



# Schedule

Contract

Information Technology Professional Services  
Authorized Federal Supply Service (FSS)

FSC Group 70

**GS-35F-0080L**

ULTRA TECH

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(June 11, 2015 through June 10, 2016)

**AUTHORIZED FEDERAL SUPPLY SERVICE (FSS)  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES  
FSC GROUP 70**

**SIN 132-51 - INFORMATION TECHNOLOGY PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services that properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguish between mapping services of an A/E nature and mapping services that are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**ULTRA TECHNOLOGIES, INC. (ULTRA TECH)**  
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**Contract Number:** GS-35F-0080L  
**Period Covered by Contract:** 06/11/2015 - 06/10/2016



**General Services Administration  
Federal Supply Service**

**Pricelist Current through Modification PO-009 dated June 11, 2015**

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist is also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing Federal Supply Services' Home Page via the Internet at <http://www.fss.gsa.gov/>.

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**Information for Ordering Agencies**

**Special Notice to Ordering Agencies: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check on of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

**Ordering Information:**

For Mailed Orders:  
 Contracts Department  
 10716 Richmond Hwy, Suite 202  
 Lorton, Virginia 22079-2622

For Facsimile Orders:  
 703-493-8235

For e-Mail Orders:  
[contracts@ultra-tech.com](mailto:contracts@ultra-tech.com)

To e-Mail RFQs:  
[contracts@ultra-tech.com](mailto:contracts@ultra-tech.com)

**Payment Addresses:**

Payment via Check/U.S. Mail:

A R Funding A/C Ultra Technologies, Inc.  
SunTrust Bank, Atlanta GA  
10716 Richmond Hwy, Suite 202  
Lorton, Virginia 22079-2622

For Payment via ACH/Wire:

AR Funding c/o Ultra Technologies, Inc.  
SunTrust Bank, Atlanta, GA  
ABA# 061000104  
Acct# 100003222241

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

**Technical and Ordering Assistance:**

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Antoine White  
Vice President of Business Operations  
Phone: 703.763.8786  
Facsimile: 703.493-8235  
E-mail: awhite@ultra-tech.com

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System (DUNS) Number: 175400043  
Block 30: Type of Contractor – **“A” Small Disadvantaged**  
Block 31: Woman-Owned Small Business – **No**  
Block 36: Contractor's Taxpayer Identification Number (TIN): 521481430

- 4a. CAGE Code: OWCR7
- 4b. ULTRA TECH has registered with the Central Contractor Registration Database

**5. FOB Destination**

Not applicable to Special Item Number 132-51 Information Technology Professional Services.

**6. DELIVERY SCHEDULE**

- a. **TIME OF DELIVERY.** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

**SPECIAL ITEMS NUMBER**

**DELIVERY TIME**

132-51

To be mutually agreed to by ULTRA TECH and the ordering activity.

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.**

- a. Prompt Payment: 1% Net 20 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity (NONE)
- c. Dollar Value (NONE)
- d. Government Educational Institutions: Receive the same discount as the Federal Government.
- e. Other (NONE)

**8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:** Not Applicable.

**10. SMALL REQUIREMENTS:** The minimum dollar value of orders to be issued is **\$100**.

**11. MAXIMUM ORDER:** (All dollar amounts are exclusive of any discount for prompt payment.)

Special Item Number 132-51 – Information Technology (IT) Professional Services - The maximum dollar value per order for all IT Professional services will be **\$500,000**.

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures for Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information

Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number 703.487.4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

**14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

**NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.**

- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING OFFICES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

**16. GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Internet Explorer). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF INCIDENTAL, NON-SCHEDULE ITEMS:**

NOTE: Open Market Items are also known as incidental items, non-contract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6),

acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

- (a) For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- (b) The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

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Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

**23. SECTION 508 COMPLIANCE**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following company website: [www.ultra-tech.com](http://www.ultra-tech.com). The EIT standard can be found at: [www.Section 508.gov/](http://www.Section508.gov/).

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order.

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement: This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offeror's are encouraged to identify within their software items any components interfaced that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCED PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**Terms and Conditions Applicable to Information (IT) Professional Services (Sin 132-51)**

**SCOPE**

- (a) The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- (b) The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- (a) Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- (b) The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- (c) Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- (a) Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

- (b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- (a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- (b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- (c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- (d) Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST**

(a) Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

(b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

**12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. Description of IT Services and Pricing**

- (a) The Contractor shall provide a description of each type of IT Service ordered under Special Item Number 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- (b) Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

## Labor Category Descriptions (Sin 132-51)

It is the policy of ULTRA TECH to recognize equivalencies between education, training and work experience as may be required to ensure the right skill mix to support our customers. Each year of relevant post high school technical training and/or college education may count as one year of experience and each year of experience appropriate to information technology (IT) work may count as one year of college education. Four years of experience relevant to IT work may count towards the required Bachelor's degree. Each IT Technical or functional certification may each count as one year of required experience. Furthermore, for staff possessing a Bachelor's degree in a discipline outside the required disciplines, an additional two years of relevant experience plus their Bachelor's degree may count in lieu of the Bachelor's degree in the required discipline.

### FUNCTIONAL EXPERT

**Functional Responsibilities:** Provides expert consulting, guidance, and advice in strategic technology, organizational of business process issues.

**Experience/Education:** This position requires a minimum of fifteen years of experience in the analysis, management, design, implementation and/or operation of complex information systems. Requires recognition as an authority or expert in a management or technology segment of information systems industry. A Master of Science Degree.

### PRINCIPAL SYSTEMS ARCHITECT

**Functional Responsibilities:** Establishes system requirements using analysis provided by the team members in the development of enterprise-wide or large scale systems. Designs architecture to include the software, hardware and communications to support the total requirements as well as, provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with standards. Applies the concept of operations set of disciplines for the planning, analysis, design and construction of information systems across a major sector of an organization. Develops analytical and computational techniques and methodology for problem solutions. Performs strategic system planning, business information planning, and business analysis. Evaluates analytically and systematically problems of workflow, organization and planning; develops appropriate corrective action. Applies engineering disciplines to develop strategic and planning documents. Provides technical guidance in software engineering techniques.

**Experience/Education:** This position requires fifteen years of experience in information systems development, functional and data requirement analysis, systems analysis and design, program design and documentation preparation. A minimum of five years is required in the following: demonstrated experience in managing the implementation of information engineering projects and experience in systems analysis and design. Demonstrated exceptional written and oral communication skills, including giving formal presentations to different audiences, and provides technical direction and leadership to the project team. A Master of Science degree.

### PROGRAM MANAGER

**Functional Responsibilities:** Manages multiple projects at diverse locations. Organizes, directs, and coordinates planning and production of all the contractor's contract support activities. Demonstrate strong oral and written communications. Meet with Government management personnel, contractor managers, and federal client agency representatives. Formulates and reviews strategic plans and deliverable items, determines contract costs and ensures conformance with standards. Assign, schedules and reviews work of subordinates. Explain policies, purposes and goals of the organization to subordinates.

**Experience/Education:** Eight years of information systems, engineering and management experience. Five years in supervision and management of substantive projects involving engineering, systems analysis and development. Bachelor's Degree from an accredited college or university with a major in a related field.

## PROJECT MANAGER

**Functional Responsibilities:** The Project Manager is responsible for all aspects of a project (i.e., technical, contractual, administrative, financial). Represents the company and interfaces with the customer to ensure conformity to contractual obligations shall have experience commensurate with the scope, size and complexity of the project. Acts as the working level manager making day-to-day decisions for the project. Responsible for the resolution of managerial and technical problems and for maintaining the day-to-day interface with agency personnel. Plans, directs, and supervises the development of execution of information resource management and Automatic Data Processing (ADP) related applications to complete tasks within contracted time frames and budget constraints. He/She provides daily supervision and direction for personnel performing tasks including scheduling and assigning duties to subordinate team members.

**Experience/Education:** Seven years of intensive and progressive experience in management of broad-based ADP projects. Three of the seven years must reflect management of projects applying current technologies and must have occurred within the last five years. Bachelor's Degree from accredited college or university with a major in a related field of study.

## SENIOR SYSTEMS ARCHITECT

**Functional Responsibilities:** Establishes system requirements using analysis provided by team members in the development of medium to large-scale systems. Designs architecture to include the software, hardware and communications to support the total requirements as well as, provide the present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with standards. Applies operational disciplines for planning, analysis, design and construction of information systems across a sector of an organization. Develops analytical and computational techniques and methodology for problem solutions. Performs tactical systems planning, business information planning, and business analysis. Evaluates analytically and systematically problems of workflow, organization and planning; develops appropriate corrective action. Applies engineering disciplines to develop planning documents. Provides technical guidance in software engineering techniques.

**Experience/Education:** This position requires ten years experience in information systems development, functional and data requirements analysis, systems analysis and design, program design and documentation preparation. A minimum of three years experience is required in the following: demonstrated experience in managing the implementation of information engineering projects and experience in systems analysis and design. Demonstrated excellent written and oral communication skills, including giving formal presentations to different audiences. Provides technical direction and oversight to the project team. A Bachelor of Science degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline or fifteen years of relevant work experience.

## SENIOR SYSTEMS ENGINEER

**Functional Responsibilities:** Establishes system requirements using analysis provided by team members in the development of medium to large-scale systems. Designs architecture to include the software, hardware and communications to support the total requirements as well as, provide the present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with standards. Applies operational disciplines for planning, analysis, design and construction of information systems across a sector of an organization. Develops analytical and computational techniques and methodology for problem solutions. Performs tactical systems planning, business information planning, and business analysis. Evaluates analytically and systematically problems of workflow, organization and planning; develops appropriate corrective action.

Applies engineering disciplines to develop planning documents. Provides technical guidance in software engineering techniques.

**Experience/Education:** This position requires four years experience in information systems development, functional and data requirements analysis, systems analysis and design, program design and documentation preparation. A minimum of three years experience is required in the following: demonstrated experience in managing the implementation of information engineering projects and experience in systems analysis and design. Demonstrated excellent written and oral communication skills, including giving formal presentations to different audiences. Provides technical direction and oversight to the project team. A Bachelor of Science degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline or twelve years of relevant work experience.

## SENIOR COMMUNICATIONS ENGINEER

**Functional Responsibilities:** Analyzes network characteristic (e.g. traffic, connect time, transmission speeds' packet sizes, and throughput) and recommends procurement, removals and modifications to network components. Designs and optimizes network technologies and site configurations. Plans installations, transitions, and cut-overs of network components and capabilities. Installs, test and operates network and computer (host) communications equipment (e.g.) switches, modems, controllers, terminals and multiplexers); uses and implements communications hardware test and monitoring equipment and analyzes the results. Develops, tests, installs and operates network and computer (host) communications software (e.g. access method and protocol software, application interfaces, transaction processors and emulators); uses and implements communications standards. Coordinates requirements with users and suppliers. Provides technical leadership to project team concerning communications issues.

**Experience/Education:** This position requires a minimum of ten years experience in one of the following; communications software, communications hardware or network specialty. General experience includes all aspects of communication networks. Experience in LAN, WAN and/or MAN's using fiber optic, TI, Ethernet, and twisted pair access technologies. Specialized experience includes appropriate network certification (e.g. CNE, MSCE). A Bachelor's degree in computer science, information systems, engineering, or other related scientific or technical discipline is required or fifteen years of relevant experience.

## MASTER PROGRAMMER ANALYST

**Functional Responsibilities:** Uses proven software and information engineering disciplines to design and implement systems that meet or exceed defined requirements. Leads product development teams and coordinates resources to meet project timelines and budgets. Uses expertise of current modeling and software development tools to rapidly generate system/module prototypes. Performs configuration management, testing and documentation of complex information systems.

**Experience/Education:** Demonstrated experience of effective application at the SDLC. Specialized experience at least five years or certification in one or more specific development environments, e.g., Powerbuilder, Oracle, Lotus Notes, etc. Bachelor's degree in software engineering, computer science, successful implementation of automated information systems or ten years of general experience.

## SENIOR COMPUTER SPECIALIST

**Functional Responsibilities:** Reviews tasks performance and work products for correctness, for adherence to design concepts and user requirements and for progress in accordance with contracted schedules. Coordinates with the Project Manager, COR and user agency project managers to ensure solution and user satisfaction for technical matters. Prepares and delivers presentations to peers, subordinates, and user representatives.

**Experience/Education:** Ten years of relevant project experience which occurred within the past fifteen years using appropriate tools, techniques and methodologies to perform tasks such as requirements, design, acquisition, installation, integration, performance evaluation, testing, analytical evaluation, or managed tasks for computers, communications, networks or application systems. Bachelor's Degree from an accredited college or university with a major in a related field of study.

### **JOURNEYMAN COMPUTER SPECIALIST**

**Functional Responsibilities:** Performs needs analysis, functional, logical and technical analysis, feasibility studies, cost/benefit studies, life-cycle analysis, briefings and presentations, report writing, and post-implementation evaluations for information management projects. Acts as a functional expert for information resource management. Prepares and delivers presentations to peer, subordinates and user representatives.

**Experience/Education:** Five years relevant project experience, which occurred within the past ten years using appropriate tools, techniques and methodologies to perform tasks such as requirements, design, acquisition, installation, integration, performance evaluation, testing, analytical evaluation or management tasks for computers, communications, networks or application systems. Bachelors Degree from an accredited college or university with a major in a related field of study or ten years of relevant project experience.

### **JUNIOR COMPUTER SPECIALIST**

**Functional Responsibilities:** Performs needs analysis, functional, logical and technical analysis, feasibility studies, cost/benefit studies, life-cycle analysis, briefings and presentations, report writing, and post-implementation evaluations for information management projects.

**Experience/Education:** One year of relevant project experience which has occurred within the past three years using appropriate tools, techniques, and methodologies to perform tasks such as requirements, design, acquisition, installation integration, performance evaluation, testing, analytical evaluation, or management tasks for computers, communications, networks or application systems. A Bachelors Degree from an accredited college or university with a major in a related field of study or three years of relevant project experience within the past five years.

### **TECHNICAL EDITOR/WRITER**

**Functional Responsibilities:** Prepare, reviews and edits formal reports and technical documents to ensure that they are well written, grammatically correct and adhere to the required format.

**Experience/Education:** Two years or more in the preparation, review, and editing of formal technical reports and documentation. Must be high school graduate or equivalent.

### **INFORMATION TECHNICIAN**

**Functional Responsibilities:** Participates in the design of software tools and subsystems. Assists more senior project team members to interpret software requirements and design specifications to code and integrate and test software components. Assists with the analysis of information requirements. Aids in the evaluation of problems with workflow, organization and planning, and helps develop appropriate corrective action. Provides support to users in the areas of e-mail, directories, standard Windows desktop applications, and other specialized applications. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.

**Experience/Education:** An Associate’s degree in Computer Science, Information systems or other related scientific or technical discipline or two years of relevant project experience, which has occurred within the past four years.GSA Position Descriptions

**CLERICAL**

**Functional Responsibilities:** Prepares Draft and final technical document deliverable items. Responsible for spelling, grammar, proper format, and proofreading of the finished document.

**Experience/Education:** Six months experience in a related environment. Must be capable of typing sixty (60) words per minute in a technical narrative form. Must be capable of using word processing programs. Must be high school graduate or equivalent.

**Knowledge/Skill Levels:**

Many functional labor categories below (marked with “#”) are further subdivided by knowledge/skill level. Definitions of these knowledge/skill levels are shown in this chart:

Level	Knowledge/Skill Description
Entry-Level	Applies fundamental concepts, processes, practices, and procedures on technical assignments. Performs work that requires practical experience and training. Work is performed under supervision.
Journeyman	Possesses and applies expertise on multiple complex work assignments. Assignments may be broad in nature, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and presenting solutions to problems. Contributes to deliverables and performance metrics where applicable.
Senior	Possesses and applies a comprehensive knowledge across key tasks and high impact assignments. Plans and leads major technology assignments. Evaluates performance results and recommends major changes affecting short-term project growth and success. Functions as a technical expert across multiple project assignments. May supervise others.
Master	Provides technical/management leadership on major tasks or technology assignments. Establishes goals and plans that meet project objectives. Has domain and expert technical knowledge. Directs and controls activities for a client, having overall responsibility for financial management, methods, and staffing to ensure that technical requirements are met. Interactions involve client negotiations and interfacing with senior management. Decision making and domain knowledge may have a critical impact on overall project implementation. May supervise others.

The “G” in the labor identification (ID) numbers below indicates Government-Site Work The “C” in the labor ID numbers below indicates Contractor-Site Work .

**Applications Developer**

**(102G# and 102C#)**

- (a) Designs, develops, enhances, debugs, and implements software. Troubleshoots production problems related to software applications.
- (b) Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software.
- (c) Addresses problems of systems integration, compatibility, and multiple platforms.
- (d) Consults with project teams and end users to identify application requirements.
- (e) Performs feasibility analysis on potential future projects to management.
- (f) Assists in the evaluation and recommendation of application software packages, application integration and testing tools.
- (g) Resolves problems with software and responds to suggestions for improvements and enhancements.
- (h) Acts as team leader on projects.
- (i) Instructs, assigns, directs, and checks the work of other software developers on development team.
- (j) Participates in development of software user manuals.

**Applications Systems Analyst**

**(103G# and 103C#) (a)**

Formulates/defines system scope and objectives.

- (b) Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results.
- (c) Prepares detailed specifications for programs. Assists in the design, development, testing, implementation, and documentation of new software and enhancements of existing applications.
- (d) Works with project managers, developers, and end users to ensure application designs meet business requirements.
- (e) Formulates/defines specifications for complex operating software programming applications or modifies/maintains complex existing applications using engineering releases and utilities from the manufacturer.
- (f) Designs, codes, tests, debugs, and documents those programs.
- (g) Provides overall operating system, such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages.
- (h) Assists all phases of software systems programming applications.
- (i) Evaluates new and existing software products.

**Configuration Management Specialist**

**(109G# and 109C#) (a)**

Provides configuration management planning.

- (b) Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits.
- (c) Regulates the change process so that only approved and validated changes are incorporated into product documents and related software.

**Help Desk Specialist**

**(122G# and 122C#) (a)**

- Responds to and diagnoses problems through discussion with users.
- (b) Ensures a timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution, and follow-up steps.
  - (c) Supervises operation of help desk and serves as focal point for customer concerns.
  - (d) Provides support to end users on a variety of issues.
  - (e) Identifies, researches, and resolves technical problems.
  - (f) Responds to telephone calls, email and personnel requests for technical support.
  - (g) Documents, tracks, and monitors the problem to ensure a timely resolution.
  - (h) Provides second-tier support to end users for either PC, server, or mainframe applications or hardware.
  - (i) Interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem.
  - (j) Simulates or recreates user problems to resolve operating difficulties.
  - (k) Recommends systems modifications to reduce user problems.

**Information Assurance/Security Specialist**

**(123G# and 123C#)**

- (a) Determines enterprise information assurance and security standards.
- (b) Develops and implements information assurance/security standards and procedures.
- (c) Coordinates, develops, and evaluates security programs for an organization. Recommends information assurance/security solutions to support customers' requirements.
- (d) Identifies, reports, and resolves security violations.
- (e) Establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands.
- (f) Supports customers at the highest levels in the development and implementation of doctrine and policies.
- (g) Applies know-how to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures.
- (h) Performs analysis, design, and development of security features for system architectures.
- (i) Analyzes and defines security requirements for computer systems which may include mainframes, workstations, and personal computers.
- (j) Designs, develops, engineers, and implements solutions that meet security requirements.
- (k) Provides integration and implementation of the computer system security solution.
- (l) Analyzes general information assurance-related technical problems and provides basic engineering and technical support in solving these problems.
- (m) Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle.
- (n) Ensures that all information systems are functional and secure.

**Network Specialist**

**(126G# and 126C#)**

- (a) Provides technical guidance for directing and monitoring information systems operations. Designs, builds, and implements network systems.
- (b) Directs compilation of records and reports concerning network operations and maintenance. Troubleshoots network performance issues. Analyzes network traffic and provides capacity planning solutions.
- (c) Monitors and responds to complex technical control facility hardware and software problems. Interfaces with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance.
- (d) Manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems.
- (e) Performs system-level design and configuration of products including determination of hardware, OS, and other platform specifications.
- (f) Plans large-scale systems projects through vendor comparison and cost studies.
- (g) Performs a variety of systems engineering tasks and activities that are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment.
- (h) Provides quality assurance review and the evaluation of new and existing software products.
- (i) Provides assistance and oversight for all information systems operations activities, including computer and telecommunications/communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations.
- (j) Provides input to policy level discussions regarding standards and budget constraints.
- (k) Supervises all personnel engaged in the operation and support of network facilities, including all communications equipment on various platforms in large scale or multi-shift operations.
- (l) Supervises complex operations that involve two or more additional functions such as, but not limited to, network operations, systems security, systems software support, and production support activities.
- (m) Monitors and responds to hardware, software, and network problems.
- (n) Provides the routine testing and analysis of all elements of the network facilities (including power, software, communications machinery, lines, modems, and terminals).
- (o) Utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance.
- (p) Troubleshoots network systems when necessary and makes improvements to the network

**Test Engineer**

**(136G# and 136C#)**

- (a) Evaluates, recommends, and implements automated test tools and strategies.
- (b) Designs, implements, and conducts test and evaluation procedures to ensure system requirements are met.
- (c) Develops, maintains, and upgrades automated test scripts and architectures for application products. Also writes, implements, and reports status for system test cases for testing. Analyzes test cases and provides regular progress reports.
- (d) Serves as subject matter specialist providing testing know-how for the support of user requirements of

complex to highly complex software/hardware applications.

- (e) Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

**Fixed Hourly Rates – IT Services (SIN 132-51)**

**FIXED HOURLY RATES -- IT SERVICES (SIN 132-51)  
CURRENT CONTRACT PERIOD RATES (06/11/2015-06/10/2015)**

The fixed hourly labor rates in the following pages are the rates applicable to all services ordered and performed under SIN 132-51 during the current GSA Schedule Contract ordering period. Rates are available to accommodate various places of performance as required under an Order.

**Ultra Technologies, Inc. – IT Professional Services Price List  
Fixed Hourly Rates**

<b>Contractor Rates - GSA (GS35F0080L)</b>		<b>2% Increase</b>
<b>Labor Cat</b>	<b>UTI-SITE RATES</b>	
	65	Functional Expert
75	Principal System Architect	\$162.42
21	Program Manager	\$164.07
22	Project Manager	\$149.59
81	Senior Systems Architect	\$147.49
82	Senior Systems Engineer	\$134.26
83	Senior Communications Engineer	\$134.26
84	Master Programmer/Analyst	\$134.26
28	Senior Computer Specialist	\$120.04
31	Journeyman Computer Specialist	\$99.84
18	Junior Computer Specialist	\$72.51
76	Technical Writer/Editor	\$78.01
70	Information Technician	\$58.01
58	Clerical	\$51.98
102C	Application Developer (Entry Level)	\$73.23
102C-1	Application Developer (Journeyman)	\$101.12
102C-2	Application Developer (Senior)	\$121.58
102C-3	Application Developer (Master)	\$135.64
103C	Application Systems Analyst (Entry Level)	\$57.79
103C-1	Application Systems Analyst (Journeyman)	\$73.23
103C-2	Application Systems Analyst (Senior)	\$100.85
103C-3	Application Systems Analyst (Master)	\$135.64
109C	Configuration Management Specialist (Journeyman)	\$73.23
109C-1	Configuration Management Specialist (Senior)	\$100.85
109C-2	Configuration Management Specialist (Master)	\$121.29
122C	Helpdesk Specialist (Entry) Level	\$51.91
122C-1	Helpdesk Specialist (Journeyman)	\$72.84

122C-2	Helpdesk Specialist (Senior)	\$89.32
123C	Information Assurance/Security Specialist (Entry Level)	\$63.47
123C-1	Information Assurance/Security Specialist (Journeyman)	\$101.12
123C-2	Information Assurance/Security Specialist (Senior)	\$121.58
123C-3	Information Assurance/Security Specialist (Master)	\$135.97
126C	Network Specialist (Entry Level)	\$58.75
126C-1	Network Specialist (Journeyman)	\$73.40
126C-2	Network Specialist (Senior)	\$104.67
126C-3	Network Specialist (Master)	\$149.35
136C	Test Engineer (Entry Level)	\$58.60
136C-1	Test Engineer (Journeyman)	\$121.58
136C-2	Test Engineer (Senior)	\$135.97

<b>Government Rates - GSA (GS35F0080L)</b>		<b>2% Increase</b>
<b>Labor Cat</b>	<b>CLIENT-SITE RATES</b>	
	<b>Effective Date:</b>	
65	Functional Expert	\$191.00
75	Principal System Architect	\$140.76
21	Program Manager	\$142.18
22	Project Manager	\$129.64
81	Senior Systems Architect	\$127.82
82	Senior Systems Engineer	\$116.34
83	Senior Communications Engineer	\$116.34
84	Master Programmer/Analyst	\$116.34
28	Senior Computer Specialist	\$104.03
31	Journeyman Computer Specialist	\$86.52
18	Junior Computer Specialist	\$62.82
76	Technical Writer/Editor	\$70.33
70	Information Technician	\$52.29
58	Clerical	\$45.04
102G	Applications Developer (Entry Level)	\$63.73
102G-1	Applications Developer (Journeyman)	\$87.98
102G-2	Applications Developer (Senior)	\$105.77
102G-3	Applications Developer (Master)	\$117.99
103G	Applications Systems Analyst (Entry Level)	\$50.29
103G-1	Applications Systems Analyst (Journeyman)	\$63.73
103G-2	Applications Systems Analyst (Senior)	\$87.73
103G-3	Applications Systems Analyst (Master)	\$117.99
109G	Configuration Management Specialist (Journeyman)	\$63.73
109G-1	Configuration Management Specialist (Senior)	\$87.73
109G-2	Configuration Management Specialist (Master)	\$105.52
122G	Helpdesk Specialist (Entry) Level	\$45.19
122G-1	Helpdesk Specialist (Journeyman)	\$64.27
122G-2	Helpdesk Specialist (Senior)	\$77.71
123G	Information Assurance/Security Specialist (Entry Level)	\$55.21
123G-1	Information Assurance/Security Specialist (Journeyman)	\$87.98

123G-2	Information Assurance/Security Specialist (Senior)	\$105.77
123G-3	Information Assurance/Security Specialist (Master)	\$118.30
126G	Network Specialist (Entry Level)	\$51.10
126G-1	Network Specialist (Journeyman)	\$63.86
126G-2	Network Specialist (Senior)	\$95.50
126G-3	Network Specialist (Master)	\$129.95
136G	Test Engineer (Entry Level)	\$50.99
136G-1	Test Engineer (Journeyman)	\$105.77
136G-2	Test Engineer (Senior)	\$118.30

All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services and cannot be purchased separately.

**ULTRA TECH'S COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**Preamble**

Ultra Technologies, Inc., provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged, women-owned small, HUBZone small, and veteran-owned and service disabled veteran-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**Commitment**

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged, women-owned small, HUBZone small and veteran-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged, women-owned small, HUBZone small, and veteran-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, women-owned small, HUBZone small and veteran-owned and service-disabled veteran owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged, women-owned small, HUBZone small and veteran-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities, please contact:

NAME: Beauford White  
PHONE: 703.763-8782  
FAX: 703.493-8235  
E-Mail: bwhite@ultra-tech.com

**Blanket Purchase Agreement (Suggested Format)**

In the spirit of the Federal Acquisition Streamlining Act \_\_\_(Ordering activity)\_\_\_ and \_\_\_(Contractor)\_\_\_ enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Service Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPA's eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures:

\_\_\_\_\_  
ORDERING ACTIVITY                      DATE

\_\_\_\_\_  
CONTRACTOR                                      DATE

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply contract number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE:	POINT OF CONTACT
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

- (9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to the terms and conditions of the Federal Supply Schedule contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The Customer identifies their requirements
- Federal Supply Schedule Contractors may individually meet the customer’s need, or –
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.