

# GGENERAL SERVICES ADMINISTRATION

## Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

Schedule for - Multiple Award Schedule (MAS)  
Federal Supply Group: MAS

Contract Number: GS-35F-0111U

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov)

Contract Period: November 28, 2017 through November 27, 2022



7730 E Belleview Ave. Ste. A201  
Greenwood Village, CO 80111-2618  
[www.clientsolv.com](http://www.clientsolv.com)  
303-300-1024 tel  
303-300-1029 fax  
[sammy.damodharan@clientsolv.com](mailto:sammy.damodharan@clientsolv.com)

**BUSINESS SIZE:** SBA Certified 8a, Small Woman Owned Business

**CONTRACTOR INFORMATION**

**1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

54151S	54151SRC	Information Technology Service
OLM	OLMRC	Order Level Materials

**1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**

Not Applicable

**1c. HOURLY RATES:** See Section 28, below.

**2. MAXIMUM ORDER:** \$500,000.00

**3. MINIMUM ORDER:** \$100.00

**4. GEOGRAPHIC COVERAGE:** Domestic

**5. POINT(S) OF PRODUCTION:** Greenwood Village, CO

**6. DISCOUNT FROM MARKET RATE:** 5% off of Commercial Rates

**7. QUANTITY DISCOUNT:** None

**8. PROMPT PAYMENT TERMS:** Net 30 Days

Information for Ordering Offices: Prompt Payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9. GOVERNMENT PURCHASE CARD:** Accepted for all sales.

**10. FOREIGN ITEMS:** None

**11a. TIME OF DELIVERY:** Negotiated at the Task Order Level with the Ordering Activity.

**11b. EXPEDITED DELIVERY:** Please contact the Contractor for availability and rates.

**11c. OVERNIGHT AND 2-DAY DELIVERY:** Please contact the Contractor for availability and rates.

**11d. URGENT REQUIRMENTS:**

Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

**12. FOB POINT:** Destination

**13a. ORDERING ADDRESS:**

7730 E Belleview Ave Ste A201  
Greenwood Village, CO 80111-2618

**13b. ORDERING PROCEDURES:**

The ordering procedures and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14. PAYMENT ADDRESS:**

7730 E Belleview Ave Ste A201  
Greenwood Village, CO 80111-2618

**15. WARRANTY PROVISION:** Delivered, As Negotiated

**16. EXPORT PACKING CHARGES:** Not Applicable

**17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**

Accepted for all sales.

**18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**

Not Applicable

**19. TERMS AND CONDITIONS OF INSTALLATION:** Not Applicable

**20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):**

Not Applicable

**20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES:**

Not Applicable

**21. LIST OF SERVICE AND DISTRIBUTION POINTS:** Not Applicable

**22. LIST OF PARTICIPATING DEALERS:** None

**23. PREVENTIVE MAINTENANCE:** None

**24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):**

None

**24b. SECTION 508 COMPLIANCE FOR ELECTRONIC and INFORMATION TECHNOLOGY:**

Not Applicable

**25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER:** 009223822

**26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:**

Contractor has an Active Registration in the SAM database.

**27. LABOR CATEGORY DESCRIPTIONS**

<b>LABOR CATERGORIES</b>	
<b>Labor Category</b>	<b>Description</b>
Project Manager	<p>Minimum/General Experience      Proven experience in the application of technology or business practices to Enterprise and E-Business solutions. Ability to manage a project and provide guidance and direction for specific projects or task orders.</p> <p>Functional Responsibility      Increasing responsibility in IT system design and management. Interfaces with the client on a day-to-day basis. Directs the completion of project specific tasks within estimated time frames and budget constraints. Manages the day-to-day activities and reviews work products for completeness and adherence to customer requirements. Delivers presentations and leads client meetings. Minimum Education: Bachelor's Degree in Computer Sciences, Engineering, business management or Mathematics from an accredited 4 year college or university.</p> <p>Minimum Education      BS/BA Degree in an IT Field. The equivalent of a Bachelors Degree is three (3) year additional experience (minimum 7 years total experience).</p>
Architect	<p>Minimum/General Experience      A minimum of nine (9) years of experience, of which at least four (4) years are in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, data Conversion implementation, and documentation preparation.</p> <p>Functional Responsibility      Applies knowledge of computer concepts and techniques to develop and implement automated solutions to engineering, scientific, or business data acquisition and management problems. Uses scientific and engineering logic to independently identify</p>

	<p>Minimum Education</p>	<p>conceptual or theoretical solutions to problems of computer hardware or software design and operation. Develops alternative approaches to design, test, and evaluation techniques for solving automation problems. Evaluates and recommends optimum solutions balancing specific project needs with economic constraints. Interfaces with and uses micro, mini, and main computer systems in addressing project objectives. Formulates architectural design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. Responsible for developing project plans, justifications, guidelines, and controls.</p> <p>Bachelors Degree in computer science, information systems management, mathematics, engineering or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree</p>
<p>System Analyst</p>	<p>Minimum/General Experience</p> <p>Functional Responsibility</p>	<p>A minimum of nine (9) years of experience, of which at least four (4) years are in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, data Conversion implementation, and documentation preparation.</p> <p>Applies knowledge of computer science principles, automated data processing functions, and software languages to develop solutions to user requirements. Provides direction on complex application problems involving all phases of system analysis to provide resolution. Assists users, functional and technical activity personnel in the application, definition, and design. Oversees and performs the gathering, analysis, and synthesis of information for system definition. Supports the development of test plans, test descriptions, and test procedures and reviews results to ensure compliance with</p>

	Minimum Education	<p>specifications. Develops and maintains user support documentation. Analyzes software maintenance requirements including trouble report and change proposal analysis. Proposes economical and efficient solutions as part of developing ADP solutions to user requirements. Acts as team leader, providing guidance to junior level staff.</p> <p>Bachelors Degree in computer science, information systems management, mathematics, engineering or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree</p>
Software Engineer	<p>Minimum/General Experience</p> <p>Functional Responsibility</p> <p>Minimum Education</p>	<p>A minimum of six (6) years of experience, of which at least two (2) years are in information systems development, functional and data requirements analysis, systems analysis and design, data conversion implementation, and documentation preparation.</p> <p>Applies basic knowledge of programming techniques. Develops program specifications for writing and testing programs. Develops, modifies and maintains assigned software according to specifications. Develops test data, performs thorough testing and corrects faulty code to ensure compliance with specifications. Documents programs according to Government standards and procedures.</p> <p>Bachelors Degree in computer science, information systems management, mathematics, engineering, or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree.</p>
Sr. Technical Consultant (Enterprise Solutions)	Minimum/General Experience	<p>5 years of applicable experience. An advanced degree is equivalent to 3 years of experience. Experienced and knowledgeable in the latest industry trends and developments in Enterprise solutions, including such topics and products as Enterprise Resource Planning (ERP), Supply Chain Management (SCM), Customer Relationship Management (CRM), Enterprise Application Integration (EAI), Managed Services for these GOTS/COTS solutions.</p>

	<p>Functional Responsibility</p> <p>Minimum Education</p>	<p>COTS solutions include those from vendors like Oracle, SAP, PeopleSoft, J.D. Edwards, Siebel, Vantive, SalesLogix, i2 Technologies, Maximo, Ariba, Manugistics. Lead the analysis of the existing technical infrastructure, install software, and translate business requirements into technical designs, program and test product extensions and interfaces.</p> <p>Lead the team of technical consultants on projects. Ensure that the team's designs meet code quality and timeline delivery requirements. Provide product implementation expertise including system architecture design, application functionality and design, development, testing and deployment. Estimate technical effort required for technical portions of the project. Lead the technical design sessions and design documentation. Provide data architecture module and overall hardware model. Configure and install products to meet business requirements. Lead the definition of technical infrastructure requirements and design specifications. Design, program and test application process logic, extensibility, user interface and integration. Assist in the training of system and database administrators and other technical users.</p> <p>Bachelors Degree in computer science, information systems management, mathematics, engineering or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree</p>
<p>Sr. Technical Consultant (E-Business Solutions)</p>	<p>Minimum/General Experience</p>	<p>5 years of applicable experience. An advanced degree is equivalent to 3 years of experience. Experienced and knowledgeable in the latest industry trends and developments in Enterprise solutions, including such topics and products as Custom Application design and Integration, Data warehouse, Data Mining, Data Mart services/Knowledge Management Services, Web Integration, e-Commerce/e-Government</p>

	<p>Solutions based on proven multi-vendor standards like Java, J2EE, HTTP, WAP, XML, CORBA, .NET Framework and COM+ amongst others, Multi-tier Client/Server Implementation for Intranets/Extranets, Web Portal System Integration solutions to leverage existing legacy systems using web technology and Component/Object-based Middleware in secure environment, Managed Services for these custom, GOTS/COTS solutions. COTS Solutions include those from vendors like Oracle, Sun Microsystems, IBM Websphere MQ Series, BEA, Tibco, Vitria, WebMethods, Remedy, RFID. Lead the analysis of the existing technical infrastructure, install software, and translate business requirements into technical designs, program and test product extensions and interfaces.</p> <p><b>Functional Responsibility</b></p> <p>Lead the team of technical consultants on projects. Ensure that the team's designs meet code quality and timeline delivery requirements. Provide product implementation expertise including system architecture design, application functionality and design, development, testing and deployment. Estimate technical effort required for technical portions of the project. Lead the technical design sessions and design documentation. Provide data architecture module and overall hardware model. Configure and install products to meet business requirements. Lead the definition of technical infrastructure requirements and design specifications. Design, program and test application process logic, extensibility, user interface and integration. Assist in the training of system and database administrators and other technical users.</p> <p><b>Minimum Education</b></p> <p>Bachelor's degree in Computer Sciences, Engineering, business management or Mathematics from an accredited 4 year college or university.</p>
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	Minimum Education	enhancing and monitoring the performance of the LAN or WAN. Assist in recommending new hardware and software to improve the performance of the LAN or WAN. Be aware of industry trends and make suggestions for improving LAN/WAN performance and reliability. BS/BA degree in Communications, Computer science, IT, Engineering or related field. The equivalent of a Bachelors Degree is three (3) year additional experience (minimum 6 years total experience).
Quality Assurance (Testing) Specialist	Minimum/General Experience  Functional Responsibility  Minimum Education	A minimum of nine (9) years experience in full life cycle development including software analysis, design, development, installation, and integration. Establishes and maintains a process for evaluating systems and associated documentation. Maintains the level of quality throughout the project life cycle. Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides technical and administrative direction for personnel performing systems development task, including the review of work products for correctness, adherence to the design concept and to user standards. Makes recommendations, if needed, for approval of major systems installations. Bachelors Degree; MS Degree accounts for one (1) year IT experience. Six (6) years of total IT experience with two year performing quality assurance/quality control for IT systems.
Data Warehouse Specialist	Minimum/General Experience  Functional Responsibility	A minimum of nine (9) years experience in relational database design, database administration and data warehousing. Provides technical expertise in the use of flat file and Database Management Systems (DBMS)/Relational Database Management Systems (RDBMS). Evaluates and recommends available DBMS or products to customer requirements. Defines organization and indexing methods for specific application

		<p>databases. Works closely with customer security specialists to define required security procedures for backup and recovery and to control access to the data. Monitors and fine-tunes database performance. Custom Application design and Integration, Data warehouse, Data Mining, Data Mart using tools like Brio, Hyperion, Cognos, ETL, Informatica, Abinitio, Buisness Objects, Data Statge , Microsoft SQL, Oracle.</p>
	Minimum Education	Bachelors Degree in computer science, information systems management, mathematics, engineering or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree
System Administrator	<p>Minimum/General Experience</p> <p>Functional Responsibility</p> <p>Minimum Education</p>	<p>A minimum of six (6) years experience working with computer telecommunications, LANs and networks, hardware and software. Designs computer LANs and networks. Installs, tests, and monitors the operations of computer communications and hardware to include: cabling, fiber, hubs, routers, switches, modems, controllers, servers, multiplexers, and testing/monitoring equipment. Schedules conversions and cut-overs to new telecommunication hardware and software. Supervises telecommunication support staff.</p> <p>BS/BA Degree in a Technical field. The equivalent of a Bachelors Degree is three (3) years additional experience (minimum 9 years total experience).</p>
<b>Security Specialist</b>	<p>Minimum/General Experience</p> <p>Functional Responsibility</p>	<p>Three years of related experience with a Bachelors degree or no experience with a Master's Degree and specialized training in LAN/WAN design and implementation. Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers, and implements solutions to MLS requirements. Responsible for the implementation and development of the MLS. Gathers and organizes technical information about an organization's mission</p>

	<p>goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses which also includes risk assessment. Provides daily supervision and direction to staff.</p> <p>Minimum Education</p> <p>Must have a Bachelor's degree in Electrical Engineering, Information Science, Information Systems, Computer Science, Physics, Math, or other related discipline.</p>
Technical Writer	<p>Minimum/General Experience</p> <p>Six years plus of general and progressively responsible experience in the field of technical documentation. Demonstrated ability to work independently or under only general direction on complex information systems problems; may also work as a member of a team.</p> <p>Functional Responsibility</p> <p>Writes and prepares technical documentation using outlines and resource material provided by functional analysts and computer personnel. Consolidates, formats, requires and edits documentation written by technical personnel. Interprets documentation standards and instructions listed in the Statement of Work and produces documents that conform to instructions. Applies knowledge of required standards and verifies that documentation conforms to standards.</p> <p>Minimum Education</p> <p>Bachelor's degree in the field of English, library science, information systems, computer science or other related disciplines.</p>

## 28. LABOR CATEGORY PRICING

<b>Labor Categories</b>	<b>HOURLY RATES Including IFF</b>
Project Manager	\$143.58
Architect	\$129.22
System Analyst	\$81.36
Software Engineer	\$81.36
Sr. Technical Consultant (Enterprise Solutions)	\$143.58
Sr. Technical Consultant (E-Business Solutions)	\$110.08
Network Engineer	\$81.36
Quality Assurance (Testing) Specialist	\$76.57
Data Warehouse Specialist	\$110.08
System Administrator	\$119.65
Security Specialist	\$129.22
Technical Writer	\$71.79

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY  
(IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 5415S)**

**\*\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19

(Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

#### **4. PERFORMANCE OF SERVICES**

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

#### **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts

justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair

competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.