry forward and remain available as conversion credits.

10. Descriptions and Equipment Compatibility

The contractor shall include, in the schedule price list, a complete description of each Software product and a list of equipment on which the Software can be used. Also included shall be a brief, introductory explanation of the modules and documentation that are offered.

11. Right to Copy Pricing

Right-to-copy licenses are not applicable.

12. Discounts

Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: None

b. Quantity: None

c. Dollar Volume: None

d. Other: None

IV. Terms and Conditions Applicable to Maintenance of Software

(Special Item Number 132-34)

Software maintenance for Blaise is provided at no additional charge for 60 days from the date of software shipment. The terms and conditions applicable to Blaise term license agreements are under the preceding section, Section III.

V. Terms and Conditions Applicable to Purchase of Training Courses for General Purpose Commercial Information Technology Software

(Special Item Number 132-50)

1. Scope

- a. The contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The contractor shall provide training at the contractor's facility and/or at the ordering activity's location, as agreed to by the contractor and the ordering activity.

2. Order

Written orders, EDI orders (*GSA Advantage!* and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. Time of Delivery

The contractor shall conduct training on the date (time, day, month, and year) agreed to by Westat and the ordering activity.

4. Cancellation and Rescheduling

- a. The ordering activity will notify the contractor at least 72 hours before the scheduled training date, if a student will be unable to attend. The contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within 90 days from the original course date, at no additional charge.

- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

9. "No Charge" Training

The contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

- Not applicable. Training is not included with the Blaise Term Software License.

10. Discounts:

- a. Prompt Payment: None
- b. Quantity: None
- c. Dollar Volume: None
- d. Federal Government Entities:
5% off list prices
- e. Other: None

VI. Terms and Conditions Applicable to Information Technology Professional Services

(Special Item Number 132-51)

1. Scope

- a. The prices, terms, and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.
- c. Incentives should be designed to relate results achieved by the Contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

2. Performance Incentives

- a. Performance incentives may be agreed upon between the contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements (BPAs) under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or BPAs.

3. Order

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. BPAs shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation—May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services

- a. The contractor shall commence performance of services on the date agreed to by the contractor and the ordering activity.
- b. The contractor agrees to render services only during normal working hours, unless otherwise agreed to by the contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all contractor travel. Contractors cannot use GSA city pair contracts.

5. Stop-Work Order (FAR 52.242-15) (Aug 1989)

- a. The Contracting Officer may, at any time, by written order to the contractor, require the contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs al-

locable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work order is delivered to the contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:

- (1) Cancel the stop-work order, or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if
 - (1) The stop-work order results in an increase in the time required for, or in the contractor's cost properly allocable to, the performance of any part of this contract and
 - (2) The contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

b. Conflict of Interest. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the contractor, its affiliates, chief executives, directors, subsidiaries, and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations which may require restrictions are provided at FAR 9.508.

(Alternate II–Feb 2002) (Deviation–May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (Dec 2002), (Alternate II–Feb 2002) (Deviation–May 2003) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- a.** The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b.** The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

11. Invoices

The contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders, the ordering activity shall pay the contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (Dec 2002),

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

VII. Description of Services and Pricing

1. SIN 132-32 – Blaise Software

Licensing of Blaise and License Fee

Blaise software is described in Section I. Blaise licensing is designed for those with ongoing computer-assisted Interviewing (CAI) work. Evaluation licenses are offered for limited use, limited term testing purposes to enable organizations to explore the capabilities of Blaise. Blaise Component Pack (BCP) and BlaiseIS evaluation licensing is also available to current Blaise licensees.

Westat is the authorized licensor of Blaise software in the United States, South America, and Canada under authorized licensing terms and prices. Blaise software is produced and owned by Statistics Netherlands. Pricing is shown in Table 1.

Usage-based Licensing

Enterprise Blaise license fees (Corporate Licenses) are based on usage units calculated, based on the numbers of Application Users and Developers; regular license fees are based on numbers of these units, defined as follows:

Application Users refers to the number of workstations and/or laptop computers upon which or from which a Blaise application is accessed for interactively collecting, entering, editing, or reviewing data using any combination of the Data Entry Program, Manipula, or other provided or user developed software that uses prepared (“compiled”) Blaise data models or instruction files. All other usages of Blaise fall under Developers and Other Uses below.

Developers and Other Uses refers to all uses of the Blaise system not included under Application Users above. This includes but is not limited to those who use the Blaise software for creating, debugging, and preparing (“compiling”) Blaise applications using the Developer’s Environment; use of Blaise to analyze survey data; batch processing of data using Blaise; the use of Blaise to manage survey processes (other than by application users), including CATI supervisors; and any other uses of Blaise not defined under Application Users above. Web-usage with or without BlaiseIS is priced separately as defined below under BlaiseIS.

All licenses include the Blaise Basic System and Maniplus. For an additional license fee, the Blaise Component Pack (BCP) or Blaise Internet Services (BlaiseIS) may be added.

- **Basic system.** This includes the Developer’s Environment, the Data Entry Program, CATI features, Maniplus for developing survey data management applications, Manipula, and other tools. The individual subparts of the Basic System may not be licensed separately. Not included in the Basic System is the use of Basil and the use of Blaise Data Services. Contact Westat to add these features to your license.

Table 1. Current Price by Blaise® Version and Licenses for SIN 132-32

| Blaise Version/Licenses | Price | Unit of Issue |
|---|-----------|-------------------------------|
| Developers License | | |
| Basic | | |
| 1st Developer | \$2,652 | Per Developer Per Year |
| 2-10 Developers | \$1,992 | Per Developer Per Year |
| Add for BCP | | |
| 1st Developer | \$5,057 | Per Developer Per Year |
| 2-10 Developers | \$2,846 | Per Developer Per Year |
| Application License | | |
| CAPI | | |
| Without BCP | \$134 | Per Application User Per Year |
| With BCP | \$162 | Per Application User Per Year |
| CATI/CADE | | |
| Without BCP | \$333 | Per Application User Per Year |
| With BCP | \$398 | Per Application User Per Year |
| Enterprise License | | |
| Without BCP | | |
| 25-49 Usage Units | \$28,623 | Annual License Fee |
| 50-74 Usage Units | \$39,778 | Annual License Fee |
| 75-149 Usage Units | \$72,824 | Annual License Fee |
| 150-224 Usage Units | \$105,881 | Annual License Fee |
| With BCP | | |
| 25-49 Usage Units | \$34,346 | Annual License Fee |
| 50-74 Usage Units | \$47,733 | Annual License Fee |
| 75-149 Usage Units | \$87,393 | Annual License Fee |
| 150-224 Usage Units | \$127,064 | Annual License Fee |
| Blaise Internet Service (BlaiseIS) | | |
| 1 Server (1 Processor) | \$5,046 | Annual Per-Server License Fee |
| 2-4 Servers (1 Processor per server) | \$4,423 | Annual Per-Server License Fee |

NOTES:

Licenses include 60-day warranty and product maintenance at no extra charge. Larger licenses are available and priced outside of the GSA IT Group 70 schedule.

Prices include discounts for Federal Government users of this schedule.

- **Blaise Component Pack (BCP).** This consists of a number of COM and ActiveX components that allow users to develop software that integrates with the Blaise system in real-time and that accesses the Basic Blaise system's metadata and data, for example from within Microsoft Visual Basic. The BCP is an enhancement available for the Basic System version 4.5 or above and is licensed for an additional fee that applies to the entire Blaise license. When the BCP option is selected, the license fees for all developers and application users are "with BCP" fees.
- **Blaise Internet services.** This will allow interviewing on a web browser using the identical Blaise data model that runs a CATI or CAPI interview. The same fields, rules, edits, and other features of a Blaise interview system will function nearly identically over the Internet. BlaiseIS operates on a Microsoft IIS server and Active Server Pages (ASP), and has supporting development and management tools. BlaiseIS can be included with a non-BCP or BCP license.

Web usage note: As described above, Blaise licensing is usage-based, meaning that license terms and fees are based on the type and amount of use to which the system is put by the licensor rather than only by the particular portions of the Blaise software delivered to the user. If Application Users are accessing Blaise through the Internet, BlaiseIS pricing applies whether or not the licensor uses all, some, or none of the BlaiseIS software. When BlaiseIS is used for applications such as telephone interviewing or networked data entry, CATI/CADE application user licenses are required.

Blaise licenses are issued for 1 year. An invoice for license renewal will be sent automatically for another year unless the customer informs Westat of nonrenewal at least 30 days before the license is due to expire. The right to use the software expires if the license is not renewed.

Regular License Plan

Most organizations will benefit from the Corporate License Plan (see below). However, for small-scale and short-term use, the Regular License Plan is available. A maximum of 100 CAPI and CATI/CADE (combined) application users are permitted under the Regular License Plan. For greater than 100 application users, a Corporate License must be obtained.

The Regular License Plan covers smaller scale research use of CAI. This research is typically done in clinics and centers with a lower volume of subjects interviewed and shorter duration of data collection.

Corporate License Plan

The Corporate License Plan is designed for organizations requiring 25 or more usage units as calculated below and, at higher levels, is designed to serve organizations with large-scale, enterprise-level CAI work. A corporate license may be issued with or without the BCP. The BlaiseIS add-on is licensed separately as described below.

The Corporate License Plan entitles the customer to the following:

- Use of all licensed Blaise software in a single organization up to the usage limits used to calculate the fee in accordance with the terms of use in the End User License Agreement. The Corporate License Plan includes the Blaise Basic System as defined above in a single license fee.
- Free updates to the software as such updates are generally made available by Westat to its licensees.
- At the discretion of Statistics Netherlands, Corporate Licensees may from time to time receive Beta versions or other preproduction releases of Blaise software in order to preview, test, and provide feedback to Statistics Netherlands on emerging versions.
- Limited support through email concerning installation, syntax, functionality, appropriate use, and other technical questions.

Corporate licensees with usage levels above 50 usage units are eligible to participate in the Blaise Corporate License User Board (BCLUB) organized by Statistics Netherlands.

BCP applies to the entire license. If any usage includes BCP, the corporate license fee is considered “with BCP.”

Blaise Corporate Licenses are issued for 1 year. An invoice for license renewal will be sent automatically for another year unless the customer informs Westat of nonrenewal at least 30 days before the license is due to expire. The right to use the software expires if the license is not renewed.

The fee calculation for a Blaise Corporate License is:

$$\text{Total Usage Units} = \text{Number of Developers} + (0.25 * \text{Number of Application Users})$$

where developers and application users are defined as described above in Section 2, Usage-based Licensing. The license fees for Corporate Licenses are shown in Table 1.

Blaise Internet Services

When added to a Regular License or a Corporate License, a BlaiseIS License permits the installation and use of BlaiseIS on online web servers for web-based interviewing or the development of web-based interviewing systems. BlaiseIS software supports simultaneous interviewing sessions in page-based mode, and email surveys in scroll-based mode. Included with the server license is authorization for a specified number of backup servers that are not online except when the production or development servers are offline. BlaiseIS license fees also apply when the Blaise system, with or without BlaiseIS software, is used for web-based work. BlaiseIS can be included with a non-BCP or BCP license. When web interviewing is being conducted without using BlaiseIS, a BCP license is required.

Table 2. List Prices for SIN 132-50 Blaise Classes

| Blaise Classes – Current List Prices | Price | Unit of Issue |
|--------------------------------------|---------|---------------|
| Basic Blaise Training | \$1,500 | Per Student |
| Maniplus Training | \$1,000 | Per Student |
| Blaise Basic CATI | \$1,500 | Per Student |
| Blaise Internet Services Basic | \$1,500 | Per Student |

NOTE:

Class prices will be discounted by 5% for Federal Government users of this schedule.

*This class was originally a 2-day training and is now a 3-day training.

Table 3. List Prices for SIN 132-51 IT Professional Services

| Labor Category | Year 1 | | Year 2 | | Year 3 | | Year 4 | | Year 5 | |
|------------------------|-------------------|----------|-------------------|----------|-------------------|----------|-------------------|----------|-------------------|----------|
| | 10/01/08-09/30/09 | | 10/01/09-09/30/10 | | 10/01/10-09/30/11 | | 10/01/11-09/30/12 | | 10/01/12-09/30/13 | |
| | Per Hour | Per Day |
| Senior Officer | 274.31 | 2,194.48 | 285.28 | 2,282.26 | 296.69 | 2,373.55 | 308.56 | 2,468.49 | 320.90 | 2,567.23 |
| Officer | 227.50 | 1,820.00 | 236.60 | 1,892.80 | 246.06 | 1,968.51 | 255.90 | 2,047.25 | 266.14 | 2,129.14 |
| Senior Manager Level 1 | 198.81 | 1,590.45 | 206.76 | 1,654.07 | 215.03 | 1,720.23 | 223.63 | 1,789.04 | 232.58 | 1,860.60 |
| Senior Manager Level 2 | 165.40 | 1,323.21 | 172.02 | 1,376.14 | 178.90 | 1,431.19 | 186.06 | 1,488.44 | 193.50 | 1,547.98 |
| Manager | 132.57 | 1,060.55 | 137.87 | 1,102.97 | 143.38 | 1,147.09 | 149.12 | 1,192.97 | 155.09 | 1,240.69 |
| Researcher Level 1 | 112.70 | 901.64 | 117.21 | 937.71 | 121.90 | 975.22 | 126.78 | 1,014.23 | 131.85 | 1,054.80 |
| Researcher Level 2 | 94.06 | 752.46 | 97.82 | 782.56 | 101.73 | 813.86 | 105.80 | 846.51 | 110.05 | 880.37 |
| Junior Researcher | 79.35 | 634.82 | 82.52 | 660.21 | 85.82 | 686.62 | 89.25 | 714.08 | 92.83 | 742.64 |
| Senior Support Staff* | 67.45 | 539.64 | 70.15 | 561.23 | 72.96 | 583.68 | 75.88 | 607.03 | 78.91 | 631.31 |
| Support Staff Level 1* | 56.63 | 453.02 | 58.90 | 471.14 | 61.26 | 489.99 | 63.71 | 509.59 | 66.25 | 529.97 |
| Support Staff Level 2* | 48.62 | 388.96 | 50.56 | 404.52 | 52.58 | 420.70 | 54.68 | 437.53 | 56.88 | 455.03 |
| Administrative Staff* | 71.10 | 568.84 | 73.94 | 591.59 | 76.90 | 615.25 | 79.98 | 639.86 | 83.18 | 665.45 |

*All support staff services are incidental to the professional services task and must be purchased in accordance with other services.

Support staff services cannot be purchased as standalones.

NOTES: Labor category prices will be discounted by 2% for Federal Government users of this Schedule.

Travel items are at actual cost plus associated indirect costs.

Manager

This is a technical lead position with one of the following areas of expertise: network/communications development, database management, systems analysis, web development, information architecture, application programming, usability/user interface design, and quality assurance. This position provides technical leadership to his or her team and technical guidance to the project manager. The Manager is responsible for the following tasks within his or her assigned area: technical deliverables and services, schedules, budgets, performance monitoring, and supervision. When Westat's EVMS is applied, this position would be a Control Account Manager (CAM).

- **Minimum experience.** At least 8 years as an IT subject matter expert and/or as an IT task leader.
- **Minimum education.** At least a bachelor's degree, but a graduate degree is common.

Researcher–Level 1

This is an IT specialist position. The Researcher–Level 1 provides expertise in one of the following specialties: network/communications development, database management, systems analysis, web development, information architecture, application programming, usability/user interface design, and quality assurance. This person develops systems requirements, design specifications, data architecture, work flow, programming, testing, system and user documentation, and system implementation. The Researcher–Level 1 has developed and maintains his or her expertise through college degree programs, continuing education, professional conferences, and application of that knowledge to work assignments. This position works under the direction of a project manager or technical lead.

- **Minimum experience.** At least 5 years of experience at Level 1 as an IT subject matter expert. A master's degree may be substituted for 2 years of experience and a doctorate may be substituted for 5 years of experience.
- **Minimum education.** At least a bachelor's degree, but a graduate degree is common.

Support Staff Level 1

This is a technical support position that provides data formatting, processing, and reporting support to the project manager, technical lead, or IT staff.

- **Minimum experience.** At least 2 years of experience for Level 1.
- **Minimum education.** At least a high school diploma.

Support Staff Level 2

This is a technical support position that provides data formatting, processing, and reporting support to the project manager, technical lead, or IT staff.

- **Minimum experience.** At least 2 years of experience for Level 2.
- **Minimum education.** At least a high school diploma.

Administrative Staff

This position provides administrative support to the entire IT team. This includes preparing correspondence, deliverables, and presentations; maintaining files; and scheduling meetings.

- **Minimum experience.** None.
- **Minimum education.** High school diploma.

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

| MODEL NUMBER/PART NUMBER | *SPECIAL BPA DISCOUNT/PRICE |
|--------------------------|-----------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(2) Delivery:

| DESTINATION | DELIVERY SCHEDULES/DATES |
|-------------|--------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

| OFFICE | POINT OF CONTACT |
|--------|------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.

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Contacts

If you have questions or need assistance concerning the IT Schedule, the following contacts should be able to help you.

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