NDiV Incorporated
2 Shady Lane
North Attleboro, MA 02760
Phone: (774) 265-0634    FAX: (508) 695-4559

CONTRACT NUMBER: GS-35F-0072R
PERIOD COVERED BY CONTRACT: October 29, 2004 through October 28, 2024
PRICELIST CURRENT THROUGH MODIFICATION #PO-0014 November 25, 2019 and MOD
A812 Signed on 2/8/2020
BUSINESS SIZE: SMALL

GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE

Products and ordering information in this Authorized FAS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Ordering activities can browse GSA Advantage! by accessing the Federal Acquisition Service’s Home Page via the Internet at http://www.gsa.gov/fas/
<table>
<thead>
<tr>
<th>FPDS Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>D301</td>
<td>IT Facility Operation and Maintenance</td>
</tr>
<tr>
<td>D302</td>
<td>IT Systems Development Services</td>
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<tr>
<td>D306</td>
<td>IT Systems Analysis Services</td>
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<tr>
<td>D307</td>
<td>Automated Information Systems Design and Integration Services</td>
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<tr>
<td>D308</td>
<td>Programming Services</td>
</tr>
<tr>
<td>D310</td>
<td>IT Backup and Security Services</td>
</tr>
<tr>
<td>D311</td>
<td>IT Data Conversion Services</td>
</tr>
<tr>
<td>D313</td>
<td>Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services</td>
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<tr>
<td>D316</td>
<td>IT Network Management Services</td>
</tr>
<tr>
<td>D317</td>
<td>Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services</td>
</tr>
<tr>
<td>D399</td>
<td>Other Information Technology Services, Not Elsewhere Classified</td>
</tr>
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### INFORMATION FOR ORDERING ACTIVITIES

1a. **AUTHORIZED SPECIAL ITEM NUMBERS (MAS SINs):**

<table>
<thead>
<tr>
<th>MAS SIN</th>
<th>DESCRIPTION</th>
<th>OLM</th>
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<tbody>
<tr>
<td>5415S</td>
<td>Information Technology Professional Services</td>
<td></td>
</tr>
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1b. **Lowest Priced Model Number and Price for each SIN:** Not Applicable

1c. **SERVICES OFFERED:** See Price List

2. **MAXIMUM ORDER PER MAS SIN:**

<table>
<thead>
<tr>
<th>MAS SIN</th>
<th>MAXIMUM ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>5415S</td>
<td>$500,000 per SIN/Order</td>
</tr>
</tbody>
</table>

This maximum order threshold is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: (1) Offer a new lower price, (2) Offer the lowest price available under the contract, or (3) Decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the Schedule contract even though it exceeds the maximum order threshold.

3. **MINIMUM ORDER LIMITATION:** $100

4. **GEOGRAPHIC COVERAGE (DELIVERY AREA):** The geographic scope of this contract is the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. territories.

5. **POINT OF PRODUCTION:** United States

6. **BASIC DISCOUNT:** Prices listed are net, discounts have been deducted and the industrial funding fee has been added

7. **QUANTITY DISCOUNT:** None

8. **PROMPT PAYMENT TERMS:** 0%, Net 30

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED UP TO THE MICRO-PURCHASE THRESHOLD.**

9b. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**

10. **FOREIGN ITEMS:** None

11a. **TIME OF DELIVERY:** As negotiated with the Ordering Agency

11b. **EXPEDITED DELIVERY:** Contact Contractor
11c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor

11d. URGENT REQUIREMENTS: Contact Contractor

12. F.O.B. POINT: FOB Destination

13a. ORDERING ADDRESS: NDiV Incorporated

                2 Shady Lane
                North Attleboro MA 02760
                Phone: (774) 265-0634
                Fax: (508) 695-4559
                Email: Jeffrey.Redding@verizon.net

13b. ORDERING PROCEDURES: For supplies and service the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA may be found at the GSA/FSS Schedule homepage (gss.gsa.gov/schedule).

14. PAYMENT ADDRESS: Same as Ordering Address

15. WARRANTY PROVISION: Not Applicable

16. EXPORT PACKING CHARGES: Not Applicable

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: None

18. TERMS AND CONDITIONS OF RENTAL: Not Applicable

19. TERMS AND CONDITIONS OF INSTALLATION: Not Applicable

20. TERMS AND CONDITIONS OF REPAIR PARTS: Not Applicable

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: Not Applicable

21. LIST OF SERVICE AND DISTRIBUTION POINTS: Not Applicable

22. LIST OF PARTICIPATING DEALERS: Not Applicable

23. PREVENTIVE MAINTENANCE: Not Applicable

24a. SPECIAL ATTRIBUTES: Not Applicable

24b. SECTION 508 COMPLIANCE INFORMATION: Not Applicable

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 107397064

26. CONTRACTOR HAS REGISTERED IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.
1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
   
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES**
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
   
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**

The Inspection of Services—Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.
9. **INDEPENDENT CONTRACTOR**
   All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**
    a. **Definitions.**

       “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

       “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

       An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

    b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**
    The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**
    For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. **RESUMES**
    Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**
    Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING
Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.

**NDiV Incorporated Labor Category Descriptions**

**Principle Analyst/Programmer/Administrator**

**Education/Experience:** Bachelor degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex projects, is closely related to the work to be automated, and/or is a computer science, a physical science, a mathematics-intensive, or other related scientific or technical discipline, or equivalent experience, is required. Education may be substituted with two (2) years of relative experience for one (1) year of college education. The years substituted to meet the education requirement must be in addition to the minimum experience level required. Eight (8) years of intensive and progressive experience in performing computer programming, systems analysis and/or database/application/platform administration in broad-based ADP settings including contemporary computer hardware and programming languages.

**Functional Responsibilities:** Performs systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative, or business oriented in nature. Directs and participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases. Provides diagnosis of and resolution for complex problems. Provides direction and guidance to Junior Analyst/Programmer/Administrator.

**Senior Analyst/Programmer/Administrator**

**Education/Experience:** Bachelor degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing complex projects, is closely related to the work to be automated, and/or is a computer science, a physical science, a mathematics-intensive, or other related scientific or technical discipline, or equivalent experience, is required. Education may be substituted with two (2) years of relative experience for one (1) year of college education. The years substituted to meet the education requirement must be in addition to the minimum experience level required. Four (4) years of intensive and progressive experience in performing computer programming, systems analysis and/or database/application/platform administration in broad-based ADP settings including contemporary computer hardware and programming languages.

**Functional Responsibilities:** Performs systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative, or business oriented in nature. Directs and participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases. Provides diagnosis of and resolution for complex problems. Provides direction and guidance to Junior Analyst/Programmer/Administrator.

**Analyst/Programmer/Administrator**
Education/Experience: Bachelor degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing complex projects, is closely related to the work to be automated, and/or is a computer science, a physical science, a mathematics-intensive, or other related scientific or technical discipline, or equivalent experience, is required. Education may be substituted with two (2) years of relative experience for one (1) year of college education. The years substituted to meet the education requirement must be in addition to the minimum experience level required. Four (4) years of experience in an environment of significant ADP systems activity for computer programming, systems analysis and/or database/application/platform administration. Two (2) years within the past (4) calendar years of intensive and progressive experience that is clearly related to the work to be automated.

Functional Responsibilities: Performs systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative, or business oriented in nature. Participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases.

Junior Analyst/Programmer/Administrator

Education/Experience: Associate degree in computer science, information systems, engineering, business, or other related scientific or technical discipline. Minimum of three (3) years total experience with one (1) year specialized.

Functional Responsibilities: Assists in performing systems analysis, design, integration, programming, documentation, implementation, administration and maintenance of applications and databases which are administrative, or business oriented in nature. Participates in all phases of development, administration and maintenance with emphasis on the analysis, integration, programming, testing, documentation, acceptance, and production phases.
NDiV Incorporated GSA Rates

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate</th>
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<tbody>
<tr>
<td>Principal Analyst/Programmer/Administrator</td>
<td>$119.20</td>
</tr>
<tr>
<td>Senior Analyst/Programmer/Administrator</td>
<td>$99.21</td>
</tr>
<tr>
<td>Analyst/Programmer/Administrator</td>
<td>$85.50</td>
</tr>
<tr>
<td>Junior Analyst/Programmer/Administrator</td>
<td>$75.75</td>
</tr>
</tbody>
</table>

Note: Pricing shown are hourly rates and are applicable to work performed at customer/agency site.  
Note: Rates include Industrial Funding Fee.