<table>
<thead>
<tr>
<th>SIN 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>FPDS Code D301</td>
</tr>
<tr>
<td>FPDS Code D302</td>
</tr>
<tr>
<td>FPDS Code D306</td>
</tr>
<tr>
<td>FPDS Code D307</td>
</tr>
<tr>
<td>FPDS Code D308</td>
</tr>
<tr>
<td>FPDS Code D310</td>
</tr>
<tr>
<td>FPDS Code D311</td>
</tr>
<tr>
<td>FPDS Code D316</td>
</tr>
<tr>
<td>FPDS Code D317</td>
</tr>
<tr>
<td>FPDS Code D316</td>
</tr>
<tr>
<td>FPDS Code D399</td>
</tr>
</tbody>
</table>

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

---

**Innovative Systems Architect Corporation**

3998 Hidden Cove Road, Park City, UT 84098

(801) 721-3036

[www.isacorporation.com](http://www.isacorporation.com) / david.kim@isacorporation.com

**Contract Number:** GS-35F-0075R

**Period Covered by Contract:** 29 OCTOBER 2019 - 28 OCTOBER 2024

---

**General Services Administration**

**Federal Supply Service**

**Pricelist current through Modification #PO-0018, dated 09/13/2019**

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
# Table of Contents

- Information for Ordering Activities
- Information Technology (IT) Professional Services
- Labor Categories and Descriptions
- Price List
- Small Business Participation
- Best Value Blanket Purchase Agreement
- Contractor Team Arrangements
SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract: Domestic Delivery Only

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

2. Contractor's Ordering Address and Payment Information:

<table>
<thead>
<tr>
<th>Innovative Systems Architect Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>3998 Hidden Cove Road</td>
</tr>
<tr>
<td>Park City, UT 84098</td>
</tr>
</tbody>
</table>

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number can be used by ordering activities to obtain technical and/or ordering assistance:

**801-721-3036**

3. Liability for Injury or Damage

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.
4. **Statistical Data for Government Ordering Activity: Completion of Standard Form 279:**

   Block 9: G. Order/Modification Under Federal Schedule
   Block 16: Data Universal Numbering System (DUNS) Number: **043129258**
   Block 30: Type of Contractor – **A. Small Disadvantaged Business**
   Block 31: Woman-Owned Small Business - **NO**
   Block 36: Contractor's Taxpayer Identification Number (TIN): **87-0561631**

4a. **CAGE Code: 1JFF0**

4b. ISA has registered with the Central Contractor Registration Database.

5. **FOB Destination**

6. **Delivery Schedule**

   a. **Time of Delivery:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>Special Item Number</th>
<th>Delivery Time (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>30 Days</td>
</tr>
</tbody>
</table>

   **Expedited Delivery is 30 days or less**

   b. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.

   a. **Prompt Payment:** None offered. Net 30 days from receipt of invoice or date of acceptance, whichever is later.
   b. **Quantity:** None offered
   c. **Dollar Volume:** None offered
   d. **Government Educational Institutions:** Offered the same discounts as all other Government customers
   e. **Other:** None offered

8. **Trade Agreements Act of 1979, as amended:**

   All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **Statement Concerning Availability of Export Packing:** Available if required

10. **Small Requirements:** The minimum dollar value of orders to be issued is **$100.**
11. **Maximum Order** (*All dollar amounts are exclusive of any discount for prompt payment.*)

The Maximum Order value for the following Special Item Numbers (SINs) is **$500,000**:

**Special Item Number 54151S - Information Technology (IT) Professional Services**

12. **Ordering Procedures for Federal Supply Schedule Contracts.**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **Federal Information Technology/Telecommunication Standards Requirements:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STD), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 **Federal Information Processing Standards Publications (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **Federal Telecommunication Standards (FED-STDs):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDs) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. **Contractor Tasks / Special Requirements** (C-FSS-370) (NOV 2003)

(a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

Contract Administration for Ordering Activities: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See 52.212-4)

GSA Advantage!
GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors’ schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1) Manufacturer;
(2) Manufacturer's Part Number; and
(3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.gsaadvantage.gov

17. **Purchase of Open Market Items**

*Note:* Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated at open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**:

(1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. **Contractor Commitments, Warranties and Representations**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. **Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated: **No Exceptions**
Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. **Blanket Purchase Agreements (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. **Contractor Team Arrangements**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. **Installation, Deinstallation, Reinstallation**

Not Applicable.

23. **Section 508 Compliance.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: [www.isacorporation.com](http://www.isacorporation.com). The EIT standard can be found at: [www.Section508.gov](http://www.Section508.gov).

24. **Prime Contractor Ordering from Federal Supply Schedules.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

   (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

   (b) The following statement:

   This order is placed under written authorization from _______ dated _______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.


   (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

   (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall
contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)
Terms and Conditions Applicable to
Information Technology (IT)
Professional Services
(Special Item Number 54151S)

1. **Scope**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **Performance Incentives**  I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **Order**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **Performance of Services**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is
performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **Stop-Work Order (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **Inspection of Services**

The Inspection of Services—Fixed Price (AUG 1996) (Deviation 1– May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection—Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor--hour orders placed under this contract.

7. **Responsibilities of the Contractor**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.
8. **Responsibilities of the Ordering Activity**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. **Independent Contractor**

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **Organizational Conflicts of Interest**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. **To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.**

11. **Invoices**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **Payments**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:
(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **Resumes**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **Incidental Support Costs**
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **Approval of Subcontracts**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
# Labor Categories and Descriptions

## 1. Senior Systems Engineer

### Requirements:

Bachelor's or Master’s degree in Engineering, or related discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one year general experience. Master's degree shall be considered the equivalent of two years of general experience. Nine to twelve years experience with a minimum of eight years specialized engineering and technical experience. Working knowledge/familiarity with pertinent standards and the systems acquisition process.

### Job Functions:

Provides highly technical delivery order expertise and technical guidance in solving complex hardware/software engineering problems. Provides technical leadership of all phases of hardware/software design analysis, development, integration, and implementation. Capable of determining appropriate use of technologies in solving engineering problems.

## 2. Systems Engineer

### Requirements:

Bachelor's or Master’s degree in Engineering or related technical discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one general experience. Master's degree shall be considered the equivalent of two years of general experience. Four to eight years experience with three years specialized engineering and technical experience. Working knowledge/familiarity with pertinent standards and the systems acquisition process.

### Job Functions:

Provides technical delivery order expertise and technical guidance in solving complex hardware/software engineering problems. Provides technical support of all phases of hardware/software design analysis, development, integration, and implementation. Capable of determining appropriate use of technologies in solving engineering problems.

## 3. Senior Software Engineer

### Requirements:

Bachelor's or Master's degree in Computer Science, Software Engineering, or related technical discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one year general experience. Master's degree shall be considered the equivalent of two years of general experience. Nine to twelve years experience with eight years specialized experience in performing studies, analyzing requirements, and recommending optimum approaches. Four year of this specialized experience must be in developing, systems designs in an open systems architecture utilizing, object oriented or structured design methodology. Highly knowledgeable of Government regulations, manuals, technical orders, standards, and industry publications related to computer systems development.

Knowledgeable of and trained in using Computer Aided Software Engineering (CASE) tools, prototyping, and third/fourth or current generation languages in the design of software systems. Knowledgeable of applicable industry and Government standards. Knowledgeable in software reuse and be responsible for identifying reuse opportunities within and across projects, building generic domain models and architecture.

### Job Functions:
Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analysis and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and CASE tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current technique. Supervises software configuration management.

### 4. Software Engineer

**Requirements:**

Bachelor's or Master’s degree in Computer Science, Software Engineering, or related technical discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one general experience. Master's degree shall be considered the equivalent of two years of general experience. Six to eight years general experience, which includes four years specialized experience as a computer systems analyst performing studies, analyses, and recommending solutions. Knowledgeable of industry and Government publications related to systems development required to perform the task. Experience and training using Computer Aided Software Engineering (CASE) tools and third/fourth or current generation languages in the design of software systems. Knowledgeable of applicable industry and Government standards. Knowledgeable in software reuse and shall focus on reuse in the design and implementation of system development and recommend the most beneficial reuse opportunities and priorities for library population. Be knowledgeable in the collection of metrics for software reuse.

**Job Functions:**

Analyzes functional business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares documentation, including both program level and user level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

### 5. Junior Software Engineer

**Requirements:**

Bachelor's degree in Computer Science, Software Engineering, or related technical discipline; or equivalent training or experience. Less than two years experience working in software engineering or software testing, latest software technologies, and third/fourth generation languages in the design, implementation and testing of software systems.

**Job Functions:**

Assists in analyzing functional business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Assists in translating detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares documentation, including both program level and user level documentation. Enhances software to reduce operating time or improve efficiency.

### 6. Senior Web Developer

**Requirements:**

Bachelor's or Master’s degree in Computer Science, Software Engineering, or related technical discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one year general experience. Master's degree shall be considered the equivalent of two years of general experience. Nine to twelve years experience with eight years specialized experience in performing studies, analyzing requirements, and recommending optimum approaches. Four year of this specialized experience must be in developing, systems designs in an open systems architecture utilizing, object
oriented or structured design methodology. Highly knowledgeable of Government regulations, manuals, technical orders, standards, and industry publications related to computer systems development.

Knowledgeable of and trained in using Computer Aided Software Engineering (CASE) tools, prototyping, and third/fourth or current generation languages in the design of web-base software systems. Knowledgeable of applicable industry and Government standards. Knowledgeable in software reuse and be responsible for identifying reuse opportunities within and across projects, building generic domain models and architecture.

**Job Functions:**

Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analysis and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and CASE tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time, and improving current technique. Supervises software configuration management.

### 7. GIS Developer

**Requirements:**

Bachelor's or Master’s degree in Computer Science, Software Engineering, or related technical discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one general experience. Master's degree shall be considered the equivalent of two years of general experience. Six to eight years general experience, which includes four years specialized experience as a computer systems analyst performing studies, analyses, and recommending solutions. Knowledgeable of industry and Government publications related to systems development required to perform the task. Experience and training using Computer Aided Software Engineering (CASE) tools and third/fourth or current generation languages in the design of software systems. Knowledgeable of applicable industry and Government standards. Knowledgeable in software reuse and shall focus on reuse in the design and implementation of system development and recommend the most beneficial reuse opportunities and priorities for library population. Be knowledgeable in the collection of metrics for software reuse.

**Job Functions:**

Analyzes functional business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into GIS computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares documentation, including both program level and user level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

### 8. Senior Functional Area Analyst

**Requirements:**

Bachelor's or Master’s degree in Computer Science, Engineering, Business or other related scientific, technical or functional discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one year general experience. Master's degree shall be considered the equivalent of two years of general experience. Twelve years of experience which includes eight years specialized experience in performing studies, analyzing requirements, and recommending optimum solutions. Eight years of this specialized experience. Specialized experience includes superior functional knowledge of task order specified requirements, or developing functional, performance, or lifecycle support requirements for complex integrated systems. Highly knowledgeable of Government regulations, manuals, technical orders, standards, and industry publications related to systems development and sustainment.

**Job Functions:**
Provides specialized subject matter expertise. Analyzes and studies complex information system, data communication and networks, or other specialized system requirements. Utilizes, implements and integrates specialized software/hardware tools and subsystems to support software/system/network evaluation, optimization, reengineering and domain analysis. Analyzes system requirements; decomposes and derives functional and allocated requirements; defines and refines functional and physical interfaces; defines, refines, and integrates functional architecture; defines alternative system concepts, configuration items and system elements; evaluates product and process solutions; performs trade studies; conducts technical reviews; derives performance measures; defines and refines system lifecycle support. May include providing daily supervision and direction to support staff.

### 9. Functional Area Analyst

**Requirements:**

Bachelor's or Master's degree in Computer Science, Information System, Engineering, Business or other related scientific, technical or functional discipline; or equivalent training or experience. Bachelor’s degree shall be considered the equivalent to one year general experience. Master's degree shall be considered the equivalent of two year of general experience. Up to eight years specialized experience. Specialized experience includes superior functional knowledge of task order specified requirements, or developing functional, performance, or lifecycle support requirements for complex integrated systems. Must be able to work independently or under only general direction.

**Job Functions:**

Provides specialized subject matter expertise. Analyzes user needs to determine functional and cross-functional requirements. Performs function allocations to identify required tasks and their interrelationships. Identifies resources required for each task. Utilizes, implements and integrates specialized software/hardware tools and subsystems to support software/system/network evaluation, optimization, reengineering and domain analysis. Analyzes system requirements; decomposes and derives functional and allocated requirements; defines and refines functional and physical interfaces; defines, refines, and integrates functional architecture; defines alternative system concepts, configuration items and system elements; evaluates product and process solutions; performs trade studies; conducts technical reviews; derives performance measures; defines and refines system lifecycle support. May include providing daily supervision and direction to support staff.

### 10. Junior Programmer

**Requirements:**

Bachelor's degree in Computer Science, Software Engineering, or related technical discipline; or equivalent training or experience. Less than two years experience working in software engineering or software testing, latest software technologies, and third/fourth generation languages in the design, implementation and testing of software systems.

**Job Functions:**

Translates detailed program specifications into software subsystems using third, fourth, or current generation programming languages. Tests, debugs, and refines the computer software to produce the required product. Prepares documentation, including both program level and user level documentation.

### 11. Configuration Management Specialist

**Requirements:**

Bachelor's degree in Computer Science or related technical discipline; or equivalent training or experience. Bachelor’s degree can substitute for two years experience. Two years working experience in software/system configuration management. This experience will include developing and maintaining, configuration management plans, and scheduling and documenting all configuration management reviews. Capable of monitoring, the configuration control process and ensuring that
procedures comply with Military and/or organizational specifications. Highly knowledgeable of software/system development techniques, change control processes, configuration audits and manuals, technical orders, standards, and industry publications related to configuration/data management required to perform the task.

**Job Functions:**

Work directly with software/system developers/maintainer, testers, project managers and the Quality Assurance (QA) manager to assure that quality assurance standards are met and maintained. Monitors compliance with the configuration control process. Maintains information database concerning the relevant processes and compliance issues on assigned software/system projects.

**12. Technical Writer/Editor**

**Requirements:**

Bachelor’s degree in English, Literature, Journalism, or other related scientific or technical discipline; or equivalent training or experience. Six years experience in editorial functions, preferable of a related technical nature. Desktop publishing skills and experience a necessity. Demonstrated expertise with various software packages, including state-of-the-art desktop publishing applications such as MS Word, PageMaker, etc. Expertise with industry publishing standards and practices.

**Job Functions:**

Functions as final editorial review of materials prior to publication. Works with publishers, authors and other editors to ensure accuracy and acceptability of materials for publication. Supervises other editors in accomplishing these tasks. Manages the daily operation of a publishing element in meeting schedules, budgets and editorial/technical content. Collects and organizes information required for preparation of user’s manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, systems specification, user’s manuals, special reports, or any other customer deliverables and documents.

**13. Customer Support Specialist**

**Requirements:**

Associate’s degree in related technical discipline; or equivalent training or experience. Specialized experience and demonstrated expertise in the areas to be supported is required. Must demonstrate ability to work independently and with proper customer service related skills. Telephone and computer skills required.

**Job Functions:**

Provides telephone and in-person support to users and customers in areas related to the business of the organization being supported. Initial point of contact for trouble-shooting customer interface or technical problems.

**14. Engineering Technician**

**Requirements:**

Associate’s degree in related technical discipline; or equivalent training or experience. Eight years specialized experience in systems and hardware engineering design, troubleshooting and documentation. Demonstrated expertise with industry standard software packages and hardware troubleshooting skills.

**Job Functions:**

Provides analysis related to the design, development, and implementation of hardware for products. Develops test strategies, devices, and systems. Performs stress and performance tests on a variety of computer/system hardware including circuit boards, processors and wiring. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision.
Typically reports to a supervisor or manager. General documentation and design support for information technology or specialized systems and applications.

### 15. Senior Program Manager

**Requirements:**
Master’s Degree plus 5 or more years experience or Bachelor’s Degree with 10 plus years experience in logistics, acquisition, modification, sustainment or operations/supply chain management field. Display strong communication, analytical, and organizational skills. Must have the ability to provide oral briefing material to small-large audience with ease as well as provide daily oral and written briefing material to high level management.

**Job Functions:**
Perform program management functions for a given program. Applies and correlates knowledge of multiple disciplines (engineering, logistics, financial management, contracting, and configuration management) to achieve cohesive program execution in accordance with assigned cost, schedule, and performance requirements. Must be capable of performing tasks for key acquisition phases, to include concept development, design, fabrication, test, manufacturing and production, sustainment, and disposal.

### 16. Program Manager

**Requirements:**
Bachelor’s Degree with 5 plus years experience in logistics, acquisition, modification, sustainment or operations/supply chain management field. Display strong communication, analytical, and organizational skills. Must have the ability to provide oral briefing material to small-large audience with ease.

**Job Functions:**
Perform program or project management functions for a given program or project. Applies and correlates knowledge of multiple disciplines (engineering, logistics, financial management, contracting, and configuration management) to achieve cohesive program or project execution in accordance with assigned cost, schedule, and performance requirements. Must be capable of performing tasks for key acquisition phases, to include concept development, design, fabrication, test, manufacturing and production, sustainment, and disposal.

### 17. Senior Program Analyst

**Requirements:**
Master’s Degree plus 5 or more years experience or Bachelor’s Degree plus 10 or more years experience in analytical or technical business field. Display strong analytical and communication skills. Experience in working with senior leadership and developing / providing oral briefings and written briefings with ease. Display ability to collect and integrate complex issues and systems, showing appropriate stewardship of resources and using reasoning and judgment to create optimal solutions.

**Job Functions:**
Develops judgments, inferences, assumptions, and conclusions as to the affect that the plans have on current and future organization activities. Provides estimates and assessments on resource (human and other support) requirements. Develops comparison/benefit studies of current or projected programs and performs lifecycle cost analyses of projects. Proposes solutions to management regarding matters such as adjustments of resources, schedule and budget changes, and
other changes of a managerial and/or technical nature. Develops statements of work, cost estimates
and schedules. Provides substantive management support services in the areas of program cost
analysis, annual and multi-year fiscal planning and maintaining equipment support for
organizations whose operations are interrelated and stable in nature.

### 18. Program Analyst

**Requirements:**

Bachelor’s Degree with 5 plus years experience in logistics, acquisition, modification, sustainment or
operations/supply chain management field. Display strong communication, analytical, and
organizational skills. Must have the ability to provide oral briefing materiel to small-large audience
with ease.

**Job Functions:**

Develops judgments, inferences, assumptions, and conclusions as to the affect that the plans have
on current and future organization activities. Provides estimates and assessments on resource
(human and other support) requirements. Develops comparison/benefit studies of current or
projected programs and performs lifecycle cost analyses of projects. Proposes solutions to
management regarding matters such as adjustments of resources, schedule and budget changes, and
other changes of a managerial and/or technical nature. Develops statements of work, cost estimates
and schedules. Provides substantive management support services in the areas of program cost
analysis, annual and multi-year fiscal planning and maintaining equipment support for
organizations whose operations are interrelated and stable in nature.

### 15. Administrative Assistant

**Requirements:**

Requires a high school diploma (or GED equivalent) plus three years experience in performing
administrative support duties. Candidates must also be proficient in office automation software (e.g.
Word, PowerPoint, Excel, etc.)

**Job Functions:**

Provide support to program personnel in the areas of project scheduling, data gathering/analyses,
database manipulation and/or population, preparation of technical/project reports or briefings, test
plans and reports, task coordination, and associated documentation. Prepare charts and briefings in
the required format. Act as the Primary Time Keeper for payroll system. Perform clerical and
technical work in support of programmatic functions and duty sections. Work includes preparation
of tracking files, documents and correspondence, as well as the preparation of recurring and special
reports, standard queries, compilation and formatting of management data systems; Ensure mail
distribution is completed, answering/routing telephone inquiries, resolution of clerical and
administrative problems in support of program operation.
<table>
<thead>
<tr>
<th>Labor Category Number</th>
<th>Labor Category</th>
<th>Hourly Rate Onsite</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sr. Systems Engineer</td>
<td>$144.08</td>
</tr>
<tr>
<td>2</td>
<td>Systems Engineer</td>
<td>$100.24</td>
</tr>
<tr>
<td>3</td>
<td>Sr. Software Engineer</td>
<td>$107.08</td>
</tr>
<tr>
<td>4</td>
<td>Software Engineer</td>
<td>$87.49</td>
</tr>
<tr>
<td>5</td>
<td>Jr. Software Engineer</td>
<td>$57.76</td>
</tr>
<tr>
<td>6</td>
<td>Senior Web Developer</td>
<td>$110.65</td>
</tr>
<tr>
<td>7</td>
<td>GIS Developer</td>
<td>$91.92</td>
</tr>
<tr>
<td>8</td>
<td>Sr. Functional Area Analyst</td>
<td>$114.83</td>
</tr>
<tr>
<td>9</td>
<td>Functional Area Analyst</td>
<td>$81.06</td>
</tr>
<tr>
<td>10</td>
<td>Jr. Programmer</td>
<td>$53.10</td>
</tr>
<tr>
<td>11</td>
<td>Configuration Mgt. Specialist</td>
<td>$46.99</td>
</tr>
<tr>
<td>12</td>
<td>Technical Writer/Editor</td>
<td>$68.97</td>
</tr>
<tr>
<td>13</td>
<td>Customer Support Specialist</td>
<td>$37.78</td>
</tr>
<tr>
<td>14</td>
<td>Engineering Technician</td>
<td>$60.04</td>
</tr>
<tr>
<td>15</td>
<td>Senior Program Manager</td>
<td>$99.31</td>
</tr>
<tr>
<td>16</td>
<td>Program Manager</td>
<td>$81.35</td>
</tr>
<tr>
<td>17</td>
<td>Senior Program Analyst</td>
<td>$99.31</td>
</tr>
<tr>
<td>18</td>
<td>Program Analyst</td>
<td>$81.35</td>
</tr>
<tr>
<td>19</td>
<td>Administrative Assistant</td>
<td>$30.24</td>
</tr>
<tr>
<td>Labor Category Number</td>
<td>Labor Category</td>
<td>Hourly Rate Onsite</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>1</td>
<td>Sr. Systems Engineer</td>
<td>$148.40</td>
</tr>
<tr>
<td>2</td>
<td>Systems Engineer</td>
<td>$103.24</td>
</tr>
<tr>
<td>3</td>
<td>Sr. Software Engineer</td>
<td>$110.29</td>
</tr>
<tr>
<td>4</td>
<td>Software Engineer</td>
<td>$90.11</td>
</tr>
<tr>
<td>5</td>
<td>Jr. Software Engineer</td>
<td>$59.50</td>
</tr>
<tr>
<td>6</td>
<td>Senior Web Developer</td>
<td>$113.97</td>
</tr>
<tr>
<td>7</td>
<td>GIS Developer</td>
<td>$94.68</td>
</tr>
<tr>
<td>8</td>
<td>Sr. Functional Area Analyst</td>
<td>$118.28</td>
</tr>
<tr>
<td>9</td>
<td>Functional Area Analyst</td>
<td>$83.49</td>
</tr>
<tr>
<td>10</td>
<td>Jr. Programmer</td>
<td>$54.69</td>
</tr>
<tr>
<td>11</td>
<td>Configuration Mgt. Specialist</td>
<td>$48.40</td>
</tr>
<tr>
<td>12</td>
<td>Technical Writer/Editor</td>
<td>$71.03</td>
</tr>
<tr>
<td>13</td>
<td>Customer Support Specialist</td>
<td>$38.91</td>
</tr>
<tr>
<td>14</td>
<td>Engineering Technician</td>
<td>$61.84</td>
</tr>
<tr>
<td>15</td>
<td>Senior Program Manager</td>
<td>$102.29</td>
</tr>
<tr>
<td>16</td>
<td>Program Manager</td>
<td>$83.80</td>
</tr>
<tr>
<td>17</td>
<td>Senior Program Analyst</td>
<td>$102.29</td>
</tr>
<tr>
<td>18</td>
<td>Program Analyst</td>
<td>$83.80</td>
</tr>
<tr>
<td>19</td>
<td>Administrative Assistant</td>
<td>$31.14</td>
</tr>
<tr>
<td>Labor Category Number</td>
<td>Labor Category</td>
<td>Hourly Rate Onsite</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>1</td>
<td>Sr. Systems Engineer</td>
<td>$152.85</td>
</tr>
<tr>
<td>2</td>
<td>Systems Engineer</td>
<td>$106.34</td>
</tr>
<tr>
<td>3</td>
<td>Sr. Software Engineer</td>
<td>$113.60</td>
</tr>
<tr>
<td>4</td>
<td>Software Engineer</td>
<td>$92.82</td>
</tr>
<tr>
<td>5</td>
<td>Jr. Software Engineer</td>
<td>$61.28</td>
</tr>
<tr>
<td>6</td>
<td>Senior Web Developer</td>
<td>$117.39</td>
</tr>
<tr>
<td>7</td>
<td>GIS Developer</td>
<td>$97.52</td>
</tr>
<tr>
<td>8</td>
<td>Sr. Functional Area Analyst</td>
<td>$121.83</td>
</tr>
<tr>
<td>9</td>
<td>Functional Area Analyst</td>
<td>$86.00</td>
</tr>
<tr>
<td>10</td>
<td>Jr. Programmer</td>
<td>$56.33</td>
</tr>
<tr>
<td>11</td>
<td>Configuration Mgt. Specialist</td>
<td>$49.86</td>
</tr>
<tr>
<td>12</td>
<td>Technical Writer/Editor</td>
<td>$73.17</td>
</tr>
<tr>
<td>13</td>
<td>Customer Support Specialist</td>
<td>$40.08</td>
</tr>
<tr>
<td>14</td>
<td>Engineering Technician</td>
<td>$63.70</td>
</tr>
<tr>
<td>15</td>
<td>Senior Program Manager</td>
<td>$105.36</td>
</tr>
<tr>
<td>16</td>
<td>Program Manager</td>
<td>$86.31</td>
</tr>
<tr>
<td>17</td>
<td>Senior Program Analyst</td>
<td>$105.36</td>
</tr>
<tr>
<td>18</td>
<td>Program Analyst</td>
<td>$86.31</td>
</tr>
<tr>
<td>19</td>
<td>Administrative Assistant</td>
<td>$32.08</td>
</tr>
<tr>
<td>Labor Category Number</td>
<td>Labor Category</td>
<td>Hourly Rate Onsite</td>
</tr>
<tr>
<td>------------------------</td>
<td>------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>1</td>
<td>Sr. Systems Engineer</td>
<td>$157.44</td>
</tr>
<tr>
<td>2</td>
<td>Systems Engineer</td>
<td>$109.53</td>
</tr>
<tr>
<td>3</td>
<td>Sr. Software Engineer</td>
<td>$117.01</td>
</tr>
<tr>
<td>4</td>
<td>Software Engineer</td>
<td>$95.60</td>
</tr>
<tr>
<td>5</td>
<td>Jr. Software Engineer</td>
<td>$63.12</td>
</tr>
<tr>
<td>6</td>
<td>Senior Web Developer</td>
<td>$120.91</td>
</tr>
<tr>
<td>7</td>
<td>GIS Developer</td>
<td>$100.44</td>
</tr>
<tr>
<td>8</td>
<td>Sr. Functional Area Analyst</td>
<td>$125.48</td>
</tr>
<tr>
<td>9</td>
<td>Functional Area Analyst</td>
<td>$88.58</td>
</tr>
<tr>
<td>10</td>
<td>Jr. Programmer</td>
<td>$58.02</td>
</tr>
<tr>
<td>11</td>
<td>Configuration Mgt. Specialist</td>
<td>$51.35</td>
</tr>
<tr>
<td>12</td>
<td>Technical Writer/Editor</td>
<td>$75.36</td>
</tr>
<tr>
<td>13</td>
<td>Customer Support Specialist</td>
<td>$41.28</td>
</tr>
<tr>
<td>14</td>
<td>Engineering Technician</td>
<td>$65.61</td>
</tr>
<tr>
<td>15</td>
<td>Senior Program Manager</td>
<td>$108.52</td>
</tr>
<tr>
<td>16</td>
<td>Program Manager</td>
<td>$88.90</td>
</tr>
<tr>
<td>17</td>
<td>Senior Program Analyst</td>
<td>$108.52</td>
</tr>
<tr>
<td>18</td>
<td>Program Analyst</td>
<td>$88.90</td>
</tr>
<tr>
<td>19</td>
<td>Administrative Assistant</td>
<td>$33.04</td>
</tr>
</tbody>
</table>
## Price List  10/29/23 - 10/28/24

<table>
<thead>
<tr>
<th>Labor Category Number</th>
<th>Labor Category</th>
<th>Hourly Rate Onsite</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sr. Systems Engineer</td>
<td>$162.16</td>
</tr>
<tr>
<td>2</td>
<td>Systems Engineer</td>
<td>$112.82</td>
</tr>
<tr>
<td>3</td>
<td>Sr. Software Engineer</td>
<td>$120.52</td>
</tr>
<tr>
<td>4</td>
<td>Software Engineer</td>
<td>$98.47</td>
</tr>
<tr>
<td>5</td>
<td>Jr. Software Engineer</td>
<td>$65.01</td>
</tr>
<tr>
<td>6</td>
<td>Senior Web Developer</td>
<td>$124.54</td>
</tr>
<tr>
<td>7</td>
<td>GIS Developer</td>
<td>$103.45</td>
</tr>
<tr>
<td>8</td>
<td>Sr. Functional Area Analyst</td>
<td>$129.25</td>
</tr>
<tr>
<td>9</td>
<td>Functional Area Analyst</td>
<td>$91.24</td>
</tr>
<tr>
<td>10</td>
<td>Jr. Programmer</td>
<td>$59.76</td>
</tr>
<tr>
<td>11</td>
<td>Configuration Mgt. Specialist</td>
<td>$52.89</td>
</tr>
<tr>
<td>12</td>
<td>Technical Writer/Editor</td>
<td>$77.62</td>
</tr>
<tr>
<td>13</td>
<td>Customer Support Specialist</td>
<td>$42.52</td>
</tr>
<tr>
<td>14</td>
<td>Engineering Technician</td>
<td>$67.58</td>
</tr>
<tr>
<td>15</td>
<td>Senior Program Manager</td>
<td>$111.77</td>
</tr>
<tr>
<td>16</td>
<td>Program Manager</td>
<td>$91.57</td>
</tr>
<tr>
<td>17</td>
<td>Senior Program Analyst</td>
<td>$111.77</td>
</tr>
<tr>
<td>18</td>
<td>Program Analyst</td>
<td>$91.57</td>
</tr>
<tr>
<td>19</td>
<td>Administrative Assistant</td>
<td>$34.03</td>
</tr>
</tbody>
</table>
USA Commitment to Promote
Small Business Participation
Procurement Programs

PREAMBLE

_Innovative Systems Architect Corporation_ provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

David Kim
President
_Innovative Systems Architect Corporation_
4490 Fortuna Way, Salt Lake City, Utah 84124
Telephone No.: (801) 721-3036    Fax No.: (801) 274-1166
E-Mail Address: david.kim@isacorporation.com

Best Value
Blanket Purchase Agreement
Federal Supply Schedule
In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and Innovative Systems Architect Corporation enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ____________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

<table>
<thead>
<tr>
<th>Ordering Activity</th>
<th>Date</th>
<th>Innovative Systems Architect</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Pursuant to GSA Federal Supply Schedule Contract Number(s) __________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) exclusively with (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>*SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(2) Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ________________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on ________________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

**************************************************************************************

Basic Guidelines For Using Contractor Team Arrangements

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

• The customer identifies their requirements.
• Federal Supply Schedule Contractors may individually meet the customers needs, or -
• Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
• Customers make a best value selection.