

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST GENERAL
PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: GS-35F-0072R

Period Covered by Contract: October 30, 2009 – October 29, 2019

General Services Administration
Federal Acquisition Service

Pricelist current through Modification PO-0009, dated October 28, 2015.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).
SIN 132-51- Information Technology Professional Services
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
See Attached Pricelist
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
See Attached Pricelist
2. Maximum order.
\$500,000
3. Minimum order.
\$100
4. Geographic coverage (delivery area).
Domestic delivery
5. Point(s) of production (city, county, and State or foreign country).
United States
6. Discount from list prices or statement of net price.
Government prices are net
7. Quantity discounts.
None
8. Prompt payment terms.
0%, net 30 days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.
Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.
Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin).
None
- 11a. Time of delivery. (Contractor inserts number of days.)
As agreed upon between agency and contractor
- 11b. Expedited Delivery.
Contact Contractor

- 11c. Overnight and 2-day delivery.
Contact Contractor
- 11d. Urgent Requirements.
Contact Contractor
12. F.O.B. point(s).
FOB Destination
- 13a. Ordering address(es).
NDiV Incorporated
2 Shady Lane
North Attleboro, MA 02760
Phone: 774.265.0634
Fax: 508.695.4559
Email: Jeffrey.Redding@verizon.net
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address.
NDiV Incorporated
2 Shady Lane
North Attleboro, MA 02760
Phone: 774.265.0634
Fax: 508.695.4559
Email: Jeffrey.Redding@verizon.net
15. Warranty provision.
Not applicable
16. Export packing charges, if applicable.
Export packing is available outside the scope of this contract
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).
None
18. Terms and conditions of rental, maintenance, and repair (if applicable).
Not applicable
19. Terms and conditions of installation (if applicable).
Not applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).
Not applicable
- 20a. Terms and conditions for any other services (if applicable).
Not applicable
21. List of service and distribution points (if applicable).
Not applicable
22. List of participating dealers (if applicable).
Not applicable

23. Preventive maintenance (if applicable).
Not applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
Not applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
Not applicable
25. Data Universal Number System (DUNS) number.
107397064
26. Notification regarding registration in SAM.gov (formerly the Central Contractor Registration) database.
NDiV Incorporated has registered in the System for Award Management (SAM) database. The CAGE code is 1Y6C7

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

| Labor Category | Rate |
|--|-------------|
| Principal Analyst/Programmer/Administrator | \$119.20 |
| Senior Analyst/Programmer/Administrator | \$99.21 |
| Analyst/Programmer/Administrator | \$85.50 |
| Junior Analyst/Programmer/Administrator | \$75.75 |

Note: Pricing shown are hourly rates and are applicable to work performed at customer/agency site.

Note: Rates include Industrial Funding Fee.

Principle Analyst/Programmer/Administrator

Education/Experience: Bachelor degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex projects, is closely related to the work to be automated, and/or is a computer science, a physical science, a mathematics-intensive, or other related scientific or technical discipline, or equivalent experience, is required. Education may be substituted with two (2) years of relative experience for one (1) year of college education. The years substituted to meet the education requirement must be in addition to the minimum experience level required. Eight (8) years of intensive and progressive experience in performing computer programming, systems analysis and/or database/application/platform administration in broad-based ADP settings including contemporary computer hardware and programming languages.

Functional Responsibilities: Performs systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative or business oriented in nature. Directs and participates in all phases

of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases. Provides diagnosis of and resolution for complex problems. Provides direction and guidance to Junior Analyst/Programmer/Administrator.

Senior Analyst/Programmer/Administrator

Education/Experience: Bachelor degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing complex projects, is closely related to the work to be automated, and/or is a computer science, a physical science, a mathematics-intensive, or other related scientific or technical discipline, or equivalent experience, is required. Education may be substituted with two (2) years of relative experience for one (1) year of college education. The years substituted to meet the education requirement must be in addition to the minimum experience level required. Four (4) years of intensive and progressive experience in performing computer programming, systems analysis and/or database/application/platform administration in broad-based ADP settings including contemporary computer hardware and programming languages.

Functional Responsibilities: Performs systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative or business oriented in nature. Directs and participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases.

Analyst/Programmer/Administrator

Education/Experience: Bachelor degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing complex projects, is closely related to the work to be automated, and/or is a computer science, a physical science, a mathematics-intensive, or other related scientific or technical discipline, or equivalent experience, is required. Education may be substituted with two (2) years of relative experience for one (1) year of college education. The years substituted to meet the education requirement must be in addition to the minimum experience level required. Four (4) years of experience in an environment of significant ADP systems activity for computer programming, systems analysis and/or database/application/platform administration. Two (2) years within the past (4) calendar years of intensive and progressive experience that is clearly related to the work to be automated.

Functional Responsibilities: Performs systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative or business oriented in nature. Participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases.

Junior Analyst/Programmer/Administrator

Education/Experience: Associate degree in computer science, information systems, engineering, business, or other related scientific or technical discipline. Minimum of three (3) years total experience with one (1) year specialized.

Functional Responsibilities: Assists in performing systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative or business oriented in nature. Participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases.