

**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

SCHEDULE 70 – General Purpose Commercial Information Technology Equipment, Software and Services



CyberDefenses, Inc.

1205 Sam Bass Road, Ste. 300
Round Rock, TX 78681
P. 512-255-3700 • F. 512-479-5952

Contract Number: GS-35F-0084S
Contract period: November 23, 2005 through November 22, 2020
Pricelist Version: PO-0016 dated December 4, 2015
DUNS: 144574410
NAICS: 541519
WEB: www.CyberDefenses.com
Business size: Service Disabled Veteran-Owned, Small Business (SDVOSB)

SIN	Description
132-51/RC FSC/PSC Code	Information Technology Professional Services D301 – IT Facility Operation and Maintenance D302 – IT Systems Development Services D306 – IT Systems Analysis Services D307 – IT Strategy and Architecture D308 – Programming Services D310 – IT Backup and Security Services D311 – IT Data Conversion Services D316 – IT Network Management Services D399 – Other IT Services, Not elsewhere classified

NOTE 1: ALL NON-PROFESSIONAL LABOR CATEGORIES MUST BE INCIDENTAL TO AND USED SOLELY TO SUPPORT HARDWARE, SOFTWARE AND/OR PROFESSIONAL SERVICES, AND CANNOT BE PURCHASED SEPARATELY.

NOTE 2: OFFEROR'S AND AGENCIES ARE ADVISED THAT THE GROUP 70 – INFORMATION TECHNOLOGY SCHEDULE IS NOT TO BE USED AS A MEANS TO PROCURE SERVICES WHICH PROPERLY FALL UNDER THE BROOKS ACT. THESE SERVICES INCLUDE, BUT ARE NOT LIMITED TO, ARCHITECTURAL, ENGINEERING, MAPPING, CARTOGRAPHIC PRODUCTION, REMOTE SENSING, GEOGRAPHIC INFORMATION SYSTEMS, AND RELATED SERVICES. FAR 36.6 DISTINGUISHES BETWEEN MAPPING SERVICES OF AN A/E NATURE AND MAPPING SERVICES WHICH ARE NOT CONNECTED NOR INCIDENTAL TO THE TRADITIONALLY ACCEPTED A/E SERVICES.

NOTE 3: THIS SOLICITATION IS NOT INTENDED TO SOLICIT FOR THE RESELLING OF IT PROFESSIONAL SERVICES, EXCEPT FOR THE PROVISION OF IMPLEMENTATION, MAINTENANCE, INTEGRATION, OR TRAINING SERVICES IN DIRECT SUPPORT OF A PRODUCT. UNDER SUCH CIRCUMSTANCES, THE SERVICES MUST BE PERFORMED BY THE PUBLISHER OR MANUFACTURER OR ONE OF THEIR AUTHORIZED AGENTS

Contact for Contract Administration:

Randell Casey, President/CEO, randell.casey@cyberdefenses.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov



IT MANAGED SERVICES

Our excellent IT service couples regularly scheduled onsite maintenance visits along with remote monitoring and support. Through our comprehensive experience in providing IT services to clients from small to large, we have created an IT service delivery framework that is second to none.

The CyberDefenses Managed IT Services program provides affordable, proactive IT management and support to growing businesses like yours. We utilize a unique methodology developed from years of experience managing enterprise IT environments. The benefit to you is a range of proactive services to keep your computer systems up and running and your people and business productive. Unlike many small business providers, CDI's enterprise management expertise enables you to reduce cost, increase productivity, and ensure the reliability of your IT environment.

Features

- Site Assessment and Inventory
- Proactive Service
- Management and Status Reporting
- Best Practice Driven
- Automated and Reliable

Benefits

- Reliability
- Security
- Consistency
- Productivity
- Cost Management and Control
- Performance
- Managed Expansion and Growth

Our goal is to serve as your technology partner with a focus on providing solutions. We use a consultative approach to evaluate your business and technology needs and then advise on the best solutions for your current and future needs. We can save your organization time and money through better use of appropriate technologies.

SDVOSB

CyberDefenses is a Service Disabled Veteran Owned Small Business (SDVOSB)

Why work with a Service-Disabled Veteran-Owned Small Business (SDVOSB)?

For government customers working with SDVOSB:
This procurement program provides that Federal contracting officers may restrict competition to SDVOSBs and award a sole source or set-aside contract where certain criteria are met.



For large businesses and non-Service-Disabled Veteran-Owned businesses:

- By partnering with an SDVOSB such as CyberDefenses, large businesses and non-SDVO small businesses can participate on contracts for which they would otherwise be ineligible to compete.
- Hundreds of opportunities are set-aside each month specifically for SDVOSBs.



- Partnering an SDVOSB enhances your relationships with the various federal contracting agencies.
- Many agencies struggle to meet their 3% quotas for SDVOSB contracts.

What defines a service-disabled veteran-owned small business (SDVOSB)?

The Small Business Act defines an SDVOSB as a business that is:

- at least 51% owned directly and unconditionally by a service-disabled veteran
- managed and controlled by a service-disabled veteran, or spouse or permanent caregiver of a service-disabled veteran with a permanent and severe disability. (See 13 C.F.R. 125.8-125.10)

The purpose of the service-disabled veteran-owned small business program is to provide procuring agencies with the authority to set acquisitions aside for exclusive competition among service-disabled veteran-owned small businesses, as well as the authority to make sole source awards to service-disabled veteran-owned small businesses if certain conditions are met.

INFORMATION ASSURANCE

The CyberDefenses Team provides a full suite of lifecycle information assurance services and security solutions for tasks such as providing full scale security architecture analysis for existing systems; designing, developing and implementing any type of security system according to enterprise standards; and providing independent DIACAP ST&E. CyberDefenses provides solutions that ensure confidentiality, integrity and availability, of Government/Commercial systems in support of enterprise-wide, organizational, and/or program requirements and initiatives such as net worthiness, DIACAP, and Active Directory roll-out.

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1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

SIN	Description
132-51/RC	Information Technology Professional Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

SIN	Description	Rate
132-51/RC	Junior Project Manager	\$41.86

1c. HOURLY RATES: (Services Only):

Labor Category Title	Nov. 2015-2016	Nov. 2016 - 2017	Nov. 2017 - 2018	Nov. 2018 - 2019	Nov. 2019 - 2020
Information Services Consultant	\$114.03	\$115.63	\$117.25	\$118.89	\$120.55
Information Services Consultant / Technical Lead	\$118.90	\$120.56	\$122.25	\$123.96	\$125.69
Program Manager	\$121.90	\$123.60	\$125.33	\$127.09	\$128.87
Technical Writer	\$83.11	\$84.28	\$85.46	\$86.65	\$87.87
Senior INFOSEC/IA Analyst	\$107.74	\$109.25	\$110.78	\$112.33	\$113.90
INFOSEC/IA Analyst	\$84.63	\$85.82	\$87.02	\$88.23	\$89.47
Senior Information Engineer	\$98.55	\$99.93	\$101.33	\$102.75	\$104.18
Lead Information Engineer	\$85.04	\$86.23	\$87.43	\$88.66	\$89.90
Junior Information Engineer	\$70.42	\$71.41	\$72.41	\$73.42	\$74.45
Senior Computer Scientist	\$93.37	\$94.67	\$96.00	\$97.34	\$98.70
Computer Scientist	\$75.22	\$76.28	\$77.34	\$78.43	\$79.53
Senior Network Engineer	\$88.81	\$90.05	\$91.32	\$92.59	\$93.89
Network Engineer	\$71.17	\$72.17	\$73.18	\$74.20	\$75.24
Network Administrator	\$62.02	\$62.89	\$63.77	\$64.66	\$65.57
Senior Systems Engineer	\$85.66	\$86.86	\$88.08	\$89.31	\$90.56
Systems Engineer	\$67.17	\$68.11	\$69.06	\$70.03	\$71.01
Senior Training Specialist	\$77.38	\$78.46	\$79.56	\$80.67	\$81.80
Training Specialist	\$64.47	\$65.38	\$66.29	\$67.22	\$68.16
Computer Security Systems Specialist	\$79.82	\$80.94	\$82.07	\$83.22	\$84.38
ADP Security Specialist	\$70.02	\$71.00	\$71.99	\$73.00	\$74.02
Senior Computer Technician	\$68.94	\$69.91	\$70.89	\$71.88	\$72.88
Internet/Intranet Specialist	\$68.30	\$69.26	\$70.23	\$71.21	\$72.21
Senior Technical Writer/Editor	\$64.46	\$65.36	\$66.28	\$67.21	\$68.15
Lead Project Administrator	\$49.05	\$49.74	\$50.43	\$51.14	\$51.86
Junior Project Administrator	\$41.86	\$42.45	\$43.04	\$43.64	\$44.26

Labor Category Descriptions

Information Services Consultant

Description: The Information Services Consultant (ISC) is a Technical Expert that works with user groups to solve Information Assurance/Security problems with available technology including advise, hardware, software databases, and peripherals. The ISC has high level of diverse technical experience related to studying and analyzing systems needs, systems development, and systems process analysis, design and re-engineering. The ISC has skills and experience related to business management, systems engineering, operations research, and management engineering. The ISC has specialization in particular software or business application utilized in an end user environment and is knowledgeable in technological developments and applications.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum, four (4) years related experience.

Information Services Consultant Technical Lead

Description: The Information Services Consultant (ISCTL) is a Subject Matter Expert that works with user groups to solve Information Assurance/Security problems with available technology including advise, hardware, software databases, and peripherals. The ISCTL has high level of diverse technical experience related to studying and analyzing systems needs, systems development, and systems process analysis, design and re-engineering. The ISCTL has skills and experience related to business management, systems engineering, operations research, and management engineering. The ISCTL has specialization in particular software or business application utilized in an end user environment and is knowledgeable in technological developments and applications. The ISCTL acts as the project lead, organizing and directing the tasks of project team and interpreting the customers needs into practical, efficient, and successful solutions.

Education: bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum, six (6) years related experience.

Project Manager

Description: The Project Manager (PM) serves as project or team lead. The PM has technical, administrative and managerial responsibilities, formulates work plans and schedules; Supervises/directs project/team in meeting task/project requirements. The PM identifies and resolves problems; is responsible for ongoing evaluation of work and quality of products/services; maintains the project schedule and ensures that deliverables are completed in a timely manner. The PM Oversees project cost control and cost projections. Knowledgeable in the use of the project management tools used for activity assignment, resource planning, and cost control. Ensures the invoicing process provides the proper information and distribution on the invoices. Ensures smooth coordination consistent with the contract and task order requirements and ensures problem resolution and customer satisfaction for individual task orders.

Education: bachelor's degree in related field

Experience: Shall have, as a minimum, six (6) years related experience.

Technical Writer

Description: The Technical Writer develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications concerned with work methods and procedures, and installation, operation, and maintenance of machinery and other equipment. The TW Receives assignments from supervisor. The TW observes production, developmental, and experimental activities to determine operating procedure and detail; interviews production and engineering personnel and reads journals, reports, and other material to become familiar with product technologies and production methods. Organizes material and completes writing assignment according to set standards regarding order, clarity, conciseness, style, and terminology. The TW may review published materials and recommend revisions or changes in scope, format, content, and methods of reproduction and binding. May maintain records and files of work and revisions. May select photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in laying out material for publication. May arrange for typing, duplication and distribution of material. May write speeches, articles, and public or employee relations releases. May edit, standardize, or make changes to material prepared by other writers or plant personnel. May specialize in writing material regarding work methods and procedures.

Education: bachelor's degree in related field

Experience: Shall have, as a minimum, three (3) years related experience.

Senior INFOSEC/IA Analyst

Description: Provide security architecture, policy and design guidance for business systems and networks. Individual may also provide Information Security Certification and Accreditation Support for applications, systems and networks in accordance with appropriate customer policies and processes. Demonstrated analytical skills with the ability to translate security policy statements into an understanding of security tool implementation.

Education: Masters degree in Computer Science, Mathematics, Statistics, or Engineering, from an accredited college or university.

Experience: Shall have, as a minimum eight (8) years of related experience.

INFOSEC/IA Analyst

Description: Provide security architecture, policy and design guidance for business systems and networks. Individual will also provide Information Security Certification and Accreditation Support for applications, systems and networks in accordance with appropriate customer policies and processes. Translates security policy statements into an understanding of security tool implementation. Understands FIPs compliance issues and familiar with the DOD Public Key Infrastructure.

Education: Bachelor's degree in Computer Science, Mathematics, Statistics, or Engineering, or related field from an accredited college or university.

Experience: Shall have, as a minimum five (5) years of related experience.

Senior Information Engineer (IE)

Description: Directs the efforts of other Information Engineering (IE) categories. Has full life-cycle experience and expertise in all areas of the IE Methodology. Performs instruction in information engineering and engineering process reengineering, and hands-on training in the use of Computer Aided Software Engineering (CASE) tools. Plans and manages projects schedules, directs the work of other contractors, provides quality assurance reviews, and provides consulting services during the planning, analysis, and design phases of information engineering. Responsibilities will include preparation and presentation of briefings to the senior leadership.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum eight (8) years related experience.

Lead Information Engineer

Description: Performs information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, system upgrades and documentation preparation. Implements information engineering projects, systems analysis, design and programming using CASE and IE tools and methods, systems planning, business information planning, and business analysis. Applies, as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Assists in establishing standards for information systems procedures. Manages planned projects for overall installation of application and network systems. Develops action plans with milestones for system upgrades. Provides technical leadership for analysis, integration and support of new products, interfaces and performance enhancements. Analyzes and resolves system software issues. Assists with application customization through process analysis and workflow development including advising customers of database file & table configuration best practices.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum five (5) years related experience.

Junior Information Engineer

Description: Works with ADA, SQL, and third/fourth generation languages in the design and implementation of systems and using database management systems. Uses software tools and subsystems to support software reuse and domain analyses and their implementation. Performs software development and support using formal specifications, data flow diagrams, other accepted design

techniques and Computer Aided Software Engineering (CASE) tools. Provides input to estimate software development costs and schedule. Uses diagnostic software to test and isolate ADPE to validate functionality. Often assists with monitoring system performance and security and sets up terminal/printer queues. Provides in-service support for proper use of system software, hardware, or applications and provides Tier 1 technical support.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum, one (1) year of related experience.

Senior Computer Scientist

Description: Applies knowledge of computer science concepts and techniques to develop and apply automated solutions to engineering, scientific, or business data acquisition and management problems. Uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. Develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. Interfaces with and uses micro, mini and mainframe computer systems in addressing project objectives. Formulates architectural design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. Responsible for developing project plans, justifications, guidelines, and controls. May act as a team lead or independent project lead in the functions stated above.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum eight (8) years of related experience.

Computer Scientist

Description: Applies knowledge of computer science concepts and techniques to develop and apply automated solutions to engineering, scientific, or business data acquisition and management problems. Uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. Develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. Interfaces with and uses micro, mini and mainframe computer systems in addressing project objectives. Formulates architectural design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. Responsible for segments or phases of broader more complex projects.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum six (6) years of related experience.

Senior Network Engineer

Description: Performs a variety of network engineering tasks, either independently or under supervision, which are broad in nature and are concerned with the design and implementation of integrated networks, including personnel, hardware, software, and support facilities and/or equipment. The Senior Network Engineer is responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. This person plans and performs network-engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications. Supervises the activities of Network Engineers and Network Technicians assigned to specific network engineering projects and through project completion.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum, eight (8) years of related experience.

Network Engineer

Description: Under supervision, performs a variety of network engineering tasks, which are broad in nature and are related to the design and implementation of integrated networks, including hardware, software and support facilities and/or equipment. Plans and performs network engineering research, design

development, and other assignments in conformance with network design, engineering and customer specifications. May coordinate the activities of Network Technicians assigned to specific network engineering projects. Performs with some latitude for independent actions and decisions.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum four (4) years related experience.

Network Administrator

Description: Performs a variety of network management functions related to the operation, performance or availability of data communications networks. Knowledge of Ethernet, FDDI and high speed WANs and routers. Analyze client LANs/WANs, isolate source of problems, and recommend reconfiguration and implementation of new network hardware to increase performance. Modifies command language programs, network start up files, assigns/re-assigns network device addresses, participates in load balancing efforts throughout the network to achieve optimum device utilization and performance. Coordinates network policy, procedures, and standards. Assists in the training of users.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.) or equivalent experience.

Experience: Shall have, as a minimum four (4) years of related experience.

Senior Systems Engineer

Description: Applies systems engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate automated data processing software related to engineering or functional requirements of associated support systems, or management information systems. Reviews and prepares system engineering and technical analyses, reports, change proposals, and other technical documentation. Applies system engineering experience to perform functions such as system integration, configuration management, quality assurance testing, or acquisition and resource management. Evaluates issues and coordinates solutions addressing a wide range of disciplines including engineering, communications, and business units. Provides direction and support to systems engineering staff.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum, eight (8) years of related experience.

Systems Engineer

Description: Applies systems engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate military weapon systems: review and prepare system engineering and technical analyses, reports, change proposals, and other technical documentation. Applies system engineering experience to perform functions such as system integration, configuration management, quality assurance testing, or acquisition and resource management. Analyzes, designs, develops, implements, tests, or evaluates automated data processing software related to engineering or functional requirements of military weapons systems, associated support systems, or management information systems.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.).

Experience: Shall have, as a minimum four (4) years of related experience.

Senior Training Specialist

Description: Specialized experience in developing and providing technical and end-user training on computer hardware and application software. Effective communicator both oral and in writing. May be responsible for supervising the daily activities of training staff.

Education: Bachelor's Degree or equivalent from an accredited college or university.

Experience: Shall have, as a minimum six (6) years related experience.

Training Specialist

Description: Under supervision assists in developing and providing technical and end-user training on computer hardware and application software. Possesses general experience with information systems development, training, or related fields. Demonstrated ability to communicate orally and in writing.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.) or equivalent experience.

Experience: Shall have, as a minimum four (4) years in related experience.

Computer Security Systems Specialist

Description: Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses and assessments.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.)

Experience: Shall have, as a minimum eight years related experience.

ADP Security Specialist

Description: Implements and monitors Automated Data Processing (ADP) security procedures and issues. Conducts risks assessments, firewall determinations, and security procedures. Participates in planning, cost analysis and implementation of all aspects of ADP security. Develops and implements InfoSec and CompuSec procedures in all areas. Designs, develops, implements, and supports all ADP security policy, procedures, and systems.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.) or equivalent experience.

Experience: Shall have, as a minimum four (4) years related experience.

Senior Computer Technician

Description: Applies computer techniques, principles and precedents to develop, modify, install, test, evaluate, or operate data processing systems. Maintains, repairs, inspects, troubleshoots or programs systems equipment or components. Reviews, analyzes, develops prepares or applies specifications, policies, standards, or procedures. Plans and performs tests and evaluations of systems equipment or components. Responsible for developing project plans, justifications, guidelines, and controls.

Education: Minimum A+ Certification or a Bachelor's degree from an accredited college or university, preferred.

Experience: Shall have, as a minimum three (3) years related experience.

Internet/Intranet Specialist

Description: Performs system analysis for Internet or Intranet development and distribution to remote sites using various technologies, which may include HyperText Markup Language (HTML), HyperText Transfer Protocol (HTTP), Common Gateway Interface (CGI), FrontPage, and Netscape software. Analyzes and develops internet/intranet application software processing wide range of capabilities, including numerous engineering, business, and network traffic management functions.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.) or equivalent experience.

Experience: Shall have, as a minimum four (4) years of related experience.

Senior Technical Writer/Editor

Description: Oversees and contributes to the development, writing, and editing of material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications related to Information Technology (IT) processes. Provides guidance to technical writing staff in the work methods and procedures, and installation, operation, and maintenance of IT related equipment. Assigns work to technical staff and observes production, development, and experimental activities to determine operating procedure and detail; by interviewing production and engineering personnel and reads journals, reports, and other material to become familiar with product technologies and production methods. Organizes material and completes writing assignment according to set standards regarding order, clarity, conciseness, style, and IT terminology. Reviews, edits, and recommend revisions or changes in scope, format, content, and methods of reproduction and binding prior to publication. May maintain records and files of work and revisions. May select photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in laying out material for publication. May arrange for typing, duplication and distribution of material. May write speeches, articles, and public or

employee relations releases. May edit, standardize, or make changes to material prepared by other writers or plant personnel. Specialized in writing material regarding work methods and procedures related to computer technology.

Education: A Bachelor's degree in English or Journalism.

Experience: Shall have, as a minimum five (5) years of related experience.

Lead Project Administrator

Description: Assists in the preparation of management plans and reports. Coordinates schedules to facilitate completion of proposals, contract deliverables, task order review, briefings/presentations, and IPR preparation. Performs analysis, development, and review of program administrative operating procedures. Expected to perform with minimal direction and oversight.

Education: Bachelor's degree in related field (e.g. Electrical Engineering, Computer Information Systems, etc.) or equivalent experience.

Experience: Three (3) years of experience in administrative/office support, strong organizational skills a must, excellent written and oral communication skills.

Junior Project Administrator

Description: Assists Project Lead with administrative activities related to the preparation of management plans and reports, daily operations and other clerical duties. Operates under the direction of Project Lead or other supervision.

Education: High School diploma

Experience: Shall have, as a minimum two (2) years of related experience.

2. **MAXIMUM ORDER:**
132-51: \$500,000
3. **MINIMUM ORDER:**
132-51: \$100
4. **GEOGRAPHIC COVERAGE:**
Domestic Delivery Only (the 48 contiguous states, Washington, D.C., Hawaii, Alaska & U.S. Territories. Domestic Delivery also includes a port of consolidation point, within the aforementioned areas, for orders received from overseas activities.
5. **POINT(S) OF PRODUCTION:**
CyberDefenses, Inc.
1205 Sam Bass Road, Ste. 300
Round Rock, TX 78681
6. **DISCOUNT FROM LIST PRICES:**
Prices are listed as GSA Net, Discount Deducted and IFF included.
7. **QUANTITY DISCOUNT(S):**
Not Applicable
8. **PROMPT PAYMENT TERMS:**
2%, Net 10 (Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions).
- 9A. **GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.**
Yes. Government Purchase Cards are accepted at or below the micro-purchase threshold.
- 9B. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**
Yes. Government Purchase Cards are accepted above the micro-purchase threshold.
10. **FOREIGN ITEMS:**
N/A

- 11a. TIME OF DELIVERY:**
132-51: As negotiated between CyberDefenses and Ordering Agency
- 11b. EXPEDITED DELIVERY:**
132-51: As negotiated between CyberDefenses and Ordering Agency
- 11c. OVERNIGHT AND 2-DAY DELIVERY:**
132-51: As negotiated between CyberDefenses and Ordering Agency
- 11d. URGENT REQUIREMENTS:**
Agencies can contact the Contractor's Representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. FOB POINT:**
Destination
- 13a. ORDERING ADDRESS:**
CyberDefenses, Inc.
1205 Sam Bass Road, Ste. 300
Round Rock, TX 78681
- 13b. ORDERING PROCEDURES:**
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
- 14. PAYMENT ADDRESS:**
CyberDefenses, Inc.
1205 Sam Bass Road, Ste. 300
Round Rock, TX 78681
- 15. WARRANTY PROVISION:**
As outlined on Company Website
- 16. EXPORT PACKING CHARGES:**
N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Yes. Government purchase cards are accepted for payment below, equal to and above the Micropurchase threshold.
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**
N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):**
N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):**
N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):**
N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):**
CyberDefenses, Inc.
1205 Sam Bass Road, Ste. 300
Round Rock, TX 78681
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):**
N/A

- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):**
N/A
- 24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES**
N/A
- 24b. SECTION 508 COMPLIANCE FOR EIT:**
The EIT Standards can be found at: www.section508.gov/
Information can be found at: www.CyberDefenses.com
- 25. DUNS NUMBER:**
144574410
- 26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:**
Contractor has an Active Registration in the SAM database.

Terms and Conditions Applicable to Information Technology (IT) Professional Services
(Special Item Number 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or

- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time and Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time and materials and labor hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □□OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate

organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2008) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT SERVICES AND PRICING**

The CyberDefenses Team provides a full suite of lifecycle information assurance services and security solutions for tasks such as providing full scale security architecture analysis for existing systems; designing, developing and implementing any type of security system according to enterprise standards; and providing independent DIACAP ST&E. CyberDefenses provides solutions that ensure confidentiality, integrity and availability, of Government/Commercial systems in support of enterprise-wide, organizational, and/or program requirements and initiatives such as net worthiness, DIACAP, and Active Directory roll-out.