

**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

SPECIAL ITEM NUMBER 132-62 HSPD-12 PRODUCT AND SERVICE COMPONENTS (FPDS D399)

Personal Identity Verification (PIV) Credentials and Services. This facilitates trusted physical and electronic access to government facilities and networks using smart card technology. PIV Credentials and Services is a key enabler of identity assurance for access control and protects Federal facilities and information systems from unauthorized access, interception, and tampering.

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: _____GS-35F-0085X_____

Period Covered by Contract: ___December 1, 2010 through November 30, 2020___

General Services Administration
Federal Acquisition Service

Pricelist current through Modification #: ___PA-0011, dated May 11, 2016___

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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INTRODUCTION



Secure Mission Solutions LLC (SMS) is a leading provider of enterprise mission assurance services with its sole focus on integrated security solutions. In 2009, SMS acquired two industry leaders in cyber security operations WareOnEarth Communications, Inc. (founded in 1998) and Sim-G Technologies, LLC, (found in 2003).

SMS provides world class expertise in life cycle Information Assurance, Cyber Security, and Mission Services including analysis, design, development, test & evaluation, implementation, certification and accreditation, policy development as well as day to day operations and management.

Providing security solutions within the physical, information, communications, cyber and personnel realms, SMS also has years of past performance in communications, network installation and protection. In select areas, SMS personnel provide high-end analytical support ranging from intelligence analysis to policy development and consultation.

From world-wide enterprise level to local area networks, SMS's core competencies are: (1) Information Assurance and Cyber Security, (2) Critical Infrastructure Protection, (3) Command & Control, (4) Communications, Network and System Engineering, and (5) Intelligence Operations Support.

Our values are founded on our people's customer intimacy, unique and deep understanding of the mission space, and our employee's commitment to excellence.

**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ On-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

**SECURE MISSION SOLUTIONS LLC
2457 AVIATION AVENUE, SUITE 200
NORTH CHARLESTON, SC 29406**

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

**SECURE MISSION SOLUTIONS LLC
(P) 703 988-8321
(F) 703 266-7443**

EMAIL: dsin@securemissionsolutions.com

CONTACT: Dalet Sin

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification under Federal Schedule Contract
- Block 16: Data Universal Numbering System (DUNS) Number: **12-8502130**
- Block 30: Type of Contractor: **C. Large Business**
- Block 31: Woman-Owned Small Business - **NO**
- Block 37: Contractor's Taxpayer Identification Number (TIN): **71-0930330**
- Block 40: Veteran Owned Small Business (VOSB): **NO**

- 4a. CAGE Code: **3DXR8**
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>As Negotiated</u> Days
<u>132-62</u>	<u>As Negotiated</u> Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

Government Educational Institutions are offered the same discounts as all other Government Customers.

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. SMALL REQUIREMENTS:

The minimum dollar value of orders to be issued is \$ 100.00.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology Professional Services
- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000:
Special Item Number 132-62 – Homeland Security Presidential Directive 12 Product and Service Components

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed at time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.securemissionsolutions.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the

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Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation 1 – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (May 2001) (Deviation 1 – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

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“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Number 132-51 IT Professional Services. IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

TERMS AND CONDITIONS APPLICABLE TO HSPD 12 PRODUCT AND SERVICE COMPONENTS (SPECIAL ITEM NUMBER 132-62)

GENERAL BACKGROUND

Homeland Security Presidential Directive 12 (HSPD-12), “Policy for a Common Identification Standard for Federal Employees and Contractors” establishes the requirement for a mandatory Government-wide standard for secure and reliable forms of identification issued by the Federal Government to its employees and contractor employees assigned to Government contracts in order to enhance security, increase Government efficiency, reduce identity fraud, and protect personal privacy. Further, the Directive requires the Department of Commerce to promulgate a Federal standard for secure and reliable forms of identification within six months of the date of the Directive. As a result, the National Institute of Standards and Technology (NIST) released Federal Information Processing Standard (FIPS) 201: Personal Identity Verification of Federal Employees and Contractors on February 25, 2005. FIPS 201 requires that the digital certificates incorporated into the Personal Identity Verification (PIV) identity credentials comply with the X.509 Certificate Policy for the U.S. Federal PKI Common Policy Framework. In addition, FIPS 201 requires that Federal identity badges referred to as PIV credentials, issued to Federal employees and contractors comply with the Standard and associated NIST Special Publications 800-73, 800-76, 800-78, and 800-79.

1. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering authentication products and services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
- c. When placing an order, ordering activities may deal directly with the contractor or ordering activities may send the requirement to the Program Management Office to received assisted services for a fee.

2. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of the Services under SINs 132-60 A-E, 132-61 and 132-62 must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

3. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-

work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

4. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time and Materials and Labor-Hour (MAY 2001) (Deviation – May 2003) clause at FAR 52.246-6 applies to time and materials and labor –hour orders placed under this contract.

5. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite services.

6. INDEPENDENT CONTRACTOR

All services performed by the Contractor under the terms of this contract shall be an independent Contractor, and not as an agent or employee of the ordering activity.

7. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such

restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

8. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for products and/or services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

9. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time and materials orders, the Payments under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time and materials orders placed under this contract. For labor hour orders, the Payment under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor hour orders placed under this contract.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF AUTHENTICATION PRODUCTS, SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of Authentication Product and Service offered under Special Item Number 132-62. Authentication Products and Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. .
- b. Pricing for all Authentication Products and Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

- c. For Special Item Number 132-62, HSPD-12 Product and Service Components:
 - i. Bundled equipment pricing is requested for the following product components:
 - enrollment and registration products,
 - PIV card management and production products,
 - PIV card activation and
 - finalization products.
 - ii. Seat pricing is requested for the following service components offered as managed services:
 - enrollment and registration services,
 - PIV card management and production services,
 - PIV card activation and

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- finalization services.
- iii. Bundled equipment categories, managed service categories and the requirements for bundled equipment and managed service Qualification Requirements are presented at the website: <http://www.idmanagement.gov>.

****Include the following in the proposed FSS IT Schedule Pricelist.****

GSA PRICING APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND HSPD 12 PRODUCT AND SERVICE COMPONENTS (SPECIAL ITEM NUMBER 132-62)

SIN	LABOR CATEGORY	GSA PRICE WITH IFF
132-51 132-62	1. Executive Program Manager (EPM)	\$232.65
132-51 132-62	2. Program Manager II (PM-II)	\$203.86
132-51 132-62	3. Program Manager I (PM-I)	\$175.15
132-51 132-62	4. Project/ Task Manager III (TM-III)	\$156.42
132-51 132-62	5. Project/ Task Manager II (TM-II)	\$113.85
132-51 132-62	6. Subject Matter Expert (SME IV)	\$227.70
132-51 132-62	7. Subject Matter Expert (SME III)	\$194.34
132-51 132-62	8. Subject Matter Expert (SME-II)	\$173.75
132-51 132-62	9. Computer Scientist (CS)	\$174.10
132-51 132-62	10. Information Technology Consultant (ITC-IV)	\$211.28
132-51 132-62	11. Information Technology Consultant (ITC-III)	\$189.91
132-51 132-62	12. Information Technology Consultant (ITC-II)	\$168.39
132-51 132-62	13. Systems Engineer (SE-III)	\$150.10
132-51 132-62	14. Systems Engineer (SE-II)	\$112.28
132-51 132-62	15. Systems Engineer (SE-I)	\$96.02

SIN	LABOR CATEGORY	GSA PRICE WITH IFF
132-51 132-62	16. Management Analyst (MA-III)	\$143.50
132-51 132-62	17. Management Analyst (MA-II)	\$128.70
132-51 132-62	18. Management Analyst (MA-I)	\$108.90
132-51 132-62	19. Security Consultant III (SC-III)	\$211.28
132-51 132-62	20. Security Consultant II (SC-II)	\$168.82
132-51 132-62	21. Security Consultant I (SC-I)	\$103.36
132-51 132-62	22. Computer Systems Analyst III (CSA-III)	\$145.74
132-51 132-62	23. Computer Systems Analyst II (CSA-II)	\$122.93
132-51 132-62	24. Computer Systems Analyst I (CSA-I)	\$92.65
132-51 132-62	25. Developer/ Programmer III (DP-III)	\$131.35
132-51 132-62	26. Developer/ Programmer II (DP-II)	\$103.36
132-51 132-62	27. Developer/ Programmer I (DP-I)	\$77.18
132-51 132-62	28. Data Architect (DA)	\$168.39
132-51 132-62	29. Database Specialist III (DB-III)	\$168.39
132-51 132-62	30. Database Specialist II (DB-II)	\$131.89
132-51 132-62	31. Database Specialist I (DB-I)	\$87.00
132-51 132-62	32. Information Assurance Specialist III (IAS-III)	\$143.50
132-51 132-62	33. Information Assurance Specialist II (IAS-II)	\$119.10

	LABOR CATEGORY	GSA PRICE WITH IFF
132-51 132-62	34. Information Assurance Specialist I (IAS-I)	\$95.44
132-51 132-62	35. Cyber Security Specialist III (CSS-III)	\$143.50
132-51 132-62	36. Cyber Security Specialist II (CSS-II)	\$119.10
132-51 132-62	37. Cyber Security Specialist I (CSS-I)	\$95.44
132-51 132-62	38. Systems Administrator III (SA-III)	\$122.93
132-51 132-62	39. Systems Administrator II (SA-II)	\$111.45
132-51 132-62	40. Systems Administrator I (SA-I)	\$81.39
132-51 132-62	41. Network Engineer III (NE-III)	\$134.78
132-51 132-62	42. Network Engineer II (NE-II)	\$106.15
132-51 132-62	43. Network Engineer I (NE-I)	\$77.18
132-51 132-62	44. Quality Assurance Specialist III (QAS-III)	\$117.35
132-51 132-62	45. Quality Assurance Specialist II (QAS-II)	\$97.88
132-51 132-62	46. Test Engineer III (TE-III)	\$122.39
132-51 132-62	47. Test Engineer II (TE-II)	\$91.80
132-51 132-62	48. Test Engineer I (TE-I)	\$61.19
132-51 132-62	49. Training Specialist III (TS-III)	\$122.39
132-51 132-62	50. Training Specialist II (TS-II)	\$85.93
132-51 132-62	51. Training Specialist I (TS-I)	\$74.88

SIN	LABOR CATEGORY	GSA PRICE WITH IFF
132-51 132-62	52. Web Content Analyst (WCA)	\$93.80
132-51 132-62	53. Web Designer (WD)	\$119.42
132-51 132-62	54. Technician III (HT-III)	\$103.36
132-51 132-62	55. Technician II (HT-II)	\$81.39
132-51 132-62	56. Technician I (HT-I)	\$71.00
132-51 132-62	57. Administrative Specialist II (AS-II)	\$58.42

**LABOR CATEGORY DESCRIPTIONS APPLICABLE TO INFORMATION
TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND HSPD 12
PRODUCT AND SERVICE COMPONENTS (SPECIAL ITEM NUMEBR 132-62)**

1.0 Executive Program Manager (EPM)

Education

A Master's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical, or business discipline.

Experience & Responsibilities

EPM serves as executive leader of a large, complex program or is responsible for managing multiple programs and insuring the quality of each area of responsibility. EPM organizes, directs, and manages program involving multiple, complex and inter-related project tasks. EPM is responsible for the overall management of the specific program or group of programs and insuring that the technical solutions, milestones and schedules in the programs are implemented in a timely manner. EPM performs enterprise wide horizontal integration planning and interfaces to other functional systems. EPM provides the leadership and direction to the contractor team in working with the ordering activity, management personnel and customer agency representatives. EPM manages teams of contract support personnel at multiple locations. EPM maintains and manages the client interface at the senior levels of the client organization. EPM coordinates, organizes, and administers all of the requirements set forth in delivery orders. EPM ensures that all deliverables are submitted in a timely fashion. EPM must possess strong management knowledge and cross-functional team facilitation skills at the senior management level. Desirable for the EPM to have served as a Senior Executive in a Line of Business.

Experience

This position requires a minimum of fifteen (15) years Information Systems experience that includes increasing responsibilities in information systems design, management and leadership positions.

2.0 Program Manager II (PM-II)

Education

A Master's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical, or business discipline.

Experience & Responsibilities

PM-II serves as senior leader of a large, complex program or is responsible for managing multiple projects and insuring the quality of each area of responsibility. PM-II organizes, directs, and manages program involving multiple, complex and inter-related project tasks. PM-II is responsible for the overall management of the specific program or group of programs and insuring that the technical solutions, milestones and schedules in the programs are implemented in a timely manner. PM-II performs enterprise wide horizontal integration planning and interfaces to other functional systems. PM-II provides the leadership and direction to the contractor team in working with the ordering activity, management personnel and customer agency representatives. PM-II manages teams of contract support personnel at multiple locations. PM-II maintains and manages the client interface at the senior levels of the client organization. PM-II coordinates, organizes, and administers all of the requirements set forth in delivery orders. PM-II ensures that all deliverables are submitted in a timely fashion. PM-II must possess strong management knowledge and cross-functional team facilitation skills at the senior management level.

Experience

This position requires a minimum of ten (10) years Information Systems experience that includes increasing responsibilities in information systems design and management.

3.0 Program Manager I (PM-1)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical, or business discipline.

Experience & Responsibilities

PM-1 organizes, directs, and manages program involving multiple, complex and inter-related project tasks. PM-1 is responsible for the overall management of the specific program and insuring that the technical solutions, milestones and schedules in the program are implemented in a timely manner. PM-1 performs enterprise wide horizontal integration planning and interfaces to other functional systems. PM-1 provides the leadership and direction to the contractor team in working with the ordering activity management personnel and customer agency representatives. PM-1 manages teams of contract support personnel at multiple locations. PM-1 maintains and manages the client interface at the senior levels of the client organization. PM-1 coordinates, organizes, and administers set forth in delivery orders. PM-1 ensures that all deliverables are submitted in a timely fashion.

Experience

This position requires a minimum of seven (7) years Information Systems experience that includes increasing responsibilities in information systems design and management.

4.0 Project (Task) Manager III (TM-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

TM-III leads team on system projects or significant segment of large complex projects. TM-III analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. TM-III provides technical direction and review of enterprise wide development tasks, including the review of work products for correctness, adherence to the design concept and to user standards. TM-III makes recommendations, if needed, for approval of major systems installations. TM-III acts as the functional/ technical lead for the specific pieces of the project effort. TM-III serves as the technical interface and point of contact with client program authorities and representatives on technical issues. TM-III provides support on program/project operations by reviewing procedures, planning and execution of the technical, programming, and maintenance effort and monitoring and reporting progress.

Experience

This position requires a minimum of six (6) years experience that includes increasing responsibilities in technical architectures, information systems design and implementation.

5.0 Project (Task) Manager II (TM-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

TM-II leads technical team on system projects or significant segment of large complex projects. TM-II analyzes new and complex project related problems and recommends innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. TM-II provides technical direction and review of enterprise wide development tasks, including the review of work products for correctness, adherence to the design concept and to user standards. TM-II makes recommendations, if needed, for approval of major systems installations. TM-II acts as the functional/ technical lead for the contract effort. TM-II serves as the technical interface and point of contact with client program authorities and

representatives on technical issues. TM-II provides support on program/project operations by reviewing procedures, planning and execution of the technical, programming, and maintenance effort and monitoring and reporting progress.

Experience

This position requires a minimum of five (5) years experience that includes increasing responsibilities in supporting information systems.

6.0 Subject Matter Expert IV (SME-IV)

Education

Master's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

SME-IV performs high-level studies, analysis and evaluations of recent designs, integrations, documentation and implementation of similar complex projects. SME-IV will prepare technical reports, presentations and other related documentation, charts, graphs and flowcharts to record results and recommendations as required. SME-IV has in-depth technical knowledge of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and provides implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. SME-IV uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. SME-IV develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. SME-IV formulates architectural Design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. SME-IV is a recognized expert in his given technical field.

Experience

This position requires fifteen (15) years professional experience applying current information technology to the subject matter. Experience may include: architecture, hardware, and software knowledge and understanding, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, activity and data modeling, or information system development methods and practices.

7.0 Subject Matter Expert III (SME-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

SME-III performs high-level studies, analysis and evaluations of recent designs, integrations, documentation and implementation of similar complex projects. SME-III will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. SME-III provides in-depth technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. SME-III uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. SME-III develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. SME-III formulates architectural Design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations.

Experience

This position requires twelve (12) years professional experience applying current information technology to the subject matter. Experience may include: architecture, hardware, and software knowledge and understanding, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, business management techniques, activity and data modeling, or information system development methods and practices.

8.0 Subject Matter Expert II (SME-II)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

SME-II performs high-level studies, analysis and evaluations of recent designs, integrations, documentation and implementation of similar complex projects. SME-II will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. SME-II provides in-depth technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. SME-II uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. SME-II develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. SME-II formulates architectural Design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations.

Experience

This position requires ten (10) years professional experience applying current information technology to the subject matter. Experience may include: architecture, hardware, software knowledge and understanding, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, business management techniques, activity and data modeling, or information system development methods and practices.

9.0 Computer Scientist (CS)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

CS will act as a senior consultant in complex or mission critical client requirements. CS recommends and develops enterprise information technology and security standards and implements IT standards and procedures. CS develops, modifies, and applies computer modeling and programming applications to analyze and solve mathematical and scientific problems affecting program and system performance. CS participates in areas such as research, design, development, test, modeling, simulation, training, and documentation of IT systems and applications. CS analyzes information and statistical data to prepare reports, studies and presentations for use by client senior management. CS may provide tactical IT advice and examine the ramifications of integrating new technology and IT systems into an existing mission environment. CS provides long and short-range plans for application selection, system development, maintenance approaches, technology insertion, production activities, and necessary support resources.

Experience

This position requires twelve (12) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, facilitation, training, methodology development and evaluation,

process reengineering across all phases, identifying best practices, change management, business management techniques, application and data modeling, or information system development methods and practices.

10.0 Information Technology Consultant IV (ITC-IV)

Education

Master's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, or other related scientific or technical discipline.

Experience & Responsibilities

ITC-IV performs high-level studies, analysis and evaluations of enterprise level Information Technology complex projects. ITC-IV will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. ITC-IV may establish the long-range goals, plans, policies, and procedures of an IT organization. ITC-IV will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. ITC-IV provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. ITC-IV initiates, designs, develop, and implements projects that advance the organizations Information Technology infrastructure and technical expertise. ITC-IV advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development. ITC-IV should be a known expert in the field.

Experience

This position requires twelve (12) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, process reengineering across all phases, identifying best practices, enterprise resource planning, knowledge management, investment analysis, data warehousing, supply chain management, decision support, information dissemination, application and data modeling, or information system development methods and practices.

11.0 Information Technology Consultant III (ITC-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, or other related scientific or technical discipline.

Experience & Responsibilities

ITC-III performs high-level studies, analysis and evaluations of enterprise level Information Technology complex projects. ITC-III will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. ITC-III may establish the long-range goals, plans, policies, and procedures of an IT organization. ITC-III will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. ITC-III provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. ITC-III initiates, designs, develop, and implements projects that advance the organizations Information Technology infrastructure and technical expertise. ITC-III advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development.

Experience

This position requires ten (10) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, process reengineering across all phases, identifying best practices, enterprise resource planning, knowledge management, investment analysis, data warehousing, supply chain management, decision support, information dissemination, application and data modeling, or information system development methods and practices.

12.0 Information Technology Consultant II (ITC-II)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, or other related scientific or technical discipline.

Experience & Responsibilities

ITC-II performs high-level studies, analysis and evaluations of enterprise level Information Technology complex projects. ITC-II will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. ITC-II may establish the long-range goals, plans, policies, and procedures of an IT organization. ITC-II will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. ITC-II provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. ITC-II initiates, designs, develop, and implements projects that advance the organizations Information Technology infrastructure and technical expertise. ITC-II advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development.

Experience

This position requires seven (7) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, process reengineering across all phases, identifying best practices, enterprise resource planning, knowledge management, investment analysis, data warehousing, supply chain management, decision support, information dissemination, application and data modeling, or information system development methods and practices.

13.0 Systems Engineer III (SE-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

SE-III applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. SE-III develops analytical and computational techniques and methodology for problem solutions. SE-III performs enterprise wide strategic systems planning, business information planning, business and analysis. SE-III performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. SE-III applies reverse engineering and re-engineering disciplines to develop migration strategy and planning documents. SE-III has experience with methodologies for process modeling and data modeling. SE-III provides technical guidance in software engineering techniques and automated support tools. SE-III develops integrated system test requirement, strategies, plans, and procedures. SE-III directs overall system level testing.

Experience

This position requires a minimum of eight (8) years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation. Experience is required in the following: demonstrated involvement in managing the implementation of information engineering projects and experience in systems analysis, design and programming, and demonstrated experience in the current Information System environments.

14.0 Systems Engineer II (SE-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline.

Experience & Responsibilities

SE-II applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of

information systems on an enterprise-wide basis or across a major sector of the enterprise. SE-II develops analytical and computational techniques and methodology for problem solutions. SE-II performs enterprise wide strategic systems planning, business information planning, business and analysis. SE-II performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. SE-II applies reverse engineering and re-engineering disciplines to develop migration strategy and planning documents. SE-II has experience with methodologies for process modeling and data modeling. SE-II provides technical guidance in software engineering techniques and automated support tools. SE-II develops integrated system test requirement, strategies, plans, and procedures. SE-II directs overall system level testing.

Experience

This position requires a minimum of five (5) years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation. Demonstrates the ability to work independently and under only general direction.

15.0 *Systems Engineer I (SE-1)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline.

Experience & Responsibilities

SE-1 applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise under direction of technical management. SE-1 develops analytical and computational techniques and methodology for problem solutions. SE-1 performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. SE-1 applies reverse engineering and re-engineering disciplines to develop migration strategy and planning documents. SE-1 has experience with methodologies for process modeling and data modeling. SE-1 develops integrated system test requirement, strategies, plans, and procedures. SE-1 participates in overall system level testing.

Experience

This position requires a minimum of three (3) years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation.

16.0 *Management Analyst III (MA-III)*

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

MA-III will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. MA-III provides strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. MA-III provides the overall approach to clarify mission and vision statements, goals delineation, operational plans, and associated documentation. MA-III adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. MA-III provides Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e - commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination. MA-III may supervise others on a project.

Experience

This position requires a minimum of eight (8) years experience to include: facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change

management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

17.0 Management Analyst II (MA-II)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

MA-II will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. MA-II provides strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. MA-II provides the overall approach to clarify mission and vision statements, goals delineation, operational plans, and associated documentation. MA-II adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. MA-II provides Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e - commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination. MA-II may supervise others on a project.

Experience

This position requires a minimum of six (6) years experience to include: facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

18.0 Management Analyst I (MA-I)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

MA-I will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. MA-I provides strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. MA-I adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. MA-I provides Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e - commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.

Experience

This position requires a minimum of three (3) years experience to include: facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

19.0 Security Consultant III (SC-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

SC-III develops and defines security requirements for business processes and information systems. SC-III develops and implements information assurance/security standards and procedures for the enterprise. SC-III designs, develops, engineers, and implements solutions to business/information technology security requirements. SC-III performs analysis, design, and development of security features for system architectures. SC-III gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. SC-III performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. SC-III supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. SC-III may supervise other staff on the project. SC-III should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

Experience

This position requires twelve (12) years professional experience applying current Information Assurance and security technology to an enterprise. Experience may include: architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

20.0 Security Consultant II (SC-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

SC-II develops and defines security requirements for business processes and information systems. SC-II develops and implements information assurance/security standards and procedures for the enterprise. SC-II designs, develops, engineers, and implements solutions to business/information technology security requirements. SC-II performs analysis, design, and development of security features for system architectures. SC-II gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. SC-II performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. SC-II supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. SC-II should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

Experience

This position requires eight (8) years professional experience applying current Information Assurance and security technology to an enterprise. Experience may include: architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

21.0 Security Consultant I (SC-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

SC-I develops and defines security requirements for business processes and information systems. SC-I develops and implements information assurance/security standards and procedures for the enterprise. SC-I designs, develops, engineers, and implements solutions to business/information technology security requirements. SC-I performs analysis, design, and development of security features for system architectures.

SC-I gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. SC-I performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. SC-I supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. SC-I should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

Experience

This position requires three (3) years professional experience applying current Information Assurance and security technology to an enterprise. Experience may include: architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

22.0 *Computer Systems Analyst III (CSA-III)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

CSA-III performs system analysis, design, development, test and evaluation activities, ensures the integration of software, hardware, reliability, maintainability, safety, survivability, human and other requirements in the total engineering effort. CSA-III formulates operational concept, performs mission and functional analyses, conducts requirements and information analysis, cost-benefit analysis, system trade studies, and risk analysis. CSA-III reviews system architecture, allocates requirements and prepares specifications. CSA-III conducts or participates in the research, design and development of systems software, software applications and/or tools for new programs and subprograms as well as enhancements, modifications and corrections to existing software. CSA-III devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. CSA-III evaluates new and existing software products such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages. CSA-III may manage other Computer Systems Analysts.

Experience

This position requires eight (8) years experience and familiarity with current IT systems architecture, operating systems, languages and software development tools. Experienced as an applications developer or hardware engineer working with data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or lead within a team environment.

23.0 *Computer Systems Analyst II (CSA-II)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

CSA-II performs system analysis, design, development, test and evaluation activities, ensures the integration of software, hardware, reliability, maintainability, safety, survivability, human and other requirements in the total engineering effort. CSA-II formulates operational concept, performs mission and functional analyses, conducts requirements and information analysis, cost-benefit analysis, system trade studies, and risk analysis. CSA-II reviews system architecture, allocates requirements and prepares specifications. CSA-II conducts or participates in the research, design and development of systems software, software applications and/or tools for new programs and subprograms as well as enhancements, modifications and corrections to existing software. CSA-II devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. CSA-II evaluates new and existing software products such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages.

Experience

This position requires four (4) years experience and familiarity with current IT systems architecture, operating systems, languages and software development tools. Experienced as an applications developer or hardware engineer working with data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently.

24.0 Computer Systems Analyst I (CSA-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

CSA-I performs system analysis, design, development, test and evaluation activities, ensures the integration of software, hardware, reliability, maintainability, safety, survivability, human and other requirements in the total engineering effort. CSA-I formulates operational concept, performs mission and functional analyses, conducts requirements and information analysis, cost-benefit analysis, system trade studies, and risk analysis. CSA-I reviews system architecture, allocates requirements and prepares specifications. CSA-I conducts or participates in the research, design and development of systems software, software applications and/or tools for new programs and subprograms as well as enhancements, modifications and corrections to existing software. CSA-I devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results.

Experience

This position requires two (2) years experience and familiarity with current IT systems architecture, operating systems, languages and software development tools. Experienced as an applications developer or hardware engineer working with data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives.

25.0 Developer/ Programmer III (DP-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DP-III analyzes and develops computer software possessing with a wide range of capabilities, including numerous engineering, business, and records management functions. DP-III develops plans for automated information systems from project inception to conclusion. DP-III analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. DP-III analyzes the problem and the information to be processed. DP-III defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. DP-III coordinates closely with programmers to ensure proper implementation of program and system specifications. DP-III develops, in conjunction with functional users, system alternative solutions. DP-III analyzes functional, business, and technical applications and design specifications for functional activities. DP-III develops block diagrams and logic flow charts. DP-III translates detailed design into computer software. DP-III tests, debugs, and refines the computer software to produce the required product. DP-III prepares required documentation, including both program-level and user-level documentation. DP-III enhances software to reduce operating time or improve efficiency. DP-III provides technical direction to programmers to ensure program deadlines are met and functional requirements are implemented. DP-III leads peer reviews and technical interchange meeting.

Experience

This position requires a minimum of eight (8) years experience as an applications programmer on data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Requires extensive knowledge of one or more platforms and operating systems, and of current programming languages. Typically requires knowledge of one or more systems architectures such as

client server and distributed processing. Demonstrated ability to work independently or provide team leadership.

26.0 *Developer/ Programmer II (DP-II)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DP-II analyzes and develops computer software possessing with a wide range of capabilities, including numerous engineering, business, and records management functions. DP-II analyzes functional business applications and design specifications for functional activities. DP-II analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. DP-II develops block diagrams and logic flow charts. DP-II translates detailed design into computer software. DP-II tests, debugs, and refines the computer software to produce the required product. DP-II prepares required documentation, including both program-level and user-level documentation. DP-II enhances software to reduce operating time or improve efficiency. DP-II coordinates with other programmers to ensure program deadlines are met.

Experience

This position requires four (4) years experience and familiarity with current software languages and software development tools. Experienced as an applications programmer on data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under only general direction.

27.0 *Developer/ Programmer I (DP-I)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DP-I analyzes functional business applications and design specifications for functional activities. DP-I develops block diagrams and logic flow charts. DP-I translates detailed design into computer software. DP-I tests, debugs, and refines the computer software to produce the required product. DP-I prepares required documentation, including both program-level and user-level documentation. DP-I enhances software to reduce operating time or improve efficiency. DP-I coordinates with other programmers to ensure program deadlines are met.

Experience

This position requires one (1) year experience and familiarity with current software languages and software development tools.

28.0 *Data Architect (DA)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DA develops, implements, administers and maintains policies and procedures for ensuring security and integrity of the corporate databases. DA develops strategies for data acquisitions, archive recovery, and implementation of a database. DA translates business needs into long-term architecture solutions. DA designs and builds relational databases. DA defines data models, database designs, data access methods, and

data maintenance methodology. DA analyzes and resolves database performance, capacity, replication and other distributed data issues. DA performs data access analysis design, and archive/recovery design and implementation. DA works in a data warehouse environment, which includes data design, database architecture, and metadata repository creation. DA develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. DA reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

Experience

This position requires eight (8) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

29.0 Database Specialist III (DS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DS-III provides all activities related to the administration of computerized databases. DS-III projects long-range requirements for database administration and design in conjunction with the enterprise systems requirements. DS-III designs, creates, and maintains databases in various IT environments. DS-III conducts quality control and auditing of databases in a client/server or other environment to ensure accurate and appropriate use of data. DS-III designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. DS-III applies knowledge and experience with database technologies, development methodologies, and front-end (e.g., COGNOS)/back-end programming languages (e.g., SQL). DS-III performs database programming and supports systems design. DS-III includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design. DS-III may manage and/ or lead others in the team.

Experience

This position requires eight (8) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

30.0 Database Specialist II (DS-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DS-II provides all activities related to the administration of computerized databases. DS-II projects long-range requirements for database administration and design in conjunction with the enterprise systems requirements. DS-II designs, creates, and maintains databases in various IT environments. DS-II conducts quality control and auditing of databases in a client/server or other environment to ensure accurate and appropriate use of data. DS-II designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. DS-II applies knowledge and experience with database technologies, development methodologies, and front-end (e.g., COGNOS)/back-end programming languages (e.g., SQL). DS-II performs database programming and supports systems design. DS-II includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

Experience

This position requires five (5) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

31.0 Database Specialist I (DS-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

DS-I provides all activities related to the administration of computerized databases. DS-I projects long-range requirements for database administration and design in conjunction with the enterprise systems requirements. DS-I designs, creates, and maintains databases in various IT environments. DS-I conducts quality control and auditing of databases in a client/server or other environment to ensure accurate and appropriate use of data. DS-I designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. DS-I applies knowledge and experience with database technologies, development methodologies, and front-end (e.g., COGNOS)/back-end programming languages (e.g., SQL). DS-I performs database programming and supports systems design. DS-I includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

Experience

This position requires two (2) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

32.0 Information Assurance Specialist III (IAS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

IAS-III develops and implements information assurance/security standards and procedures for the enterprise. IAS-III designs, develops, engineers, and implements solutions to business/information technology security requirements. IAS-III gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. IAS-III performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. IAS-III supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. IAS-III may supervise other staff on the project. IAS-III should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

Experience

This position requires eight (8) years experience and familiarity with current computer technologies, architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

33.0 Information Assurance Specialist II (IAS-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

IAS-II develops and implements information assurance/security standards and procedures for the enterprise. IAS-II designs, develops, engineers, and implements solutions to business/information technology security requirements. IAS-II gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. IAS-II performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and

resource demands; and provides recommendations on security process implementations. IAS-II supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. IAS-II should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

Experience

This position requires five (5) years experience and familiarity with current computer technologies, architectures, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

34.0 Information Assurance Specialist I (IAS-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

IAS-I implements information assurance/security standards and procedures for the enterprise. IAS-I designs, develops, engineers, and implements solutions to business/information technology security requirements. IAS-I gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. IAS-I performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. IAS-I supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. IAS-I should possess areas of expertise including preparing surveys, evaluation of security products, and security violation analysis.

Experience

This position requires two (2) years experience and familiarity with current computer technologies, architectures, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

35.0 Cyber Security Specialist III (CSS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

CSS-III develops and implements cyber security standards and procedures for the enterprise. CSS-III designs, develops, engineers, and implements solutions to business/information technology security requirements. CSS-III gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. CSS-III Identifies infrastructure upgrades necessary to support: demonstrations of new exploits and associated security vulnerabilities; behavioral analysis of malicious code to determine its potential impact to the network infrastructure; documentation of host and network signatures and the development of countermeasures. CSS-III serves as expert advisor to telecommunications managers for Internet Protocol routing security criteria, techniques, and processes. CSS-III collects and aggregates CND information from government and industry sources for the purpose of analyzing and reporting on trends and activity of sensor platforms. CSS-III assesses vulnerability of network operations; maintains daily operational situational awareness of Intrusion Problem Sets; develops/reviews and comments on incident handling procedures and reporting; and coordinates analysis projects related to Intrusion Sets and Named Areas of Interest (NAI) compromises. CSS-III supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. CSS-III may supervise other staff on the project. CSS-III should possess areas of expertise including knowledge of CCRI technology areas to include Network Infrastructure (e.g. routers, switches, and firewalls), Network Vulnerability Scanning, vulnerability patching, Traditional Security (e.g. Physical

security), Host Based Security System (HBSS), Cross Domain Solutions (CDS), Releasable Networks, and Wireless Technologies.

Experience

This position requires eight (8) years' experience and familiarity with current computer technologies, architectures, and understand and be knowledgeable of malware analysis, incident handling, ethical hacking, and drafting and implementing security incident response policies.

36.0 *Cyber Security Specialist II (CSS-II)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

CSS-II develops and implements cyber security standards and procedures for the enterprise. CSS-II designs, develops, engineers, and implements solutions to business/information technology security requirements. CSS-II gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. CSS-II Identifies infrastructure upgrades necessary to support: demonstrations of new exploits and associated security vulnerabilities; behavioral analysis of malicious code to determine its potential impact to the network infrastructure; documentation of host and network signatures and the development of countermeasures. CSS-II collects and aggregates CND information from government and industry sources for the purpose of analyzing and reporting on trends and activity of sensor platforms. CSS-II assesses vulnerability of network operations; maintains daily operational situational awareness of Intrusion Problem Sets; develops/reviews and comments on incident handling procedures and reporting; and coordinates analysis projects related to Intrusion Sets and Named Areas of Interest(NAI) compromises. CSS-II supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. CSS-II should possess areas of expertise including knowledge of CCRI technology areas to include Network Infrastructure (e.g. routers, switches, and firewalls), Network Vulnerability Scanning, vulnerability patching, Traditional Security (e.g. Physical security), Host Based Security System (HBSS), Cross Domain Solutions (CDS), Releasable Networks, and Wireless Technologies.

Experience

This position requires five (5) years experience and familiarity with current computer technologies, architectures, and understand and be knowledgeable of malware analysis, incident handling, ethical hacking, and drafting and implementing security incident response policies.

37.0 *Cyber Security Specialist I (CSS-I)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

CSS-I develops and implements cyber security standards and procedures for the enterprise. CSS-I designs, develops, engineers, and implements solutions to business/information technology security requirements. CSS-I gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. CSS-I Identifies infrastructure upgrades necessary to support: demonstrations of new exploits and associated security vulnerabilities; behavioral analysis of malicious code to determine its potential impact to the network infrastructure; documentation of host and network signatures and the development of countermeasures. CSS-I collects and aggregates CND information from government and industry sources for the purpose of analyzing and reporting on trends and activity of sensor platforms. CSS-I assesses vulnerability of network operations; maintains daily operational situational awareness of Intrusion Problem Sets; develops/reviews and comments on incident handling procedures and reporting; and supports analysis projects related to Intrusion Sets and Named Areas of Interest(NAI) compromises. CSS-I supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. CSS-I should possess areas of expertise including knowledge of technology areas to include Network Infrastructure (e.g. routers, switches, and firewalls), Network

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Vulnerability Scanning, vulnerability patching, Traditional Security (e.g. Physical security), Host Based Security System (HBSS), Cross Domain Solutions (CDS), Releasable Networks, and Wireless Technologies.

Experience

This position requires two (2) years experience and familiarity with current computer technologies, architectures, and understand and be knowledgeable of malware analysis, incident handling, ethical hacking, and drafting and implementing security incident response policies.

38.0 Systems Administrator III (SA-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

SA-III supervises and manages the daily activities of configuration and operation of IT systems. SA-III optimizes system operation and resource utilization, and performs system capacity analysis and planning. SA-III provides assistance to users in accessing and using IT systems. SA-III installs new software releases and system upgrades, evaluates and installs patches, and resolves all system related problems. SA-III performs system backups and recovery procedures. SA-III maintains data files and monitors system configuration to ensure data integrity.

Experience

This position requires six (6) years experience and familiarity with current computer technologies, architectures, database systems and backup and recover methodologies.

39.0 Systems Administrator II (SA-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

SA-II manages the daily activities of configuration and operation of IT systems. SA-II optimizes system operation and resource utilization, and performs system capacity analysis and planning. SA-II provides assistance to users in accessing and using IT systems. SA-II installs new software releases and system upgrades, evaluates and installs patches, and resolves all system related problems. SA-II performs system backups and recovery procedures. SA-II maintains data files and monitors system configuration to ensure data integrity.

Experience

This position requires four (4) years experience and familiarity with current computer technologies, architectures, database systems and backup and recover methodologies.

40.0 Systems Administrator I (SA-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

SA-I supervises and manages the daily activities of configuration and operation of IT systems. SA-I optimizes system operation and resource utilization, and performs system capacity analysis and planning. SA-I provides assistance to users in accessing and using IT systems. SA-I installs new software releases and system upgrades, evaluates and installs patches, and resolves all system related problems. SA-I performs

system backups and recovery procedures. SA-I maintains data files and monitors system configuration to ensure data integrity.

Experience

This position requires two (2) years experience and familiarity with current computer technologies, architectures, database systems and backup and recover methodologies.

41.0 Network Engineer III (NE-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

NE-III provides technical guidance for directing and monitoring information systems operations. NE-III designs, builds, and implements network systems including LAN/MAN/WAN systems. NE-III provides input to policy level discussions regarding standards and budget constraints for enterprise networks. NE-III plans large-scale network systems projects through vendor comparison and cost studies. NE-III provides assistance and oversight for all information systems operations activities, including computer and telecommunications/communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations. NE-III directs compilation of records and reports concerning network operations and maintenance. NE-III troubleshoots network performance issues and analyzes network traffic and provides capacity planning solutions. NE-III manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. NE-III monitors and responds to complex technical control facility hardware and software problems. NE-III interfaces with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance. NE-III utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance. NE-III provides quality assurance review and the evaluation of new and existing network products. NE-III may supervise personnel engaged in the operation and support of network facilities, including all communications equipment on various platforms in large scale or multi-shift operations.

Experience

This position requires eight (8) years experience and familiarity with current networking and telecommunications technologies, network architectures, LAN/MAN/WAN infrastructures, and network security methodologies.

42.0 Network Engineer II (NE-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

NE-II provides technical guidance for directing and monitoring information systems operations. NE-II designs, builds, and implements network systems including LAN/MAN/WAN systems. NE-II provides input to policy level discussions regarding standards. NE-II plans large-scale network systems projects through vendor comparison and cost studies. NE-II provides assistance and oversight for all information systems operations activities, including computer and telecommunications/communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations. NE-II directs compilation of records and reports concerning network operations and maintenance. NE-II troubleshoots network performance issues and analyzes network traffic and provides capacity planning solutions. NE-II manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. NE-II monitors and responds to complex technical control facility hardware and software problems. NE-II interfaces with vendor support service groups to ensure proper escalation during outages or periods of

degraded system performance. NE-II utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance. NE-II provides quality assurance review and the evaluation of new and existing network products.

Experience

This position requires five (5) years experience and familiarity with current networking and telecommunications technologies, network architectures, LAN/MAN/WAN infrastructures, and network security methodologies.

43.0 *Network Engineer I (NE-I)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

NE-I designs, builds, and implements network systems including LAN/MAN/WAN systems. NE-I supports planning for large-scale network systems projects through vendor comparison and cost studies. NE-I provides assistance and oversight for all information systems operations activities, including computer and telecommunications / communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations. NE-I directs compilation of records and reports concerning network operations and maintenance. NE-I troubleshoots network performance issues and analyzes network traffic and provides capacity planning solutions. NE-I supports the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. NE-I monitors and responds to complex technical control facility hardware and software problems. NE-I interfaces with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance. NE-I utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance. NE-I provides quality assurance review and the evaluation of new and existing network products.

Experience

This position requires two (2) years experience and familiarity with current networking and telecommunications technologies, network architectures, LAN/MAN/WAN infrastructures, and network security methodologies.

44.0 *Quality Assurance Analyst III (QA-III)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

QA-III provides development of project software quality assurance plans and the implementation of procedures that conform to the requirements of the client organization. QA-III establishes and maintains a process for evaluating processes and associated documentation. QA-III conducts formal and informal reviews at pre-determined points throughout the program life cycle. QA-III provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. QA-III develops and implements procedures and test plans for assuring quality in a system development environment that supports large databases and applications. QA-III conducts audits and reviews/analyzes data and documentation. QA-III may be responsible for all activities involving quality assurance and compliance with applicable regulatory requirements. QA-III may determine the resources required for quality control program.

Experience

This position requires seven (7) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics

development and collection and their application quality assessment, and executive facilitation/ briefing capability.

45.0 *Quality Assurance Analyst II (QA-II)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

QA-II provides development of project software quality assurance plans and the implementation of procedures that conform to the requirements of the client organization. QA-II establishes and maintains a process for evaluating processes and associated documentation. QA-II conducts formal and informal reviews at pre-determined points throughout the program life cycle. QA-II provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. QA-II develops and implements procedures and test plans for assuring quality in a system development environment that supports large databases and applications. QA-II conducts audits and reviews/analyzes data and documentation. QA-II may be responsible for all activities involving quality assurance and compliance with applicable regulatory requirements. QA-II may determine the resources required for quality control program.

Experience

This position requires five (5) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection and their application quality assessment, and executive facilitation/ briefing capability.

46.0 *Test Engineer III (TE-III)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

TE-III serves as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. TE-III designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. TE-III evaluates, recommends, and implements automated test tools and strategies. TE-III develops, maintains, and upgrades automated test scripts and architectures for application products. TE-III writes, implements, and reports status for system test cases for testing. TE-III analyzes test cases and provides regular progress reports. TE-III directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

Experience

This position requires five (5) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection and their application to quality assessment, and executive facilitation/ briefing capability.

47.0 *Test Engineer II (TE-II)*

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

TE-II serves as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. TE-II designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. TE-II evaluates, recommends, and implements automated test tools and strategies. TE-II develops, maintains, and upgrades automated test scripts and architectures for application products. TE-II writes, implements, and reports status for system test cases for testing. TE-II analyzes test cases and provides regular progress reports. TE-II directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

Experience

This position requires two (2) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection and their application to quality assessment.

48.0 Test Engineer I (TE-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

TE-I provides testing know-how for the support of user requirements of complex to highly complex software/hardware applications. TE-I designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. TE-I evaluates and implements automated test tools and strategies. TE-I develops, maintains, and upgrades automated test scripts and architectures for application products. TE-I writes, implements, and reports status for system test cases for testing. TE-I analyzes test cases and provides regular progress reports. TE-I participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

Experience

This position requires one (1) year experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection.

49.0 Training Specialist/ Course Developer III (TS-III)

Education

A Bachelor's Degree in a Scientific, Technical, Education, or Business discipline..

Experience & Responsibilities

TS-III assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. TS-III identifies the best approach for training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. TS-III develops specifications for content of the courses. STS develops and revises training courses. TS-III prepares lesson plans and obtains training materials, determines methodology and coordinates the development of training aids. TS-III prepares training catalogs and course materials. TS-III trains personnel by conducting formal classroom courses, workshops, and seminars. TS-III develops criteria

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for evaluating effectiveness of training activities. TS-III updates course documentation on a continuous basis to ensure timeliness and relevance. TS-III must be a good facilitator and communicator. TS-III must have accomplished training classes in a classroom environment.

Experience

This position requires six (6) years experience and familiarity with course development methodologies such as classroom training, e-learning, CBT training, use of video technology etc.

50.0 Training Specialist II (TS-II)

Education

A Bachelor's Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

TS-II assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. TS-II identifies the best approach for training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. TS-II develops specifications for content of the courses. TS-II prepares training catalogs and course attendance approaches. TS-II trains personnel by conducting formal classroom courses, workshops, and seminars. TS-II develops criteria for evaluating effectiveness of training activities. TS-II updates course documentation on a continuous basis to ensure timeliness and relevance. TS-II must be a good facilitator and communicator. TS-II must have accomplished training classes in a classroom environment.

Experience

This position requires three (3) years experience and familiarity with training methodologies such as classroom training, e-learning, CBT training, use of video technology, etc.

51.0 Training Specialist I (TS-I)

Education

An Associate Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

TS-I assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. TS-I identifies the best approach for training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. TS-I prepares training catalogs and course attendance approaches. TS-I trains personnel by conducting formal classroom courses, workshops, and seminars. TS-I develops criteria for evaluating effectiveness of training activities. TS-I updates course documentation on a continuous basis to ensure timeliness and relevance.

Experience

This position requires two (2) years experience and familiarity with training methodologies such as classroom training, e-learning, CBT training, use of video technology, etc.

52.0 Web Content Analyst (WCA)

Education

A Bachelor's Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

WCA manages all web content and projects related to the website. WCA provides for development and content that will motivate and entertain users so that they regularly access the website and utilize it as a major source for information and decision-making. WCA provides managing/performing website editorial activities including gathering and researching information that enhances the value of the site. WCA writes, edits, and proof-reads new content prior to its being published on the web. WCA ensures that all web documents meet established content standards and works with developers to assess any technical challenges in displaying the content.

Experience

This position requires two (2) years experience and requires a wide degree of creativity.

53.0 Web Developer (WD)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

WD designs the website to support the organization's strategies and goals relative to external communications. WD consults with clients, users, and other project team members to establish requirements for the look and feel of the website. WD develops and designs interfaces, front pages, and the tools to navigate the website. WD designs and builds web pages using a variety of graphics software applications, techniques, and tools. WD designs and develops user interface features, site animation, and special-effects elements. WD contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. WD establishes and utilizes code standards and leads code reviews.

Experience

This position requires five (5) years experience and requires familiarity with web development methodologies and toolsets. Requires a wide degree of creativity.

54.0 Technician III (HT-III)

Education

An Bachelor Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline.

Experience & Responsibilities

HT-III provides analysis related to the design, development, and implementation of hardware/ software systems. HT-III monitors and responds to complex technical hardware and software problems utilizing a variety of hardware and software testing tools and techniques. HT-III does performance testing for equipment, software, and completely integrated systems. HT-III reviews computer systems in terms of machine capabilities and man-machine interface. HT-III provides primary interface with vendor support service groups or provides internal analysis and support to ensure proper escalation during outages or periods of degraded system performance. HT-III prepares functional requirements and specifications for hardware/ software acquisitions. HT-III ensures that problems have been properly identified and solutions will satisfy the user's requirements. HT-III can provide system installations and deployments. HT-III may function as lead position providing guidance and training for less experienced technicians.

Experience

This position requires a minimum of five (5) years experience that includes: system analysis and evaluation of hardware capabilities and configurations. Must demonstrate the ability to work independently or may supervise others. Requires strong knowledge of PC/LAN hardware/software, in a multi-protocol environment, and network management software.

55.0 Technician II (HT-II)

Education

An Associates Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline; or a Graduate of an accredited Apprentice Program in Electronics or Communications; or a Graduate of a Military Class A and/or Class B school in Electronics or Communications.

Experience & Responsibilities

HT-II provides analysis related to the design, development, and implementation of hardware/ software systems. HT-II monitors and responds to technical hardware and software problems utilizing hardware and software testing tools and techniques. HT-II does performance testing for equipment, software, and completely integrated systems. HT-II reviews computer systems in terms of machine capabilities and man-machine interface. HT-II may interface with vendor support service groups to ensure proper escalation during outages or period of degraded system performance. HT-II ensures that problems have been properly identified and solutions will satisfy the user's requirements. HT-II can provide system installations and deployments.

Experience

This position requires a minimum of three (3) years experience that includes: system analysis and evaluation of hardware capabilities and configurations. Must demonstrate the ability to work independently. Requires strong knowledge of PC/LAN hardware/software, in a multi-protocol environment, and network management software.

56.0 Technician I (HT-I)

Education

An Associates Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline; or a Graduate of an accredited Apprentice Program in Electronics or Communications; or a Graduate of a Military Class A and/or Class B school in Electronics or Communications.

Experience & Responsibilities

HT-I provides analysis related to the design, development, and implementation of hardware/ software systems. HT-I monitors and responds to technical hardware and software problems utilizing hardware and software testing tools and techniques. HT-I does performance testing for equipment, software, and completely integrated systems. HT-I prepares reports and studies concerning IT systems. HT-I ensures that problems have been properly identified and solutions will satisfy the user's requirements. HT-I can provide system installations and deployments.

Experience

This position requires a minimum of two (2) years experience that includes: system analysis and evaluation of hardware capabilities and configurations. Must demonstrate the ability to work independently. Requires knowledge of PC/LAN hardware/software, in a multi-protocol environment, and network management software.

57.0 Administrative Specialist II (AS-II)

Education

A High School Diploma or an Associate Degree.

Experience & Responsibilities

AS-II provides varied office support duties to relieve managers or staff of administrative details. AS-II takes and delivers messages; provides information to callers, sets up and maintains calendars and files, provides staff with office supplies, prepares and sorts mail, provides typing assignments, proofreads and compiles special reports, operates automated office equipment, and deals with travel arrangements. AS-II provides

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administrative support such as proofreading, technical editing of word processing and other computer-based documents, integration of various sources into a cohesive product that may be delivered as computer-based magnetic media, preparation of graphical and narrative presentation material. AS-II assists in the preparation of management plans and reports.

Experience

This position requires a four (4) years experience and familiarity with standard office products.

Substitution/Equivalency for all requirements above:

A GED or vocational degree is the equivalent of a High School Diploma

An AS/AA degree is equivalent to one (1) year of general experience.

Four (4) years experience may be substituted for a Bachelor's Degree.

Three (3) years experience (in addition to an Associates Degree) may be substituted for a Bachelor's Degree.

Two (2) years experience (in addition to a Bachelor's Degree) may be substituted for a Master's Degree.

Two (2) years experience (in addition to a Master's Degree) may be substituted for a Ph.D.

For categories where a Bachelor's Degree is required, a Master's degree may be substituted for two (2) years experience; or a Ph.D. may be substituted for three (3) years experience.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Secure Mission Solutions LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact.

Secure Mission Solutions LLC

CONTACT: Dalet Sin, Principal Contracts Administrator

(P) 703 988-8321

(F) 703 266-7443

Email: dsin@securemissionsolutions.com

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

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(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.