AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

SPECIAL ITEM NUMBER 54151S

INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

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<tr>
<td>D399</td>
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</tr>
</tbody>
</table>

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group MAS – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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**Galindo Consulting Group, Inc.**

10432 Balls Ford Road # 300 – Manassas, VA 20109

Phone: (703) 881-7822  *  Fax: (703) 881-7601  *  [www.galindoinc.com](http://www.galindoinc.com)

**Contract Number:** GS-35F-0086X

**Period Covered by Contract:** December 1, 2020 to November 30, 2025

Pricelist current through Modification # 0016, dated September 30, 2020.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System [http://www.gsaadvantage.gov](http://www.gsaadvantage.gov)
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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

1. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s)
See pricing chart below.

2. Maximum Order
$500,000 for SIN 54151S

3. Minimum Order
$100

4. Geographic coverage (delivery area).
Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories

5. Point(s) of production (city, county, and State or foreign country).
N/A

6. Discount from list prices or statement of net price
Included in the approved GSA rates

7. Quantity discounts.
None.

8. Prompt payment terms.
None.

9. Notification of Government Purchase Cards
9 a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Credit Cards are accepted above the micro-purchase threshold.

9 b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Credit Cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin).
N/A
11. Time of delivery

11a. Time of Delivery:
For SIN 54151S, as agreed upon by Galindo Consulting Group, Inc. and the Agency

11b. Expedited Delivery:
The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery: N/A

11c. Overnight and 2-day Delivery:
The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: N/A

11d. Urgent Requirements:
The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery. N/A

12. F.O.B. point(s).
Destination

13. Ordering Address and Procedures

13a. Ordering address:
Galindo Consulting Group, Inc.
Government Services
10432 Balls Ford Road # 300
Manassas, VA 20109-2517

13b. Ordering procedures:
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es):
Galindo Consulting Group, Inc.
Government Services
10432 Balls Ford Road # 300
Manassas, VA 20109-2517

15. Warranty provision.
N/A
16. Export packing charges, if applicable.
N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).
N/A

18. Terms and conditions of rental, maintenance, and repair (if applicable).
N/A

19. Terms and conditions of installation (if applicable).
N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).
N/A

20a. Terms and conditions for any other services (if applicable).
N/A

21. List of service and distribution points (if applicable).
N/A

22. List of participating dealers (if applicable).
N/A

23. Preventive maintenance (if applicable).
N/A

24. Special Attributes

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov: N/A

25. Data Universal Number System (DUNS) number:
806899568

26. Notification regarding registration in System for Award Management (SAM) database.
Registration active.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)
1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES – I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
2. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
      (1) Cancel the stop-work order; or
      (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
      (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
      (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
   c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
   d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

3. INSPECTION OF SERVICES
4. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

5. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

6. **INDEPENDENT CONTRACTOR**

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

7. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

8. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services.
9. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

10. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. **DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING**

a. **Description of Services:**

   **Sr. Programmer Analyst (Screens)**
This position requires a minimum of 5 years experience involving applications development and maintenance. The Senior Programmer Analyst (Screens) shall have the capability to work independently without supervision while working on projects at customer sites. This person must be able to develop accurate and comprehensive program plans and ensure delivery of projects on time and within budget. This individual must also be able to provide final work products, both software and written supporting system documentation, of consistent high quality and in a timely manner. Educational requirement: BA/BS degree.

**Sr. Programmer Analyst (Reports)**

This position requires a minimum of 5 years of demonstrated ability to produce software development projects and produce the corresponding reports. He must develop logic flow charts, create detailed system designs, and translate those designs into computer software. The Sr. Programmer Analyst (Reports) needs to develop accurate and comprehensive reports and ensure delivery of these reports on time and within budget. Educational requirement: BA/BS degree.

**Junior Informix Programmer**

Performs database upgrades. Provides database performance tuning and troubleshooting. This position requires a minimum of 2 + years of experience. Educational requirement: BA/BS degree.

**Junior Unix Administrator**

Provides applications and systems support. Performs software deployment. Interfaces with client personnel. Must have excellent oral and written communication skills. This position requires a minimum of 2 + years of experience. Educational requirement: BA/BS degree.

**Program Manager/Project Manager**

This position requires a minimum of 5 years of demonstrated ability to produce System Development and Systems Analysis to develop an information system, including requirements, validation, and user training. The Program Manager/Project manager must be fully familiar with the following tasks:

- SQL - Structured Query Language
- Informix Server Studio, for database administration, improvement of the efficiency of daily database tasks such as application development, schema and storage space management, performance monitoring and optimization, event response management and server maintenance.
- Java Code Computer Programming Language for software and web applications development.
- WebFocus including the implementation of like dashboards, portable analytics, and ad hoc reporting and integration of business activity monitoring, complex event processing, and Business Intelligence. Responsible for all aspects of a project including technical, contractual, administrative, and financial.
- Represents the Company and interfaces with the customer to ensure conformity to contractual obligations.
- Maintains technical and financial reports to show progress of projects to Company management and the customer.
- Organizes all project work and assigns responsibilities to subordinates.
• Provides quality assurance for all project activity; and oversees the successful completion of all assigned tasks.
• Performs project management tasks, including performance monitoring and measurement.
• Prepares and delivers reports and documentation associated with project/program objectives.
• Conducts stakeholder briefings, participation in required meetings, and related project support services.

**Senior Programmer Analyst**

• This position requires a minimum of 5 years of demonstrated ability to produce software development project in general. The Senior Programmer Analyst must be able to work independently, without supervision while working on projects at customers sites.
• Performs as project leader of any project from definition to implementation.
• Has responsibility to define all databases and maintain accuracy and consistency in the data dictionary for all applications.
• Responsible for defining and maintaining all data interface definitions between various application platforms.
• Ability to manage both human and computer resources in a manner that project is verifiably accurate and on schedule.
• Works at the highest level of all technical phases of programming.
• Requires a high degree of creative thinking and the ability to use the accumulated knowledge and experience of others.
• Critically reviews all programs prior to implementation to verify consistency and conformance with established departmental guidelines, policies and practices as well as industry standard guidelines.
• Performs acceptance testing and program implementation for assigned systems.
• Conducts thorough problem analysis in regard to technical system and application programs, documents findings and proposes problem resolution alternatives.
• Capable of designing application solutions to user department needs.
• Maintains current working knowledge of all installed application systems.
• Responsible for continuous review of disaster recovery plans to insure completeness and accuracy to quickly restore all applications in the event of a disaster or other interruption of processing.
• Provides technical assistance, as required, to other Programmer Analysts.
• Functions as the Data Base Administrator.

**Senior Functional Analyst**

The Senior Functional Analyst must be able to work independently, without supervision while working on projects at customers sites.

**Functional Responsibility:**

- Analyzes user needs to determine Functional Functional requirements and processes.
- Performs analysis, requirements, design, fit gaps, configures, tests and implements Information Technology Services.
- Facilitates the delivery of Information Technology services.
- Translates functional requirements into functional specifications.
- Analyzes functional baselines of government and commercial Information Technology Systems to assess functional fit with defined requirements set.
- Performs functional allocation to identify required tasks and their interrelationships.
- Identifies Information Technology resources required for each task.
- Provides daily supervision and direction of support staff.

**Minimum Education:** Bachelor’s degree in Business Administration, Computer Science, Engineering, Mathematics, Business, Management, or equivalent

**Minimum Experience:** Five (05) Years working in related field.

**Certified Agile Tester**
This position requires an “Agile Testing Certification” from IC Agile, Scrum Alliance, or another comparable certification. A Certified Agile Tester has knowledge of a wide range of topics including the differences between agile and traditional software approaches, agile testing strategies and techniques, and test automation. This position also requires an understanding of the tightly-coupled nature of agile testing and development throughout the course of a project, and the necessary degree of collaboration among the business, developers, and testers to produce valuable high-quality software.

**Minimum Education:** 1 Year College Level Course Work

**Minimum Experience:** 1 Year Experience working in a related field

### Pricing

<table>
<thead>
<tr>
<th>SIN</th>
<th>LABOR CATEGORY</th>
<th>GSA RATES (Including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Sr. Programmer Analyst (Screens)</td>
<td>$94.76</td>
</tr>
<tr>
<td>54151S</td>
<td>Sr. Programmer Analyst (Reports)</td>
<td>$109.72</td>
</tr>
<tr>
<td>Code</td>
<td>Position</td>
<td>Rate</td>
</tr>
<tr>
<td>--------</td>
<td>---------------------------------</td>
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</tr>
<tr>
<td>54151S</td>
<td>Junior Informix Programmer</td>
<td>$48.88</td>
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<tr>
<td>54151S</td>
<td>Junior Unix Administrator</td>
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<td>54151S</td>
<td>Senior Functional Analyst</td>
<td>$99.75</td>
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<tr>
<td>54151S</td>
<td>Certified Agile Tester</td>
<td>$99.50</td>
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